

**COST REIMBURSEMENT AGREEMENT
BETWEEN THE
FEDERAL BUREAU OF INVESTIGATION
AND
FORT BEND COUNTY SHERIFF'S OFFICE**

Pursuant to United States Code Title 28 Section 524 (c)(1)(I), the Department of Justice is authorized to pay overtime salaries to those full-time State and local law enforcement officers assigned to the Greater Houston Regional Computer Forensics Laboratory (GHRCFL), as set forth below for expenses necessary for detection, investigation, and prosecution of crimes against the United States. It is hereby agreed between the FBI and Fort Bend County by and through the Fort Bend County Sheriff's Office located at 4110 Williams Way Blvd., Richmond TX 77469, Taxpayer Identification Number _____ telephone: 281-341-4700 that:

1. Upon execution of this agreement by the aforementioned parties, the FBI will, subject to availability of required funding, reimburse Fort Bend County ~~Sheriff's Office~~ (hereafter referred to as "Participating Agency") for overtime payments made on or after November 15, 2016 to their full-time law enforcement officers assigned to the GHRCFL.
2. Requests for reimbursement will be made on a monthly basis to be paid quarterly and should be forwarded to and received by the FBI GHRCFL within 15 calendar days following the month for which reimbursement is requested. Monthly reimbursement requests (Reimbursement Invoices) should be forwarded by a Supervisor or higher level designee on behalf of the Participating Agency to the FBI GHRCFL for review, approval and processing for payment.
3. Quarterly overtime reimbursements will be made directly to the Participating Agency by the FBI. All overtime reimbursement payments are made by electronic fund transfer (EFT). An ACH Vendor/Miscellaneous Payment Enrollment Form must be on file with the FBI to facilitate EFT.
4. Overtime reimbursements will be calculated at the usual rate for which the individual law enforcement officer's time would be compensated in the absence of this agreement. However, said reimbursement, per officer, shall not exceed the monthly limit established annually by the FBI. The limit, calculated using Federal pay tables, will be in effect for the Federal fiscal year running from October 1st of one year through September 30th of the following year, unless changed during the period. The FBI reserves the right to change the reimbursement limit, upward or downward, for subsequent periods based on fiscal priorities and appropriations limits. The FBI will notify the agency of the applicable annual limit prior to October 1st of each year.
5. The number of law enforcement officers assigned full-time to the GHRCFL entitled to overtime reimbursement by the FBI shall be approved by the FBI in advance of this agreement and again before each new fiscal year. Based on the needs of the GHRCFL, the number of eligible officers may change periodically, upward or downward, as approved in advance by the FBI.
6. Prior to the submission of any overtime reimbursement requests, the Participating Agency must prepare an official document setting forth the identity of each law enforcement officer assigned full-time to the GHRCFL, along with the regular and overtime hourly rates for each officer.

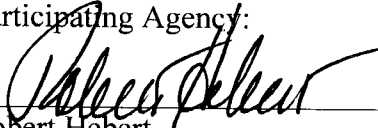
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Should any officer(s) change during the year, a similar statement must be prepared regarding the new officer(s) prior to submitting any overtime reimbursement requests for the officer(s). The document should be sent to the FBI GHRCFL in advance for review and approval.

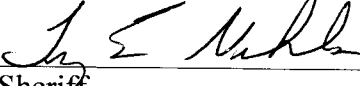
7. Each request for reimbursement will include the name of the law enforcement officer, ID number or social security number, overtime compensation rate, number of reimbursable hours claimed, and month overtime worked, for each officer for whom reimbursement is sought. The request must be accompanied by a certification signed by an appropriate supervisor or higher level designee from the Participating Agency to certify that the request has been personally reviewed, the information described in this paragraph is accurate, and the personnel for whom reimbursement is claimed were assigned full-time to the GHRCFL.

8. Each request for reimbursement will also include the invoice number, invoice date, and banking information necessary to facilitate an Electronic Funds Transfer (EFT) payment including the routing number, account number, Tax Payer Identification Number, and type of account. The request will have the Participating Agency's point of contact including name, title, address, telephone number, and signature. If the banking information changes, a new ACH Vendor/Miscellaneous Payment Enrollment Form must be submitted to the FBI.


9. This agreement is effective upon signature of the parties and will remain in effect for the duration of the Agency's participation in the GHRCFL, contingent upon approval of necessary funding, adherence to the GHRCFL Memorandum of Understanding, and/or termination of this agreement in accordance with the provisions herein. This agreement may be modified at any time by written consent of the parties. It may be terminated at any time upon mutual consent of the parties, or unilaterally upon written notice from the terminating party to the other party at least 30 days prior to the termination date.

Participating Agency:


Robert Hebert
Fort Bend County Judge



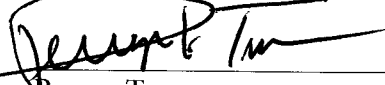
Sheriff
Fort Bend County Sheriff's Office



Joseph Carrico
Section Chief/DFAS/OTD
FBI Headquarters

Federal Bureau of Investigation


9-5-2017
Date



Perrye Turner
Special Agent in Charge
Houston Division

8/10/2017
Date

08/16/17
Date



James Driscoll
Contracting Officer

8/1/17
Date

7/31/2017