



HUMAN RESOURCES DEPARTMENT  
FORT BEND COUNTY, TEXAS

Kent M. Edwards, PHR  
Director of Human Resources

**MEMORANDUM**

To: Judge Robert Hebert  
Commissioner Vincent Morales  
Commissioner Grady Prestage  
Commissioner Andy Meyers  
Commissioner James Patterson

From: Kent Edwards,  
Director of Human Resources

Subject: HR Agenda Items for February 7, 2017 Commissioner's Court

Date: January 31, 2017

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The following information is a summary of the HR Agenda Items for the February 7, 2017 Commissioners Court.

Agenda Item – Position 6501-0011– County Library – The department is requesting this vacant position be reclassified from Library Clerk II, Grade 6 of the Administrative Clerical Policy Group, to Library Clerk III, Grade 7 of the Administrative Clerical Policy Group in order to meet the needs of the department.

Human Resources approves of the proposed item.

Should you have any questions, please do not hesitate to contact me 281/ 341-8631.

KE/bd