

STANDARD UTILITY AGREEMENT

U-0025: **CenterPoint Gas**
 County: Fort Bend
 Highway: FM 1093 Westpark Extension Phase II

This Agreement by and between the County of Fort Bend, Texas, ("**County**"), and **CenterPoint Energy Resources Corp.** ("**Utility**"), acting by and through its duly authorized representative, shall be effective on the date of approval and execution by and on behalf of the **County**.

WHEREAS, the **County** has deemed it necessary to make certain highway improvements as designated by the **County** and approved by the Federal Highway Administration within the limits of the highway as indicated above;

WHEREAS, the proposed highway improvements will necessitate the adjustment, removal, and/or relocation of certain facilities of **Utility** as indicated in the following statement of work: Relocation of assets into a predesignated corridor according to the following schedule:

Start Date – Work shall commence within forty (40) to sixty (60) working days after the execution of this agreement by both parties, right of way is acquired, staked, and cleared in a contiguous fashion, and all agreements are in place.

Completion Date – Work shall be completed within one hundred and twenty (120) working days after the Start Date, unless otherwise provided herein.

and more specifically shown in **Utility's** Plans and Specifications, Estimated Costs, and Schedule which are attached hereto as Exhibits "A," "B" and "C."

WHEREAS, Subchapter E of Chapter 203 of the Texas Transportation Code regarding the relocation of utilities does not apply to this Project, but the County wishes to negotiate in good faith and enter into agreements with all affected utility companies for the participation in the costs of the adjustment, removal, and/or relocation of certain facilities as authorized under such subchapter.


WHEREAS, the **County**, upon receipt of evidence it deems sufficient, acknowledges **Utility's** interest in certain lands and/or facilities and determined it is appropriate to enter an agreement with **Utility** to govern the terms for participation in the costs of the adjustment, removal, and relocation of certain of its facilities located upon the lands as indicated in the statement of work above.

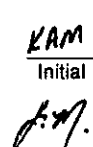
NOW, THEREFORE, BE IT AGREED:

The **County** will pay to **Utility** fifty percent (50%) of the documented actual costs incurred for relocation of **Utility** in right of way by permit as specifically documented in *Exhibit "B" Cost Estimate Summary* for adjustment, removal, and/or relocation of **Utility's** facilities up to the amount said costs may be eligible for **County** participation.

All conduct under this agreement, including but not limited to the adjustment, removal and relocation of the facility, the development and reimbursement of costs, any environmental requirements, and retention of records will be in accordance with all applicable federal and state laws, rules and regulations, including, without limitation, the Federal Uniform Relocation Assistance and Real Property Acquisition Policies Act, 42 U.S.C. §§ 4601, et seq., the National Environmental Policy Act, 42 U.S.C. §§ 4231, et seq., the Buy America provisions of 23 U.S.C. § 313 and 23 CFR 635.410, the Utility Relocations, Adjustments, and Reimbursements provisions of 23 CFR 645, Subpart A, and with the Utility Accommodation provisions of 23 CFR 645, Subpart B. **Utility** shall supply, upon request by the **County**, proof of compliance with the aforementioned laws, rules and regulations prior to the commencement of construction.

The **Utility** agrees to develop relocation or adjustment costs by accumulating actual direct and related indirect costs in accordance with a work order accounting procedure prescribed by **County**, or may, with the **County's**


 Date 7/21/17
 Fort Bend County


 Initial KAM Date 6/28/17
 Utility

approval, accumulate actual direct and related indirect costs in accordance with an established accounting procedure developed by **Utility**. Bills for work hereunder will be submitted to **County** not later than 90 days after completion of the work.

When requested, the **County** will make intermediate payments at not less than monthly intervals to **Utility** when properly billed and such payments will not exceed 90 percent (90%) of the eligible cost as shown in each such billing. Intermediate payments shall not be construed as final payment for any items included in the intermediate payment.

Upon execution of this agreement by both parties hereto, the **County** will, by written notice, authorize the **Utility** to commence and perform such work diligently, and to conclude said adjustment, removal, or relocation by the Completion Date. The Completion Date shall be extended for delays caused by events outside **Utility's** control, including an event of Force Majeure, which shall include a strike, war or act of war (whether an actual declaration of war is made or not), insurrection, riot, act of public enemy, accident, fire, flood or other act of God, sabotage, or other events including inclement weather that causes unsuitable ground conditions or other restraints, interference by the **County** or any other entity with **Utility's** ability to proceed with the relocation, or any other event in which **Utility** has exercised all due care in the prevention thereof so that the causes or other events are beyond the control and without the fault or negligence of **Utility**.

However, for any failure by **Utility** to conclude said adjustment, removal, or relocation by the Completion Date not caused by events outside **Utility's** control, the **County** may elect to impose a penalty equal to the lesser of: (1) a reduction to the reimbursement to **Utility** of one percent (1%) each day delayed; or (2) the cost to relocate the facility at the sole cost and expense of **Utility**.

The **County** will, upon satisfactory completion of the relocation or adjustment and upon receipt of final billing prepared in an approved form and manner, make payment in the amount of 90 percent (90%) of the eligible costs as shown in the final billing prior to audit and after such audit shall make an additional final payment totaling the reimbursement amount found eligible for **County** reimbursement. Satisfactory completion shall be defined as the **Utility's** completion of the relocation in accordance with Utility Plans and Specifications.

Unless an item below is stricken and initialed by the **County** and **Utility**, this agreement in its entirety consists of the following:


1. Standard Utility Agreement;
2. Plans & Specifications (Attachment "A");
3. Utility Construction Cost Estimate (Attachment "B");
4. Utility's Schedule of Work and Estimated Date of Completion (Attachment "C").

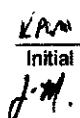
All attachments are included herein as if fully set forth. In the event it is determined that a substantial change from the statement of work contained in this agreement is required, reimbursement therefore shall be limited to costs covered by a modification or amendment of this agreement or a written change or extra work order approved by the **County** and **Utility**.

This agreement is subject to cancellation by the **County** at any time up to the date that work under this agreement has been authorized and that such cancellation will not create any liability on the part of the **County**. However, the **County** will review and reimburse the **Utility** for eligible costs incurred by the **Utility** in preparation of this Agreement.

The **Utility** acknowledges to and for the benefit of the **County** and State of Texas that it understands the project under this Agreement is eligible for Federal-aid highway funds and as such, requires all of the iron, steel, and manufactured goods used in the project be produced in the United States ("Buy American Requirements") including iron, steel, and manufactured goods provided by the **Utility** pursuant to this Agreement.

The State Auditor may conduct an audit or investigation of any entity receiving funds from the **County** directly under this contract or indirectly through a subcontract under this contract. Acceptance of funds directly under this contract or indirectly through a subcontract under this contract acts as acceptance of the authority of the State Auditor, under the direction of the Legislative Audit Committee, to conduct an audit or investigation in connection


Date 7/12/17
Fort Bend County


Initial Date 6/28/17
Utility

with those funds. An entity that is the subject of an audit or investigation must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit.

The **Utility** by execution of this agreement does not waive any of the rights which **Utility** may have within the limits of the law.

It is expressly understood that the **Utility** conducts the adjustment, removal, or relocation at its own risk, and that Fort Bend County, Texas makes no warranties or representations regarding the existence or location of utilities currently within its right of way.

The signatories to this agreement warrant that each has the authority to enter into this agreement on behalf of the party represented.

UTILITY

Utility: CenterPoint Energy Resources Corporation
Name of Utility

By: 
Authorized Signature

Kevin A. Meals
Print or Type Name

Title: Agent & Attorney-in-Fact

Date: 6/28/17

 7/12/17
Date
Fort Bend County

KAM 6/28/17
Initial Date
J.M. Utility

EXECUTION RECOMMENDED:

COUNTY

By:

Robert E. Hebert
Robert E. Hebert, County Judge

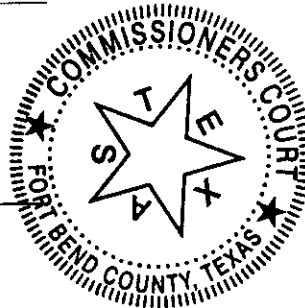
Date:

7-18-2017

ATTEST:

By:

Laura Richard
Laura Richard, County Clerk



APPROVED:

By:

Richard W. Stolleis
Richard W. Stolleis, P.E., County Engineer

APPROVED AS TO LEGAL FORM:

By:

Marcus D. Spencer
Marcus D. Spencer, First Assistant County Attorney

AUDITOR'S CERTIFICATE

I hereby certify that funds are available in the amount of \$425,434.⁶⁷ to accomplish and pay the obligation of Fort Bend County under this contract.

Robert Ed Sturdivant, County Auditor

Robert Ed Sturdivant

FW 7/12/17
Date
Fort Bend County

KAM
Initial
f. a.

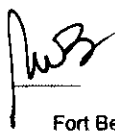
6/28/17
Date
Utility


Exhibit A-1

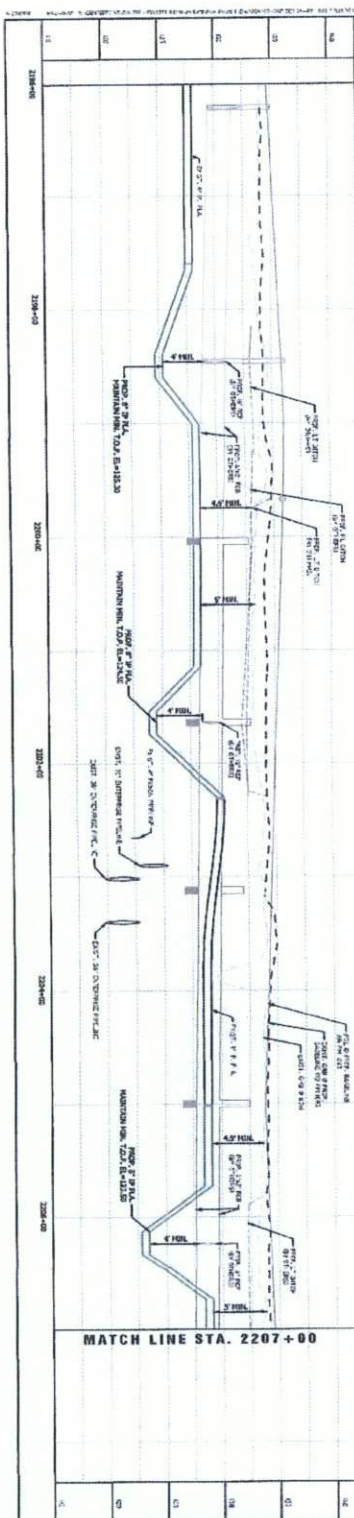
CenterPoint Energy Resources Corporation. Plans & Specifications

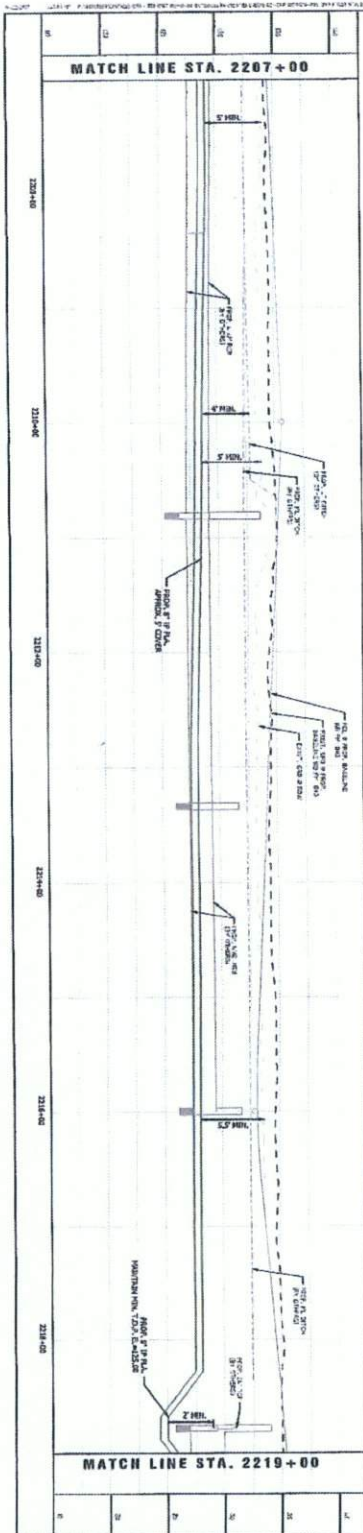
CNP Design--FM 1093 from STA 2195 to STA 2260

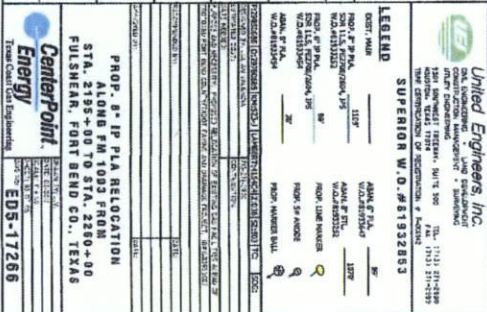
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 7/12/17
Date
Fort Bend County

KAM 6/28/17
Initial Date
 Utility

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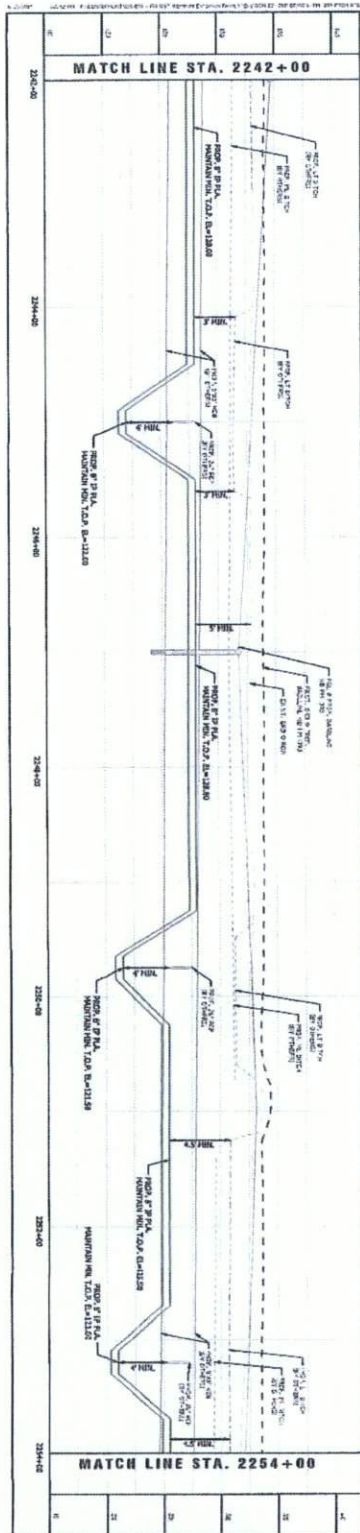

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Exhibit A-2

CenterPoint Energy Resources Corporation. Plans & Specifications

CNP Design--FM 1093-Flewellen Place Ln To FM 1463

(3 Pages that Follow)

 7/12/17
Date
Fort Bend County

 6/28/17
Initial Date
Utility

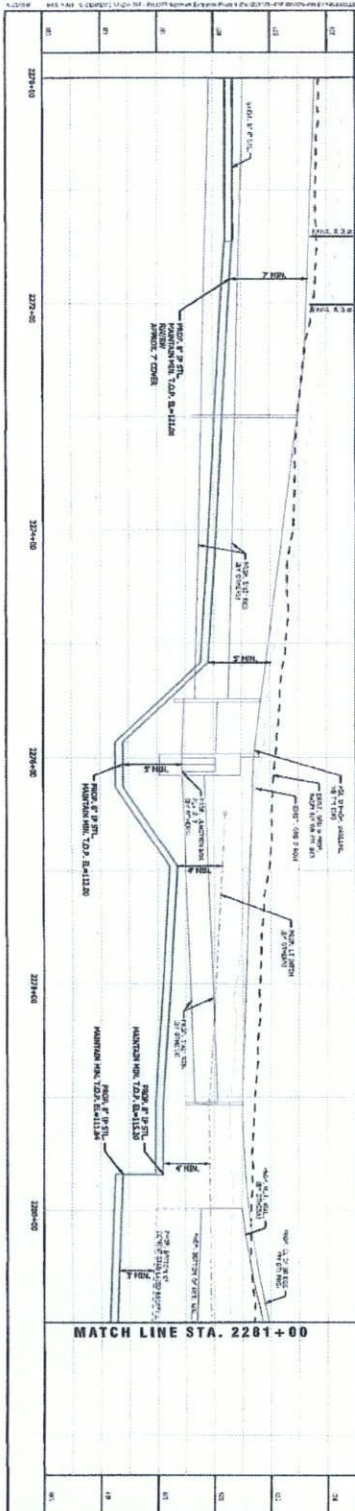

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Exhibit B

CenterPoint Energy Resources Corporation. Construction Cost Estimate

Cost Estimate Summary

Segment	Description	Total Cost Estimate (05-08-2017)	Existing Facility Location	Reimbursement by Fort Bend County	Estimated Project Cost (05-08-2017)
1	FM 1093 FROM STA 2195 TO STA 2260	\$410,085.46	TXDOT ROW	50%	\$205,042.73
2	FM 1093-FLEWELLEN PLACE LN TO FM 1463	\$440,783.87	TXDOT ROW	50%	\$220,391.94
Total					\$425,434.67


Date 7/12/17
Fort Bend County



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Utility

Exhibit B-1

CenterPoint Energy Resources Corporation. Construction Cost Estimate

CNP Estimate--FM 1093 from STA 2195 to STA 2260

(3 Pages That Follow)

 7/12/17
Date
Fort Bend County

KAM 6/23/17
Initial Date
J. A. Smith Utility

Centerpoint Energy Gas Facilities Relocation
Prop. CNP Gas Relocation for FM 1093 Westpark Extension Phase
II
CNP ID# 1403958007

Segment	1
Number of Days:	78
General Overhead:	20.51%
Purchase & Storage Indirect Cost:	12.65%
Project Description:	PROP. 8" IP PLA along FM 1093 from STA 2195+00 to STA 2260+00
CPE Project ID#	1403958007

ESTIMATE SUMMARY

Engineering	\$	16,800.00
Material	\$	82,911.18
Purchase & Storage Indirect Cost	\$	10,488.26
Labor - Contract	\$	108,841.20
Contract Equipment Rental	\$	121,251.00
Subtotal	\$	340,291.64
General Overhead	\$	69,793.82
TOTAL	\$	410,085.46

Engineering Labor

<u>Description</u>	<u>Quantity</u>	<u>Days</u>	<u>Hours</u>	<u>Rate (hrly)</u>	<u>Amount</u>
Engineering	1	35	8	\$ 60.00	\$ 16,800.00
Total					\$ 16,800.00

Contract Labor

<u>Description</u>	<u>Quantity</u>	<u>Days</u>	<u>Hours</u>	<u>Rate (hrly)</u>	<u>Amount</u>
Foreman	1	78	10	\$ 26.70	\$ 20,826.00
Lead Laborer	1	78	10	\$ 16.15	\$ 12,597.00
Laborer	2	78	10	\$ 14.65	\$ 22,854.00
Operator	1	78	10	\$ 24.87	\$ 19,398.60
Truck Driver	1	78	10	\$ 15.25	\$ 11,895.00
Welder	1	78	10	\$ 27.27	\$ 21,270.60
Total					\$ 108,841.20

Contractor's Equipment

<u>Description</u>	<u>Quantity</u>	<u>Days</u>	<u>Hours</u>	<u>Rate (hrly)</u>	<u>Amount</u>
Crew Truck W/ Torch, Air Comp	1	78	10	\$ 37.40	\$ 29,172.00
Misc. Tools and Water Pump	1	78	10	\$ 10.75	\$ 8,385.00
Pick Up Truck (1/2 Ton)	1	78	10	\$ 7.00	\$ 5,460.00
Rubber Tire Backhoe	1	78	10	\$ 20.00	\$ 15,600.00
Welding Truck	1	78	10	\$ 14.30	\$ 11,154.00
Boring Rig	1	78	10	\$ 38.00	\$ 29,640.00
Dump Truck (12-14 YD)	1	78	10	\$ 28.00	\$ 21,840.00
Total					\$ 121,251.00

MATERIAL LIST

<u>Material Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Rate</u>	<u>Amount</u>
ABANDON AND SLURRY-FILL MATERIAL	76.41	CY	\$ 150.00	\$ 11,461.50
ANODE,MAG,HI POTENTIAL,32#,GALVOPAK,W/18	1	EA	\$ 86.84	\$ 86.84
ANODE,ZINC, 5#,99.99%,W/7' #12TW,PKG	6	EA	\$ 14.38	\$ 86.28
CAP,PLA,6,IPS,BUTT FUSION,YELLOW,PE-2406	1	EA	\$ 10.72	\$ 10.72
CAP,PLA,8,BUTT FUSION,YELLOW	4	EA	\$ 22.29	\$ 89.16
CAP,WELD,8,STD	1	EA	\$ 39.76	\$ 39.76
ELL,90,PLA,6,BUTT FUSION,SDR 11,PE-2406,	5	EA	\$ 19.38	\$ 96.90
ELL,90,PLA,8,BF,SDR 11,PE-2406,YELLOW,W/	16	EA	\$ 58.45	\$ 935.20
MARKER BALL,OMNI,MODEL #164,GAS	4	EA	\$ 7.25	\$ 29.00
MARKER,CARSONITE,62",YELLOW,HOUSTON	6	EA	\$ 11.87	\$ 71.22
MUELLER,H-17255,8,LINE STOPPER,PC FTG	2	EA	\$ 1,420.33	\$ 2,840.66
PIPE,PLA,6,IPS,YELLOW,SDR-11.5	88	FT	\$ 5.59	\$ 491.92
PIPE,PLA,8,IPS,YELLOW,SDR-11.5	6076	FT	\$ 9.50	\$ 57,722.00
PIPE,STL,CASING,10,PE,BARE	20	FT	\$ 13.00	\$ 260.00
PIPE,STL,CASING,12,PE,BARE	280	FT	\$ 15.00	\$ 4,200.00
REDUCER,PLASTIC,8 X 6,BUTT FUSION	1	EA	\$ 28.04	\$ 28.04
SIGN,9X12,CATHODIC PROTECTION	1	EA	\$ 4.11	\$ 4.11
TEE,PLA,8,IPS,BF,YELLOW,PE-2406	1	EA	\$ 69.82	\$ 69.82
TEST STATION,66",INTERNAL TERMINAL,YELLO	1	EA	\$ 24.14	\$ 24.14
TRANSITION FTG,8X8,YELLOW,PE-2406	1	EA	\$ 360.58	\$ 360.58
VALVE,BALL,PLA,6 INCH,FOR YELLOW PE PIPE	1	EA	\$ 389.70	\$ 389.70

VALVE,BALL,POLY,8",SDR 11.0,PE2406	3	EA	\$ 698.21	\$ 2,094.63
WIRE,COPPER,#10 AWG,SOLID,TYPE HMWPE	6076	FT	\$ 0.25	\$ 1,519.00
			<hr/>	
			Total	
			\$ 82,911.18	


Exhibit B-2

CenterPoint Energy Resources Corporation. Construction Cost Estimate

CNP Estimate-- FM 1093-Flewellen Place Ln To FM 1463

(2 Pages That Follow)

 7/12/17
Date
Fort Bend County

KRM 6/28/17
Initial Date
 Utility

Centerpoint Energy Gas Facilities Relocation
Prop. CNP Gas Relocation for FM 1093 Westpark Extension Phase
II
CNP ID# 1403958007

Segment	2
Number of Days:	85
General Overhead:	20.51%
Purchase & Storage Indirect Cost:	12.65%
Project Description:	PROP. 8" IP STL along FM 1093 from Flewellen Place to FM 1463
CPE Project ID#	1403958007

ESTIMATE SUMMARY

Engineering	\$	21,600.00
Material	\$	82,932.88
Purchase & Storage Indirect Cost	\$	10,491.01
Labor - Contract	\$	118,609.00
Contract Equipment Rental	\$	132,132.50
Subtotal	\$	365,765.39
General Overhead	\$	75,018.48
TOTAL	\$	440,783.87

Engineering Labor

<u>Description</u>	<u>Quantity</u>	<u>Days</u>	<u>Hours</u>	<u>Rate (hrly)</u>	<u>Amount</u>
Engineering	1	45	8	\$ 60.00	\$ 21,600.00
Total					\$ 21,600.00

Contract Labor

<u>Description</u>	<u>Quantity</u>	<u>Days</u>	<u>Hours</u>	<u>Rate (hrly)</u>	<u>Amount</u>
Foreman	1	85	10	\$ 26.70	\$ 22,695.00
Lead Laborer	1	85	10	\$ 16.15	\$ 13,727.50
Laborer	2	85	10	\$ 14.65	\$ 24,905.00
Operator	1	85	10	\$ 24.87	\$ 21,139.50
Truck Driver	1	85	10	\$ 15.25	\$ 12,962.50
Welder	1	85	10	\$ 27.27	\$ 23,179.50
Total					\$ 118,609.00

Contractor's Equipment

<u>Description</u>	<u>Quantity</u>	<u>Days</u>	<u>Hours</u>	<u>Rate (hrly)</u>	<u>Amount</u>
Crew Truck W/ Torch, Air Comp	1	85	10	\$ 37.40	\$ 31,790.00
Misc. Tools and Water Pump	1	85	10	\$ 10.75	\$ 9,137.50
Pick Up Truck (1/2 Ton)	1	85	10	\$ 7.00	\$ 5,950.00
Rubber Tire Backhoe	1	85	10	\$ 20.00	\$ 17,000.00
Welding Truck	1	85	10	\$ 14.30	\$ 12,155.00
Boring Rig	1	85	10	\$ 38.00	\$ 32,300.00
Dump Truck (12-14 YD)	1	85	10	\$ 28.00	\$ 23,800.00
Total					\$ 132,132.50

MATERIAL LIST

<u>Material Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Rate</u>	<u>Amount</u>
ABANDON AND SLURRY-FILL MATERIAL	41.15	CY	\$ 150.00	\$ 6,172.50
ANODE,MAG,HI POTENTIAL,32#,GALVOPAK,W/18	2	EA	\$ 86.84	\$ 173.68
CAP,PLA,4,IPS,BUTT FUSION,YELLOW,PE-2406	1	EA	\$ 4.22	\$ 4.22
CAP,PLA,6,IPS,BUTT FUSION,YELLOW,PE-2406	1	EA	\$ 10.72	\$ 10.72
CAP,WELD,8,STD	2	EA	\$ 39.76	\$ 79.52
COUPLING,WELD,RED,6 X 4,STD,CONC	1	EA	\$ 43.61	\$ 43.61
COUPLING,WELD,RED,8 X 6,STD,CONC	2	EA	\$ 57.26	\$ 114.52
ELL,90,WELD,8,STD,LR	11	EA	\$ 105.78	\$ 1,163.58
MARKER BALL,OMNI,MODEL #164,GAS	4	EA	\$ 7.25	\$ 29.00
MARKER,CARSONITE,62",YELLOW,HOUSTON	2	EA	\$ 11.87	\$ 23.74
MARKERS,GAS LINE CURB,2-1/2X1/8,TEST STA	2	EA	\$ 3.01	\$ 6.02
MUELLER,H-17255,8,LINE STOPPER,PC FTG	3	EA	\$ 1,420.33	\$ 4,260.99
MUELLER,H-17260,8,LINE STOPPER,BOTTOM OU	1	EA	\$ 1,591.26	\$ 1,591.26
PIPE,STL,FBC,8,.219W,ERW,19.66#/FT,X52	3347	FT	\$ 19.64	\$ 65,735.08
SIGN,9X12,CATHODIC PROTECTION	2	EA	\$ 4.11	\$ 8.22
TEE,WELD,8,STD	2	EA	\$ 164.08	\$ 328.16
THREDOLET,36 > 3/8 X 1/4,3000#,STD	1	EA	\$ 4.33	\$ 4.33
TRANSITION FTG,4X4,YELLOW,OR EQUAL	1	EA	\$ 50.10	\$ 50.10
TRANSITION FTG,6X6,YELLOW,PE-2406	1	EA	\$ 144.25	\$ 144.25
VALVE,BALL,PLA,4 INCH,FOR YELLOW PE PIPE	1	EA	\$ 196.54	\$ 196.54
VALVE,BALL,POLY,8",SDR 11.0,PE2406	4	EA	\$ 698.21	\$ 2,792.84
Total				\$ 82,932.88

Exhibit C

CenterPoint Energy Resources Corporation **Schedule of Work** **and** **Estimated Dates of Completion.**


(As Shown Below)

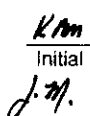
CenterPoint Energy Gas Facilities Relocation
FM 1093 Westpark Toll Road Extension Phase 2
CNP ID# 1403958007

The work will required 163 total working days to complete once property is staked and cleared. Work will commence about 40-60 working days following approval of Utility agreement and formal authorization to begin is provided by Fort Bend County. The work completion date is contingent upon Utility Agreement date of approval and formal notification to begin.

ESTIMATED TIME TO COMPLETE WORK

FM 1093 FROM STA 2195 TO STA 2260	78 WORKING DAYS
FM 1093-FLEWELLEN PLACE LN TO FM 1463	85 WORKING DAYS

 7/12/17
Date
Fort Bend County

 Initial
6/28/17 Date
Utility

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

CenterPoint Energy Resources Corp
Houston, TX United States

Certificate Number:

2017-231411

Date Filed:

06/30/2017

Date Acknowledged:

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Fort Bend County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

U-0025

Relocation of CenterPoint natural gas facilities ahead of Fort Bend County Tollway work.

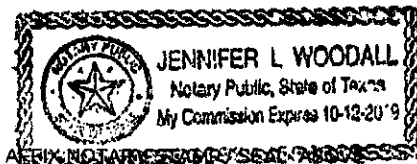
4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.



6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.



BLK

Randy M. Payor

Signature of authorized agent of contracting business entity

Sworn to and subscribed before me, by the said Randy M. Payor, this the 10 day of July, 2017, to certify which, witness my hand and seal of office.

Jennifer L. Woodall
Signature of officer administering oath

Jennifer L. Woodall
Printed name of officer administering oath

VP Regional Operations
Notary
Title of officer administering oath

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

CenterPoint Energy Resources Corp
Houston, TX United States

Certificate Number:
2017-231411

Date Filed:
06/30/2017

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Fort Bend County

Date Acknowledged:
07/18/2017

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

U-0025
Relocation of CenterPoint natural gas facilities ahead of Fort Bend County Tollway work.

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.



6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____,
20_____, to certify which, witness my hand and seal of office.

Signature of officer administering oath

Printed name of officer administering oath

Title of officer administering oath