



August 11, 2017

Michelle Schmidt  
Inventory Manager  
Purchasing Department  
Surplus Property Warehouse

Dear Ms. Schmidt,

We are soliciting your support for our upcoming Fort Bend County Fair. We have been operating desktop computers in our livestock office to run our livestock show. While new, our computer room/workspace is smaller. We are seeking the following items from your inventory:

MANUFACTURER	MODEL	S/N	County Tag	Additional Accessories
Dell	Latitude E5500 laptop	HMC9VK1	1020712	
Dell	Latitude E5500 laptop	1MG5VK1	1020672	Power cord
Dell	Latitude E5500 laptop	3MG5VK1	1020673	Power cord

These laptop computers will allow us to work within the new space to run our livestock show. We greatly appreciate your support and look forward to hearing from you.

Sincerely,

**Cindy Schmidt**  
Fair Manager

Fort Bend County Fair Association

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

## OFFICE USE ONLY CERTIFICATION OF FILING

**1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**

Fort Bend County Fair Association  
Rosenberg, TX United States

**Certificate Number:**  
2017-253157

**Date Filed:**  
08/23/2017

**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**

Fort Bend County

**Date Acknowledged:**

**3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**

999999  
Donated surplus properties

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

**5 Check only if there is NO Interested Party.**

**6 AFFIDAVIT** I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.



*Cindy Schmidt*  
Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said Cindy Schmidt, this the 23 day of August, 2017, to certify which, witness my hand and seal of office.

*Jacqueline Snader* Signature of officer administering oath  
 Jacqueline Snader Printed name of officer administering oath  
 Notary Title of officer administering oath

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09/05/2017

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\_\_\_\_\_  
Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said \_\_\_\_\_, this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, to certify which, witness my hand and seal of office.

\_\_\_\_\_  
Signature of officer administering oath      Printed name of officer administering oath      Title of officer administering oath