



HUMAN RESOURCES DEPARTMENT
FORT BEND COUNTY, TEXAS

Kent M. Edwards, PHR
Director of Human Resources

MEMORANDUM

To: Judge Robert Hebert
Commissioner Richard Morrison
Commissioner Grady Prestage
Commissioner Andy Meyers
Commissioner James Patterson

From: Kent Edwards,
Director of Human Resources

Subject: HR Agenda Items for October 25, 2016 Commissioner's Court

Date: October 6, 2016

The following information is a summary of the HR Agenda Items for the October 25, 2016 Commissioners Court.

Agenda Item – Position 6501-0081 – County Library – The department is requesting this vacant position be reclassified from Library Clerk II, Grade 6 of the Administrative Clerical Policy Group to Library Paraprofessional, Grade 8 of the Administrative Clerical Policy Group in order to meet the needs of the library.

Human Resources approves of the proposed item.

Should you have any questions, please do not hesitate to contact me 281/ 341-8631.

KE/bd