

STATE OF TEXAS                   §  
                                           §  
 COUNTY OF FORT BEND       §

## **AGREEMENT FOR DEVELOPMENT OF PUBLIC PARKS AND RECREATIONAL LANDS**

THIS AGREEMENT ("Agreement") is made and entered into by and between Fort Bend County ("County"), a body corporate and politic under the laws of the State of Texas, by and through the Fort Bend County Commissioners Court, and Fort Bend Green ("FB Green"), a 501(c)(3) non-profit corporation authorized to conduct business in the State of Texas.

### **WITNESSETH:**

WHEREAS, County desires FB Green to find ways to increase dedicated green-space throughout Fort Bend County by working with citizens, municipalities, the private sector, foundations, state and federal agencies, as necessary, to accomplish this task ("the Project"), as authorized by Chapter 26, Texas Parks and Wildlife Code; and,

WHEREAS, FB Green is in need of funding in order to engage the services of a qualified individual or entity as an independent contractor to investigate each potential project in detail prior to advocating any particular action and for reimbursement of expenses related to such projects; and.,

WHEREAS, County has determined that this Agreement is for personal or professional services and therefore exempt from competitive bidding under Chapter 262, Local Government Code; and,

NOW, THEREFORE, County and FB Green, in consideration of the mutual covenants and agreements herein contained, do mutually agree as follows:

### **AGREEMENT**

#### **1. CHARACTER AND EXTENT OF SERVICES**

- 1.1 For purposes of this Agreement, "Facilitate" shall mean working to bring together appropriate public and private partners for the purpose of executing a desirable green space project. Facilitation may include identifying appropriate projects, recruiting and matching appropriate partners; assisting in project development including development of contractual agreements for ownership, maintenance and/or operation of selected green space projects, plus fund raising and public awareness campaigns, but facilitation does not include ownership, maintenance and/or operation of projects by FB Green itself.
- 1.2 FB Green shall facilitate the development of various canoe launch sites along the Brazos River to help execute the Sam Houston Trail and Wilderness Preserve plan developed by Houston Wilderness.
- 1.3 FB Green shall identify and facilitate the development of natural areas and open spaces for recreational and conservation purposes throughout Fort Bend County.
- 1.4 FB Green shall collaboratively work with private citizens and businesses, municipal, state and federal governments and other non-profit partners that have similar interests in preserving open space to create partnerships for qualified projects that effectively leverage available resources.
- 1.5 FB Green shall identify and pursue grants and state or federal funding, as appropriate, to reduce the local cost of green space development.

- 1.6 FB Green will not own or operate any park, open space, or natural area.
- 1.7 FB Green will submit a written report to Fort Bend Commissioners Court describing its activities during the past six months and stating its plan for the next six months. The report will be submitted within 30 days of the end of each six-month period beginning with the effective date of this Agreement.
- 1.8 The independent contractor retained under this Agreement shall not have any conflicts of interest resulting from work done or contracts with other regional entities that perform work substantially similar to FB Green.

## **2. COMPENSATION**

- 2.1 For and in consideration of the services rendered by FB Green, and subject to the limit of appropriation under Section VI, County shall pay to FB Green an amount not to exceed \$75,000, including all expenses, if any.
- 2.2 FB Green shall provide County an annual report itemizing all activities, expenses, and any other documentation necessary to enumerate the expenditure of funds under this Agreement no later than January 30, 2018.
- 2.3 All compensation due FB Green under this Agreement shall be paid as follows:
  - A. All invoices shall be reviewed and approved by FB Green; thereafter, such invoices shall be forwarded to the Fort Bend County Auditor, 301 Jackson, Richmond, Texas 77469, who shall then pay the approved invoices from the compensation amount as stated in Section 2.1 above.
  - B. The County Auditor shall pay all approved invoices no later than thirty (30) days from the date received from FB Green.
  - C. The County Auditor shall keep an accounting of all expenditures paid on behalf of FB Green, which shall be available to FB Green upon request.

## **3. TERM AND TERMINATION**

- 3.1 This Agreement shall commence upon approval by County and shall terminate on September 30, 2018. This agreement may be renewed by written agreement of the parties.
- 3.2 County may terminate this Agreement at any time by providing thirty (30) days written notice to FB Green.
- 3.3 Upon receipt of such notice, FB Green shall discontinue all services in connection with the performance of this Agreement and shall proceed to cancel promptly all existing orders and contracts insofar as such orders or contracts are chargeable to this Agreement.
- 3.4 Within thirty (30) days after receipt of notice of termination, FB Green shall submit a statement, showing in detail the services performed under this Agreement to the date of termination.
- 3.5 Copies of all completed or partially completed designs, drawings, electronic data files, reports, documents and specifications prepared under this Agreement shall be delivered to County when and if this Agreement is terminated in the manner and for the purposes provided in this Agreement.

## **4. LIABILITY INSURANCE**

- 4.1 FB Green shall, prior to performing services and for the duration of term of this Agreement, keep in full force and effect a policy of general liability insurance of not less than \$100,000 for each claim aggregate, which shall be approved by the Fort Bend County Risk Management Department prior to purchase. The policy shall contain a clause that the insurer will not cancel or reduce the insurance without first giving County ten (10) days prior written notice. The insurance shall be in a company acceptable to the Fort Bend County Risk Management Department and a copy of the policy or certification of insurance shall be delivered to the Fort Bend County Risk Management Department as soon as available.

**5. NOTICE**

- 5.1 Any notice required to be given under the provisions of this Agreement shall be in writing and shall be duly served when it shall have been deposited, enclosed in a wrapper with the proper postage prepaid thereon, and duly registered or certified, return receipt requested, in a United States Post Office, addressed to County or FB Green at the addresses set forth below.
- 5.2 If mailed, any notice or communication shall be deemed to be received three days after the date of deposit in the United States Mail.
- 5.3 Unless otherwise provided in this Agreement, all notices shall be delivered to the following addresses:
- A. If to FB Green:        Fort Bend Green  
                                 c/o Greater Fort Bend Economic Development Council  
                                 Attn: John Van de Wiele, President, Board of Directors  
                                 One Fluor Daniel Drive  
                                 Sugar Land, Texas 77479
- B. If to County:         Honorable Robert E. Hebert  
                                 County Judge, Fort Bend County  
                                 401 Jackson  
                                 Richmond, Texas 77469
- 5.4 Either party may designate a different address by giving the other party ten (10) days written notice.

**6. LIMIT OF APPROPRIATION**

- 6.1 Prior to the execution of this Agreement, FB Green has been advised by County, and FB Green clearly understands and agrees, such understanding and agreement being of the absolute essence to this contract, that County shall have available the total maximum sum of \$75,000, specifically allocated to fully discharge any and all liabilities which may be incurred by County.
- 6.2 FB Green does further understand and agree, said understanding and agreement also being of the absolute essence of this contract, that the total maximum compensation that FB Green may become entitled to hereunder and the total maximum sum that County shall become liable to pay to FB Green hereunder shall not under any conditions, circumstances or interpretations thereof exceed the sum of \$75,000.

**7. SUCCESSORS AND ASSIGNS**

- 7.1 County and FB Green bind themselves and their successors, executors, administrators and assigns to the other party of this Agreement and to the successors, executors, administrators and assigns of such other party, in respect to all covenants of this Agreement.
- 7.2 Neither County nor FB Green shall assign, sublet or transfer its or his interest in this Agreement without the prior written consent of the other.
- 7.3 Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of any public and/or governmental body that may be a party hereto.

**8. PUBLIC CONTACT**

- 8.1 Under no circumstances, whatsoever, shall FB Green release any material or information developed or received in the performance of its services hereunder without the express written permission of County, except where required to do so by law.

**9. INDEMNIFICATION**

- 9.1 **FB GREEN SHALL SAVE HARMLESS COUNTY FROM AND AGAINST ALL CLAIMS, LIABILITY, AND EXPENSES, INCLUDING REASONABLE ATTORNEYS FEES, ARISING FROM ACTIVITIES OF, ITS AGENTS, CONTRACTORS OR EMPLOYEES, PERFORMED UNDER THIS AGREEMENT THAT RESULT FROM THE NEGLIGENT ACT, ERROR, OR OMISSION OF FB GREEN OR ANY OF FB GREEN'S AGENTS, SERVANTS OR EMPLOYEES.**

9.2 FB GREEN SHALL ALSO SAVE HARMLESS COUNTY FROM AND AGAINST ANY AND ALL EXPENSES, INCLUDING REASONABLE ATTORNEY'S FEES WHICH MIGHT BE INCURRED BY COUNTY, IN LITIGATION OR OTHERWISE RESISTING SAID CLAIMS OR LIABILITIES THAT MIGHT BE IMPOSED ON COUNTY AS THE RESULT OF SUCH ACTIVITIES BY FB GREEN, ITS AGENTS, CONTRACTORS OR EMPLOYEES.

10. MODIFICATIONS

10.1 This instrument contains the entire Agreement between the parties relating to the rights herein granted and obligations herein assumed. Any oral or written representations or modifications concerning this instrument shall be of no force and effect excepting a subsequent written modification signed by both parties hereto.

11. MISCELLANEOUS

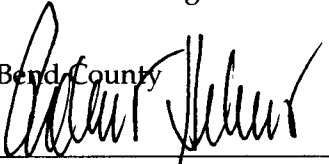
11.1 By entering into this Agreement, the parties do not intend to create any obligations, express or implied, other than those specifically set out in this Agreement.

11.2 Nothing in this Agreement shall create any rights or obligations in any party who is not a signatory to this Agreement.

11.3 FB Green agrees and understands that: by law, the Fort Bend County Attorney's Office may only advise or approve contracts or legal documents on behalf of its clients; the Fort Bend County Attorney's Office may not advise or approve a contract or other legal document on behalf of any other party not its client; the Fort Bend County Attorney's Office has reviewed this document solely from the legal perspective of its client; the approval of this document by the Fort Bend County Attorney's Office was offered solely to benefit its client; FB Green and other parties should not rely on this approval and should seek review and approval by their own respective legal counsel.

IN WITNESS WHEREOF, this Agreement is signed, accepted, and agreed to by all parties by and through the parties or their agents or authorized representatives. All parties hereby acknowledge that they have read and understood this Agreement. All parties further acknowledge that they have executed this legal document voluntarily and of their own free will.

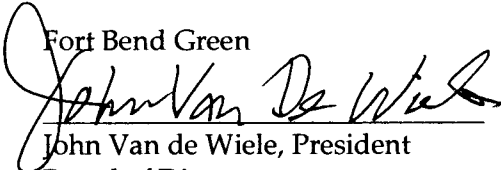
Fort Bend County

  
Robert E. Hebert, County Judge

Date

10-24-2017

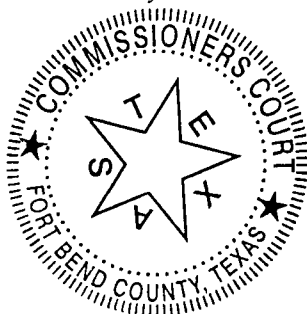
Fort Bend Green

  
John Van de Wiele, President  
Board of Directors

Date

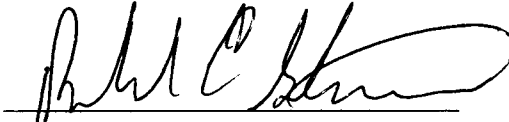
ATTEST:

  
Laura Richard, County Clerk



### AUDITOR'S CERTIFICATE

I hereby certify that funds are available in the amount of \$75,000 to pay the obligation of Fort Bend County under this Agreement.

  
Robert Ed Sturdivant, County Auditor

MLG I:\AGREEMENTS\2018 Agreements\County Judge\Agreement For Development Of Public Parks and Recreational Lands - Fort Bend Green  
09/11/2017

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

## OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Fort Bend Green  
Sugar Land, TX United States

Certificate Number:  
2017-264604

Date Filed:  
09/24/2017

Date Acknowledged:

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Fort Bend County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

19898 - FY18  
Public Green Space Services Agreement

| 4 | Name of Interested Party | City, State, Country (place of business) | Nature of interest<br>(check applicable) |              |
|---|--------------------------|------------------------------------------|------------------------------------------|--------------|
|   |                          |                                          | Controlling                              | Intermediary |
|   | Van De Wiele, John       | Sugar Land, TX United States             | X                                        |              |
|   | McDonald, Dan            | Richmond, TX United States               | X                                        |              |
|   | Humphries, Lynne         | Richmond, TX United States               | X                                        |              |
|   | Jameson, Jared           | Sugar Land, TX United States             | X                                        |              |
|   | Icenhower, Kim           | Sugar Land, TX United States             |                                          | X            |
|   | Brown, Bob               | Sugar Land, TX United States             | X                                        |              |
|   | O'Connell, Mike          | Sugar Land, TX United States             | X                                        |              |
|   | Wilcox, Tom              | Sugar Land, TX United States             | X                                        |              |
|   |                          |                                          |                                          |              |

5 Check only if there is NO Interested Party. ☐

### 6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.



*John Van De Wiele*  
Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said John Van De Wiele, this the 11<sup>th</sup> day of October, 2017, to certify which, witness my hand and seal of office.

*Carolyn Martin* Carolyn Martin Notary Public  
Signature of officer administering oath Printed name of officer administering oath Title of officer administering oath

**CERTIFICATE OF INTERESTED PARTIES****FORM 1295**

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
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**OFFICE USE ONLY  
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**1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**

Fort Bend Green  
Sugar Land, TX United States

**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**

Fort Bend County

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Public Green Space Services Agreement

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|---|--------------------------|------------------------------------------|------------------------------------------|--------------|
|   |                          |                                          | Controlling                              | Intermediary |
|   | Wilcox, Tom              | Sugar Land, TX United States             | X                                        |              |
|   | O'Connell, Mike          | Sugar Land, TX United States             | X                                        |              |
|   | Jameson, Jared           | Sugar Land, TX United States             | X                                        |              |
|   | Humphries, Lynne         | Richmond, TX United States               | X                                        |              |
|   | McDonald, Dan            | Richmond, TX United States               | X                                        |              |
|   | Van De Wiele, John       | Sugar Land, TX United States             | X                                        |              |
|   | Brown, Bob               | Sugar Land, TX United States             | X                                        |              |
|   | Icenhower, Kim           | Sugar Land, TX United States             |                                          | X            |
|   |                          |                                          |                                          |              |

**5 Check only if there is NO Interested Party.**

☐**6 AFFIDAVIT**

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

\_\_\_\_\_  
Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said \_\_\_\_\_, this the \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_\_, to certify which, witness my hand and seal of office.

\_\_\_\_\_  
Signature of officer administering oath

\_\_\_\_\_  
Printed name of officer administering oath

\_\_\_\_\_  
Title of officer administering oath