

June 13, 2017

**NOTICE OF MEETING
FORT BEND COUNTY COMMISSIONERS COURT
SECOND FLOOR, FORT BEND COUNTY COURTHOUSE
401 JACKSON STREET, RICHMOND, TEXAS
TUESDAY, JUNE 13, 2017
1:00 P.M.**

AGENDA

1. Call to Order.
2. Invocation and Pledges of Allegiance by Commissioner Andy Meyers.
3. Approve minutes of special meeting held on June 5, 2017, and regular meeting held on June 6, 2017.
4. Public Comments regarding the Agenda and Announcements.
5. PUBLIC HEARINGS: 1:00 p.m.: Conduct Public Hearings on the following matters:
 - A. Community Development: The County's Method of Distribution of funds concerning Community Development Block Grant Disaster Recovery Program regarding the 2016 Floods.
 - B. Engineering:
 1. Replat: Horseshoe Estates Amending Plat, Precinct 1.
 2. Replat: Fulbrook Section 3-D, Partial Replat No. 1, Precinct 3.

CONSENT AGENDA ITEMS 6 - 20:

6. **OUT-OF-STATE TRAVEL: Record into Minutes the out-of-state travel for Elected Official:**

Commissioner, Pct. 1: Commissioner Vincent Morales to Kansas City, Missouri, June 29, 2017, for tour of operational intermodal sites. (Fund: Non-Departmental Travel)

7. **OUT-OF-STATE TRAVEL:** Approve out-of-state travel requests for County personnel:

- A. **Engineering:** Richard Stolleis to Kansas City, Missouri, June 29, 2017 for tour of operational intermodal sites. (Fund: Engineering)
- B. **Health & Human Services:** Kaye Reynolds to Atlanta, Georgia, November 3-8, 2017, to attend the American Public Health Association 2017 Annual Meeting. (Fund: Health & Human Services)
- C. **Office of Emergency Management:** Jeff Braun to Long Beach, California, November 9-16, 2017, to attend the 2017 International Association of Emergency Managers Conference. (Fund: Office of Emergency Management)

8. **COUNTY JUDGE:**

- A. **Approve Amendment Number 3 to the Intergovernmental Cooperative Reimbursement Agreement (582-12-20281) between Texas Commission on Environmental Quality and Fort Bend County for operation and administration of the Low Income Vehicle Repair Assistance, Retrofit, and Accelerated Vehicle Retirement Program, to extend the contract through June 28, 2019.**
- B. **Accept U.S. Environmental Protection Agency Amendment No. 4 to Assistance Agreement XP-00F30401 for construction of the drinking water distribution system and surface water treatment plan project in the Fresno/Arcola area to extend the completion date until December 31, 2017, with no change in the project cost.**

9. **COMMISSIONER, PCT. 1:**

Approve Interlocal Project Agreement between Fort Bend County and Village of Fairchilds to provide assistance with the reconstruction and asphalt overlay of Chmelik Road, County expenditure not to exceed \$102,505, Precinct 1. (Fund: Road & Bridge)

10. **AUDITOR:**

Accept Monthly Financial Report prepared by County Auditor for the four months ended January 31, 2017, pursuant to Local Government Code Section 114.023.

11. **BUDGET & FINANCE:**

- A. **Rescind approval of Agenda Item 25B from Commissioners Court meeting on June 6, 2017, a transfer for the Fire Marshal, due to error in amount.**
- B. **Approve transfer of County assets, one drone camera, case, extra battery, and iPad Mini 4, from the Department of Public Safety to the Fire Marshal for use in fire investigations.**

12. **BUDGET TRANSFERS:**

- A. **Facilities Management & Planning: Approve transfer in the amount of \$1,455 as detailed on Director's form dated June 6, 2017 to allocate funds from one HVAC Capital Improvement Project into another.**
- B. **Fire Marshal: Approve transfer in the amount of \$83,474 to amend the budget pursuant to Local Government Code Section 111.07075 and allocate additional revenue received into accounts detailed on transfer form dated June 7, 2017 for the new Investigator/Inspector position, temporary part-time assistance, vehicle, and equipment.**
- C. **Information Technology: Approve transfer in the amount of \$1,654 from Fees into Information Technology to allocate funds for the cost of signature pads and lead tool licenses.**
- D. **Sheriff's Office: Approve transfer in the amount of \$1,500 from Forfeited Assets, State, Contingency into Information Technology to allocate funds for the purchase of radio frequency identification readers and licenses.**

13. **ENGINEERING-PAYMENTS:**

- A. **Approve payment of Invoice No. 6057 in the amount of \$41,068.75 to PAS for right of way services regarding Mobility Bond Projects within Precincts 1 and 4. (Fund: Right of Way)**
- B. **Approve payment of Invoice No. 0272108 in the amount of \$38,767.12 to Percheron for right of way services regarding Mobility Projects within Precinct 3. (Fund: Right of Way)**

- C. Approve payment of Invoice No. 0272109 in the amount of \$85.00 to Percheron for right of way services regarding Cane Island, Mobility Bond Project No. X12, Precinct 3. (Fund: Right of Way)
 - D. Approve payment of Invoice No. 0272119 in the amount of \$13,567.20 to Percheron for right of way services regarding FM 1093/Westpark, Precinct 3. (Fund: Toll Road Revenue Bonds, Series 2016)
 - E. Approve payment of Invoice No. 3 in the amount of \$10,950.00 to HJ Consulting for engineering services regarding Willie Melton Boulevard, Mobility Bond Project No. 13115, Precinct 1. (Fund: 2013 Mobility Bonds)
 - F. Approve payment of Invoice No. 1016008 in the amount of \$838.75 to Doucet & Associates, Inc. for professional engineering services regarding Braxton Road, Mobility Bond Project No. 13116, Precinct 1. (Fund: 2013 Mobility Bonds)
 - G. Approve payment of Invoice No 7 - Final in the amount of \$223,145.76 to Allgood Construction Co. Inc. for construction of Katy Gaston, Mobility Bond Project No. 733a, Precinct 3. (Fund: 2007 Mobility Bonds)
 - H. Approve payment of Invoice No. 15 in the amount of \$24,926.75 to HJ Consulting for engineering inspection services regarding FM 1093/Westpark Extension, Precinct 3. (Fund: Toll Road Revenue Bonds, Series 2016)
 - I. Approve payment of Invoice No. 6053 in the amount of \$69,116.25 to PAS Property Acquisition Services, LLC for professional consulting and inspecting services regarding FM 1093/Westpark Extension, Precinct 3. (Fund: Toll Road Revenue Bonds, Series 2016)
 - J. Approve payment of Invoice No. 130.01-0617 in the amount of \$10,800.00 to Mike Stone Associates for professional construction management services regarding FM 1093/Westpark Extension, Precinct 3. (Fund: Toll Road Revenue Bonds, Series 2016)
14. **ENGINEERING-PERMITS:**
- A. Approve application from C4 Partners, LLC to install a driveway tie-in at 1217 ½ Waters Lake Boulevard, Permit No. 2017-14016, Precinct 1.
 - B. Approve application from Ballard Exploration Company, Inc./Shorthorn Resources, Inc., to bury a 4-inch pipeline under Baker Road, Permit No. 2017-12230, Precinct 1.

- C. **Approve application from PS Light Wave, Inc., to bury fiber optic cable under and along Steep Bank Trace, between Bailey Lane and Dell Lane, Permit No. 2017-13077, Precinct 1.**
- D. **Approve application from CenterPoint Energy to bury a 6-inch gas line under and along Kingsland Boulevard and under Willow Fork Buffalo Bayou, between Fielder Village Lane and Moonstring Lane, Permit No. 2017-13696, Precinct 3.**
- E. **Approve application from Huckabee, Inc., to install two right turn lanes, one left turn lane and one driveway tie-in at 3151 Falcon Landing Boulevard, Permit No. 2017-10996, Precinct 3.**
- F. **Approve application from SMG Concrete Pavers, Inc., to install a new driveway tie-in at 9808 ½ Camellia Gardens Drive and bury a 6-inch sanitary sewer line under Camellia Gardens Drive, Permit No. 2017-13726, Precinct 3.**
- G. **Approve application from RCON 1, LLC to install a driveway tie-in and left turn lane on L J Parkway and install a driveway tie-in on Cabrera Drive, Permit No. 2017-13986, Precinct 4.**
- H. **Approve application from Harper Brothers Construction, LLC, to install a 20-inch water line along University Boulevard, Permit No. 2017-14154, Precinct 4.**

15. ENGINEERING-DEVELOPMENT:

- A. **Approve plat for the roads within Fairpark Village, Section 8, Precinct 1.**
- B. **Approve plat for the lots within Fairpark Village, Section 8, Precinct 1.**
- C. **Approve the plat for Horseshoe Estates Amending Plat, Precinct 1.**
- D. **Approve the plat for Fulbrook Section 3-D Partial Replat No. 1, Precinct 3.**
- E. **Approve plat for the roads within Avalon at Riverstone, Section Twelve-C, Precinct 4.**
- F. **Approve plat for the lots within Avalon at Riverstone, Section Twelve-C, Precinct 4.**

- G. **Accept the streets in Silver Ranch, Section 13: Windcrest Landing Lane 193.00 LF, Whitehaven Falls Court 228.00 LF, Andorra Bay Crossing 140.00 LF, Soapstone Terrace Lane 505.00 LF, Aloria Hills Trail 477.00 LF, Stonebury Heights Lane 438.00 LF and Triana River Circle 448.00 LF, for a total of 2,429.00 LF, and release bond #106403232 in the amount of \$181,000.00, Precinct 3.**
- H. **Accept the streets in Fieldstone, Section 10: Mason Road 665.00 LF, Victoria Bay Boulevard 605.00 LF, Holloway Springs Trace 73.00 LF, Rosalina River Court 229.00 LF, Fall Harvest Lane 640.00 LF, Shore Pine Place 211.00 LF, Andorra Cliff Court 259.00 LF, Peralta Meadow Court 498.00 LF, Hillside River Lane 312.00 LF, Weeping Pine Way 445.00 LF, Matilda Bay Circle 228.00 LF, Granophyre Lane 746.00 LF, Chester Ridge Court 232.00 LF, for a total of 5,143.00 LF, and release bond #MNT9182063 in the amount of \$449,120.00, Precinct 4.**
- I. **Set public hearing for acceptance of the traffic control plan for Veranda, Section 11, Precinct 1. (Tuesday, July 11, 2017, at 1:00 p.m.)**
- J. **Set public hearing for acceptance of the traffic control plan for Waterview Town Center, Section 3, Precinct 4. (Tuesday, July 11, 2017, at 1:00 p.m.)**
- K. **Set public hearing for acceptance of the traffic control plan for Aliana, Section 55, Precinct 4. (Tuesday, July 11, 2017, at 1:00 p.m.)**

16. **FACILITIES MANAGEMENT & PLANNING: The Director of Facilities Management & Planning submits these invoices for approval and payment for projects that have been budgeted and funded by 2015 Facility Bonds:**

- A. **Pay Application No. 11 in the amount of \$55,980.05 to Morganti Texas, Inc., for construction services regarding build-out/expansion of the Justice Center;**
- B. **Invoice No. 10043326 and Invoice No. 10043327 for an amount totaling \$35,845.70 to PGAL for architectural services regarding expansion of the Justice Center;**
- C. **Invoice No. 5313 in the amount of \$23,677.50 to AGCM, Inc., for construction management services regarding expansion of the Justice Center;**
- D. **Pay Application No. 7 in the amount of \$341,665.95 to Crain Group LLC., for construction services regarding the Fairgrounds Livestock Building;**

- E. **Invoice No. 010 in the amount of \$2,016.15 to Sustaita Architects, Inc. for architectural/engineering services regarding the Fairgrounds Livestock Building.**

17. PUBLIC TRANSPORTATION:

Approve Amendment Number 3 to the Intergovernmental Cooperative Reimbursement Agreement between Texas Commission on Environmental Quality and Fort Bend County, Contract Number 582-14-40128 to extend the expiration date of the Agreement to June 28, 2019 for Local Initiative Projects regarding the Low Income Vehicle Repair Assistance, Retrofit, and Accelerated Vehicle Retirement Program (LIRAP) with no additional funds required by the county.

18. PURCHASING:

Authorize advertising for bids for the construction of FM 1093/Westpark Extension Phase II.

19. SHERIFF'S OFFICE:

Approve renewal of the Professional Services Agreement between Fort Bend County and William Stephens, dba Osprey Research Corporation, to provide services as Intelligence/Training Coordinator for the High Intensity Drug Trafficking Area (HIDTA) program effective July 1, 2017 through June 30, 2018. (Fund: Sheriff's Office, HIDTA Grant)

20. TAX ASSESSOR/COLLECTOR:

- A. **Record into Minutes the disposal of miscellaneous Tax Office Accounting Department documentation dated February 2017 as detailed on Fort Bend County Tax Office Records Disposition Log dated June 1, 2017, in accordance with the State Archive Retention Schedule of Destruction for the Office of Patsy Schultz.**
 - B. **Approve refunds over \$500 detailed in Tax Assessor/Collector's Report submitted on June 6, 2017 for an amount totaling \$131,157.52 for the Office of Patsy Schultz.**
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21. COUNTY JUDGE:

Take all appropriate action to authorize publication of a Notice of Intention to issue Certificates of Obligation for an amount not to exceed \$60,000,000 for the purpose of (1) evidencing the indebtedness of the County to pay all or any part of the contractual obligations incurred for the design and construction of road facilities in the County and (2) for professional services.

22. COMMISSIONER, PCT. 2:

Take all appropriate action on request by Jeff Kim to waive penalty and interest totaling \$5,043.77 on property taxes for tax years 2015 and 2016, Precinct 2.

23. COMMISSIONER, PCT. 3:

- A. Take all appropriate action on request by James Wade to waive penalty and interest totaling \$368.48 on property taxes for account located on Dewflower Drive, tax year 2016, Pct. 3.
- B. Take all appropriate action on request by James Wade to waive penalty and interest totaling \$445.62 on property taxes for account located on Lucky Star Lane, tax year 2016, Pct. 3.
- C. Take all appropriate action on request by James Wade to waive penalty and interest totaling \$325.36 on property taxes for account located on Marquette Trail, tax year 2016, Precinct 3.

24. AUDITOR:

Take all appropriate action on the Fort Bend County Internal Compliance Program Policy to ensure compliance with all applicable laws, rule, and regulations in relation to Federal and State grants and funding programs.

25. FACILITIES MANAGEMENT & PLANNING:

Take all appropriate action on the 10 foot Electrical Easement between Fort Bend County and CenterPoint Energy Houston, LLC., as depicted in Sketch No. 17-0376, located at the Fort Bend County Fairgrounds, 4310 Hwy 36 South, Rosenberg, TX. 77471.

26. PARKS & RECREATION:

Take all appropriate action on request to transfer the amount of \$92,000 from Non-Departmental Contingency into Fairgrounds Capital Acquisitions to purchase specialized equipment, Caterpillar 906 M Wheel Loader, for the new barn operation.

27. PUBLIC TRANSPORTATION:

Take all appropriate action on Project Grant Agreement between Texas Department of Transportation and Fort Bend County for FY 2017 federal grant funds in the amount of \$37,401 for the rural bus and bus facilities program, with a local match of transportation development credits in the amount of \$5,610. (Fund: Public Transportation, Grants)

28. PURCHASING:

- A. Take all appropriate action on Bid 17-076 for the construction of Sycamore Road, from Eaglewood Trail to Rabb Road, Mobility Bond Project No. 13113, Precinct 1.
- B. Take all appropriate action on request by Austin County to purchase surplus property from Fort Bend County, pursuant to Local Government Code Section 263.152 (a)(1), specifically one (1) 1968 Freuhauf 5500 gallon water trailer for a total amount of \$750.
- C. Take all appropriate action on Agreement between Fort Bend County and Huitt-Zollars in an amount not to exceed \$180,880 for professional construction management services regarding Bamore Road, pursuant to SOQ 17-042, Mobility Bond Project No. 13406. (Fund: 2013 Mobility Bonds)
- D. Take all appropriate action on request to purchase a stage for the County Fairgrounds from Safeware Inc. utilizing US Communities Contract 4400001839 for an amount not to exceed \$153,280. (Fund: Fairgrounds Renovations Capital Improvement Project)
- E. Take all appropriate action on request to purchase one (1) Tahoe vehicle from Classic Chevrolet, pursuant to Bid 16-024, an addition to fleet for the Fire Marshal. (Fund: Fire Marshal)
- F. Take all appropriate action on Agreement for Engineering Services between Fort Bend County and Paradigm Consultants, Inc. in an amount not to exceed \$106,055 pursuant to SOQ 14-025 regarding construction material testing for Sugar Land-Howell Road, Mobility Bond Project No. 13211, Precinct 2. (Fund: 2013 Mobility Bonds)

- G. Take all appropriate action on Third Amendment to Agreement for Professional Engineering Services between Fort Bend County and Cobb, Fendley & Associates, Inc., in the amount of \$22,504.74 for a total contract amount not to exceed \$584,944.74 pursuant to SOQ 14-025 regarding Gaston Road, Segment 1, Mobility Bond Project No. 13311, Precinct 3. (Fund: 2013 Mobility Bonds)
- H. Take all appropriate action on Agreement for Professional Engineering Services between Fort Bend County and Paradigm Consultants, Inc. in an amount not to exceed \$7,629 pursuant to SOQ 14-025 regarding construction material testing for West Airport Right Turn Lane, Mobility Bond Project No. 13411, Precinct 4. (Fund: 2013 Mobility Bonds)

29. TAX ASSESSOR/COLLECTOR:

Take all appropriate action on adoption of Local Option Exemptions for the Fort Bend County General Fund property taxes for the 2017 Tax Year as follows, pursuant to Section 11.13(n) of the Texas Property Tax Code:

- Homestead Exemption: \$5,000 or 20 percent (whichever is greater); and
- Over 65 Exemptions: \$100,000; or
- Disabled Person Exemption: \$100,000.

30. Approve Bills.

31. Authorize Auditor to pay and release time sensitive disbursements on June 22, 2017, to be ratified by Commissioners Court on June 27, 2017.

32. Meet in Closed Session to deliberate the following matters as authorized by the Texas Government Code:

§ 551.074. Personnel Matters. Commissioners Court will meet in Closed Session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.

- A. Annual Evaluation, County Librarian.
- B. Annual Evaluation, Director of Human Resources.

June 13, 2017

33. Reconvene Open Session and consider taking action on the following matters:

§ 551.074. Personnel Matters.

A. Annual Evaluation, County Librarian.

B. Annual Evaluation, Director of Human Resources.

34. Adjournment.

In the event any of the foregoing items are not covered in the time allocated on the date of this agenda, the County may order a continuance for the next day until the discussion is completed on all items.



Robert E. Hebert, County Judge

Notice of meeting/agenda was filed with the County Clerk on Friday, June 9, 2017. An electronic version of this notice is also posted on the Fort Bend County website: www.fortbendcountytexas.gov under Commissioners Court and under Legal Notices.

NOTICE

Policy of Non-Discrimination on the Basis of Disability

Fort Bend County does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. The County's ADA Coordinator is the Director of Facilities Management & Planning, located at 301 Jackson Street, Suite 301, in Richmond, Texas, 77469, telephone 281-633-7045. The Director of Facilities Management & Planning is designated to coordinate compliance with the non-discrimination requirements in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA coordinator.

NOTICE

Fort Bend County Commissioners Court reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation of Real Property), 551.0725 (Deliberation of Contract Being Negotiated), 551.073 (Deliberation of Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberation of Security Devices) and 551.086 (Economic Development).

FILED FOR RECORD
NO _____ TIME 1:53 P.M.

JUN 09 2017


County Clerk Fort Bend Co. Texas