

STATE OF TEXAS §
 §
 COUNTY OF FORT BEND §

AMENDMENT TO PROJECT MANAGEMENT AGREEMENT

THIS AMENDMENT, is made and entered into by and between Fort Bend County (hereinafter "County"), a body corporate and politic under the laws of the State of Texas, and Schaumburg & Polk, Inc., (hereinafter "Contractor"), a company authorized to conduct business in the State of Texas.

WHEREAS, the parties executed and accepted that certain Project Management Agreement on September 2, 2014, (hereinafter "Agreement") pursuant to SOQ 14-025 for certain management and administrative support services for the 2013 Mobility Bond Project; and

WHEREAS, the parties desire to amend the Agreement to include additional project management services.

NOW, THEREFORE, the parties do mutually agree as follows:

1. Services to be rendered under the Agreement shall be amended to add additional project management services, described in the proposal dated September 19, 2017, attached hereto as Exhibit A, and incorporated herein for purposes.
2. County shall pay Contractor an additional one hundred thirty thousand dollars and no/100 (\$130,000.00), with time billed hourly at approved rates in accordance with the Agreement for the additional project management services to be rendered under this Amendment.
3. The Maximum Compensation payable to Contractor for Services rendered is hereby increased to an amount not to exceed eight hundred forty-two thousand dollars and no/100 (\$842,000.00). In no case shall the amount paid by County for all Services under the Agreement and this Amendment exceed the Maximum Compensation without a written agreement executed by the parties.
4. The parties hereby to extend the Term of the Agreement to terminate on September 30, 2019, unless terminated or further extended as provided under the Agreement.

Except as provided herein, all terms and conditions of the Agreement shall remain unchanged.


Amendment to Project Management Agreement
 2013 Fort Bend County Mobility Bond Projects

Page 1 of 2

FORT BEND COUNTY

SCHAUMBURG & POLK, INC


Robert E. Hebert, County Judge


Mark C. Dessens, P.E., Vice President

Date

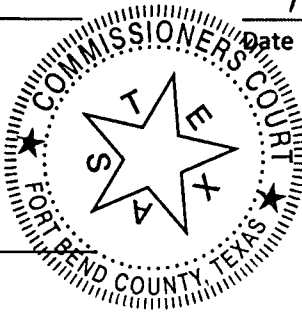
11417

Date

10/11/17

ATTEST:


Laura Richard, County Clerk



APPROVED:


Richard W. Stolleis, P.E., County Engineer

APPROVED AS TO LEGAL FORM:


First Assistant County Attorney

AUDITOR'S CERTIFICATE

I hereby certify that funds are available in the amount of 842,000.00 to accomplish and pay the obligation of Fort Bend County under this contract.


Robert Ed Sturdivant, County Auditor

I:\Marcus\Agreements\Engineering\Project Management\Amendment - PMA.SPI.v2.docx.10/11/2017

EXHIBIT A

September 19, 2017

Mr. J. Stacy Slawinski, P.E.
Fort Bend County
301 Jackson, 4th Floor
Richmond, Texas 77469

Re: SPI 2013 Mobility Bond Project Management Agreement

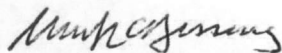
Dear Mr. Slawinski:

We respectfully request an amendment to the referenced agreement to increase our fee in the amount of \$130,000.00. This first amendment would increase the original maximum compensation amount of \$712,000.00 to \$842,000.00. In accordance with the original agreement, time will be billed hourly at approved rates. Our labor projections lead us to believe that this additional amount should be sufficient for SPI to provide project management services through the completion of scoped projects and other miscellaneous tasks that are assigned from time to time.

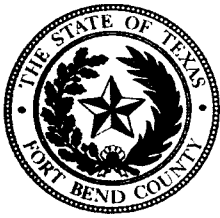
Our request is made for three reasons: (1) in some cases, projects scoped in the original agreement have required more effort than anticipated; (2) other efforts not related to a specific project (e.g. utility coordination meetings) have been expended; and (3) two phases of Cane Island Parkway, not originally scoped, have been added to our management requirements.

We very much appreciate the opportunity to serve the County, and will continue to make every effort to efficiently move projects through design and construction. Please contact me if you have any questions.

Sincerely,



Mark C. Dessens, P.E.
Vice President



Fort Bend County Engineering
FORT BEND COUNTY, TEXAS

Richard W. Stolleis, P.E.
County Engineer

MEMORANDUM

November 7, 2017

TO: Members of the Commissioners Court

RE: Schaumburg & Polk 1st Amendment – Project Management, 2013 Mobility

The total cost of the Amendment is \$130,000. The funding will be transferred from the following projects:

Project No.	Project Name	Amount
13114	Williams Way	\$20,000
13306	Cane Island	\$10,000
13307	Crossover Road	\$20,000
13311	Gaston Road, Ph. I	\$20,000
13312	Greenbusch Road	\$20,000
13313	Huggins Road	\$10,000
13316	Katy Flewellen	\$20,000
13317	Katy Fulshear Road	\$10,000

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Schaumburg & Polk, Inc.
Houston, TX United States

Certificate Number:
2017-270978

Date Filed:
10/11/2017

Date Acknowledged:

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Fort Bend County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

PC 117760 Amendment 1
Project Management

4	Name of Interested Party	City, State, Country (place of business)	Nature of Interest (check applicable)	
			Controlling	Intermediary
	Bourque, Rick	Houston, TX United States	X	
	Ross, Allen	Tyler, TX United States	X	
	Beaver, Jeff	Beaumont, TX United States	X	

5 Check only if there is NO Interested Party.

☐

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.



Mark C. Desseins
Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said Mark C. Desseins, this the 13th day of October, 2017, to certify which, witness my hand and seal of office.

Astrid Perez ASTRID PEREZ NOTARY
Signature of officer administering oath Printed name of officer administering oath Title of officer administering oath

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Schaumburg & Polk, Inc.
Houston, TX United States

Certificate Number:
2017-270978

Date Filed:
10/11/2017

Date Acknowledged:
11/14/2017

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Fort Bend County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

PC 117760 Amendment 1
Project Management

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Beaver, Jeff	Beaumont, TX United States	X	
	Ross, Allen	Tyler, TX United States	X	
	Bourque, Rick	Houston, TX United States	X	

5 Check only if there is NO Interested Party.

☐

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____,
20_____, to certify which, witness my hand and seal of office.

Signature of officer administering oath

Printed name of officer administering oath

Title of officer administering oath