

STATE OF TEXAS

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COUNTY OF FORT BEND

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**FIRST AMENDMENT TO WORK AUTHORIZATION NO. 3 AGREEMENT FOR  
PROFESSIONAL SERVICES  
RFP 15-072**

**THIS FIRST AMENDMENT** is made and entered into by and between Fort Bend County (hereinafter "County"), a body corporate and politic under the laws of the State of Texas, and WSP USA, Inc. formerly dba as Parsons Brinckerhoff (the Contractor), (hereinafter "Contractor"), a company authorized to conduct business in the State of Texas.

WHEREAS, the parties have executed and accepted that certain Work Authorization No. 3 Agreement for Professional Services ("WA No. 3," attached as Exhibit A) on or about June 27, 2017; and

WHEREAS, the parties now wish to extend the time of performance; and

WHEREAS, the following changes are incorporated as if a part of the WA No. 3 incorporated by reference in the same as if fully set forth verbatim herein:

**NOW, THEREFORE**, the parties do mutually agree as follows:

The Time of Performance shall be extended for six additional months.

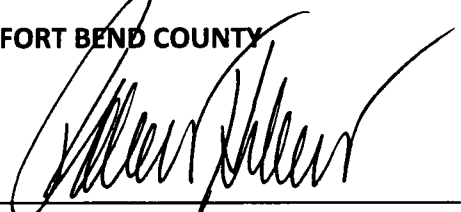
All terms and conditions of WA No. 3, including any addenda or amendments, not modified herein shall remain in full force and effect for the term of Agreement. If there is a conflict between this First Amendment and WA No. 3, the provisions of this First Amendment shall prevail with regard to the conflict.

Except as provided herein, all terms and conditions of the Agreement shall remain unchanged.

*{Execution Page Follows}  
{Remainder Intentionally Left Blank}*

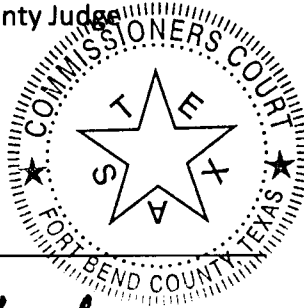
IN WITNESS WHEREOF, the parties put their hands to this Amendment on the dates indicated below.

**FORT BEND COUNTY**

  
Robert E. Hebert, County Judge  
10-24-2017

ATTEST:

  
Laura Richard, County Clerk



**WSP USA, Inc. formerly dba as  
Parsons Brinckerhoff**

  
Authorized Agent- Signature

**Joseph B. Willhite**  
Authorized Agent- Printed Name


Title

**Area Manager**

Date 10/19/2017

**AUDITOR'S CERTIFICATE**

I hereby certify that funds are available in the amount of \$ 29,946.00 to accomplish and pay the obligation of Fort Bend County under this contract.

  
Robert Edward Sturdivant, County Auditor

**EXHIBIT A**  
**WORK AUTHORIZATION NO. 3**

STATE OF TEXAS

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COUNTY OF FORT BEND

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**WORK AUTHORIZATION NO. 3  
AGREEMENT FOR PROFESSIONAL SERVICES**

**THIS WORK AUTHORIZATION** is made pursuant to the terms and conditions of Section II of the Professional Services Agreement entered into by and between Fort Bend County, and WSP USA Inc. formerly dba as Parsons Brinckerhoff, (the "Contractor"), on the 8th day of December, 2015.

**PART I.** The Contractor will perform professional services generally described as transportation planning assistance in accordance with the project description attached hereto and made a part of this Work Authorization. The Contractor's Scope of Work, Labor Estimate, and Work Schedule are further detailed in Attachments A, B, and C, respectively, which are attached hereto and made a part of the Work Authorization.

**PART II.** This Work Authorization completes work originally described in Work Authorization No. 1. The budget for Work Authorization No. 1 has a remaining balance of \$40,000.00. The remaining funds from Work Authorization No.1 will be used towards the work authorized in this Work Authorization No. 3.

In accordance with the terms set in Section III, the maximum amount payable under this Work Authorization is twenty-nine thousand nine hundred forty six dollars and no/100 (\$29,946.00). This amount is based upon fees set forth in Attachment A of this Work Authorization. In no case shall the amount paid by County under this Work Authorization No. 3 exceed the Maximum Compensation without an approved change order.

**PART III.** Payment to the Contractor for the services established under this Work Authorization shall be made in accordance with Section III of the Agreement.

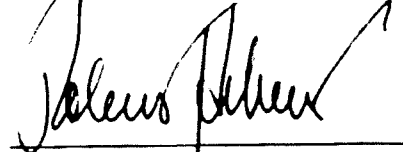
**PART IV.** This Work Authorization shall become effective on the date of final acceptance of the parties hereto and shall terminate October 31, 2017, unless extended by a supplemental Work Authorization as provided in the Agreement.

**PART V.** This Work Authorization does not waive the parties' responsibilities and obligations provided under the Agreement.

**IN WITNESS WHEREOF**, this Work Authorization is executed in duplicate counterparts and hereby accepted and acknowledged below.

2015-12-08 Date 22/12/15

**FORT BEND COUNTY**



Robert E. Hebert, County Judge

June 27, 2017

**WSP USA INC.**



Authorized Agent- Signature

Joseph B. Willhite

Authorized Agent- Printed Name

Area Manager

Title

6/22/2017

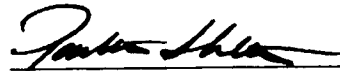
Date

**ATTEST:**

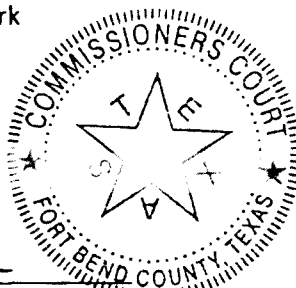


Laura Richard, County Clerk

**Reviewed By:**



Paulette Shelton, Public Transportation Director



*Red* 6/28/2017

**AUDITOR'S CERTIFICATE**

I hereby certify that funds are available in the amount of \$ 29,946<sup>00</sup> to accomplish and pay the obligation of Fort Bend County under this contract.



Robert E. Sturdivant, County Auditor

**ATTACHMENT A- WORK AUTHORIZATION NO. 3**

**SCOPE OF WORK**

**Fort Bend County Public Transportation Planning Services**

**Long-range Plan Update (LRP) Final Report**

Fort Bend County Public Transportation seeks to finalize work on its long-range transportation plan (LRP Update). The purpose of the LRP Update is to identify updates to the department's goals and objectives and to charter a path for achieving them. WSP has already completed all work necessary to determine their recommendations. The tasks to complete the LRP Update-Final Report include:

**Task 1:** Finalize recommendations from Work Authorization No. 1 into a cohesive document that outlines a fiscally constrained program of capital and operating 'projects' for the short range (5-year) plan and long-range (20-year) plan with projects developed to a level sufficient for inclusion in the Transportation Improvement Program and the Regional Transportation Plan (as required by the Houston-Galveston Area Council).

*Deliverable:* Recommended fiscally constrained program of projects for short and long-range periods; recommended service and operations plan; final report that includes executive summary and technical appendices (5 hard copies and 1 electronic file).

**Task 2:** Conduct high-level workshop/presentation with Commissioners Court to highlight main objectives/ideas of the Long Range Report.

*Deliverable:* Presentation to Commissioner's Court.

**Task 3:** Conduct Final Public and Stakeholder Plan Review – develop presentation to be delivered to the Public Transportation Advisory Committee, local public entities, and other community stakeholders.

*Deliverable:* Presentation to Advisory Committee, public and community stakeholders.

**ATTACHMENT B- WORK AUTHORIZATION NO.3**  
**LABOR ESTIMATE- Fort Bend County Public Transportation Planning Services**  
**Long-range Plan Finalization**

**ESTIMATE OF HOURS FOR KEY PERSONNEL**

<b>Firm</b>	<b>Classification</b>	<b>Name</b>	<b>Rate</b>	<b>Hours</b>
WSP	Project Manager	Patricia Waskowiak	165	70
	Lead Planner	Jennifer Wang	126	146
	<b>TOTAL ESTIMATED HOURS</b>			<b>216</b>

**Work Authorization #3**

<b>Long-Range Plan Finalization</b>	<b>Hours</b>	<b>Subtotal</b>
Task 1: Finalize LRP Document	175	\$24,262.00
Task 2: Conduct Court Workshop	21	\$2,911.00
Task 3: Conduct Public Review	20	\$2,773.00
<b>TOTAL BUDGET</b>	<b>216</b>	<b>\$29,946.00</b>

**ATTACHMENT C- WORK AUTHORIZATION NO.3**  
**SCHEDULE OF DELIVERABLES FOR PROFESSIONAL SERVICES**  
**Fort Bend County Public Transportation Planning Services**  
**Long-range Plan Finalization**

<b>Long-Range Plan Finalization Schedule</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>
Task 1: Final Report Delivery			★		
Task 2: Commissioner Court Workshop				★	
Task 3: Stakeholder Presentation					★



# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

## OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

WSP USA Inc.  
Houston, TX United States

Certificate Number:  
2017-274135

Date Filed:  
10/19/2017

Date Acknowledged:

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

County of Fort Bend

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

RFP 15-072  
Long Range Plan Update

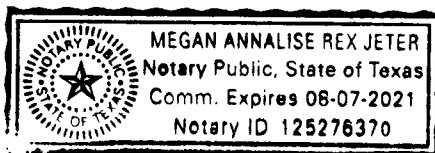
4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	WSP USA Inc.	New York City, NY United States	X	

5 Check only if there is NO Interested Party.

☐

### 6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.



*Frank J. Medina*  
Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said Frank J. Medina, this the 19th day of October, 2017, to certify which, witness my hand and seal of office.

*Megan Annalise Rex Jeter*  
Signature of officer administering oath

Megan Annalise Rex Jeter  
Printed name of officer administering oath

Notary Public  
Title of officer administering oath

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

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WSP USA Inc.  
Houston, TX United States

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County of Fort Bend

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RFP 15-072  
Long Range Plan Update

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	WSP USA Inc.	New York City, NY United States	X	

5 Check only if there is NO Interested Party.

☐

**6 AFFIDAVIT**

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

\_\_\_\_\_  
Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said \_\_\_\_\_, this the \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_\_, to certify which, witness my hand and seal of office.

\_\_\_\_\_  
Signature of officer administering oath

\_\_\_\_\_  
Printed name of officer administering oath

\_\_\_\_\_  
Title of officer administering oath