

Fort Bend County Bid 17-010

Vendor Information

Quality Traffic Data, LLC

Legal Name of Contracting Company

262370905

Federal ID Number (Company or Corporation) or Social Security Number (Individual)

(877)852-4355

(877)877-3698

Telephone Number

Facsimile Number

1400 Preston Road Suite 400

Complete Mailing Address (for Correspondence)

Plano, TX 75093

City, State and Zip Code

Complete Remittance Address (if different from above)

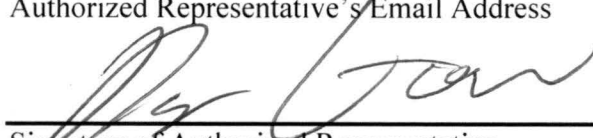
City, State and Zip Code

Danny Gouhari, Project Manager

Authorized Representative and Title (printed)

Danny.G@QualityTrafficData.com

Authorized Representative's Email Address



8/4/2016

Signature of Authorized Representative

Date



Quality Traffic Data

Traffic Data On Demand

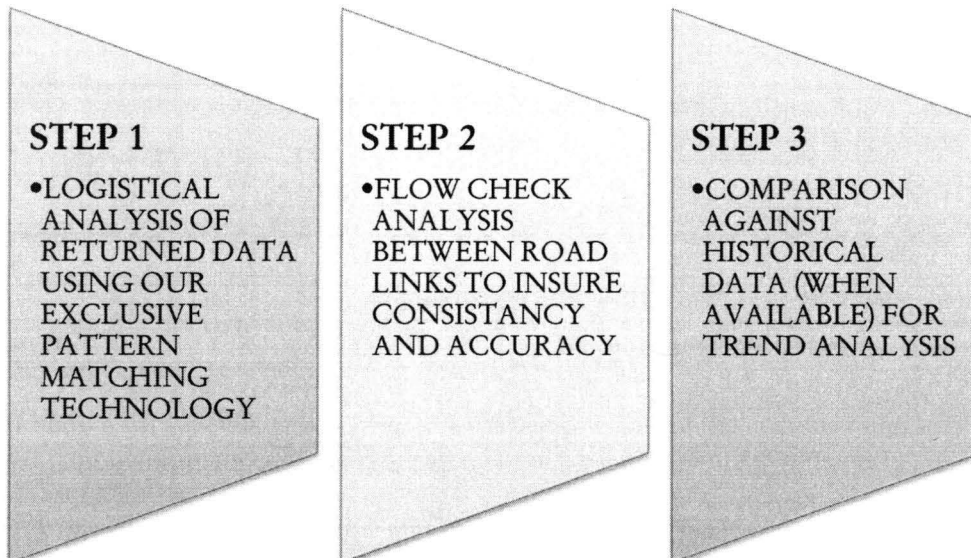
1400 Preston Road, Suite 400
Plano, TX 75093
Phone: (877) 852-4355
Fax: (877) 877-3698
Info@QualityTrafficData.com

Quality Assurance

QTD is well known for its exhaustive 3-Step QA process to insure the accuracy and dependability of data provided. Upon completion of the requested counts, the following events occur:

1. Data is downloaded by field crew and submitted to our office.
2. QTD begins immediate processing of the data by performing our exclusive 3-step QA process.
3. If a recount is necessary, both the County and the field manager are notified immediately.
4. Reports/data are submitted to the County according to the requirements in the RFP.

The 3-Step QA Process:

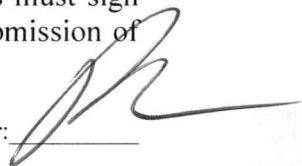


1. Field data undergoes a systematic check using our proprietary software to evaluate problematic entries and patterns (e.g. missing or inconsistent data.)
2. Each data report is then inspected manually against other nearby locations for comparison. The data is also compared with the size and layout of the count location.
3. As a final step, QTD will compare the collected data against historical data (if available in our system – or if provided by the client) for validation of change factor.

1.0 GENERAL REQUIREMENTS:

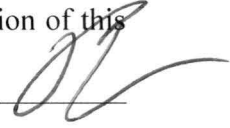
- 1.1 Read this entire document carefully. Follow all instructions. You are responsible for fulfilling all requirements and specifications. Be sure you understand them.
- 1.2 General Requirements apply to all advertised bids; however, these may be superseded, whole or in part, by the scope, special requirements, specifications, special specifications or other data contained herein.
- 1.3 Governing Law: Bidder is advised that these requirements shall be fully governed by the laws of the State of Texas and that Fort Bend County may request and rely on advice, decisions and opinions of the Attorney General of Texas and the County Attorney concerning any portion of these requirements.
- 1.4 Bid Document Completion: Fill out, initial each page, sign, and return ONE (1) complete bid document to the Fort Bend County Purchasing Department. An authorized representative of the bidder must sign the Contract Sheet. The contract will be binding only when signed by the County Judge, Fort Bend County and a purchase order authorizing the item(s) desired has been issued. The use of correction fluid is not acceptable and may result in the disqualification of bid. If an error is made, the bidder must draw a line through error and initial each change. All response, typed or written, information must be clear and legible.
- 1.5 Bid Returns: Bidders must return all completed bids to the Fort Bend County Purchasing Department at 301 Jackson, Suite 201, Richmond, Texas no later than 1:30 P.M. on the date specified. Late bids will not be accepted. Bids must be submitted in a sealed envelope, addressed as follows: Fort Bend County Purchasing Agent, Travis Annex, 301 Jackson, Suite 201, Richmond, Texas 77469.
- 1.6 Governing Document: In the event of any conflict between the terms and provisions of these requirements and the specifications, the specifications shall govern. In the event of any conflict of interpretation of any part of this overall document, Fort Bend County's interpretation shall govern.
- 1.7 Addenda: No interpretation of the meaning of the drawings, specifications or other bid documents will be made to any bidder orally. All requests for such interpretations must be made in writing addressed to Ms. Cheryl Krejci, Senior Buyer, 301 Jackson, Suite 201, Richmond, Texas 77469, e-mail: cheryl.krejci@fortbendcountytexas.gov. Any and all interpretations and any supplemental instructions will be in the form of written addenda to the contract documents which will be posted on Fort Bend County's website. Addenda will **ONLY** be issued by the Fort Bend County Purchasing Agent. It is the sole responsibility of each bidder to insure receipt of any and all addenda. All addenda issued will become part of the contract documents. Bidders must sign and include addendum in the returned bid package. Deadline for submission of

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questions and/or clarification is **Thursday, August 4, 2016 at 9:00 a.m. (CST)**. Requests received after the deadline will not be responded to due to the time constraints of this bid process.

- 1.8 Hold Harmless Agreement: Contractor shall indemnify and hold Fort Bend County harmless from all claims for personal injury, death and/or property damage arising from any cause whatsoever, resulting directly or indirectly from contractor's performance. Contractor shall procure and maintain, with respect to the subject matter of this bid, appropriate insurance coverage including, as a minimum, public liability and property damage with adequate limits to cover contractor's liability as may arise directly or indirectly from work performed under terms of this bid. Certification of such coverage must be provided to the County upon request.
- 1.9 Waiver of Subrogation: Bidder and bidder's insurance carrier waive any and all rights whatsoever with regard to subrogation against Fort Bend County as an indirect party to any suit arising out of personal or property damages resulting from bidder's performance under this agreement.
- 1.10 Severability: If any section, subsection, paragraph, sentence, clause, phrase or word of these requirements or the specifications shall be held invalid, such holding shall not affect the remaining portions of these requirements and the specifications and it is hereby declared that such remaining portions would have been included in these requirements and the specifications as though the invalid portion had been omitted.
- 1.11 Bonds: If this bid requires submission of bid guarantee and performance bond, there will be a separate page explaining those requirements. Bids submitted without the required bid bond or cashier's checks are not acceptable. Bond/s or cashier's check must be complete with all required signatures.
- 1.12 Taxes: Fort Bend County is exempt from all federal excise, state and local taxes unless otherwise stated in this document. Fort Bend County claims exemption from all sales and/or use taxes under Chapter 20, Title 122a, Vernon's Texas Civil Statutes, as amended. Texas Limited Sales Tax Exemption Certificates will be furnished upon written request to the Fort Bend County Purchasing Department.
- 1.13 Fiscal Funding: A multi-year lease or lease/purchase arrangement (if requested by the specifications), or any contract continuing as a result of an extension option, must include fiscal funding out. If, for any reason, funds are not appropriated to continue the lease or contract, said lease or contract shall become null and void. After expiration of the lease, leased equipment shall be removed by the bidder from the using department without penalty of any kind or form to Fort Bend County. All charges and physical activity related to delivery, installation, removal and redelivery shall be the responsibility of the bidder.
- 1.14 Pricing: Prices for all goods and/or services shall be firm for the duration of this

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contract and shall be stated in the bid spreadsheet. Prices shall be all inclusive. No price changes, additions, or subsequent qualifications will be honored during the course of the contract. All prices must be written in ink or typewritten. Pricing on all transportation, freight, and other charges are to be prepaid by the contractor and included in the bid prices. If there are any additional charges of any kind, other than those mentioned above, specified or unspecified, bidder MUST indicate the items required and attendant costs or forfeit the right to payment for such items.

- 1.15 Silence of Specifications: The apparent silence of specifications as to any detail, or the apparent omission from it of a detailed description concerning any point, shall be regarded as meaning that only the best commercial practice is to prevail and that only material and workmanship of the finest quality are to be used. All interpretations of specifications shall be made on the basis of this statement. The items furnished under this contract shall be new, unused of the latest product in production to commercial trade and shall be of the highest quality as to materials used and workmanship. Manufacturer furnishing these items shall be experienced in design and construction of such items and shall be an established supplier of the item bid.
- 1.16 Supplemental Materials: Bidders are responsible for including all pertinent product data in the returned bid package. Literature, brochures, data sheets, specification information, completed forms requested as part of the bid package and any other facts which may affect the evaluation and subsequent contract award should be included. Materials such as legal documents and contractual agreements, which the bidder wishes to include as a condition of the bid, must also be in the returned bid package. Failure to include all necessary and proper supplemental materials may be cause to reject the entire bid.
- 1.17 Material Safety Data Sheets: Under the "Hazardous Communication Act", commonly known as the "Texas Right To Know Act", a bidder must provide to County and using departments, with each delivery, material safety data sheets, which are, applicable to hazardous substances defined in the Act. Bidders are obligated to maintain a current, updated file in the Fort Bend County Purchasing Department. Failure of the bidder to maintain such a file will be cause to reject any bid applying thereto.
- 1.18 Name Brands: Specifications may reference name brands and model numbers. It is not the intent of Fort Bend County to restrict these bids in such cases, but to establish a desired quality level of merchandise or to meet a pre-established standard due to like existing items. Bidders may offer items of equal stature and the burden of proof of such stature rests with them. Fort Bend County shall act as sole judge in determining equality and acceptability of products offered.
- 1.19 Color Selection: Determination of colors of materials is a right reserved by the using department unless otherwise specified in the bid. Unspecified colors shall

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be quoted as standard colors, not colors, which require up charges or special handling. Unspecified fabrics or vinyl should be construed as medium grade. If bidder fails to get color/material approvals prior to delivery of merchandise, the using department may refuse to accept the items and demand correct shipment without penalty, subject to other legal remedies.

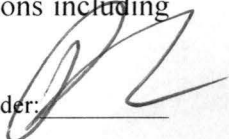
- 1.20 Evaluation: Evaluation shall be used as a determinant as to which bid items or services are the most efficient and/or most economical for the County. It shall be based on all factors, which have a bearing on price and performance of the items in the user environment. All bids are subject to tabulation by the Fort Bend County Purchasing Department and recommendation to Fort Bend County Commissioners Court. Compliance with all bid requirements, delivery and needs of the using department are considerations in evaluating bids. Pricing is NOT the only criteria for making a recommendation. The Fort Bend County Purchasing Department reserves the right to contact any bidder, at any time, to clarify, verify or request information with regard to any bid.
- 1.21 Inspections: Fort Bend County reserves the right to inspect any item(s) or service location for compliance with specifications and requirements and needs of the using department. If a bidder cannot furnish a sample of a bid item, where applicable, for review, or fails to satisfactorily show an ability to perform, the County can reject the bid as inadequate.
- 1.22 Testing: Fort Bend County reserves the right to test equipment, supplies, material and goods bid for quality, compliance with specifications and ability to meet the needs of the user. Demonstration units must be available for review. Should the goods or services fail to meet requirements and/or be unavailable for evaluation, the bid is subject to rejection.
- 1.23 Disqualification of Bidder: Upon signing this bid document, a bidder offering to sell supplies, materials, services, or equipment to Fort Bend County certifies that the bidder has not violated the antitrust laws of this state codified in section 15.01, et seq., Business & Commerce Code, or the federal antitrust laws, and has not communicated directly or indirectly the bid made to any competitor or any other person engaged in such line of business. Any or all bids may be rejected if the County believes that collusion exists among the bidders. Bids in which the prices are obviously unbalanced may be rejected. If multiple bids are submitted by a bidder and after the bids are opened, one of the bids is withdrawn, the result will be that all of the bids submitted by that bidder will be withdrawn; however, nothing herein prohibits a vendor from submitting multiple bids for different products or services.
- 1.24 Awards: Fort Bend County reserves the right to award this contract on the basis of lowest and best bid in accordance with the laws of the State of Texas, to waive any formality or irregularity, to make awards to more than one bidder, to reject any or all bids. In the event the lowest dollar bidder meeting specifications is not

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awarded a contract, the bidder may appear before the Commissioners Court and present evidence concerning his responsibility. An award is final only upon formal execution by the Fort Bend County Commissioners Court or the Fort Bend County Purchasing Agent. Fort Bend County reserves the right to withdraw any award until execution by the proper authority.

- 1.25 Assignment: The successful vendor may not assign, sell or otherwise transfer this contract without written permission of Fort Bend County Commissioners Court.
- 1.26 Term Contracts: If the contract is intended to cover a specific time period, said time will be given in the specifications under scope.
- 1.27 Maintenance: Maintenance required for equipment bid should be available in Fort Bend County by a manufacturer authorized maintenance facility. Costs for this service shall be shown on the bid sheet as requested or on a separate sheet, as required. If Fort Bend County opts to include maintenance, it shall be so stated in the purchase order and said cost will be included. Service will commence only upon expiration of applicable warranties and should be priced accordingly.
- 1.28 Contract Obligation: Fort Bend County Commissioners Court must award the contract and the County Judge or other person authorized by the Fort Bend County Commissioners Court must sign the contract before it becomes binding on Fort Bend County or the bidders. Department heads are not authorized to sign agreements for Fort Bend County. Binding agreements shall remain in effect until all products and/or services covered by this purchase have been satisfactorily delivered and accepted.
- 1.29 Title Transfer: Title and Risk of Loss of goods shall not pass to Fort Bend County until Fort Bend County actually receives and takes possession of the goods at the point or points of delivery. Receiving times may vary with the using department. Generally, deliveries may be made between 8:30 a.m. and 4:00 p.m., Monday through Friday. Bidders are advised to consult the using department for instructions. The place of delivery shall be shown under the "Special Requirement" section of this bid document and/or on the Purchase Order as a "Ship To:" address.
- 1.30 Purchase Order and Delivery: The successful bidder shall not deliver products or provide services without a Fort Bend County Purchase Order, signed by an authorized agent of the Fort Bend County Purchasing Department. The fastest, most reasonable delivery time shall be indicated by the bidder in the proper place on the bid sheet. Any special information concerning delivery should also be included, on a separate sheet, if necessary. All items shall be shipped F.O.B. inside delivery unless otherwise stated in the specifications. This shall be understood to include bringing merchandise to the appropriate room or place designated by the using department. Every tender or delivery of goods must fully comply with all provisions of these requirements and the specifications including

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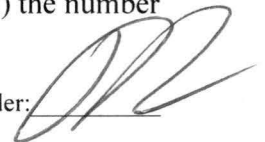
time, delivery and quality. Nonconformance shall constitute a breach, which must be rectified prior to expiration of the time for performance. Failure to rectify within the performance period will be considered cause to reject future deliveries and cancellation of the contract by Fort Bend County without prejudice to other remedies provided by law. Where delivery times are critical, Fort Bend County reserves the right to award accordingly.

- 1.31 Contract Extension: Extensions may be made only by written agreement between Fort Bend County and the bidder. Any price escalations are limited to those stated by the bidder in the original bid.
- 1.32 Termination: Fort Bend County reserves the right to terminate the contract for default if Seller breaches any of the terms therein, including warranties of bidder or if the bidder becomes insolvent or commits acts of bankruptcy. Such right of termination is in addition to and not in lieu of any other remedies, which Fort Bend County may have in law or equity. Default may be construed as, but not limited to, failure to deliver the proper goods and/or services within the proper amount of time, and/or to properly perform any and all services required to Fort Bend County's satisfaction and/or to meet all other obligations and requirements. Contracts may be terminated without cause upon thirty (30) days written notice to either party unless otherwise specified.
- 1.33 Recycled Materials: Fort Bend County encourages the use of products made of recycled materials and shall give preference in purchasing to products made of recycled materials if the products meet applicable specifications as to quantity and quality. Fort Bend County will be the sole judge in determining product preference application.
- 1.34 Interlocal Participation: Additional governmental entities may purchase from this bid. Vendor agrees to accept purchase orders from those participating entities and to invoice each entity separately.
- 1.35 Escalation Clause: Successful bidder may apply for a price increase to the Fort Bend County Commissioners Court. Price increase will be the amount increased to the vendor from his supplier. Written documentation of the increase must be provided to the Purchasing Agent. No application for a price increase may be submitted within the first four (4) months of this contract. Increases of more than 25% of the original bid price will not be considered.

2.0 TERMS & CONDITIONS:

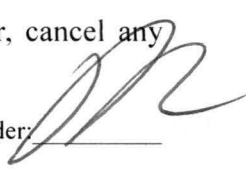
- 2.1 Seller to Package Goods: Seller will package goods in accordance with good commercial practice. Each delivery container shall be clearly and permanently marked as follows (a) Seller's name and address; (b) Consignee's name, address and purchase order number and the bid number if applicable; (c) Container number and total number of containers (e.g. box 1 of 4 boxes); and (d) the number

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of the container bearing the packing slip. Seller shall bear cost of packaging unless otherwise provided. Goods shall be suitably packed to secure lowest transportation costs and to conform to requirements of common carriers and any applicable specifications. Fort Bend County's count or weight shall be final and conclusive on shipments not accompanied by packing list.

- 2.2 Shipment Under Reservation Prohibited: Seller is not authorized to ship goods under reservation and no tender of a bill of lading will operate as a tender of goods.
- 2.3 Title and Risk of Loss: The title and risk of loss of the goods shall not pass to the County until a County employee actually receives and takes possession of the goods at the point or points of delivery.
- 2.4 Delivery Terms: F.O.B. Destination Freight Prepaid, Inside Delivery, unless delivery terms are specified otherwise on Purchase Order.
- 2.5 No Replacement of Defective Tender: Every tender or delivery of goods must fully comply with all provisions of the Purchase Order as to time of delivery, quality and the like. If a tender is made which does not fully conform, this shall constitute a breach and Seller shall not have the right to substitute a conforming tender.
- 2.6 Place of Delivery: The place of delivery shall be that set forth in the block of the purchase order entitled "Ship To". Any change thereto shall be effective by modification as provided for in Clause number 2.20 "Modifications", hereof. The terms of this agreement are "no arrival, no sale", at the discretion of Fort Bend County.
- 2.7 Invoices and Payments:
- 2.7.1 Seller shall submit separate invoices, in duplicate. Invoices shall indicate the purchase order number and the bid number if applicable. Invoices shall be itemized and transportation charges, if any, shall be listed separately. A copy of the bill of lading, and the freight waybill when applicable should be attached to the invoice.
- 2.7.2 Fort Bend County's obligation is payable only and solely from funds available for the purpose of this purchase. Lack of funds shall render the order null and void to the extent funds are not available and any delivered but unpaid goods will be returned to Seller by the county.
- 2.7.3 Do not include Federal Excise, State, or City Sales Tax. Fort Bend County is a tax-exempt governmental entity.
- 2.8 Gratuities: Fort Bend County may, by written notice to the Seller, cancel any

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order without liability, if it is determined by the County that gratuities, in the form of entertainment, gifts, or otherwise were offered or given by the Seller, or any agent or representative of the Seller to any officer or employee of Fort Bend County with a view toward securing an order. In the event an order is canceled by the County pursuant to this provision, the County shall be entitled, in addition to any other rights and remedies, to recover or withhold the amount of the cost incurred by Seller in providing such gratuities.

2.9 Special Tools and Test Equipment: If the price stated on the face of an order includes the cost of any special tooling or special test equipment fabricated or required by Seller for the purpose of filing this order, such special tooling equipment and any process sheets related thereto shall become the property of the County and to the extent feasible shall be identified by the Seller as such.

2.10 Warranty/Price:

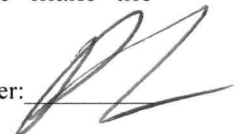
2.10.1 The price to be paid by the County shall be that contained in Seller's quote or bid which Seller warrants to be no higher than Seller's current prices on orders by others for products of the kind and specification covered by an order for similar quantities under similar or like conditions and methods of purchase. In the event Seller breaches this warranty the prices of the items shall be reduced to the Seller's current prices on orders by others. Fort Bend County may cancel this contract without liability.

2.10.2 The Seller warrants that no person or selling agency has been employed or retained to solicit or secure any County order based upon any agreement or understanding for commission, percentage, brokerage, or contingent fee excepting bona fide employees of bona fide established commercial or selling agencies maintained by the Seller for the purpose of securing business. A breach or violation of this warranty gives the County the right, in addition to any other right or rights, to cancel this contract without liability.

2.11 Warranty Product: Seller shall not limit or exclude any implied warranties and any attempt to do so shall render an order voidable at the option of the County. Seller warrants that the goods furnished will conform to the specifications, drawings, and description listed in the bid invitation and purchase order as applicable, and to the sample(s) furnished by Seller if any. In the event of a conflict between the specifications, drawings, and descriptions, the specifications shall govern.

2.12 Safety Warranty: Seller warrants that the product sold to Fort Bend County shall conform to the standards promulgated by the U.S. Department of Labor under the Occupational Safety and Health Act of 1970. In the event the product does not conform to OSHA standards, the County may return the product for correction or replacement at the Seller's expense. In the event Seller fails to make the


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appropriate correction within 10 days, correction made by the County will be at Seller's expense.

- 2.13 No Warranty by Fort Bend County Against Infringements: As part of a contract for sale Seller agrees to ascertain whether goods manufactured in accordance with the specifications will give rise to the rightful claim of any third person by way of infringement. Fort Bend County makes no warranty that the production of goods according to the specification will not give rise to such a claim and in no event shall Fort Bend County be liable to Seller for indemnification in the event the Seller is sued on the grounds of infringement or the like. If Seller is of the opinion that an infringement will result, he will notify Fort Bend County to this effect in writing within two days after the receiving Purchase Order. If the County does not receive notice and is subsequently held liable for the infringement, Seller will defend and save the County harmless. If Seller in good faith ascertains that production of the goods in accordance with the specifications will result in infringement, this contract shall be null and void except that the County will pay Seller the reasonable cost of his search as to infringements.
- 2.14 Right of Inspection: The County shall have the right to inspect the goods at delivery before accepting them.
- 2.15 Cancellation: Fort Bend County shall have the right to cancel for default all or any part of the undelivered portion of an order if Seller breaches any of the terms hereof including warranties of Seller, or if the Seller becomes insolvent or files for protection under the bankruptcy laws. Such rights of cancellation are in addition to and not in lieu of any other remedies, which Fort Bend County may have in law or equity.
- 2.16 Termination: The performance of work under a Purchase Order may be terminated in whole or in part by the County in accordance with this provision. Termination of work there under shall be effected by the delivery to the Seller of a "Notice of Termination" specifying the extent to which performance of work under the order is terminated and the date upon which such termination becomes effective. Such right of termination is in addition to and not in lieu of rights of Fort Bend County set forth in Clause 15 herein.
- 2.17 Force Majeure: Force Majeure means a delay encountered by a party in the performance of its obligations under this Agreement, which is caused by an event beyond the reasonable control of that party. Without limiting the generality of the foregoing, "Force Majeure" shall include but not be restricted to the following types of events: acts of God or public enemy; acts of governmental or regulatory authorities; fires, floods, epidemics or serious accidents; unusually severe weather conditions; strikes, lockouts, or other labor disputes; and defaults by subcontractors.

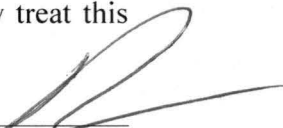
In the event of a Force Majeure, the affected party shall not be deemed to have

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violated its obligations under this Agreement, and the time for performance of any obligations of that party shall be extended by a period of time necessary to overcome the effects of the Force Majeure, provided that the foregoing shall not prevent this Agreement from terminating in accordance with the termination provisions. If any event constituting a Force Majeure occurs, the affected party shall notify the other parties in writing, within twenty-four (24) hours, and disclose the estimated length of delay, and cause of the delay.

- 2.18 Assignment-Delegation: No right or interest in an order shall be assigned or delegation of any obligation made by Seller without the written permission of Fort Bend County. Any attempted assignment or delegation by Seller shall be wholly void and totally ineffective for all purposes unless made in conformity with this paragraph.
- 2.19 Waiver: No claim or right arising out of a breach of any contract can be discharged in whole or in part by a waiver or renunciation of the claim or right unless the waived or renunciation is supported by consideration and is in writing signed by the aggrieved party.
- 2.20 Modification: A Purchase Order can be modified or rescinded only by a writing signed by both of the parties or their duly authorized agents.
- 2.21 Parol Evidence: This writing is intended by the parties as a final expression of their agreement and is intended also as a complete and exclusive statement of the terms of this agreement. No course of prior dealings between the parties and no usage of the trade shall be relevant to supplement or explain any terms rendered under this agreement and shall not be relevant to determine the meaning of this agreement even though the accepting or acquiescing party has knowledge of the performance and opportunity for objection. Whenever a term defined by the Uniform Commercial Code is used in this agreement, the definition contained in the Code is to control.
- 2.22 Applicable Law: This agreement shall be governed by the Uniform Commercial Code. Whenever the term "Uniform Commercial Code" is used it shall be construed as meaning the Uniform Commercial Code as adopted in the State of Texas and in effective on the date of the purchase order.
- 2.23 Advertising: Seller shall not advertise or publish, without the County's prior consent the fact that Fort Bend County has entered into any contract, except to the extent necessary to comply with proper requests for information from an authorized representative of the federal, state, or local government.
- 2.24 Right to Assurance: Whenever the County in good faith has reason to question the other party's intent to perform. The County may demand that the other party give written assurance of his intent to perform. In the event that a demand is made and no assurance is given within five (5) days, the County may treat this

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failure as an anticipatory repudiation of the contract.

- 2.25 Venue: Both parties agree that venue for any litigation arising from this contract shall lie in Richmond, Fort Bend County, Texas.
- 2.26 Prohibition Against Personal Interest in Contracts: No officer or employee of the County shall have a financial interest, direct or indirect, in any contract with the County, or shall be financially interested, directly or indirectly, in the sale to the County of any land, materials, supplies, or service, except on behalf of the County as an officer or employee. Any willful violation of this section shall constitute malfeasance in office, and any officer or employee guilty thereof shall be subject to disciplinary action under applicable laws, statutes and codes of the State of Texas. Any violation of this section, with the knowledge, expressed or implied of the person or corporation contracting with the County shall render the contract involved voidable by the County Commissioners Court.

3.0 SCOPE:

It is the intent of Fort Bend County to contract with one (1) vendor to conduct traffic count services, which meets or exceeds the specifications contained herein. Vendor is to provide data only, no interpretation or engineering services required.

4.0 TERM OF CONTRACT:


The term of this contract is **1 October 2016 through 30 September 2017**, renewable annually for four (4) years (through 30 September 2021) under the same terms and conditions if mutually agreeable to both parties. Either party for any reason may terminate this contract by giving thirty (30) days written notice of the intent to terminate.

5.0 BID DOCUMENT COMPLETION:

Fill out, initial each page, SIGN CONTRACT SHEET, and return ONE (1) complete bid document to the Fort Bend County Purchasing Department. An authorized representative of the bidder MUST sign the contract sheet. The bid document must be in a sealed envelope and marked with the appropriate bid number and title. The contract will be binding only when signed by the County Judge, Fort Bend County and a purchase order authorizing the item(s) desired has been issued. The use of correction fluid is **NOT** acceptable and may result in the disqualification of bid. If an error is made, vendor **MUST** draw a line through error and initial each change. All response, typed or written information, must be clear and legible.

6.0 TEXAS ETHICS COMMISSION FORM 1295:

- 6.1 Effective January 1, 2016 all contracts executed by Commissioners Court, regardless of the dollar amount, will require completion of Form 1295 "Certificate of Interested Parties", per the new Government Code Statute §2252.908. All vendors submitting a response to a formal Bid, RFP, SOQ or any contracts,

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contract amendments, renewals or change orders are required to complete the Form 1295 online through the State of Texas Ethics Commission website. Please visit: https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm.

6.2 On-line instructions:

6.2.1 Name of governmental entity is to read: Fort Bend County.

6.2.2 Identification number used by the governmental entity is the solicitation number: B17-010.

6.2.3 Description is the title of the solicitation: Traffic Count Services.

6.3 Apparent low bidder(s) will be required to provide the Form 1295 within three (3) calendar days from notification. In the event the vendor does not provide the document in the stated time period the vendor's response will be marked as disqualified and the next low bidder will be contacted.

7.0 MODIFICATIONS:

This instrument contains the entire Contract between the parties relating to the rights herein granted and obligations herein assumed. Any oral or written representations or modifications concerning this instrument shall be of no force and effect excepting a subsequent written modification signed by both parties hereto.

8.0 AWARD:

This bid will be awarded to the overall lowest and best bidder.

9.0 SERVICE DESCRIPTION AND PRICING:

Vendor is to provide pricing per item to include but not limited to: setup, mileage, or travel time. No additional fees are permitted other than the unit bid price included on the below pricing form. Quantities listed are estimates only. Fort Bend County does not guarantee the quantities stated will be purchased.

Initials of Bidder:



Traffic Count Services Pricing Form	Unit of Measure	Estimated Annual Quantity	Unit Bid Price	Extended Cost
24 hour approach counts, volume only (by direction), one lane	each	20	\$55	\$ 1,100
24 hour approach counts, volume only (by direction), two lanes	each	50	\$58	\$ 2,900
24 hour approach counts, volume only (by direction), more than two lanes	each	5	\$58	\$ 290
24 hour approach counts with classification, gaps and speed, one lane	each	30	\$90	\$ 2,700
24 hour approach counts with classification, gaps and speed, two lanes	each	30	\$110	\$ 3,300
24 hour approach counts with classification, gaps and speed, more than two lanes	each	5	\$170	\$ 850
Turning movement counts, vehicles only, AM peak (2 hours) and PM peak (2) hours	each	10	\$235	\$ 2,350
Turning movement counts, vehicles only, 12-hour	each	10	\$510	\$ 5,100
Turning movement counts, vehicles, pedestrians and bikes, AM peak (2 hours) and PM peak (2) hours	each	20	\$245	\$ 4,900
Turning movement counts, vehicles, pedestrians and bikes, 12-hour	each	10	\$520	\$ 5,200
Total Estimated Annual Cost:				\$ 28,690

10.0 REQUIRED FORMS:

All vendors submitting are required to complete the attached and return with submission:

- 10.1 Vendor Form
- 10.2 W9 Form
- 10.3 Tax Form/Debt/Residence Certification
- 10.4 Contractor Acknowledgement of Stormwater Management Program

Initials of Bidder: _____





COUNTY PURCHASING AGENT
Fort Bend County, Texas

Gilbert D. Jalomo, Jr., CPPB
County Purchasing Agent

(281) 341-8640
Fax (281) 341-8642 or 341-8645

Vendor Information

Federal ID # or S.S #	262370905	Dun and Bradstreet #	077030434
Type of Business	<input checked="" type="checkbox"/> Corporation/LLC <input type="checkbox"/> Sole Proprietor/Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Tax Exempt Organization		
Legal Company Name	Quality Traffic Data, LLC Year Business was Established <u>2007</u>		
Remittance Address	1400 Preston Road, Suite 400		
City/State/Zip	Plano, TX 75093		
Physical Address	1400 Preston Road, Suite 400		
City/State/Zip	Plano, TX 75093		
County	<input type="checkbox"/> Fort Bend County Other: <u>Collin</u>		
Phone/Fax Number	Phone: <u>877-852-4355</u> Fax: <u>877-877-3698</u>		
Contact Person	Danny Gouhardi		
E-mail	Danny.G@QualityTrafficData.com		
Special Notes			
The Company listed above is a (check all that apply and attached certificate).	<input type="checkbox"/> DBE-Disadvantaged Business Enterprise Certification # _____ <input checked="" type="checkbox"/> SBE-Small Business Enterprise Certification # <u>1739006</u> <input type="checkbox"/> HUB-Texas Historically Underutilized Business Certification # _____ <input type="checkbox"/> WBE-Women's Business Enterprise Certification # _____ <input type="checkbox"/> MBE-Minority Business Enterprise Certification # _____		
Company's gross annual receipts:	<input checked="" type="checkbox"/> < \$500,000 <input type="checkbox"/> \$500,000-\$4,999,999 <input type="checkbox"/> \$5,000,000-\$16,999,999 <input type="checkbox"/> \$17,000,000-\$22,399,999 <input type="checkbox"/> >\$22,400,000		
NAICs codes (Please enter all that apply).	541990		

PLEASE NOTE: W-9 needs to be attached in order to be entered into our system

**CONTRACT SHEET
BID 17-010**

**THE STATE OF TEXAS
COUNTY OF FORT BEND**

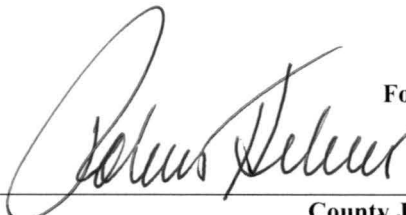
This memorandum of agreement made and entered into on the 6th day of September, 20 16,
by and between Fort Bend County in the State of Texas (hereinafter designated County), acting herein by
County Judge Robert Hebert, by virtue of an order of Fort Bend County Commissioners Court, and
Quality Traffic Data, LLC (hereinafter designated Contractor).
(company name)

WITNESSETH:

The Contractor and the County agree that the bid and specifications for **Traffic Count Services** which are hereto
attached and made a part hereof, together with this instrument and the bond (when required) shall constitute the full
agreement and contract between parties and for furnishing the items set out and described; the County agrees to
pay the prices stipulated in the accepted bid.

It is further agreed that this contract shall not become binding or effective until signed by the parties hereto and a
purchase order authorizing the items desired has been issued.

Executed at Richmond, Texas this 6 day of September 20 16.

By:  **Fort Bend County, Texas**
County Judge Robert E. Hebert

By: 
Signature of Contractor

By: Danny Gouhari, Project Manager/VP
Printed Name and Title

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Quality Traffic Data, LLC		
	2 Business name/disregarded entity name, if different from above 262370905		
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input checked="" type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ S <small>Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.</small> <input type="checkbox"/> Other (see instructions) ▶		4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>
	5 Address (number, street, and apt. or suite no.) 1400 Preston Road, Suite 400		Requester's name and address (optional)
	6 City, state, and ZIP code Plano, TX 75093		
	7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number																					
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2	6	-	2	3	7	0	9	0	5												

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here	Signature of U.S. person ▶	Date ▶ 8/4/2018
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

Mandatory Form



Contractor Acknowledgement of Stormwater Management Program

I hereby acknowledge that I am aware of the stormwater management program and standard operating procedures developed by Fort Bend County in compliance with the TPDES General Permit No. TXR040000. I agree to comply with all applicable best management practices and standard operating procedures while conducting my services for Fort Bend County. I agree to conduct all services in a manner that does not introduce illicit discharges of pollutants to streets, stormwater inlets, drainage ditches or any portion of the drainage system. The following materials and/or pollutant sources must not be discharged to the drainage system as a result of any services provided:

1. Grass clippings, leaves, mulch, rocks, sand, dirt or other waste materials resulting from landscaping activities, (except those materials resulting from ditch mowing or maintenance activities)
2. Herbicides, pesticides and/or fertilizers, (except those intended for aquatic use)
3. Detergents, fuels, solvents, oils and/or lubricants, other equipment and/or vehicle fluids,
4. Other hazardous materials including paints, thinners, chemicals or related waste materials,
5. Uncontrolled dewatering discharges, equipment and/or vehicle wash waters,
6. Sanitary waste, trash, debris, or other waste products
7. Wastewater from wet saw machinery,
8. Other pollutants that degrade water quality or pose a threat to human health or the environment.

Furthermore, I agree to notify Fort Bend County immediately of any issue caused by or identified by:

Quality Traffic Data, LLC

(Company/Contractor)

that is believed to be an immediate threat to human health or the environment.


Contractor Signature

8/4/2016

Date

Danny Gouhari

Printed Name

Project Manager

Title



Quality Traffic Data

Traffic Data On Demand

1400 Preston Road, Suite 400
Plano, TX 75093
Phone: (877) 852-4355
Fax: (877) 877-3698
Info@QualityTrafficData.com

August 4th, 2016

Fort Bend County Purchasing Agent
ATTN: Travis Annex
301 Jackson St #201
Richmond, Texas 77469

Re: RFP Bid 17-010

Dear Travis Annex,

We have carefully reviewed the project requirements for the County's Traffic Count Services solicitation. We are pleased to inform you that our firm is qualified, ready, and able to service your traffic data collection needs for this project.

Quality Traffic Data (QTD) has many years of experience providing local, State, and Federal agencies with professional data collection services. At QTD, we pride ourselves on a long history of client satisfaction. We work closely with our clients at every stage of active projects to ensure that every specification is met. In addition, we use the latest equipment, tools, and software to improve accuracy and productivity. QTD is also well known for its high regard to safety throughout each step of every project.

The attached proposal complies with the applicable requirements as indicated in your RFP. Please contact us directly if you wish to discuss the particulars of this proposal, or to bind or negotiate its terms.

Sincerely,

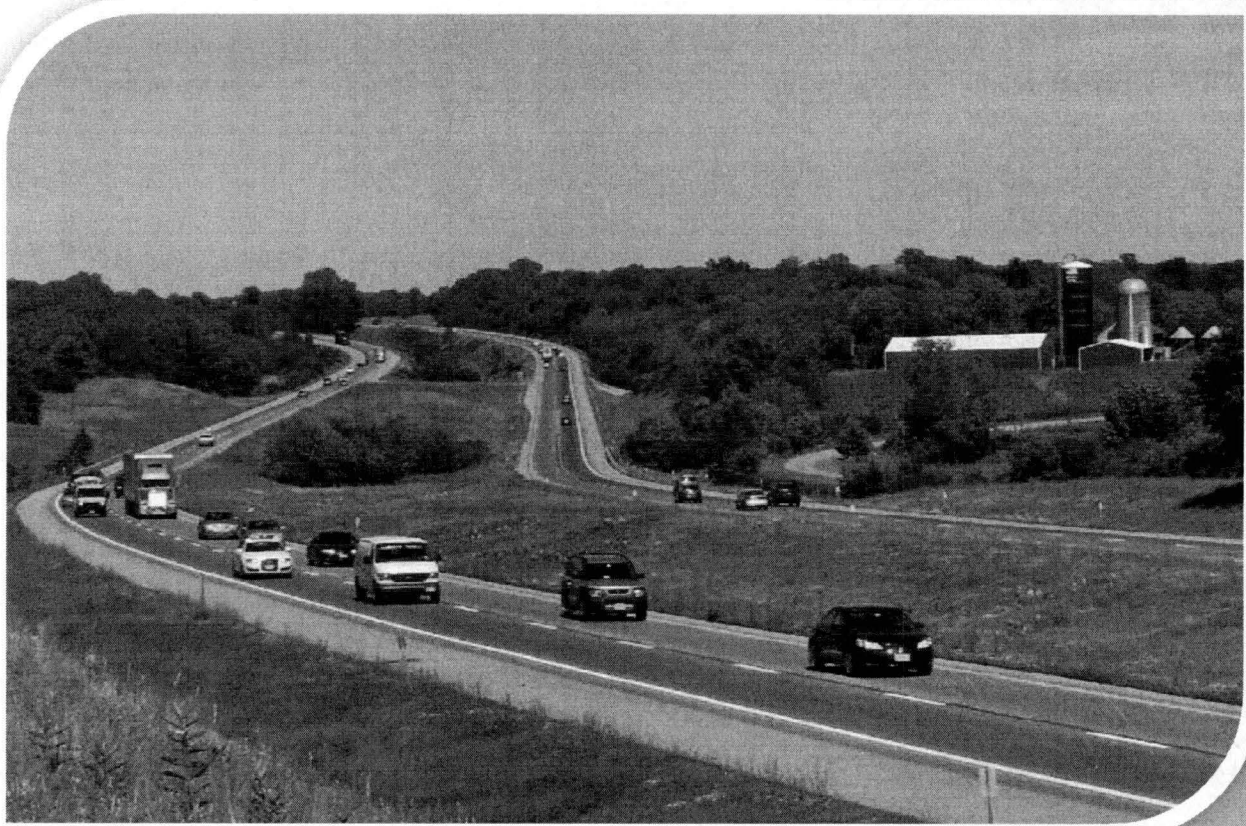
A handwritten signature in black ink, appearing to read 'Danny Gouhari', written over a white background.

Danny Gouhari

2016

Quality Traffic Data, LLC
1400 Preston Road, Suite 400
Plano, TX 75093

RFP Bid 17-010



Prepared for
Fort Bend County



Quality Traffic Data

Traffic Data On Demand

1400 Preston Road, Suite 400
Plano, TX 75093
Phone: (877) 852-4355
Fax: (877) 877-3698
Info@QualityTrafficData.com

Experience and Qualifications

The company has a long history of conducting machine and turning movement counts throughout the U.S. We have conducted many traffic surveys in the state of California, NYC, Georgia, Texas, Florida, South Carolina, North Carolina, and more.

Quality Traffic Data (QTD) is a Limited Liability Company (LLC), with over 10 years of experience in traffic data collection. QTD has delivered services to many private and governmental entities. In 2014, we conducted over 5,000 ADT counts for volume/class/speed, and 2000 turning movement counts.

We provide consultation on vehicle movements and pedestrian volumes to and from, and within the confines of a defined area or specified site. QTD count services include:

- ADT (24-hour, 48-hour, 72-hour, 96-hour)
- Seven (7) day Machine Counts
- Axle/Classification Studies (24-hour machine counts and manual counts)
- Turning Movement Counts
- Pedestrian and Bicycle Studies
- Gap Studies
- Intersection Delay Studies
- Spot Speed Survey
- Travel Time Studies
- Saturation Flow Rate Studies
- Occupancy Counts
- Origin-Destination Studies
- Pedestrian Group Size Studies
- License Plate Studies
- Parking Studies
- GIS/GPS Studies
- Bluetooth Studies

QTD owns and maintains all of the relevant equipment for this project as well as qualified staff trained in proper use of all equipment.

All requirements of this RFP can be met by QTD including but not limited to insurance, bonding, and licensing requirements.



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Project Understanding

Fort Bend County requires approximately 75 24-hour volume only approach counts, 65 24-hour approach counts with classification, gaps, and speed, 10 vehicle only turning movement counts during peak hours, 10 12-hour vehicle only turning movement counts, 20 peak hour vehicle, pedestrian, and bike turning movement counts, and 10 12-hour vehicle, pedestrian, and bike turning movement counts. These are industry standard counts which Quality Traffic Data is thoroughly equipped and bountifully experienced to perform without complication, within schedule, and with enthusiasm for the provision of accurate data.

Approach and Management Plan

The first step is to confirm receipt of any task order that we receive. Immediately following that confirmation, we assign the task order to our mapping team to map every location in the task order on Google Maps. Following this, we send our technician to the field to verify the accuracy of the Google Map locations as well as their viability for counting. If there is anything which precludes the viability and accuracy of the count such as construction, the County's project manager is informed immediately. If there are no issues, QTD will furnish your offices with a count schedule of the locations in the task order, and then perform data collections according to that schedule.

Once our technicians are given our notice to proceed, two technicians attend every location to ensure the safety of all staff and the completeness and accuracy of all procedures. One technician keeps a steady watch on traffic to ensure the safety of the other. The other technician affixes the ATR machine or Camera to a viable pole or sign post which has been decided ahead of time, making sure to secure the installation, pneumatic tubes, locks, figure 8s, et cetera, so that the count will occur accurately, without interruption, and without danger or intrusion to pedestrians or traffic. Once installed, the technician performs tests to ensure that the machine is recording accurately with a live data-viewing accessory. The technician records a detailed log of the count site, with the serial number of the machine, the location, the direction, and channel of each tube, et cetera. The technician also takes photographs for our review to ensure that the set up has been done in accordance with our procedures. If the count is more than 24-Hours in duration, the technicians returns to the site each day throughout the study in order to confirm that no tampering or damage has occurred to the installation. After the duration of the study has passed, the technician retrieves the machine and all other materials used for installation. They then extract the data into .CSV files, which are then sent to the project manager for review, examination, and quality assurance. If a calibration issue is found or the data does not pass our quality assurance procedures, a recount will be ordered. If the data is found to be accurate, it is then entered into our study report templates, finalized, and delivered to the County's offices by whatever means is desired.



Alfonso Hernandez

Area Manager

Education
B.S.

Mr. Alfonso Hernandez will serve as Area Manager, and oversee all field crews working on this project. He will see to it that all employees report to work in a timely manner and that the entire project is executed properly. He will also be assisting with the data collection production and the data reduction. Alfonso's participation will help ensure that the schedule is met on time.

His areas of expertise include Approach Counts, Intersection Turning Movement Counts, 48-Hour Bicycle and Classification studies, ADT, Classification, Speed, Spot Speed, Vehicle Gap Studies, Pedestrian Group Size Studies, Origin & Destination Studies, Travel Time Studies, Bluetooth Studies, Intersection Delay Studies, et cetera. He has been versed in any of the study types appearing in the Manual of Uniform Traffic Control Devices for many years. As he has worked on projects throughout the West Coast, Alfonso is well versed in all local and regional transportation issues. He also has a great deal of experience with coordinating field crews for traffic data collection. He is an excellent team leader, with great organizational skills.



Eric Beck

Assistant Project Manager

Mr. Eric Beck has been the Assistant Project Manager to all of QTD's projects for more than two years. Consequently, he has experience in the management of Quality Assurance procedures, data entry, and reporting that encompass the entire gambit of traffic data collections study types. He is a diligent worker and always produces results on schedule.

Eric is the in-house authority on our study templates. He is a powerhouse in the production of reliable and complex computations in Microsoft Excel. When clients require alterations to our study templates, Eric sees to it that client needs are met on schedule, on budget and on specification. He is essential to our assurance process, which has made QTD an industry leader on various traffic data collection needs nationwide.



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Danny Gouhari

Principal

Education
B.S., Long Island
University

Finance and Economics

Mr. Danny Gouhari is a principal with over a decade of experience in data collection services, including machine counts for volume, class, and speed, transit passenger Surveys, Origin & Destination Studies, turning movement counts of many survey lengths, 48-hour Bicycle and Pedestrian counts, and more. His data collection experience includes many traffic studies, surveys and counts for various agencies and governments, as well as engineering firms.

Danny takes the lead in client services, the firm's product development, new business development, marketing, recruitment and training. He has been with the company since its inception.

All of Danny's previous professional experiences have laid the foundation for his leadership at QTD. During his extensive career with QTD, Danny has served as manager for various projects. Danny is extremely results oriented, and he expects no less than near perfect performance from his company.

Danny has successfully managed many of QTD's projects, including manual traffic counts, machine counts, radar studies, and parking studies in WV, VA, NC, SC, PA, CA, FL, TX, NY, SC, NC, AZ, and GA.



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Phone: (877) 852-4355
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References

City of Plano

Quality Traffic Data, LLC was awarded a contract by the City of Plano to conduct Turning Movement Counts, including pedestrians, bicycles, and trucks.

Contact: Carlos Ibarra, P.E.

Address: 1520 K Avenue, 2nd Floor, Suite 250, Plano, Texas 75074

Phone: (972) 941-5245

Email: CarlosI@plano.gov

City of Frisco

Quality Traffic Data, LLC was awarded a contract by the City of Frisco to conduct Turning Movement Counts including pedestrians and bicycles, as well as Machine counts for volume, classification, and speed data.

Contact: Curtis Jarecki

Address: 6101 Frisco Square Boulevard, 3rd Floor, Frisco, Texas 75034

Phone: (972) 292-5457

Email: CJarecki@friscotexas.gov

City of Denton

Quality Traffic Data, LLC was awarded a contract by the City of Denton to conduct Turning Movement Counts including pedestrians and bicycles, as well as Machine counts for volume, classification, and speed data.

Contact: Scott Wilson

Address: 215 E McKinney Street, Denton, TX 76201

Phone: (940) 349-8491

Email: Scott.Wilson@cityofdenton.com



Quality Traffic Data

Traffic Data On Demand

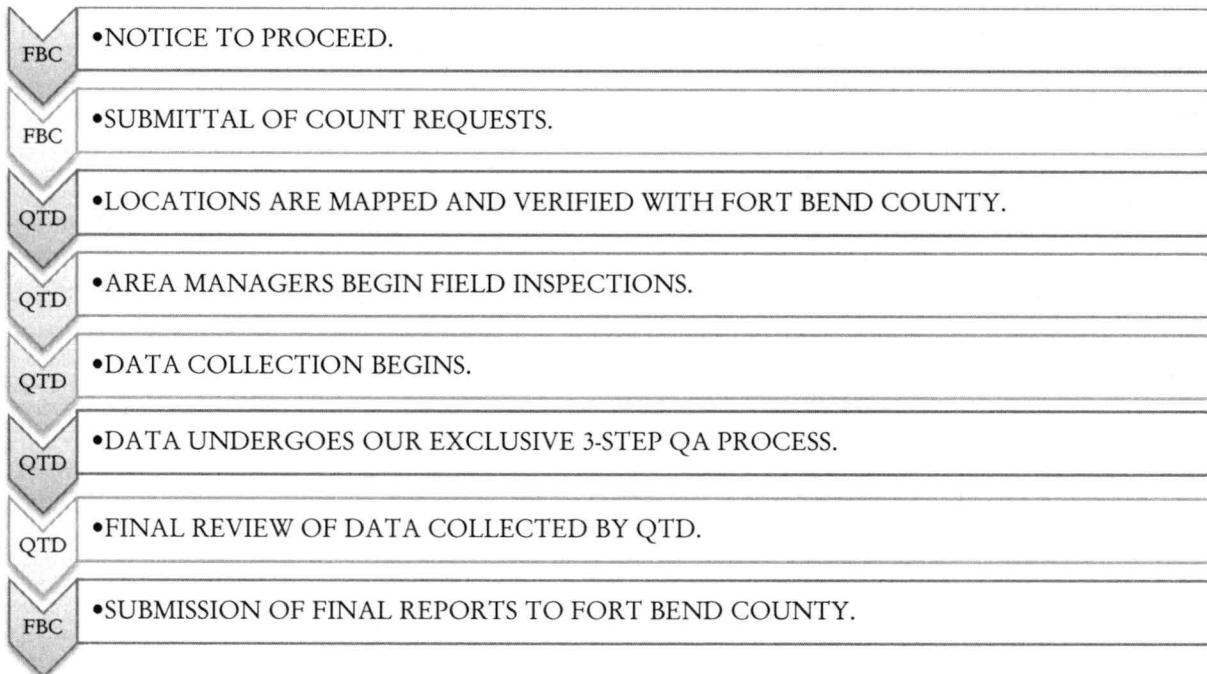
1400 Preston Road, Suite 400
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Management, Controls, and Quality Assurance/Communication Procedure Plan

At QTD we work hard to expose all potential issues before the data collection actually begins. Once all guidelines have been set and a clear understanding of the County's needs has been assessed, QTD will begin the second stage of the project preparation by mapping and visually inspecting all locations that require counts and surveys. This field survey will help us prepare for special concerns such as extremely high volume count locations, construction, etc. If any issue is discovered in this phase, it will be brought to the attention of the County's project manager for a suggested workaround. Data collection will only begin when all concerns or potential concerns have been completely addressed and authorization from the County is given to start data collections.

Based on the research collected during these field surveys, QTD will coordinate a plan for the best efficiency, accuracy, and time management. Locations or intersections noted as having high volume counts will be considered when planning how many field crew members to send to conduct the surveys and counts.

Once all details have been coordinated and approved by both the County and QTD, and all research has been conducted, QTD will send its Field Crew members to the locations specified by the County.





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Info@QualityTrafficData.com

Scope of Work

24-Hour Traffic Volume counts are an industry standard type of study conducted using pneumatic road tube counters. An Automatic Traffic Recording device is installed in a secure location along the mid-block road segment for which a count has been requested. Rubber hose(s) are then inserted into the devices' channels and stretched along the length of the counting area, secured by industrial grade tape and at the tubes' terminus by a Mag Nail. If Speed Monitoring & Classification have been requested for the location, two hoses are placed precisely four feet apart so that classification and speed data may be collected. After the study period has been concluded, all equipment is collected. The technician extracts the data from the machine where it is then sent to our office and quality assured according to the process outlined by our 3-Step Quality Assurance process, before being reported in our easy to read Excel templates.

Peak Hour and 12-Hour Turning Movement Counts are also a routine and industry standard type of study. Our CountCams are installed at the desired location with a vantage point sufficient to capture all turning movements. If no such vantage point can be found, two cameras may be required. After the recording of the desired study period has been captured, the camera is collected, and the video is then uploaded to our servers in the home office. The videos are then counted on our MicroTally-14 boards, where the data is then extracted and quality assured before being reported on our Excel templates. Pedestrian and Gap Counts will be conducted using the same method, but counted separately and for the purpose of the Gap study, which will then be reported on different Excel templates following quality assurance.

QTD provides all of the equipment needed to perform the studies. Our equipment is well maintained and regularly calibrated to ensure the accuracy of all data provided to our clients. Our personnel are highly trained and experienced in the numerous data collection services we provide, communicating constantly both amongst themselves as well as with our clients providing maximum transparency as the project progresses.

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

Certificate Number:
 2016-101006

Date Filed:
 08/17/2016

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Quality Traffic Data, LLC
 Plano, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

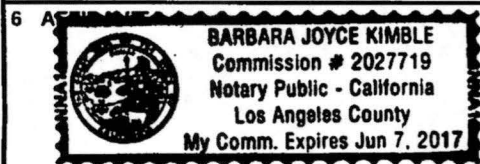
Fort Bend County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

B17-010
 Traffic Count Services

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Gouhari, Farviar	Plano, TX United States	X	

5 Check only if there is NO interested Party.



I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

Farviar Gouhari
 Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said Barbara Joyce Kimble this the 17th day of August, 2016, to certify which, witness my hand and seal of office.

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

Barbara Joyce Kimble BARBARA KIMBLE
 Signature of officer administering oath Printed name of officer administering oath Title of officer administering oath

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
Quality Traffic Data, LLC
Plano, TX United States

Certificate Number:
2016-101006

Date Filed:
08/17/2016

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
Fort Bend County

Date Acknowledged:
09/06/2016

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
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Traffic Count Services

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			Controlling	Intermediary
	Gouhari, Farviar	Plano, TX United States	X	

5 Check only if there is NO Interested Party.

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20_____, to certify which, witness my hand and seal of office.

Signature of officer administering oath Printed name of officer administering oath Title of officer administering oath