

**NOTICE OF MEETING  
FORT BEND COUNTY COMMISSIONERS COURT  
SECOND FLOOR, FORT BEND COUNTY COURTHOUSE  
401 JACKSON STREET, RICHMOND, TEXAS  
TUESDAY, DECEMBER 12, 2017  
1:00 P.M.**

**AGENDA**

1. Call to Order.
2. Invocation and Pledges of Allegiance by Commissioner Vincent Morales.
3. Approve minutes of regular meeting held on December 5, 2017.
4. Public Comments regarding the Agenda and Announcements.
5. PUBLIC HEARINGS: 1:00 p.m.: Conduct Public Hearings and take all appropriate action on the following matters:
  - A. Acceptance of the traffic control plan for Grand Vista, Section 16, Precinct 2.
  - B. Acceptance of the traffic control plan for the addition of “No Parking” signs on Mission Park Drive in Grand Mission, Section 2, Precinct 3.

**CONSENT AGENDA ITEMS 6 - 25:**

6. **OUT-OF-STATE TRAVEL: Approve out-of-state travel requests for County personnel:**
  - A. **Health & Human Services - Social Services: Anna Gonzales and Leticia Hernandez to New York, New York, January 9-12, 2018 to attend the Beyond Housing 2018 Conference. (Fund: Social Services)**
  - B. **Information Technology: Ray Webb to Phoenix, Arizona, February 25-28, 2018, to attend Gartner Leadership Forum. (Fund: Information Technology)**

- C. Sheriff's Office: F. Becker and T. Goodfellow to Orlando, Florida, January 4-10, 2018, to attend the American Correctional Association 2018 Winter Conference. (Fund: Sheriff's Office, Detention)
- D. Sheriff's Office: C. Norvell and C. Espinosa to Denver, Colorado, April 23-26, 2018, to attend the Government Social Media Conference. (Fund: Sheriff's Office, Enforcement)

7. **COMMISSIONER, PCT. 1:**

Appoint Brenda Jaynes and reappoint Wayne Kelley and Lucy Smith as Commissioners to the Fort Bend County Emergency Service District No. 6 effective through December 31, 2018.

8. **BUDGET TRANSFERS:**

- A. 268th District Court: Approve FY 2018 transfer in the amount of \$140 from Operating Supplies to Information Technology to allocate funds for surge protector on Court Reporter's machine.
- B. County Court at Law 5: Approve FY 2018 transfer in the amount of \$312 to allocate funds for purchase of multi-function laser printer for Probate Auditor.
- C. County Court at Law No. 6: Approve FY 2018 transfer in the amount of \$2,568 from Property and Equipment into Information Technology to allocate funds for the purchase of fax option for equipment.
- D. Facilities Management and Planning: Approve FY 2017 transfer in the amount of \$6,409 as detailed on Auditor's form dated December 6, 2017 to close completed Facilities Project and reallocate funds into Commissioners Court Project account.
- E. Parks Department: Approve FY 2017 transfer in the amount of \$31,669 as detailed on Auditor's form dated December 4, 2017 to allocate matching funds for the Summer Food Program.

9. **CONSTABLE, PCT. 1:**

Record into Minutes the State FY 2017 Chapter 59 Asset Forfeiture Report by Law Enforcement Agency for the Office of Constable Precinct 1.

10. **CONSTABLE, PCT. 2:**

**Record into Minutes the State FY 2017 Chapter 59 Asset Forfeiture Report by Law Enforcement Agency for the Office of Constable Precinct 2.**

11. **CONSTABLE, PCT. 3:**

**Record into Minutes the State FY 2017 Chapter 59 Asset Forfeiture Report by Law Enforcement Agency for the Office of Constable Precinct 3.**

12. **CONSTABLE, PCT. 4:**

A. **Record into Minutes the State FY 2017 Chapter 59.06(I) Certification for the Office of Constable Precinct 4.**

B. **Record into Minutes Federal FY 2017 Equitable Sharing Agreement and Certification Report for the Office of Constable Precinct 4.**

13. **COUNTY ATTORNEY:**

**Record into Minutes the State FY 2017 Chapter 59.06(I) Certification for the Office of County Attorney.**

14. **DISTRICT ATTORNEY:**

A. **Record into Minutes the State FY 2017 Chapter 59 Asset Forfeiture Report by Attorney Representing the State for the Office of Fort Bend County District Attorney.**

B. **Record into Minutes Federal FY 2017 Equitable Sharing Agreement and Certification Report for the Office of Fort Bend County District Attorney.**

15. **ENGINEERING-PAYMENTS:**

- A. **Approve payment of Invoice No. 4 in the amount of \$166,962.44 to Conrad Construction Co., for construction of Willie Melton Boulevard, Mobility Bond Project No. 13115, Precinct 1. (Fund: 2013 Mobility Bonds)**
- B. **Approve payment of Invoice No. 3 in the amount of \$227,729.03 to Conrad Construction Co., for construction of Willie Melton Boulevard, Mobility Bond Project No. 13115, Precinct 1. (Fund: 2013 Mobility Bonds)**
- C. **Approve payment of Invoice No. 1 in the amount of \$133,646.09 to Allgood Construction Company, Inc. for construction of Williams Way Boulevard, Mobility Bond Project No. 13114, Precinct 1. (Fund: 2013 Mobility Bonds)**
- D. **Approve payment of Invoice No. 000001217042 in the amount of \$528.50 to Doucet & Associates for professional engineering services regarding Braxton Street, Mobility Bond Project No. 13116x, Precinct 1. (Fund: 2013 Mobility Bonds)**
- E. **Approve payment of Invoice No. 6288 in the amount of \$187.50 to Property Acquisition Services, LLC for right of way services regarding projects within Precincts 1, 2, 3 and 4. (Fund: Right of Way)**
- F. **Approve payment of Invoice No. 917063 in the amount of \$98,551.69 and Invoice No. 1017041 in the amount of \$27,255.84 to Klotz Associates for professional project management services regarding 2013 Mobility Bond Projects within Precincts 1, 2, 3 and 4. (Fund: 2013 Mobility Bonds)**
- G. **Approve payment of Invoice No. 6287 in the amount of \$32,897.50 to Property Acquisition Services, LLC for right of way services regarding projects Precincts 1 and 4. (Fund: Right of Way)**
- H. **Approve payment of Invoice No. 2 in the amount of \$373,304.79 to Aranda Brothers Construction Co. Inc., for construction of Sugarland Howell, Mobility Bond Project No. 13211, Precinct 2. (Fund: 2013 Mobility Bonds)**
- I. **Approve payment of Invoice No. 21 in the amount of \$1,893,917.95 to Webber, LLC for construction of FM 1093/Westpark Extension Phase I, Precinct 3. (Fund: Toll Road Revenue Bonds, Series 2016)**

- J. **Approve payment of Invoice No. 130.01-1217 in the amount of \$9,800.00 to Mike Stone and Associates for professional construction management services regarding FM 1093/Westpark Extension, Precinct 3. (Fund: Toll Road Revenue Bonds, Series 2016)**
- K. **Approve payment of Invoice No. 6 in the amount of \$642,263.95 to Allgood Construction Co., Inc. for construction of Bellaire Boulevard, Mobility Bond Project No. 13202, Precinct 3. (Fund: 2013 Mobility Bonds)**
- L. **Approve payment of Invoice No. 275900A in the amount of \$53,238.37 and Invoice No. 275900B in the amount of \$25,285.55 to Percheron for right of way services regarding Mobility Projects within Precinct 3. (Fund: Right of Way)**
- M. **Approve payment of Invoice No. 2 in the amount of \$5,130.00 to Durwood Greene Construction Co., for construction of Sycamore Road, Mobility Bond Project No. 13113, Precinct 3. (Fund: 2013 Mobility Bonds)**
- N. **Approve payment of Invoice No. 3019 in the amount of \$41,529.69 to CivilCorp for professional engineering services regarding Katy Flewellen Road, Mobility Bond Project No. 13316, Precinct 3. (Fund: 2013 Mobility Bonds)**
- O. **Approve payment of Invoice No. 6286 in the amount of \$70,283.75 to PAS for professional consulting and inspecting services regarding FM 1093/Westpark Extension, Precinct 3. (Fund: Toll Road Revenue Bonds, Series 2016)**
- P. **Approve payment of Invoice 4 in the amount of \$131,736.97 to Mar-Con Services, LLC for construction of Owens Road, Mobility Bond Project No. 13403, Precinct 4. (Fund: 2013 Mobility Bonds)**
- 16. **ENGINEERING-PERMITTS:**
  - A. **Approve application from CenterPoint Energy to bury a gas line along Oak Knoll, between Deerwood Drive and Rolling Oaks, Permit No. 2017-17118, Precinct 3.**
  - B. **Approve application from Key Construction Inc. to install ten commercial driveways, two on University Boulevard, two on LJ Parkway, and six on Cabrera Drive, for a project at 18861 University Boulevard, Permit No. 2017-17218, Precinct 4.**
  - C. **Approve application from Jaho, Inc., to install a left turn lane at 6440 Oilfield Road, Permit No, 2017-17119, Precinct 4.**

17. **ENGINEERING-DEVELOPMENT:**

- A. **Release bond and rider for Sienna Village of Anderson Springs, Section Ten-A in the amount of \$25,146.45 (Safeco Insurance Company of America), Precinct 2.**
- B. **Accept replacement bond for Sienna Village of Anderson Springs, Section Ten-A in the amount of \$25,145.00 (Liberty Mutual Insurance Company), Precinct 2.**
- C. **Approve the plat for Henneke Estates, Precinct 3.**
- D. **Accept the streets in Lakes of Bella Terra, Section 36: Luna Rossa Drive 135.00 LF, Via Viale Drive 330.00 LF, Carducci Drive 454.25 LF, Sempione Drive 193.35 LF, and Giuliano Street 115.00 LF, for a total of 1,227.60 LF, and release the bond in the amount of \$98,210.00, Precinct 3.**
- E. **Accept the streets in Lakes of Bella Terra, Section 38: Via Viale Drive 1,254.15 LF and Villa Lisa Drive 118.30 LF for a total of 1,372.45 LF, and release the bond in the amount of \$99,190.00, Precinct 3.**
- F. **Set public hearing for acceptance of the traffic control plan for Aliana, Section 58, Precinct 4. (Tuesday, January 9, 2018 at 1:00 p.m.)**

18. **FACILITIES MANAGEMENT & PLANNING: The Director of Facilities Management & Planning submits these invoices for approval and payment for projects that have been budgeted and funded by 2015 Facility Bonds:**

- A. **Invoice No. 1602 in the amount of \$873.25 to Austin-Reed Engineers for engineering services regarding the Pinnacle Aquatic Fitness Center;**
- B. **Invoice No. 980714015001 in the amount of \$201.82 to Office Depot for furniture, fixture, and equipment related items regarding expansion of the Justice Center;**
- C. **Invoice No. 006 in the amount of \$3,957.04 to CMG Holdings, Inc. for construction services regarding renovations to the Missouri City Middle School Gymnasium;**
- D. **Pay Application No. 9R in the amount of \$237,697.60 to Frost Construction Company, Inc., for construction services regarding the 5th Street Community Center.**

19. **FIRE MARSHAL:**

**Record into Minutes the State FY 2017 Chapter 59 Asset Forfeiture Report by Law Enforcement Agency for the Fire Marshal.**

20. **HEALTH & HUMAN SERVICES:**

**Clinical Health Services: Accept and sign Texas Department of State Health Services Contract No. 2016-004093-00, Amendment No. 4, for Fort Bend County to receive grant funding in the amount of \$288,722 for HIV Prevention activities for the period of January 1 through December 31, 2018.**

21. **OFFICE OF EMERGENCY MANAGEMENT:**

**Approve License/Use Agreement between Fort Bend County and the Federal Emergency Management Agency for FEMA's continued use of the Fort Bend County Sienna Annex as a Disaster Recovery Center effective through January 31, 2018.**

22. **PURCHASING:**

- A. **Authorize advertising for bids for rental of dumpsters for Hurricane Harvey disaster.**
- B. **Approve the purchase of security and communication solutions from Simplex Grinnell, LLC, utilizing National Joint Powers Alliance (NJPA) Contract 031517-SGL, for various departments upon request from their Fiscal Year 2018 budgets.**
- C. **Approve the continued purchase of Panasonic Toughbook mobile computers, accessories and related services from GTS Solutions, utilizing State of Texas Department of Information Resources Agreement DIR-TSO-4025 for various departments upon request from their Fiscal Year 2018 budgets.**
- D. **Approve the continued purchase of Technology Equipment, Supplies, Software, Telecommunications Products and Related Services from PCMG, Inc., utilizing Buy Board # 498-15 for various departments upon request from their Fiscal Year 2018 budgets.**

- E. **Approve the continued purchase of Technology Equipment, Software and related Services from SHI Government Solutions, utilizing Buy Board # 498-15 for various departments upon request from their Fiscal Year 2018 budgets.**

23. **SHERIFF'S OFFICE:**

- A. **Approve Modification to Memorandum of Understanding between United States Marshals Service and Fort Bend County to accept funding in the amount of \$11,000 for Project JLEOTFS4, overtime regarding the Gulf Coast Violent Offender and Fugitive Task Force, with no cash match required by Fort Bend County for the period of October 2, 2017 through September 30, 2018.**
- B. **Record into Minutes the Agreements between Fort Bend County Sheriff and Wharton County Junior College effective January 1 through December 31, 2018: Agreement for Computer Skills Instruction; Agreement for HVAC Heating and Air Conditioning Classes; Agreement for Vocational Classes in Welding; and Agreement between Wharton County Junior College and the Fort Bend County Sheriff for Adult Education and Literary Services. (Fund: Sheriff's Office, Commissary)**
- C. **Record into Minutes the extension to Agreement between Fort Bend County Sheriff and Lexis Nexis for inmate law library services through March 30, 2018. (Fund: Sheriff's Office, Commissary)**
- D. **Record into Minutes the State FY 2017 Chapter 59 Asset Forfeiture Report by Law Enforcement Agency for the Sheriff's Office.**
- E. **Record into Minutes Federal FY 2017 Equitable Sharing Agreement and Certification Report for the Sheriff's Office.**
- F. **Record into Minutes the State FY 2017 Chapter 59 Asset Forfeiture Report by Law Enforcement Agency for the Fort Bend County Narcotics Task Force.**
- G. **Record into Minutes Federal FY 2017 Equitable Sharing Agreement and Certification Report for the Fort Bend County Narcotics Task Force.**

24. **TAX ASSESSOR/COLLECTOR:**

**Approve refunds over \$500 detailed in Tax Assessor/Collector's Report submitted on December 5, 2017 for an amount totaling \$3,795.14 for the Office of Patsy Schultz.**

25. **TREASURER:**

**Approve Monthly Report submitted by County Treasurer for November 2017, and authorize advertisement of Affidavit of the same, in accordance with Local Government Code Section 114.026.**

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26. **COUNTY JUDGE:**

- A. Take all appropriate action on Resolution and ballot to elect representatives for the Board of Directors of the Fort Bend Central Appraisal District, pursuant to Section 6.03 of the Texas Property Code, for the 2018-2019 term.
- B. Take all appropriate action on First Amendment to Tax Abatement Agreement between Fort Bend County, Orbit Properties, LLC and TexPharma, LLC.

27. **ENGINEERING:**

- A. Take all appropriate action on the Amendment to the Regulations for Floodplain Management for Fort Bend County, specifically Article 3, Section B, establishing the areas of special flood hazard identified from the FEMA Flood Insurance Study and Flood Insurance Rate Maps, effective December 21, 2017.
- B. Take all appropriate action on Standard Utility Agreement between Fort Bend County and CenterPoint Energy Houston Electric, LLC, in an amount not to exceed \$57,138.38 for utility relocations regarding FM 762/FM 2759 (Crabb River Road), Mobility Bond Project No. x28, Precinct 1. (Fund: Right of Way)
- C. Take all appropriate action on request to fund relocation expenses related to the acquisition of Parcel 409 of the FM 1093/Westpark Extension Project in the amount of \$44,800, and authorize County Judge to execute the Escrow Agreement for administration and distribution of the relocation funds, Precinct 3. (Fund: Toll Road Revenue Bonds, Series 2016)
- D. Take all appropriate action on Right-of-Way Consent Agreement between Fort Bend County and ExxonMobil Pipeline Company related to the FM 1093/Westpark Extension Phase II Project.

- E. Take all appropriate action on request to purchase Parcel 5, Katy Flewellen Mobility Bond Project No. 13316, for the amount of \$71,481.95 plus necessary costs and authorize County Judge to sign all necessary closing documents, Precinct 3. (Fund: 2013 Mobility Bonds)

28. FAIRGROUNDS:

Take all appropriate action on request to transfer the amount of \$11,969 from Non-Departmental Contingency into Fairgrounds Operating Supplies to replace air conditioning unit located at the Bud O'Shieles Community Center.

29. LIBRARY:

Take all appropriate action on request to ratify request by student to film on county property, Cinco Ranch Branch Library, on December 8, 2017.

30. HEALTH & HUMAN SERVICES:

- A. Emergency Medical Service: Take all appropriate action on request for one additional part-time paramedic to start with the January 15th new hire academy.
- B. Emergency Medical Service: Take all appropriate action on request to transfer the amount of \$3,800 from Salaries into Part-Time Temporary to allocate funds for one additional part-time paramedic position.

31. PARKS & RECREATION:

Take all appropriate action on request to increase the scope of Parks Capital Improvement Project account to include replacement of equipment that compliments the playground equipment areas, such as picnic tables, playground synthetic mulch, barbeque pits, goal posts, soccer goals, and basketball goals.

32. PUBLIC TRANSPORTATION:

Take all appropriate action on Amendment No. 3 to the Project Grant Agreement between Fort Bend County and Texas Department of Transportation for Project No. RPT 1603 (11) 013 regarding rural transportation services, to revise the budget and extend the term of the agreement until September 30, 2018, with no change in local match.

33. PURCHASING:

- A. Take all appropriate action on changes to the Fort Bend County Purchasing Manual.
- B. Take all appropriate action on Agreement for Shredding Services between Fort Bend County and Shred-it USA LLC utilizing National Joint Powers Alliance Contract Number 020613-SIU for an amount not to exceed \$25,000. (Fund: Records Management)
- C. Take all appropriate action on RFQ 18-031 for the design/build of heating, ventilation, and air conditioning replacement in Building C at the Fort Bend County Fairgrounds.
- D. Take all appropriate action to consider granting an exemption to the competitive bid process as authorized by Local Government Code Section 262.024(a)(7) for the purchase of Stryker Emergency Medical Service equipment from only one source, Stryker EMS Equipment, for an amount not to exceed \$139,640.65. (Fund: Health & Human Services, Emergency Medical Service)
- E. Take all appropriate action on Change Order No. 1 to the contract between Fort Bend County and Allgood Construction Co. Inc. to increase the amount by \$128,392.31, for a total contract amount not to exceed \$4,774,304.76 pursuant to Bid No. 17-038 regarding Williams Way Boulevard, from FM 762 to US 59/IH NB Frontage Road, Mobility Bond Project Number 13114 Precinct 1. (Fund: 2013 Mobility Bonds)
- F. Take all appropriate action on Second Amendment to Agreement between Fort Bend County and HJ Consulting, Inc. for additional engineering inspection services in the amount of \$30,000, for a total contract amount not to exceed \$575,000 pursuant to SOQ 14-025 regarding FM 1093/Westpark Extension, Precinct 3. (Fund: Toll Road Revenue Bonds, Series 2016)
- G. Take all appropriate action on Amendment to Agreement between Fort Bend County and Aviles Engineering Corporation for additional materials testing and inspection services in the amount of \$30,000, for a total contract amount not to exceed \$330,000 pursuant to SOQ 14-025 regarding FM 1093/Westpark Extension, Precinct 3. (Fund: Toll Road Revenue Bonds, Series 2016)

34. TAX ASSESSOR/COLLECTOR:

Take all appropriate action on bid by Juan Zavala to acquire a tax resale property described as: A 0.132 acre tract of land, more or less, being part of Reserve A, in Block 1, Aultmans Addition to Houston situated in the Hicks Shropshire Survey, Abstract No. 313, Fort Bend County, Texas, more fully described by metes and bounds in "Exhibit A" attached to the deed recorded under Instrument No. 2003098025 in the Official Public Records of Fort Bend County, Texas.

35. Approve Bills.

36. WORKSHOP:

Public Transportation: Receive report on the Long Range Plan for Public Transportation prepared and presented by WSP USA, Inc.

37. Meet in Closed Session to deliberate the following matters as authorized by the Texas Government Code:

§ 551.072. Deliberation Regarding Real Property. Commissioners Court will meet in Closed Session to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

Acquisition of Parcel 500, FM 1093/Westpark Extension, Precinct 3.

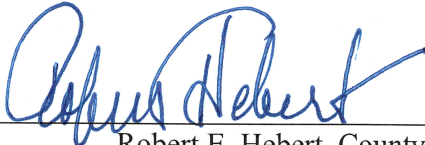
38. Reconvene Open Session and consider taking action on the following matters:

§ 551.072. Deliberation Regarding Real Property.

Acquisition of Parcel 500, FM 1093/Westpark Extension, Precinct 3.

39. Adjournment.

In the event any of the foregoing items are not covered in the time allocated on the date of this agenda, the County may order a continuance for the next day until the discussion is completed on all items.

  
Robert E. Hebert, County Judge

Notice of meeting/agenda was filed with the County Clerk on Friday, December 8, 2017. An electronic version of this notice is also posted on the Fort Bend County website: [www.fortbendcountytexas.gov](http://www.fortbendcountytexas.gov) under Commissioners Court and under Legal Notices.

**NOTICE**

**Policy of Non-Discrimination on the Basis of Disability**

Fort Bend County does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. The County's ADA Coordinator is the Director of Facilities Management & Planning, located at 301 Jackson Street, Suite 301, in Richmond, Texas, 77469, telephone 281-633-7045. The Director of Facilities Management & Planning is designated to coordinate compliance with the non-discrimination requirements in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA coordinator.

**NOTICE**

Fort Bend County Commissioners Court reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation of Real Property), 551.0725 (Deliberation of Contract Being Negotiated), 551.073 (Deliberation of Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberation of Security Devices) and 551.086 (Economic Development).