

August 2, 2016

**NOTICE OF MEETING  
FORT BEND COUNTY COMMISSIONERS COURT  
SECOND FLOOR, FORT BEND COUNTY COURTHOUSE  
401 JACKSON STREET, RICHMOND, TEXAS  
TUESDAY, AUGUST 2, 2016  
1:00 P.M.**

**AGENDA**

1. Call to Order.
2. Invocation and Pledges of Allegiance by Commissioner Richard Morrison.
3. Approve minutes of regular meeting held on July 26, 2016, budget workshop held on July 27, 2016, and special meeting held on July 27, 2016.
4. Public Comments regarding the Agenda and Announcements.
5. PUBLIC HEARINGS: 1:00 p.m.: Conduct Public Hearings and take all appropriate action on the following matters:
  - A. Acceptance of the traffic control plan for Jordan Ranch, Section 4, Precinct 3.
  - B. Acceptance of the revised traffic control plan for Cinco Ranch Boulevard at Cinco Terrace Drive and Cinco Ranch Boulevard at Ranch Point Drive for the addition of a multi-way stop signs, Precinct 3.
  - C. Acceptance of traffic control plan for Cinco Ranch Northwest Section 12 and Section 14, Precinct 3.
  - D. Acceptance of the revised traffic control plan for the addition of “No Parking” signs on Via Santori Drive within Lakes of Bella Terra, Section 16, Precinct 3.
  - E. Acceptance of the revised traffic control plan for Waterside Estates Subdivision to add “No Thru Trucks” signs, Precinct 4.
  - F. Acceptance of traffic control plan for Long Meadow Farms, Section 39, Precinct 4.

**CONSENT AGENDA ITEMS 6 - 14**

6. **OUT-OF-STATE TRAVEL:** Approve out-of-state travel requests for County personnel:

**Sheriff's Office: S. Harris to Plantation, Florida, September 11-16, 2016, to attend Motorola Training. (Fund: Sheriff, Enforcement)**

7. **AUDITOR:**

A. Approve the Designation of Fort Bend County (Applicant) Agents for the purpose of filing the Application for Public Assistance to FEMA for Grant DR 4269, Disaster Assistance regarding the April Tax Day Flood.

B. Approve the Designation of Fort Bend County (Applicant) Agents for the purpose of filing the Application for Public Assistance to FEMA for Grant DR 4272, Disaster Assistance regarding the May Flood.

8. **BUDGET TRANSFERS:**

A. **Behavioral Health:** Approve transfer in the amount of \$6,166 from Part-time into Fees to allocate funds for contract psychological assessments.

B. **Budget Office:** Approve transfer in the amount of \$986,551 as detailed on Director of Finance form dated July 28, 2016 to allocate funds for the purchase of vehicle equipment in preparation for the delivery of new vehicles in FY 2017.

C. **Commissioner, Pct. 4:** Approve transfer in the amount of \$546 from Fees into Information Technology for the replacement of an iPad.

D. **District Clerk:** Approve transfer in the amount of \$74,000 as detailed on the Auditor's form dated July 21, 2016 to allocate funds for the District Clerk Records Preservation and Restoration Project.

E. **Health & Human Services - Clinical Health:** Approve transfer in the amount of \$8,000 from Salaries into Fees to allocate additional funds necessary due to unexpectedly large number of clinical patient needs.

F. **Information Technology:** Approve transfer in the amount of \$148,716 from Utilities (\$104,885) and Fees (\$43,831) into Information Technology to allocate funds into correct account for the purchase of voice and data infrastructure, mobility application projects, Tyler infrastructure, storage area network servers, and associated hardware/software to support the County network infrastructure.

G. **Tax Office:** Approve transfer in the amount of \$11,400 from Fees (\$8,000) and Supplies and Maintenance (\$3,400) into Information Technology to allocate funds for the purchase of video monitors and related equipment for management of Call Center queues.

9. **ENGINEERING-PAYMENTS:**

A. Approve payment of Invoice No. 616120 in the amount of \$33,628.10 to Klotz Associates for project management services regarding 2007 Mobility Bond Projects within Precincts 1, 2, 3 and 4. (Fund: 2007 Mobility Bonds)

B. Approve payment of Invoice No. 16-04-024 in the amount of \$20,676.00 to Kelly Kaluza & Assoc. for professional engineering services regarding First Street, Mobility Bond Project No. 13101, Precinct 1. (Fund: 2013 Mobility Bonds)

C. Approve payment of Invoice No. 1484 in the amount of \$5,927.00 to Austin-Reed Engineers for construction materials testing regarding Brand Lane, Mobility Bond Project No. 718/769, Precinct 2. (Fund: 2007 Mobility Bonds)

D. Approve payment of Invoice No. 8 in the amount of \$40,926.06 to Zarinkelk Engineering for professional engineering services regarding Chimney Rock, Mobility Bond Project No. 13203, Precinct 2. (Fund: 2013 Mobility Bonds)

E. Approve payment of Invoice No. 16-4617 in the amount of \$9,095.00 to Berg-Oliver Associates for professional environmental services regarding Lake Olympia, Seg. 2, Mobility Bond Project No. 13217x, Precinct 2. (Fund: 2013 Mobility Bonds)

F. Approve payment of Invoice No. CST00000820 in the amount of \$1,561.53 and Invoice No. CST00000794 in the amount of \$1,382.71 to Texas Department of Transportation for construction materials testing services regarding FM 1093/Westpark Extension, Precinct 3. (Fund: Toll Road Revenue Bonds, Series 2016)

G. Approve payment of Invoice No. 459301/52/II in the amount of \$48,181.02 to Dannenbaum Engineering for professional engineering services regarding FM 1093/Westpark Extension, Precinct 3. (Fund: Toll Road Revenue Bonds, Series 2016)

- H. **Approve payment of Invoice No.254424 in the amount of \$88,046.65 to Cobb Fendley & Associates for professional engineering services regarding Gaston Road, Segment 1, Mobility Bond Project No. 13311, Precinct 3. (Fund: 2013 Mobility Bonds)**
- I. **Approve payment of Invoice No. 616121 in the amount of \$11,741.21 to Klotz Associates for project management services regarding 2013 Mobility Bond Projects within Precincts 1, 2, 3 and 4. (Fund: 2013 Mobility Bonds)**
- J. **Approve payment of Invoice No. 16019-03 in the amount of \$2,588.88 to Earth Engineering, Inc. for construction materials testing services regarding Congestion Mitigation, Mobility Bond Project No. X23, Precinct 3. (Fund: ESD 100)**

10. **ENGINEERING-PERMITS:**

- A. **Approve application from Consolidated Communications to bore under and bury cable along 13248 Moody Rd., Permit No. 2016-8433, Precinct 1.**
- B. **Approve application from Taylor Morrison/CTC Concrete, Inc. to construct a driveway on 5019 Isidore Lane, Permit No. 2016-8431, Precinct 2.**
- C. **Approve application from Taylor Morrison/CTC Concrete, Inc. to construct a driveway on 4918 Avalon Plantation Drive, Permit No. 2016-8484, Precinct 2.**
- D. **Approve application from Taylor Morrison/CTC Concrete, Inc. to construct a driveway on 18902 Barrington Grove Trace, Permit No. 2016-8576, Precinct 2.**
- E. **Approve application from Taylor Morrison/CTC Concrete, Inc. to construct a driveway on 18607 Aracari Court, Permit No. 2016-8430, Precinct 3.**
- F. **Approve application from Solid Foundations Ltd. to construct a driveway on 6202 Meadow Bluff Court, Permit No. 2016-8534, Precinct 4.**
- G. **Approve application from J. Patrick Homes, Ltd. to construct a driveway on 17414 Straloch Lane, Permit No. 2016-8531, Precinct 4.**
- H. **Approve application from CenterPoint Energy to repair exposed pipe on 3110 El Dorado Blvd at Stafford Run Creek, Permit No. 2016-7604, Precinct 4.**

August 2, 2016

- I. Approve application from Solid Foundations Ltd. to construct a driveway on 6119 Meadow Bluff Court, Permit No. 2016-8533, Precinct 4.

11. **ENGINEERING-DEVELOPMENT:**

- A. Accept the streets in Aliana, Sec. 29: Rydal Grove Lane 466.20 LF, Tay Grove Place 321.50 LF, Ardkinglas Drive 536.00 LF, Clovenstone Path 312.65 LF, Hinkley Glen Court 438.40 LF, for a total of 2,074.75 LF, and release bond #TXC605937 in the amount of \$145,583.20, Precinct 4.
- B. Accept the streets in Aliana Brannock Avenue St. Ded, Sec. 3: Brannock Avenue 2,286.30 LF, and release bond #TXC605800 in the amount of \$178,500.00, Precinct 4.
- C. Set public hearing for acceptance of the traffic control plan for Aliana, Sec. 29, and Aliana Brannock Avenue St. Ded, Sec. 3, Precinct 4. *(Tuesday, September 6, 2016, at 1:00 p.m.)*
- D. Set public hearing for acceptance of the traffic control plan for Jordan Ranch Section 1, Jordan Ranch Section 5, Jordan Ranch Model Home Park and Jordan Ranch Boulevard and Jordan Crossing Boulevard Street Dedication No. 1, Precinct 3. *(Tuesday, September 6, 2016, at 1:00 p.m.)*

12. **FACILITIES MANAGEMENT & PLANNING:**

Approve payment of Invoice No. 003 in the amount of \$75,119.00 to Sustaita Architects, Inc. for architectural/engineering services regarding the Fairgrounds Livestock Building. (Fund: Facilities Bond Project)

13. **HEALTH & HUMAN SERVICES:**

- A. Emergency Medical Service: Approve renewal of Interlocal Agreement between Fort Bend County and Fort Bend County Emergency Services District No. 4 for Housing Emergency Medical Service personnel and equipment at Fulshear Fire Station 3, located at 26051 Fulshear Gaston Road in Richmond, Texas.
- B. Social Services: Accept donations for Back to School Projects as detailed on report submitted: Back to School Bash \$1,000.00 and Walk with Pride \$250.00; for a total of \$1,250.00 in preparation for collaborative event for youth scheduled to be held on Saturday, August 13, 2016, at the University of Houston Sugar Land campus.

14. **PURCHASING:**

**Authorize advertising for bids for flooring for Juvenile facility.**

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15. COUNTY JUDGE:

Take all appropriate action on the collection of optional County fees for vehicle registration, pursuant to Transportation Code Sec. 502.172-173, commencing on January 1, 2017.

16. COUNTY ATTORNEY:

Take all appropriate action on Resolution and Order for the Use of Eminent Domain by Record Vote for the Emmanuel King Road / Humphrey Way Road Projects, Precinct 1.

17. 387th DISTRICT COURT:

Take all appropriate action on request to transfer the amount of \$2,200 from Non-Departmental Contingency into 387th District Court, Property & Equipment, to allocate funds for the purchase of office furniture.

18. ENGINEERING:

Take all appropriate action on acceptance of a certain 1.8934 acre tract of land conveyed by Special Warranty Deed from Bear Creek US Holdings to Fort Bend County, Texas regarding the Emmanuel King Road and Humphrey Way Road projects and; record same in Official Public Records; Precinct 1.

19. FAIRGROUNDS:

Take all appropriate action on updated Rental Policies and Procedures for Fort Bend County Fairgrounds, including the new Security Acknowledgement Form, to become effective August 3, 2016.

20. FIRE MARSHAL:

- A. Take all appropriate action on Interlocal Agreements between Fort Bend County and Fort Bend County Emergency Service Districts for the one-time purchase and installation of mobile and portable radios through Houston-Galveston Area Council Contract RA05-15 HGAC for use by Willowfork Fire Department, North East Fire Department, Orchard Volunteer Fire Department and Fulshear-Simonton Fire Department, and authorize funding of the purchase from Non-Departmental Contingency.
- B. Take all appropriate action on request to transfer the amount of \$4,837 from Non-Departmental Contingency into the Radio Replacement Project Account to allocate funds for the purchase of mobile and portable radios for the emergency service districts.

21. HEALTH & HUMAN SERVICES:

- A. Clinical Health Services: Take all appropriate action on Memorandum of Understanding between Fort Bend County and the following collaborative partners: Legacy Community Health, Houston Area Community Services, and Access Health regarding continuum of care for HIV prevention services.
- B. Social Services: Take all appropriate action on request to submit electronic Letter of Intent to The Henderson-Wessendorff Foundation for grant funds in the amount of \$25,000 with a cash match of \$25,000 by the County to continue program coordination for the Fort Bend County Collaborative Information System. (Fund: FY 2017 Social Services)

22. INFORMATION TECHNOLOGY:

Take all appropriate action on request to transfer the amount of \$185,673 from Non-Departmental Contingency into project account as detailed on Auditor's form dated July 28, 2016 to allocate funds for the Third Party Agreement with Tyler Technologies approved by Commissioners Court on June 7, 2016 to purchase and install redaction software.

23. OFFICE OF EMERGENCY MANAGEMENT:

Take all appropriate action on update to the Fort Bend County Emergency Operations Plan, Annex E, Evacuation.

24. PARKS & RECREATION:

Take all appropriate action on Security Acknowledgement Form for use at Jones Creek Ranch Park effective August 3, 2016.

25. PUBLIC TRANSPORTATION:

Take all appropriate action on application to Federal Transit Administration (FTA) for Fiscal Year 2015 Section 5310 Formula Grants for Enhanced Mobility of Seniors and Individuals with Disabilities grant funds and authorize Grants Coordinator to electronically submit the application in the Transit Award Management System (TrAMS), as designated by the County Judge. (Fund: Public Transportation Grants)

26. PURCHASING:

- A. Take all appropriate action on request to purchase one (1) Tahoe, a replacement to fleet, for Vehicle Maintenance, from Classic Chevrolet, pursuant to Bid 16-024, in an amount not to exceed \$33,900. (Fund: Agreement for Additional Law Enforcement Services with Sienna Plantation Residential Association)
- B. Take all appropriate action on Agreement for Design/Build Jones Creek Ranch Administration Building between Fort Bend County and Crain Group, LLC, pursuant to SOQ 16-092, in an amount not to exceed \$477,000. (Fund: Facilities, Capital Improvement Project)
- C. Take all appropriate action on Agreement for Design/Build Repairs at Mission West Park between Fort Bend County and LL&F Construction Management, Inc., pursuant SOQ 16-093, for an amount not to exceed \$240,300. (Fund: Parks, Facilities Bond Project)
- D. Take all appropriate action on request to trade-in non-compliant mobile and portable radios to Motorola Solutions, Inc.
- E. Take all appropriate action on request to purchase radio equipment from Motorola Solutions, utilizing Houston Galveston Area Council Contract RA05-15, for an amount not to exceed \$62,620. (Fund: Sheriff's Office, Organized Crime Drug Enforcement Task Force Grant)

- F. Take all appropriate action on Work Authorization No 2 in the amount of \$10,318 pursuant to RFP 15-072 and the Agreement between Fort Bend County and Parsons Brinckerhoff for development of service plan alternatives for Public Transportation. (Fund: Public Transportation, Grants)
  - G. Take all appropriate action on Agreement for Professional Construction Management Services between Fort Bend County and AGCM, Inc., pursuant to SOQ 14-025 in an amount not to exceed \$352,115 for the Justice Center expansion project. (Fund: Facilities Bond Project)
  - H. Take all appropriate action on amendment to Bid 15-067, term contract for Purchase and Installation of Carpet.
  - I. Take all appropriate action on request to terminate Bid 16-029 for Construction of Spring Green Boulevard Extension.
  - J. Take all appropriate action on Amendment to Agreement for Professional Engineering Services between Fort Bend County and Costello, Inc. to modify the scope of work and reduce the contract total by \$298,713.30 for a total contract amount not to exceed \$119,746.70 pursuant to SOQ 14-025 regarding Spring Green, Mobility Bond Project No. 13320x, Precinct 3. (Fund: 2013 Mobility Bonds)
  - K. Take all appropriate action on Amendment to Agreement for Professional Engineering Services for an additional \$10,750; total contract amount not to exceed \$750,750 pursuant to SOQ 14-025 regarding Chimney Rock, Mobility Bond Project No. 13203, Precinct 2. (Fund: 2013 Mobility Bonds)
27. Approve Bills.
28. Meet in Closed Session to deliberate the following matters as authorized by the Texas Government Code:
- § 551.074. Personnel Matters. Commissioners Court will meet in Closed Session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.
- A. Annual Evaluation, Fire Marshal.
  - B. Annual Evaluation, Director, Facilities Management & Planning.

August 2, 2016

29. Reconvene Open Session and consider taking action on the following matters:

§ 551.074. Personnel Matters.

A. Annual Evaluation, Fire Marshal.

B. Annual Evaluation, Director, Facilities Management & Planning.

30. Adjournment.

In the event any of the foregoing items are not covered in the time allocated on the date of this agenda, the County may order a continuance for the next day until the discussion is completed on all items.



Robert E. Hebert, County Judge

Notice of meeting/agenda was filed with the County Clerk on Friday, July 29, 2016. An electronic version of this notice is also posted on the Fort Bend County website: [www.fortbendcountytx.gov](http://www.fortbendcountytx.gov) under Commissioners Court and under Legal Notices.

**NOTICE**

**Policy of Non-Discrimination on the Basis of Disability**

Fort Bend County does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. The County's ADA Coordinator is the Director of Facilities Management & Planning, located at 301 Jackson Street, Suite 301, in Richmond, Texas, 77469, telephone 281-633-7045. The Director of Facilities Management & Planning is designated to coordinate compliance with the non-discrimination requirements in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA coordinator.

**NOTICE**

Fort Bend County Commissioners Court reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation of Real Property), 551.0725 (Deliberation of Contract Being Negotiated), 551.073 (Deliberation of Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberation of Security Devices) and 551.086 (Economic Development).

FILED FOR RECORD  
NO \_\_\_\_\_ TIME 2:20 P.M.  
JUL 29 2016  
*Laura Richard*  
County Clerk Fort Bend Co. Texas