

August 1, 2017

**NOTICE OF MEETING  
FORT BEND COUNTY COMMISSIONERS COURT  
SECOND FLOOR, FORT BEND COUNTY COURTHOUSE  
401 JACKSON STREET, RICHMOND, TEXAS  
TUESDAY, AUGUST 1, 2017  
1:00 P.M.**

**AGENDA**

1. Call to Order.
2. Invocation and Pledges of Allegiance by Commissioner James Patterson.
3. Approve minutes of regular meeting held on July 25, 2017, and special meeting held on July 26, 2017.
4. Public Comments regarding the Agenda and Announcements.

**CONSENT AGENDA ITEMS 5 - 14**

5. **OUT-OF-STATE TRAVEL: Record into Minutes the change in travel date for elected official:**  
  
**District Clerk: Annie Rebecca Elliott to Park City, Utah, September 4-7, 2017, to attend the Courts & Justice Executive Forum 2017 by Tyler Technologies. (Fund: District Clerk, Travel)**
6. **OUT-OF-STATE TRAVEL: Approve out-of-state travel requests for County personnel:**  
  
**Health & Human Services - Pinnacle Senior Center: Sonya Santee to Orlando, Florida, August 27-30, 2017 to attend the 2017 Florida Conference on Aging. (Fund: Health & Human Services)**

7. **BUDGET TRANSFERS:**

- A. **Auditor:** Approve transfer in the amount of \$2,549,200 as detailed on Auditor's form dated July 25, 2017 to amend the budget pursuant to Local Government Code Section 111.07075 and allocate other post employment benefits liability for FY 2016 and FY 2017.
- B. **District Attorney:** Approve transfer in the amount of \$7,000 as detailed on Auditor's form dated July 27, 2017 to amend the budget pursuant to Local Government Code Section 111.07075 and allocate funds received from the State for reimbursement of witness travel expenses.
- C. **District Clerk:** Approve transfer in the amount of \$37,100 from Fees (\$10,340) and Supplies and Maintenance (\$26,760) into Information Technology to allocate funds for the purchase of computer related equipment and software, including tablet with docking station for Associate Judge Stuti Patel.
- D. **Engineering:** Approve transfer in the amount of \$99,815 from Engineering Fees as detailed on Auditor's form dated July 25, 2017 to allocate funds into project account for study of major thoroughfare unconstrained travel demand model.
- E. **Road & Bridge:** Approve transfer in the amount of \$18,961 as detailed on Auditor's form dated July 25, 2017 to allocate County's obligation of funds for the LJ Parkway project.
- F. **Sheriff's Office - Enforcement:** Approve transfer in the amount of \$24,172 from Fees (\$22,222) and Property and Equipment (\$1,950) into Information Technology to allocate funds for the purchase of computer related equipment.
- G. **Sheriff's Office Civil Service Commission:** Approve transfer in the amount of \$300 from Supplies and Maintenance into Information Technology to allocate funds for the purchase of a large computer monitor.

8. **ENGINEERING-PAYMENTS:**

- A. Approve payments of Invoice No. 0240788 in the amount of \$19,037.20; Invoice No. 0242344 in the amount of \$17,444.50; Invoice No. 0245902 in the amount of \$18,287.50 and Invoice No 0248796 in the amount of \$8,722.25 to Jones & Carter for professional engineering services regarding Ladonia Street, Mobility Bond Project No. 13107, Precinct 1. (Fund: 2013 Mobility Bonds)

- B. Approve payment of Invoice No. 1569 in the amount of \$20,506.88 to Austin-Reed Engineers, LLC., for construction materials testing services regarding Bellaire Boulevard Mobility Bond Project No. 13202, Precinct 2. (Fund: 2013 Mobility Bonds)**
- C. Approve payment of Invoice No. 17C10156-01 in the amount of \$466.25 to A&R Engineering and Testing Inc., for construction materials testing services regarding Chimney Rock, Mobility Bond Project No. x20, Precinct 2. (Fund: 2007 Mobility Bonds)**
- D. Approve payment of Invoice No. 260200 in the amount of \$10,840.79 to Cobb Fendley for professional engineering services regarding Gaston Road, Segment 1, Mobility Bond Project No. 13311, Precinct 3. (Fund: 2013 Mobility Bonds)**
- E. Approve payment of Invoice No. 0250679 in the amount of \$1,350.00 to Jones & Carter for professional engineering services regarding Owens Road, Mobility Bond Project No. 13403, Precinct 4. (Fund: 2013 Mobility Bonds)**
- F. Approve payment of Invoice No. 70281 in the amount of \$1,770.00 to EHRA for professional engineering services regarding Cane Island, Mobility Bond Project No. 13306, Precinct 3. (Fund: 2013 Mobility Bonds)**
- G. Approve payment of Invoice No. 201708106 in the amount of \$8,695.76 to LJA Engineering, Inc., for professional engineering services regarding Mobility Program Planning and Development, Mobility Bond Project No. 17000X, Precincts 1, 2, 3 and 4. (Fund: 2013 Mobility Bonds)**
- H. Approve payment of Invoice No. 617052 in the amount of \$1,965.96 to Klotz Associates, Inc., for professional engineering services regarding Mobility Program Planning and Development, Mobility Bond Project No. 17000X, Precincts 1, 2, 3 and 4. (Fund: 2013 Mobility Bonds)**
- I. Approve payment of Invoice No. 201707158 in the amount of \$19,085.31 to LJA Engineering for project management services regarding 2013 Mobility Bond Projects within Precincts 1, 2, 3 and 4. (Fund: 2013 Mobility Bonds)**
- J. Approve payment of Invoice No. 28707-R in the amount of \$9,429.59 to Binkley & Barfield, Inc., for professional engineering services regarding Mobility Program Planning and Development, Mobility Bond Project No. 17000X, Precincts 1, 2, 3 and 4. (Fund: 2013 Mobility Bonds)**

- K. **Approve payment of Invoice No. 47047 in the amount of \$15,071.20 and Invoice No. 47446 in the amount of \$21,186.24 to Costello, Inc., for professional engineering services regarding Mobility Program Planning and Development, Mobility Bond Project No. 17000X, Precincts 1, 2, 3 and 4. (Fund: 2013 Mobility Bonds)**
  
- 9. **ENGINEERING-PERMITS:**
  - A. **Approve application from MasTec Network Solutions, Inc., to install one utility pole at 1022 Squirrel Road, Permit No. 2017-14164, Precinct 1.**
  
  - B. **Approve application from Precise Services, Inc./LJA Engineering, Inc., to install a left turn lane on Sienna Parkway Southbound at Scanlan Trace, Permit No. 2017-15143, Precinct 1.**
  
  - C. **Approve application from Jerdon Enterprise, L.P., to install a right turn lane on Sienna Parkway Northbound at Steep Bank Trace, Permit No. 2017-15103, Precinct 1.**
  
  - D. **Approve application from Rodriguez Construction Group, LLC to install three 100 feet sections side by side of 24-inch pipe in existing ditch along east ROW of Harlem Road for future driveway connection at Morningside Meadow Drive, Permit No. 2017-14200, Precinct 2.**
  
  - E. **Approve application from AT&T, Inc., to bury cable along Bellaire Boulevard, between FM 723 and Regatta Lake Drive, Permit No. 2017-15015, Precinct 3.**
  
  - F. **Approve application from RNB Construction, Inc., to connect sidewalks and wheel chair ramps on Meadowbrook Farms Club Road, Permit No. 2017-14936, Precinct 3.**
  
  - G. **Approve application from CenterPoint Energy to bury a two-inch gas line under Crossover Road at Ravista Drive, Permit No. 2017-13716, Precinct 3.**
  
  - H. **Approve application from Windstream Sugar Land, Inc., to temporarily suspend fiber optic cable on the Grand Parkway under the Brazos River Bridge, between Highway 90A and Highway 59, Permit No. 2017-14930, Precincts 1 and 4.**

10. **ENGINEERING-DEVELOPMENT:**

- A. **Approve the plat for the roads within Willow Creek Farms II, Section 8, Precinct 3.**
- B. **Approve the plat for the lots within Willow Creek Farms II, Section 8, Precinct 3.**
- C. **Approve the plat for the roads within Willow Creek Farms II, Section 7, Precinct 3.**
- D. **Approve the plat for the lots within Willow Creek Farms II, Section 7, Precinct 3.**
- E. **Approve the plat for Grand Mission Town Center Replat No. 1, Precinct 3.**
- F. **Approve the plat for Crossing at Katy Fulshear Partial Replat No. 1, Precinct 3.**
- G. **Approve the plat for Shimmel Acres, Precinct 3.**
- H. **Approve the plat for Shops in Riverstone, Precinct 4.**
- I. **Set public hearing for acceptance of the traffic control plan for Silver Ranch, Section 15, Precinct 3. (Tuesday, September 5, 2017, at 1:00 p.m.)**
- J. **Set public hearing for acceptance of the traffic control plan for Grand Mission Estates, Section 7, Precinct 3. (Tuesday, September 5, 2017, at 1:00 p.m.)**
- K. **Set public hearing for acceptance of the traffic control plan for the addition of “No Parking, Stopping, Standing” signs and “Yield Here to Pedestrians” signs on Plantation Drive in Pecan Grove, Precinct 3. (Tuesday, September 5, 2017, at 1:00 p.m.)**

11. **FACILITIES MANAGEMENT & PLANNING: The Director of Facilities Management & Planning submits these invoices for approval and payment for projects that have been budgeted and funded by 2015 Facility Bonds:**

- A. **Invoice No. 005 in the amount of \$1,943.68 to CMG Holdings, Inc. for construction services regarding renovations to the Missouri City Middle School Gymnasium;**

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- B. Invoice No. 1558 in the amount of \$4,696.38 to Austin Reed Engineers, LLC for geotechnical services regarding Fifth Street Community Center;
- C. Invoice No. 943396719001 in the amount of \$60.10 to Office Depot, for furniture, fixture and equipment regarding expansion of the Justice Center;
- D. Pay Application No. 9 in the amount of \$469,987.68 to Crain Group LLC., for construction services regarding the Fairgrounds Livestock Building;
- E. Invoice No. 2017057 in the amount of \$22,579.60 to Ferox Trade for furniture, fixture, and equipment items regarding the Fairgrounds Livestock Building.

12. **HEALTH & HUMAN SERVICES:**

**Social Services: Accept Notice of Grant Award for the County to receive \$150,000 from the Texas Veterans Commission to provide Veterans and their families emergency assistance, with no cash match required by Fort Bend County for the term of July 1, 2017 through June 30, 2018.**

13. **PURCHASING:**

- A. Authorize advertising for proposals for inmate phone system.
- B. Approve renewal of Bid 16-023, term contract for Auto Body Repairs with Fort Bend Body Shop.

14. **SHERIFF'S OFFICE:**

**Approve Addendum to Vehicle Borrower Application and Agreement between Fort Bend County and Mazda North America Operations for vehicles used in the Kids N' Cops Program effective August 1, 2017 through July 31, 2018.**

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15. **COUNTY JUDGE:**

Take all appropriate action on the collection of optional County fees for vehicle registration, pursuant to Transportation Code Sec. 502.172-173, commencing on January 1, 2018.

16. BUDGET OFFICE:

Take all appropriate action on revised Fort Bend County Budget Calendar for Fiscal Year 2018.

17. COMMUNITY DEVELOPMENT:

Take all appropriate action on the Amendment to U.S. Department of Housing and Urban Development to request transfer of the Continuum of Care grant process for program TX0353L6E001604 to the Fort Bend County Women's Center as a direct recipient, and authorize electronic submission of all documents pertaining to the transfer.

18. ENGINEERING:

A. Take all appropriate action on request for variance to the block length requirement as stated in Section 5.6.D of the Fort Bend County Regulations of Subdivisions, for Watpa Buddhayan Meditation Center, on behalf of Watpa Buddhayan Meditation Center, Inc., Precinct 3.

B. Take all appropriate action on the plat for Watpa Buddhayan Meditation Center, Precinct 3.

19. HUMAN RESOURCES:

Take all appropriate action on request to reclassify vacant position number 6101-0016 in the Public Transportation Department from Administrative Secretary, Grade 6 of the Administrative Clerical Policy Group to Administrative Assistant-AP/AR, Grade 9 of the Administrative Clerical Policy Group, effective August 1, 2017. (Fund: Public Transportation Grants)

20. PUBLIC TRANSPORTATION:

Take all appropriate action on Amendment No. 2 to the Project Grant Agreement between Fort Bend County and Texas Department of Transportation, Project No. RPT 1603 (11) 013 regarding rural transportation services, to extend the term of the agreement until May 31, 2018.

21. PURCHASING:

- A. Take all appropriate action on Agreement for Audit Services between Fort Bend County and Whitley Penn, LLP, in an amount not to exceed \$161,250. (Fund: Non-Departmental)
- B. Take all appropriate action on Agreement between Fort Bend County and Pierce Goodwin Alexander & Linville, Inc., pursuant to SOQ 17-072, to conduct a facility needs assessment of the Emergency Operation Center and the Office of Emergency Management facility for an amount not to exceed \$64,740. (Fund: Emergency Management Urban Area Security Initiative Grant)
- C. Take all appropriate action on Addendum No. 6 to Agreement for Tiburon Software Upgrade and License Subscription between Fort Bend County and Tiburon, Inc., in an amount not to exceed \$7,962.50 for alarm data services. (Fund: Capital Improvement Project)
- D. Take all appropriate action on Addendum to Commercial Lease of office space with Transwestern Capital in an amount not to exceed \$50,808 for twelve months. (Fund: Sheriff's Office)
- E. Take all appropriate action on Second Amendment to Agreement for Inmate Food Service between Fort Bend County and Aramark Correctional Services, LLC, pursuant to RFP 15-058. (Fund: Sheriff, Detention)
- F. Take all appropriate action on Agreement for Engineering Services between Fort Bend County and Geotest Engineering, Inc., pursuant to SOQ 14-025, in an amount not to exceed \$22,195 for construction materials testing regarding Willie Melton Street, Mobility Bond Project No. 13115, Precinct 1. (Fund: 2013 Mobility Bonds)
- G. Take all appropriate action on Agreement for Professional Engineering Services between Fort Bend County and Professional Service Industries, Inc., pursuant to SOQ 14-025, in an amount not to exceed \$129,836 for construction materials testing services regarding Williams Way, Mobility Bond Project No. 13114, Precinct 1. (Fund: 2013 Mobility Bonds)

22. Approve Bills.

23. WORKSHOP:

Conduct workshop on proposed mobility projects.

24. PROPOSED BOND ELECTION:

Take all appropriate action on Order Calling a Bond Election to be conducted on November 7, 2017.

25. Meet in Closed Session to deliberate the following matters as authorized by the Texas Government Code:

- A. § 551.071. Consultation with Attorney. Commissioners Court will meet in Closed Session to seek the advice of its attorney about pending or contemplated litigation; a settlement offer; or on a matter in which the duty of the attorney to Commissioners Court under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code Chapter 551.

Cause No. 17-CCV-060470 – Fort Bend County, Texas v. Ronald C. Campbell, Sherri M. Campbell, et al (Greenbusch Road Mobility Project – Parcel 128).

- B. § 551.074. Personnel Matters. Commissioners Court will meet in Closed Session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.
1. Annual Evaluation, Information Technology Director.
  2. Annual Evaluation, Director of Health & Human Services.

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26. Reconvene Open Session and consider taking action on the following matters:

A. § 551.071. Consultation with Attorney.

Cause No. 17-CCV-060470 – Fort Bend County, Texas v. Ronald C. Campbell, Sherri M. Campbell, et al (Greenbusch Road Mobility Project – Parcel 128).

B. § 551.074. Personnel Matters.

1. Annual Evaluation, Information Technology Director.

2. Annual Evaluation, Director of Health & Human Services.

27. Adjournment.

In the event any of the foregoing items are not covered in the time allocated on the date of this agenda, the County may order a continuance for the next day until the discussion is completed on all items.



Robert E. Hebert, County Judge

Notice of meeting/agenda was filed with the County Clerk on Friday, July 28, 2017. An electronic version of this notice is also posted on the Fort Bend County website: [www.fortbendcountytexas.gov](http://www.fortbendcountytexas.gov) under Commissioners Court and under Legal Notices.

**NOTICE**

**Policy of Non-Discrimination on the Basis of Disability**

Fort Bend County does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. The County's ADA Coordinator is the Director of Facilities Management & Planning, located at 301 Jackson Street, Suite 301, in Richmond, Texas, 77469, telephone 281-633-7045. The Director of Facilities Management & Planning is designated to coordinate compliance with the non-discrimination requirements in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA coordinator.

**NOTICE**

Fort Bend County Commissioners Court reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation of Real Property), 551.0725 (Deliberation of Contract Being Negotiated), 551.073 (Deliberation of Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberation of Security Devices) and 551.086 (Economic Development).

FILED FOR RECORD  
NO \_\_\_\_\_ TIME 1:53 A.M.  
P.M.

JUL 28 2017



County Clerk Fort Bend Co. Texas