

November 14, 2017

**NOTICE OF MEETING
FORT BEND COUNTY COMMISSIONERS COURT
SECOND FLOOR, FORT BEND COUNTY COURTHOUSE
401 JACKSON STREET, RICHMOND, TEXAS
TUESDAY, NOVEMBER 14, 2017
1:00 P.M.**

AGENDA

1. Call to Order.
2. Invocation and Pledges of Allegiance by Commissioner Grady Prestage.
3. Approve minutes of regular meeting held on November 7, 2017.
4. Public Comments regarding the Agenda and Announcements.

CONSENT AGENDA ITEMS 5 - 17:

5. **OUT-OF-STATE TRAVEL:** Approve out-of-state travel request for County personnel:

Health & Human Services: Approve change in travel dates for Courtney Gremmel to Atlanta, Georgia, April 16-22, 2018 to attend the 2018 Public Health Emergency Preparedness Summit. (Fund: Health & Human Services, Public Health Preparedness Grant)

6. **COUNTY CLERK:**

Approve the creation of a probate change fund to be utilized by the clerk in the Courtroom to accommodate the addition of County Court at Law No. 6, effective January 1, 2018.

7. ENGINEERING-PAYMENTS:

- A. **Approve payment of Invoice No. 1933 in the amount of \$1,084.80 and Invoice No. 1886 in the amount of \$2,712.00 to Epic Transportation Group, LP for professional engineering services regarding Sycamore Road, Mobility Bond Project No. 13113, Precinct 1. (Fund: 2013 Mobility Bonds)**
- B. **Approve payment of Invoice No. 2 in the amount of \$1,710.00 to Triple B Services, LLP., for construction of Braxton Street, Mobility Bond Project No. 13116x, Precinct 1. (Fund: 2013 Mobility Bonds)**
- C. **Approve payment of Invoice No. 6236 in the amount of \$25,793.75 to Property Acquisition Services, LLC., for right of way services regarding projects within Precincts 1 and 4. (Fund: Right of Way)**
- D. **Approve payment of Invoice No. 5 in the amount of \$591,912.53 to Allgood Construction Co., Inc. for construction of Bellaire Boulevard, Mobility Bond Project No. 13202, Precinct 2. (Fund: 2013 Mobility Bonds)**
- E. **Approve payment of Invoice No. 130.01-1117 in the amount of \$8,300.00 to Mike Stone and Associates for professional construction management services regarding FM 1093/Westpark Extension, Precinct 3. (Fund: Toll Road Revenue Bonds, Series 2016)**
- F. **Approve payment of Invoice No. 10-170478 in the amount of \$16,500.00 to BGE for professional engineering services regarding Spring Green Boulevard, Mobility Bond Project No. 13318, Precinct 3. (Fund: 2013 Mobility Bonds)**
- G. **Approve payment of Invoice No. 6229 in the amount of \$74,816.88 to Property Acquisition Services, LLC for professional consulting and inspecting services regarding FM 1093/Westpark Extension, Precinct 3. (Fund: Toll Road Revenue Bonds, Series 2016)**
- H. **Approve payment of Invoice No. 081715C in the amount of \$8,639.00 to Aviles Engineering Corp for professional materials testing inspection services regarding FM 1093/Westpark Extension, Precinct 3. (Fund: Toll Road Revenue Bonds, Series 2016)**
- I. **Approve payment of Invoice No. 091741C in the amount of \$9,145.15 to Aviles Engineering Corp regarding professional construction material testing services for Owens Road, Mobility Bond Project No. 13403, Precinct 4. (Fund: 2013 Mobility Bonds)**

- J. **Approve payment of Invoice No. 051515 in the amount of \$3,366.75 to Paradigm Consultants, Inc for construction material testing for West Airport Right Turn Lane, Mobility Bond Project No. 13411, Precinct 4. (Fund: 2013 Mobility Bonds)**

8. ENGINEERING-PERMITTS:

- A. **Approve application from Hurtado Construction Company to install a 24-inch waterline along A Myers Road, Permit No. 2017-16894, Precinct 1.**
- B. **Approve application from Hurtado Construction Company to install a 24-inch waterline along Ricefield Road, Permit No. 2017-16895, Precinct 1.**
- C. **Approve application from Hurtado Construction Company to install a 24-inch waterline along Berdett Road, Permit No. 2017-16896, Precinct 1.**
- D. **Approve release of Performance Bond in the amount of \$50,000.00 to LaGrone Services, LTD. for completion of work at 9806 Gaston Road, Permit No.2016-5406, Precinct 3.**
- E. **Approve release of Performance Bond in the amount of \$5,000.00 to LaGrone Services, LTD. for completion of work at 9711 S. Mason Road, Permit No. 2016-6242, Precinct 4.**
- F. **Approve application from CTC Concrete, Inc./Darling Homes to install a driveway tie-in at 5003 Summer Manor Lane, Permit No. 2017-16764, Precinct 4.**

9. ENGINEERING-DEVELOPMENT:

- A. **Approve the plat for the roads within Walnut Creek, Section Twenty One, Precinct 1.**
- B. **Approve the plat for the lots within Walnut Creek, Section Twenty One, Precinct 1.**
- C. **Approve the plat for the roads within Lakes of Bella Terra West, Sec. 1, Precinct 3.**
- D. **Approve the plat for the lots within Lakes of Bella Terra West, Sec. 1, Precinct 3.**

- E. Set public hearing for acceptance of the traffic control plan for Grand Vista, Section 16, Precinct 2. *(Tuesday, December 12, 2017 at 1:00 p.m.)*
- F. Set public hearing for acceptance of the traffic control plan for the addition of “No Parking” signs on Mission Park Drive in Grand Mission, Section 2, Precinct 3. *(Tuesday, December 12, 2017 at 1:00 p.m.)*

10. **FACILITIES MANAGEMENT & PLANNING:** The Director of Facilities Management & Planning submits these invoices for approval and payment for projects that have been budgeted and funded by 2015 Facility Bonds:

- A. Invoice No. 10044336 in the amount of \$25,375.00 to PGAL for architectural services regarding expansion of the Justice Center;
- B. Pay Application No. 3 in the amount of \$78,964.54 to Frost Construction Company for construction services regarding the Pinnacle Aquatic Fitness Center;
- C. Invoice No. FBCF-1017A in the amount of \$12,580.00 to Insource Technology regarding a network upgrade rendered for the Fairgrounds Livestock Building.

11. **FORT BEND GRAND PARKWAY TOLL ROAD AUTHORITY:** The Board of Directors of Fort Bend Grand Parkway Toll Road Authority reviewed this item at their regular meeting held on July 19, 2017 and makes the following recommendation to Commissioners Court:

Approve Supplemental Agreement No. 3 between Fort Bend Grand Parkway Toll Road Authority and Freese and Nichols, Inc. for engineering services regarding the construction phase of the SH 99 Brazos River Drilled Shaft Wall project.

12. **HEALTH & HUMAN SERVICES:**

- A. Emergency Medical Service: Approve renewal of Interlocal Agreement between Fort Bend County and City of Rosenberg for housing of mobile intensive care units and personnel at the City's Fire Station located at 406 Houston Street in Rosenberg, Texas.
- B. Emergency Medical Service: Approve Interlocal Agreement between Fort Bend County and City of Rosenberg for the City to use County-owned land and improvements located at 4336 Highway 36 South in Rosenberg, and space in the EMS Medic 1 Building located at 4332 Highway 36 South in Rosenberg, Texas.

13. **HUMAN RESOURCES:**

- A. **Approve the rehire of former employee number 1008440, who terminated employment on January 20, 2017 and will be rehired effective November 20, 2017.**
- B. **Approve the rehire of former employee number 1001447, who terminated employment on July 28, 2017 and will be rehired effective November 20, 2017.**

14. **OFFICE OF EMERGENCY MANAGEMENT:**

Accept grant funds in the amount of \$96,808.18 from Texas Department of Public Safety, Division of Emergency Management for the FY 2017 Emergency Management Performance Grant program, effective through March 31, 2018.

15. **PURCHASING:**

- A. **Authorize advertising for proposals for Interior Renovation of Concession Building at Freedom Park.**
- B. **Authorize advertising for proposals for Construction of Mission Bend Community Center.**

16. **TAX ASSESSOR/COLLECTOR:**

Record into Minutes the disposal of miscellaneous Tax Office Accounting Department documentation dated July 2017 as detailed on Fort Bend County Tax Office Records Disposition Log Dated November 3, 2017 in accordance with the State Archive Retention Schedule of Destruction for the Office of Patsy Schultz.

17. **TREASURER:**

Approve Monthly Report submitted by County Treasurer for October 2017, and authorize advertisement of Affidavit of the same, in accordance with Local Government Code Section 114.026.

18. AUDITOR:

Take all appropriate action on request to transfer the amount of \$7,955 from Non-Departmental Contingency and Salaries, as detailed on Auditor's form dated November 3, 2017 to allocate funds for part-time assistance.

19. ELECTIONS ADMINISTRATION:

Take all appropriate action to canvass votes for the Special Election held on November 7, 2017 pursuant to Section 67 of the Texas Election Code.

20. ENGINEERING:

- A. Take all appropriate action on request for a variance to the 25-foot front building line requirement as stated in Section 5.12.C.1.a. of the Fort Bend County Regulations of Subdivisions to allow a 20-foot front building line adjacent to a 50 foot right-of-way, for Cinco Ranch Northwest, Section 20, on behalf of NASH Cinco NW, LLC, Precinct 3.
- B. Take all appropriate action on the plat for Cinco Ranch Northwest, Section 20, Precinct 3.
- C. Take all appropriate action on request for variance to the block length requirement as stated in Section 5.6.D of the Fort Bend County Regulations of Subdivisions, for Aliana, Section 52, on behalf of Aliana Development Company, Precinct 4.
- D. Take all appropriate action on plat for the roads within Aliana, Section 52, Precinct 4.
- E. Take all appropriate action on plat for the lots within Aliana, Section 52, Precinct 4.

21. HEALTH & HUMAN SERVICES:

Emergency Medical Service: Take all appropriate action on Interlocal Agreement between Fort Bend County and City of Rosenberg for housing of mobile intensive care units and personnel at the City's Fire Station located at 6226 August Green Drive in Rosenberg, Texas.

22. HUMAN RESOURCES:

Take all appropriate action on request to reclassify Position Number 6571-0005, in the Jones Creek Ranch Park Department, from Maintenance Worker, Grade 5 of the Operator Skilled Trade Policy Group to Custodian, Grade 1 of the Operator Skilled Trade Policy Group, effective November 18, 2017.

23. PURCHASING:

- A. Take all appropriate action on renewal of LeadsOnline Software Maintenance Agreement between Fort Bend County and LeadsOnline, LLC for the Sheriff's Office theft investigation system, for an amount not to exceed \$13,234 effective through September 30, 2018. (Fund: Sheriff's Office)
- B. Take all appropriate action on request to purchase four (4) Kenworth dump trucks from Performance Truck - Houston, utilizing Buy Board Contract Number 521-16, for a total amount not to exceed \$528,000. (Fund: Road & Bridge)
- C. Take all appropriate action on Agreement between Fort Bend County and Paradigm Construction, LLC, pursuant to RFP 17-058, for construction of Missouri City Branch Library, in an amount not to exceed \$6,027,478. (Fund: 2015 Facilities Bond Fund, Proposition 3)
- D. Take all appropriate action on Agreement between Fort Bend County and Digital Air Control, utilizing Choice Partners Purchasing Cooperative Contract 11/039JC-02, in an amount not to exceed \$28,590 for access control doors at Sienna Annex. (Fund: Capital Improvement Project)
- E. Take all appropriate action on renewal of Service Agreement between Fort Bend County and Comcast Cable Communications Management LLC, for ethernet service, pursuant to RFP 15-066, in an amount not to exceed \$64,200 for FY2018. (Fund: Information Technology)
- F. Take all appropriate action on Second Amendment to Agreement for Professional Engineering Services between Fort Bend County and FCM Engineers, P.C. in an additional amount of \$10,720.67 for a total contract amount not to exceed \$487,389.85 pursuant to SOQ 14-025 regarding Bellaire Boulevard, Mobility Bond Project No. 13202, Precinct 2. (Fund: 2013 Mobility Bonds)

- G. Take all appropriate action on Change Order 12 to decrease the contract between Fort Bend County and Webber, LLC by \$109,205.53 for a total contract amount not to exceed \$64,751,299.40 pursuant to Bid No. 16-035 regarding FM 1093/Westpark Extension, Precinct 3. (Fund: Toll Road Revenue Bonds, Series 2016)
- H. Take all appropriate action on Amendment to Project Management Agreement between Schaumburg & Polk, Inc. and Fort Bend County in an additional amount of \$130,000 for a total contract amount not to exceed \$842,000 pursuant to SOQ 14-025 for project management services regarding various Mobility Projects within Precincts 1, 2, 3 and 4. (Fund: 2013 Mobility Bonds)
- I. Take all appropriate action on Third Amendment to Project Management Agreement between Klotz Associates and Fort Bend County in an additional amount of \$250,000 for a total not to exceed \$1,257,875 pursuant to SOQ 14-025 regarding project management services for 2013 Mobility Projects within Precincts 1, 2, 3 and 4. (Fund: 2013 Mobility Bonds)
- J. Take all appropriate action on Amendment to Project Management Agreement between Fort Bend County and LJA Engineering, Inc. in an additional amount of \$120,000 for a total contract amount not to exceed \$480,000 for project management services regarding 2013 Mobility Projects within Precincts 1, 2, 3 and 4. (Fund: 2013 Mobility Bonds)
- 24. Approve Bills.
- 25. Authorize County Auditor to pay and release time sensitive disbursements on November 22, 2017, to be ratified by Commissioners Court on November 28, 2017.
- 26. Meet in Closed Session to deliberate the following matters as authorized by the Texas Government Code:
 - § 551.071. Consultation With Attorney. Commissioners Court will meet in Closed Session to seek the advice of its attorney about pending or contemplated litigation; a settlement offer; or on a matter in which the duty of the attorney to Commissioners Court under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code Chapter 551.
 - A. Cause No. 17-CCV-061007 – Fort Bend County, Texas v. Michael Lawless et al; Katy Flewellen, Parcel 21, Mobility Bond Project No. 13316, Precinct 3.
 - B. Cause No. 17-CCV-061008 – Fort Bend County, Texas v. CKNM Business, Inc. et al; Katy Flewellen, Parcel 4, Mobility Bond Project No. 13316, Precinct 3.

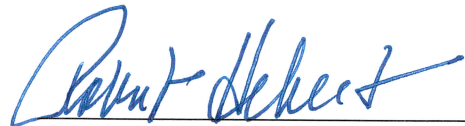
27. Reconvene Open Session and consider taking action on the following matters:

§ 551.071. Consultation With Attorney.

- A. Cause No. 17-CCV-061007 – Fort Bend County, Texas v. Michael Lawless et al; Katy Flewellen, Parcel 21, Mobility Bond Project No. 13316, Precinct 3.
- B. Cause No. 17-CCV-061008 – Fort Bend County, Texas v. CKNM Business, Inc. et al; Katy Flewellen, Parcel 4, Mobility Bond Project No. 13316, Precinct 3.

28. Adjournment.

In the event any of the foregoing items are not covered in the time allocated on the date of this agenda, the County may order a continuance for the next day until the discussion is completed on all items.



Robert E. Hebert, County Judge

Notice of meeting/agenda was filed with the County Clerk on Thursday, November 9, 2017. An electronic version of this notice is also posted on the Fort Bend County website: www.fortbendcountytexas.gov under Commissioners Court and under Legal Notices.

NOTICE

Policy of Non-Discrimination on the Basis of Disability

Fort Bend County does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. The County's ADA Coordinator is the Director of Facilities Management & Planning, located at 301 Jackson Street, Suite 301, in Richmond, Texas, 77469, telephone 281-633-7045. The Director of Facilities Management & Planning is designated to coordinate compliance with the non-discrimination requirements in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA coordinator.

NOTICE

Fort Bend County Commissioners Court reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation of Real Property), 551.0725 (Deliberation of Contract Being Negotiated), 551.073 (Deliberation of Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberation of Security Devices) and 551.086 (Economic Development).