

September 13, 2016

**NOTICE OF MEETING  
FORT BEND COUNTY COMMISSIONERS COURT  
SECOND FLOOR, FORT BEND COUNTY COURTHOUSE  
401 JACKSON STREET, RICHMOND, TEXAS  
TUESDAY, SEPTEMBER 13, 2016  
1:00 P.M.**

**AGENDA**

1. Call to Order.
2. Invocation and Pledges of Allegiance by Commissioner Richard Morrison.
3. Approve minutes of regular meeting held on September 6, 2016.
4. Public Comments regarding the Agenda and Announcements.
5. PUBLIC HEARING: 1:00 p.m.:

Conduct Public Hearing on the Proposed FY 2017 Budget for Fort Bend County, pursuant to Texas Local Government Code Section 111.067.

**CONSENT AGENDA ITEMS 6 - 19:**

6. **OUT-OF-STATE TRAVEL: Record into Minutes the out-of-state travel for elected officials:**
  - A. **County Attorney: Roy Cordes to Las Vegas, Nevada and Boise, Idaho, October 3-6, 2016, for site visits regarding the Enterprise Content Management Project. (Fund: Capital Improvement Project)**
  - B. **District Clerk: Annie Rebecca Elliott to Las Vegas, Nevada and Boise, Idaho, October 3-6, 2016, for site visits regarding the Electronic Content Management Project. (Fund: Capital Improvement Project)**

7. **OUT-OF-STATE TRAVEL:** Approve out-of-state travel requests for County personnel:

- A. **Information Technology:** Matthew Grove, Gilbert Jalomo, Ed Sturdivant, Ray Webb and Susan Folk to Las Vegas, Nevada and Boise, Idaho, October 3-6, 2016, for site visits regarding the Enterprise Content Management Project. (Fund: Capital Improvement Project)
- B. **Sheriff's Office:** A. Patti to Las Vegas, Nevada and Boise, Idaho, October 3-6, 2016, to for site visits regarding the Enterprise Content Management Project. (Fund: Capital Improvement Project)

8. **COMMISSIONER, PCT. 4:**

Reappoint Frank Yonish, Allan Harris, and Teresa (Terri) Kurkjian to the Fort Bend County Levee Improvement District No. 15 Board of Directors for a term to expire on September 19, 2020.

9. **BUDGET TRANSFERS:**

- A. **Budget Office:** Rescind approval of Agenda Item 12A from Commissioners Court meeting on September 6, 2016, a transfer for the 400th District Court in the amount of \$3,510 due to error.
- B. **County Judge:** Approve transfer in the amount of \$15,012 from Non-Departmental, Fees into rant activity account as detailed on Judge's form dated September 9, 2016, to allocate the County's twenty-five percent contribution to the professional services agreement with Tetra Tech for consultation regarding the Hazard Mitigation Grant Program.
- C. **Office of Emergency Management:** Approve transfer in the amount of \$7,411 from Property and Equipment into Information Technology to allocate funds into correct line item for computer related expenditures.
- D. **Parks Department:** Approve transfer in the amount of \$5,000 from Temporary or Part-Time into Overtime to allocate additional funds needed due to extra duties required of staff.

- E. **Sheriff's Office:** Approve transfer in the amount of \$100 from Forfeited Assets-Federal, Contingency into Information Technology to allocate funds into correct line item for purchase of computer related equipment for vehicle.
- F. **Sheriff's Office - Enforcement:** Approve transfer in the amount of \$12,679 as detailed on Auditor's form dated September 2, 2016 to allocate the County's matching funds to the FY 2016 Victim Coordinator Liaison Grant.

10. **COMMUNITY SUPERVISION & CORRECTIONS DEPARTMENT:**

Accept grant funds in the amount of \$150,000 from the Office of the Governor, Criminal Justice Division for the Felony Drug Court (CARD), Misdemeanor DWI Court and Misdemeanor Drug Court Program, with no cash match required by Fort Bend County for the period of September 1, 2016 through August 31, 2017, and designate the County Judge as the authorized official to electronically accept the award.

11. **DISTRICT ATTORNEY:**

Accept grant funds from the Office of the Governor, Criminal Justice Division, for the FY2017 and FY2018 Victim Witness Staff Expansion Program, Grant Number 1364517, in the amount of \$238,484.01, with a cash match by Fort Bend County of \$157,393, for a total program budget of \$395,877.01 for the period of October 1, 2016 through September 30, 2018; designate the County Judge as the authorized official to electronically accept the award.

12. **ENGINEERING-PAYMENTS:**

- A. Approve payment of Invoice No.16-4749 in the amount of \$1,078.25 to Berg-Oliver Associates, Inc. for environmental services regarding Reading Road, Mobility Bond Project No. 13117x, Precinct 1. (Fund: 2013 Mobility Bonds)
- B. Approve payment of Invoice No. 1225 in the amount of \$31,175.29 to Johnson Petrov, LLP for right of way services regarding Mobility Projects in Precinct 1. (Fund: Right of Way)
- C. Approve payment of Invoice No. 16-4747 in the amount of \$635.00 to Berg-Oliver Associates, Inc. for environmental services regarding Lake Olympia, Mobility Bond Project No. 13217, Precinct 2. (Fund: 2013 Mobility Bonds)

- D. Approve payment of Invoice No. 255334 in the amount of \$47,701.96 to Cobb Fendley & Associates, Inc. for professional engineering services regarding Gaston Road, Segment 1, Mobility Bond Project No. 13311, Precinct 3. (Fund: 2013 Mobility Bonds)
- E. Approve payment of Invoice No. 44371 in the amount of \$5,529.26 to Costello, Inc. for professional engineering services regarding Gaston Road, Segment 2, Mobility Bond Project No. 13310, Precinct 3. (Fund: 2013 Mobility Bonds)
- F. Approve payment of Invoice No. 6 in the amount of \$28,684.00 to HJ Consulting, Inc. for professional engineering inspection services regarding FM 1093/Westpark Extension, Precinct 3. (Fund: Toll Road Revenue Bonds, Series 2016)
- G. Approve payment of Invoice No. 130.01-0816 in the amount of \$7,560.00 to Mike Stone Associates, Inc. for professional construction management services regarding FM 1093/Westpark Extension, Precinct 3. (Fund: Toll Road Revenue Bonds, Series 2016)
- H. Approve payment of Invoice No. 201607579 in the amount of \$74,550.57 to LJA Engineering, Inc. for construction management services regarding FM 1093/Westpark Extension, Precinct 3. (Fund: Toll Road Revenue Bonds, Series 2016)
- I. Approve payment of Invoice No. 5748 in the amount of \$103,575.00 to PAS Property Acquisition Services, LLC for professional consulting and inspection services regarding FM 1093/Westpark Extension, Precinct 3. (Fund: Toll Road Revenue Bonds, Series 2016)
- J. Approve payment of Invoice No. 21 in the amount of \$33,444.24 and Invoice No. 22 in the amount of \$32,818.92 to Schaumburg & Polk, Inc. for project management services regarding 2013 Mobility Bond Projects within Precincts 1, 2, 3 and 4. (Fund: 2013 Mobility Bonds)

13. **ENGINEERING-PERMITS:**

- A. Approve application from AT&T to bury cable under Rustic Lane and along Cumings Road, Permit No. 2016-9244, Precinct 1.
- B. Approve application from Consolidate Communications to bury fiber optic cable along George Duty Road and Big Island Road and bore under Knolle Road and Rycade School Road, Permit No. 2016-9209, Precinct 1.

- C. **Approve application from Cadence McShane Construction Company, LLC to construct four commercial driveways at 18702 Beechnut Street, Permit No. 2016-8975, Precinct 2.**
- D. **Approve application from Drymalla Construction Company, Inc., to construct two commercial driveways at 2431 Joan Collier Trace, Permit No. 2016-8498, Precinct 3.**
- E. **Approve application from CenterPoint Energy to bury a 2-inch gas line along Spring Green Boulevard, Permit No. 2016-9206, Precinct 3.**
- F. **Approve application from Windstream Sugar Land, Inc., to bury Fiber Optic Cable along West Belfort and Harlem Road, Permit No. 2016-8911, Precinct 4.**

14. **ENGINEERING-DEVELOPMENT:**

- A. **Approve the plat for Sienna Village of Waters Lake Section Five Amending Replat No. 2, Precinct 1.**
- B. **Approve the plat for 723 Partnership LTD, Precinct 1.**
- C. **Accept the streets in Grand Vista Springs Blvd. Street Dedication, Section 1: Grand Vista Springs Blvd. 669.10 LF, and Grasswren Road 50.40 LF for a total of 719.50 LF, and release bond #SU1128399 in the amount of \$99,750.00, Precinct 3.**
- D. **Set public hearing for acceptance of the traffic control plan for Grand Vista Springs Blvd. Street Dedication, Section 1, Precinct 3. (Tuesday, October 11, 2016, at 1:00 p.m.)**
- E. **Set public hearing for acceptance of the revised traffic control plan for Katy ISD Junior High No. 14 at Spring Green Blvd., Roesner Road, and Sterling Vista Blvd., to add school zone signs, Precinct 3. (Tuesday, October 11, 2016, at 1:00 p.m.)**

15. **FACILITIES MANAGEMENT & PLANNING:** The Director of Facilities Management & Planning submits these invoices for approval and payment for projects that have been budgeted and funded by 2015 Facility Bonds:
- A. Invoice No. 1501 in the amount of \$8,834.00 to Austin Reed Engineers, LLC for Geotechnical Engineering Services regarding an addition to and renovation of the existing Missouri City Branch Library;
  - B. Invoice No. 10041382 and Invoice No. 10041383 for an amount totaling \$272,096.13 to PGAL for Architectural Services regarding expansion of the Justice Center.
16. **PURCHASING:**
- Ratify Agreement for Professional Consulting Services for Federal Emergency Management Agency (FEMA) Hazard Mitigation Grant Program (HMGP), HGAC Contract 07-16 between Fort Bend County and Tetra Tech, Inc. for assistance with preparation and submission of HMGP application to acquire or elevate properties to reduce flooding risks.
17. **RISK MANAGEMENT:**
- Approve renewal of Aircraft Hull & Liability Insurance Proposal by Arthur J. Gallagher Risk Management Services, Inc. for the period of September 17, 2016 through September 17, 2017; authorize Director of Risk Management to sign Client Authorization to Bind Coverage document.
18. **SHERIFF'S OFFICE:**
- A. Approve renewal of Interlocal Agreement for Additional Law Enforcement Services between Fort Bend County and Pecan Grove Municipal Utility District, effective through September 30, 2017.
  - B. Accept grant funds from the Office of the Governor, Criminal Justice Division, in the amount of \$42,000 for the Texas Conversion to the National Incident Based Reporting System, Grant Number 3198601, Award ID Number 2017-NB-ST-0023, with a County contribution of \$21,940 effective September 1, 2016 through August 31, 2017, and authorize County Judge designee to electronically accept the funds. (Fund: Sheriff's Office)

- C. **Accept grant funds from the Office of the Governor, Criminal Justice Division, in the amount of \$47,411, for a Child Abuse Investigator, Grant Number 2674104, Award ID Number 2014-DJ-BX-0857, with a County contribution of \$32,380 effective October 1, 2016 through September 30, 2017, and authorize County Judge designee to electronically accept the funds. (Fund: Sheriff's Office)**

19. **TAX ASSESSOR/COLLECTOR:**

**Approve refunds over \$500 detailed in Tax Assessor/Collector's Report submitted on September 7, 2016, for an amount totaling \$12,339.57 for the Office of Patsy Schultz.**

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20. **COUNTY JUDGE:**

Take all appropriate action on First Amendment to Tax Abatement Agreement between Fort Bend County, ELI.FIN Development, Inc. and OMB Valves to defer commencement of the abatement period from 2013 to 2015.

21. **BUDGET & FINANCE:**

- A. Take all appropriate action on FY 2017 Proposed Positions for Fort Bend County.
- B. Take all appropriate action to set the FY 2017 Salaries for Elected Officials of Fort Bend County, pursuant to Texas Local Government Code Section 152.011.
- C. Take all appropriate action to adopt the 2016 Tax Rate for Fort Bend County, and take a record vote, pursuant to Property Tax Code 26.05, as follows:

Proposed General Fund Tax Rate	\$0.36000
Proposed Road & Bridge Fund Tax Rate	\$0.02200
Proposed Interest & Sinking Fund Tax Rate	\$0.07600
Total Proposed Tax Rate	\$0.45800

- D. Take all appropriate action on the FY 2017 Budget for Fort Bend County, and take a record vote, pursuant to Texas Local Government Code Sec 111.068.

22. ENGINEERING:

Take all appropriate action on request by Richard & Loretta Williams for a variance to the Fort Bend County Regulations of Subdivision, Section 2.2 I, to divide a 3.00 acre tract from the 8.892 acre parent tract, located in the Thomas Westall League, Abstract 92, recorded in Instrument #2016097528 of Fort Bend County Deed Records, Precinct 3.

23. FIRE MARSHAL:

- A. Take the appropriate action request to update the Fort Bend County Fire Code, specifically Exhibit A and Fee Schedule, with all changes to become effective October 1, 2016.
- B. Take all appropriate action on Interlocal Agreement for Fire Code and Investigations between Fort Bend County and the Village of Fairchilds.
- C. Take all appropriate action on Memorandum of Agreement between the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) and Fort Bend County for the Fire Marshal's Office to receive reimbursement of overtime salary costs associated with the ATF Task Force.

24. PUBLIC TRANSPORTATION:

- A. Take all appropriate action on Fort Bend County Certification of Internal Compliance Program, as required by the Texas Department of Transportation.
- B. Take all appropriate action on application to Texas Department of Transportation for Fiscal Year 2016 Section 5311 Rural Federal funds to assist with transportation programs; authorize County Judge to execute all documents pertaining to the application; authorize Grants & Budget Manager to electronically submit application in the eGrants system. (Fund: Public Transportation Grants)
- C. Take all appropriate action on application to Texas Department of Transportation for Fiscal Year for Fiscal Year 2017 Section 5311 Rural State funds to assist with transportation programs; authorize County Judge to execute all documents pertaining to the application; authorize Grants & Budget Manager to electronically submit application in the eGrants system. (Fund: Public Transportation Grants)

- D. Take all the appropriate action on application to Texas Department of Transportation for Fiscal Year 2016 Section 5339 Federal funds for replacement vehicle purchases; authorize County Judge to execute all documents pertaining to the application: authorize Grants & Budget Manager to electronically submit application in the eGrants system. (Fund: Public Transportation Grants)
- E. Take all appropriate action on application to Texas Department of Transportation for Transportation Investment Generating Economic Recovery (TIGER) federal funding for replacement vehicle purchases; authorize County Judge to execute all documents pertaining to the application; authorize Grants & Budget Manager to electronically submit the application in the eGrants system. (Fund: Public Transportation Grants)

25. PURCHASING:

- A. Take all appropriate action on Enterprise Content Management Software License and Services Agreement between Fort Bend County, Phoenix Business Inc., and Requordit Inc., pursuant to RFP 16-026, for an amount not to exceed \$1,413,225.00, and grant order exempting the purchase of services related to the installation and implementation of software in accordance with Texas Local Government Code, 262.024(a)(4) and 262.024(a)(7)(A) because the purchase is for professional services and the installation services for the software can only be obtained by a single source because the software is protected by patents, copyrights, and/or secret processes. (Fund: Capital Improvement Project)
- B. Take all appropriate action on Addendum to Agreement for Tiburon Software Upgrade and License Subscription between Fort Bend County and Tiburon, Inc. in an amount not to exceed \$32,545 for dispatch software interface. (Fund: Capital Improvement Project)
- C. Take all appropriate action on Agreement for Online Homework Help/Tutoring Services for Fort Bend County Libraries between Fort Bend County and Brainfuse, Inc. pursuant to RFP 17-002, for an annual amount not to exceed \$63,000. (Fund: Library)
- D. Take all appropriate action on Amendment No. 4 to Transportation Services Agreement between Fort Bend County and First Transit, Inc., pursuant to 11-079, for rate increases regarding Public Transportation bus service. (Fund: Public Transportation Grant)
- E. Take all appropriate action on Bid 17-005, term contract for Fire and Security Alarm Services for Fort Bend County Facilities.
- F. Take all appropriate action on Bid 17-008, term contract for HVAC Maintenance for Fort Bend County Libraries.

- G. Take all appropriate action on Bid 17-019, term contract for Newspaper Publications of Legal Notices.
- H. Take all appropriate action on Agreement for Professional Engineering Services between Fort Bend County and HVJ Associates, Inc. for an amount not to exceed \$92,857 regarding Bellaire Boulevard, Mobility Bond Project Nos. 13302, 13303, and 13304, Precinct 3. (Fund: 2013 Mobility Bonds)
- I. Take all appropriate action on Agreement for Auctioneer Services between Fort Bend County and Lemons Auctioneers, LLP to provide auctions pursuant to RFP 16-082.
- J. Take all appropriate action on Bid 17-016, term contract for the purchase of Tires and Tubes.

26. SHERIFF'S OFFICE:

- A. Take all appropriate action on two Organized Crime Drug Enforcement Task Force (OCDETF) Agreements for use of the state and local overtime and authorized expense/strategic initiative program to receive funds totaling \$35,506 with no cash match required by Fort Bend County for the period of October 1, 2016 through September 30, 2017.
- B. Take all appropriate action on Modification Number 5 to Award No. G15HN0010A, to receive additional funds in the amount of \$16,300 from the Executive Office of the President for the High Intensity Drug Trafficking Area (HIDTA) program, for a total award of \$1,050,583.84 with no cash match by Fort Bend County for use through December 31, 2016.
- C. Take all appropriate action on Second Amendment to Professional Services Agreement for Intelligence Analysts between Fort Bend County and Meador Staffing Services, Inc. effective through September 30, 2017.
- D. Take all appropriate action on Second Amendment to Professional Services Agreement for Intelligence Analysts between Fort Bend County and MVM, Inc. effective through September 30, 2017.

27. TAX ASSESSOR/COLLECTOR:

Take all appropriate action on offer to purchase tax resale property, pursuant to Texas Property Tax Code Section 34.05.

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28. Approve Bills.
29. Authorize County Auditor to pay and release time-sensitive disbursements on September 22, 2016, to be ratified by Commissioners Court on September 27, 2016.
30. Adjournment.

In the event any of the foregoing items are not covered in the time allocated on the date of this agenda, the County may order a continuance for the next day until the discussion is completed on all items.



Robert E. Hebert, County Judge

Notice of meeting/agenda was filed with the County Clerk on September 9, 2016. An electronic version of this notice is also posted on the Fort Bend County website: [www.fortbendcountytexas.gov](http://www.fortbendcountytexas.gov) under Commissioners Court and under Legal Notices.

**NOTICE**

**Policy of Non-Discrimination on the Basis of Disability**

Fort Bend County does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. The County's ADA Coordinator is the Director of Facilities Management & Planning, located at 301 Jackson Street, Suite 301, in Richmond, Texas, 77469, telephone 281-633-7045. The Director of Facilities Management & Planning is designated to coordinate compliance with the non-discrimination requirements in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA coordinator.

**NOTICE**

Fort Bend County Commissioners Court reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation of Real Property), 551.0725 (Deliberation of Contract Being Negotiated), 551.073 (Deliberation of Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberation of Security Devices) and 551.086 (Economic Development).

FILED FOR RECORD  
NO \_\_\_\_\_ TIME 3:13 <sup>A.M.</sup>/<sub>P.M.</sub>

SEP 9 2016



County Clerk Fort Bend Co. Texas