

21.d.13.a-d

HARRIS COUNTY PURCHASING OFFICE

AGENDA ITEM: INTERLOCAL AGREEMENTS/AMENDMENTS

COMMISSIONERS COURT DATE: JULY 19, 2016

Request for approval of the following and authorization for the County Judge to execute agreements/amendments where applicable:

	Agency/Provider	Description	Buyer	Department/Recipient	Begins	Ends	Renewal (Yes or No)	Amendment/ Agreement (No)	Court Order Attached (Yes or No)	Amount	Price Inc. (Dec)	Comments
a	Community Health Choice, Inc (Community)	Third party Administration of healthcare claims from non-affiliated providers	YC	Harris Health System Central Utilization Management		February 28, 2017	Yes	No	No	\$70,000		Community will provide Harris Health System with access to its network of healthcare providers Harris Health System will pay Community an administrative fee for providing access and will utilize the network to refer patients and thereby increase patient access to providers
b	The Harris Center for Mental Health and IDD (fka MHMRA of Harris County)	Meals provided for patients at the Neuro-Psychiatric Center at Ben Taub Hospital	YC	Harris Health System Food and Nutrition Services		February 28, 2017	Yes	No	No	\$177,024		Harris Health System will continue to provide nutritionally balanced meals and between meal snacks for patients in the Psychiatric Emergency Services Unit and Crisis Stabilization Unit in space leased to the Harris Center for Mental Health and IDD (fka MHMRA of Harris County)
c	Fort Bend County	Jail services	SRV	Sheriff's Office	July 19, 2016	September 30, 2017	No	Agreement	Yes	\$878,000		
d	Metropolitan Transit Authority of Harris County, Texas	METRO RideSponsor Q* Fare Cards	SMC	Human Resources and Risk Management		February 28, 2017	No	Amendment	Yes	\$350,400		The First Amendment provides for increased funds allowing for a larger subsidy to County employees for METRO RideSponsor Q* Fare Cards

Rec'd 4 org #C  
Rec'd 3 org #D

Vote of the Court:

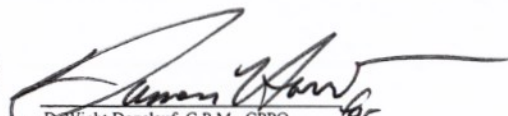
	Yes	No	Abstain
Judge Emmett	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Locke	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Morman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Radack	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Cagle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Presented to Commissioners' Court

JUL 19 2016

APPROVE CIM

Recorded Vol. \_\_\_\_\_ Page \_\_\_\_\_

  
DeWight Dopslauf, C P M., CPPO  
Purchasing Agent

cc. All vendors  
Revised 9/20/2010

Shirley ✓

STATE OF TEXAS                   §  
   §  
 COUNTY OF FORT BEND         §

**INTERLOCAL COOPERATION AGREEMENT BETWEEN  
 HARRIS COUNTY AND FORT BEND COUNTY  
FOR JAIL SERVICES**

This Interlocal Agreement is entered into by and between Fort Bend County, Texas, a body corporate and politic under the laws of the State of Texas, acting by and through its Commissioners Court, hereinafter referred to as "Fort Bend," and Harris County, Texas, a body corporate and politic under the laws of the State of Texas, acting by and through its Commissioners Court, hereinafter referred to as "Harris."

**WITNESSETH**

**WHEREAS**, TEXAS GOVERNMENT CODE, Chapter 791, authorized local governments of the state to enter into contracts for governmental functions and services to increase their efficiency and effectiveness; and

**WHEREAS**, such a consolidated effort for the housing and care of certain incarcerated inmates are in each party's best interest and that of the public and this agreement will increase the effective and efficient functioning of each party; and

**WHEREAS**, Fort Bend and Harris are local governments as defined in the TEXAS GOVERNMENT CODE, Section 791.003(4), have the authority to enter into this agreement, and have each entered into this agreement by the action of its governing body in the appropriate manner prescribed by law; and

**WHEREAS**, Fort Bend and Harris specify that each party paying for the performance of said functions of government shall make those payments from current revenues available to the paying party;

**NOW THEREFORE**, in consideration of the premises, and of the terms, provisions, and mutual promises herein contained which fairly compensate the performing party, it is mutually agreed as follows:

**ARTICLE I**  
**TERM AND EFFECTIVE DATE**

1. **TERM:** This Agreement shall be effective beginning the date approved by Fort Bend and Harris County and shall be effective through **September 30, 2017**.
2. **RENEWAL:** This Agreement may be renewed each October 1, provided Harris certifies current fiscal funds as available for the renewal. Fort Bend shall provide sixty (60) days notice of any change to the per diem rate for detention services for subsequent terms.
3. **TERMINATION:**
  - A. This Agreement may be terminated without cause at any time at the option of either Fort Bend or Harris upon the giving of sixty (60) days written notice to the other party in the manner and form provided for herein. The Notice is effective if sent by either the County Judge or the Sheriff. The termination of the Agreement will be effective upon the last day of the month in which the expiration of the sixty (60) day period occurs.

- B. This Agreement is also subject to termination upon the occurrence of an event that renders performance hereunder by Fort Bend impracticable or impossible, such as severe damage or destruction of Fort Bend's facility or actions by governmental or judicial entities which create a legal barrier to the acceptance of any of Harris's inmates.

## **ARTICLE II** **DETENTION SERVICES**

For the purposes and consideration herein stated and contemplated, Fort Bend shall provide the following necessary and appropriate services for Harris to the maximum extent authorized by this Agreement, without regard to race, religion, color, age, sex, or national origin; to-wit:

1. **PURPOSE:** Fort Bend shall provide housing and food to inmates presented by Harris County who meet the following minimum criteria (as determined by the Fort Bend County Sheriff or his designee):
  - A. Inmate must be at least 18 years of age;
  - B. Inmate must be of good general health; and
  - C. Inmate with serious institutional behavior history (as defined by the Harris County disciplinary plan approved by the Texas Commission on Jail Standards) in the last 90 days will not be accepted.
  - D. Upon 60 days of continuous service provided to Harris, the average length stay for at least 50% of Harris inmates housed in the Fort Bend County Jail should be 30 days or more per inmate.
2. **HOUSING AND CARE OF INMATES:** Fort Bend will confine inmates and give them reasonable and humane care and treatment, consistent with the Texas Commission on Jail Standards and other express provisions in this Agreement. Fort Bend will provide, as set out herein, for inmate's physical needs, retain them in safe custody, supervise them, maintain proper discipline and control, make certain inmates receive no privileges except those generally afforded other inmates and that the judgments and orders of the committing court and Board of Parole and Post-Prison Supervision are faithfully executed.
3. **MEDICAL SERVICES:** The per-day rate under this Agreement covers only routine medical services such as on-site sick call (when provided by Fort Bend or contracted on-site staff) and non-prescription, over-the-counter/non-legend and routine drugs and medical supplies. The per-day rate does not cover medical/health care services provided outside of Fort Bend's facility or by other than Fort Bend facility staff, prescription drugs and treatment, or surgical, optic and dental care, and does not include the costs associated with the hospitalization of any inmate. Harris shall reimburse Fort Bend the amount spent for medical services of all Harris inmates, other than routine medical services included in the per-day rate.
4. **OFF-SITE SERVICES:** Harris Sheriff or designee shall be informed of any Harris inmates receiving emergency medical care, including but not limited to hospitalizations, that results in off-site services as soon as practicable after the service occurs (not more than 1 working day). Fort Bend will assist Harris to monitor utilization of off-site services by providing information about the course of an inmate's care and treatment. Harris may elect to retake and return to Harris's physical custody of an inmate to manage costs and utilization of services unless emergency care of the inmate is required
5. **OFF-SITE BILLING:** This Agreement provides Fort Bend with the authority to arrange for the off-site provider to bill Harris for the costs of hospitalization and/or medical care for

- any Harris inmate. In the event direct billing is unavailable, Harris shall reimburse Fort Bend in accordance with the terms of this Agreement.
6. **MEDICAL RECORDS:** Harris agrees to provide Fort Bend with a copy of each inmate's medical dental and mental health record(s) for the purposes of continuity of care. Fort Bend agrees to maintain a confidential record of the health care of each inmate. Harris shall ensure that these records are provided no less than 24 hours prior to the inmate's arrival at the Fort Bend County Jail. A copy of each inmate's record shall be returned to Harris at the time each Harris inmate is returned.
  7. **MEDICAL INVOICES:** Harris shall reimburse Fort Bend monthly for health care services and associated expenses for which Harris is responsible under this section. Fort Bend shall provide Harris with invoices for such costs and agrees not to add additional administrative charges for reimbursed costs.
  8. **INMATE MEDICAL REPORT:** Upon request from Harris, Fort Bend will provide an inmate report of health care provided.
  9. **FACILITY INSPECTION:** Fort Bend agrees to allow periodic inspections of the facilities by Harris law enforcement personnel. The reports of state or federal inspections of the facilities will be provided to Harris upon request.
  10. **TRANSPORTATION AND OFF-SITE SECURITY:** Harris is solely responsible for the transportation of inmates between the Fort Bend County Jail and the Harris Facility. Fort Bend agrees to provide ambulance and other transportation for Harris inmates to and from local off-site medical facilities and will invoice Harris in accordance with Article 2, Section 7.
  11. **COURT APPEARANCES:** Harris shall be responsible for the transportation of Harris inmates to/from Fort Bend Jail. Harris will be responsible for the transportation of inmates for all court proceedings and hearings and during court appearances in Harris's county.
  12. **TRANSPORTATION TO TDCJ:** Harris is responsible for the transport of Harris's inmates to the Texas Department of Criminal Justice, Institutional Division.
  13. **GUARD SERVICE:** Fort Bend will provide guard services as requested or required by the circumstances or the law for inmates admitted or committed to an off-site medical facility at the rate of \$35 per hour/per guard. Fort Bend shall provide Harris with invoices for such costs and agrees not to add additional administrative charges for reimbursed costs.
  14. **SPECIAL PROGRAMS:** The per day rate set out in this Agreement covers basic custodial care and supervision and does not include special educational, vocational or other programs provided to inmates in Fort Bend's facilities. The parties may contract by written agreement to the provision of special programs.
  15. **LOCATION AND OPERATION OF FACILITY:** Fort Bend shall provide the detention services described herein at the Fort Bend County Jail located in Richmond, Texas.
  16. **ADMITTING AND RELEASING:** Harris shall provide inmate biographical information and charge information for each inmate no less than 24 hours prior to the inmate's arrival at the Fort Bend County Jail. Fort Bend shall be responsible for the admitting and releasing of inmates placed in Fort Bend's facility. Fort Bend will maintain records of all such transactions in a manner agreed upon by Fort Bend and Harris and provide such records to Harris upon request.
  17. **RETURN OF INMATES TO HARRIS:** Upon demand by Harris, Fort Bend will relinquish to Harris physical custody of any inmate. Upon request by Fort Bend, Harris will resume custody of any inmate so requested within two (2) calendar days, or unless a different time is agreed upon by both parties.

**ARTICLE III**  
**FINANCIAL PROVISIONS**

1. **PER DIEM RATE:** The per diem rate for detention services under this Agreement is sixty five dollars (\$65.00) per man-day, subject to Article 1, Section 2 of this Agreement. This rate covers one inmate per day. A portion of any day will count as a man-day under this agreement, except that Harris may not be billed for two calendar days when an inmate is admitted one evening and removed the following morning. In that situation, Fort Bend will bill Harris for the day of arrival, but not for the day of departure.
2. **BILLING PROCEDURE:** Fort Bend shall submit an itemized invoice for the services provided each month to Harris, in arrears. Such invoice will include a list of each of the inmates housed and the number of calendar days per inmate. Invoices will be submitted to the officer designated to receive the same on behalf of Harris. Harris will make payment to Fort Bend within thirty (30) calendar days after receipt of the invoice. Payment will be in the name of Fort Bend County, Texas and will be remitted to:

Fort Bend County Treasurer  
301 Jackson, Suite 514  
Richmond, Texas 77469

3. **UNTIMELY PAYMENT:** Amounts which are not timely paid in accordance with the above procedure may bear interest at the lesser of the annual percentage rate of ten percent (10%) per annum, or the maximum legal rate applicable thereto, which will be a contractual obligation of Harris under this Agreement. Harris further agrees that Fort Bend will be entitled to recover its reasonable and necessary attorney's fees and costs incurred in collection of amounts due under this Agreement.

**ARTICLE IV**  
**ACCEPTANCE OF IMATES**

1. **COMPLIANCE WITH LAW:** Ft. Bend warrants that it will comply with all federal and state laws and with the requirements of the Texas Commission on Jail Standards while housing Harris inmates under this Agreement. Nothing herein will create any obligation upon Fort Bend to house Harris inmates where the housing of said Harris inmates will, in the opinion of Fort Bend Sheriff, raise the population of the facility above the permissible number of inmates allowed by law, or will, in the Fort Bend County Sheriff's opinion, create a condition of overcrowding or create conditions which endanger the life and/or welfare of personnel and inmates at the facility, or result in possible violation of the constitutional rights of inmates housed at the facility. At any time that Fort Bend Sheriff determines that a condition exists at Fort Bend's facility necessitating the removal of Harris inmates, or any specified number thereof, Harris shall, upon notice by Fort Bend Sheriff to Harris Sheriff, immediately remove said inmates from the facility. Harris will make every effort to remove any inmate within eight (8) hours of notice from Fort Bend.
2. **PRISON RAPE ELIMINATION ACT (PREA) COMPLIANCE:** This is an Agreement for the confinement of inmates as described by 28 CFR 115.12. Fort Bend has adopted and complies with the standards of the Prison Rape Elimination Act. Fort Bend shall provide Harris with access for contract monitoring as described in Section 115.12 (b) to ensure that Fort Bend is complying with the PREA standards in the provision of services under this Agreement.

3. **ELIGIBILITY FOR INCARCERATION AT THE FACILITY:** The only inmates of Harris eligible for incarceration at the facility under this Agreement are inmates eligible for incarceration in the facility in accordance with this Agreement and the state standards under both the Jail Commission approved custody assessment system in place at the Harris jail and pursuant to the custody assessment system in place at Fort Bend's facility.
4. All inmates proposed by Harris to be transferred to Fort Bend's facility under this Agreement must meet the eligibility requirement set forth above. Fort Bend reserves the right to review the inmates' classification/eligibility, and the right to refuse to accept any inmate that it does not believe to be properly classified as a non-high risk inmate. Furthermore, if an inmate's classification changes while incarcerated at Fort Bend's facility, Fort Bend reserves the right to demand that Harris remove that inmate and, if possible, replace said inmate with an appropriate inmate of Harris.
5. **RESERVATION WITH REGARD TO ACCEPTANCE OR CONTINUED INCARCERATION OF INDIVIDUAL INMATES:** Fort Bend reserves the right for its Sheriff or his designated representative to review the background of all inmates sought to be transferred to Fort Bend facility, and Harris shall cooperate with and provide information requested regarding any inmate by Fort Bend Sheriff. Fort Bend reserves the right to refuse acceptance of any inmate of Harris. Likewise, if any Harris inmate's behavior, medical or psychological condition, or other circumstance of reasonable concern to Fort Bend Sheriff makes the inmate unacceptable for continued incarceration in Fort Bend's facility in the opinion of Fort Bend Sheriff, Harris will be requested to remove said inmate from Fort Bend's facility, and will do so, if reasonably possible, within eight (8) hours upon the request of Fort Bend Sheriff. Inmates may also be required to be removed from Fort Bend's facility when their classification changes for any purpose, including long-term medical segregation.
6. **INMATE SENTENCES:** Fort Bend will not be in charge or responsible for the computation or processing of inmates' time of confinement, including, but not limited to, computation of good time awards/credits and discharge dates. Fort Bend will provide information that may be required regarding the inmates' behavior and performance; however, all such computations and record keeping will continue to be the responsibility of Harris. It will be the responsibility of Harris to notify Fort Bend of any discharge date for an inmate at least two (2) calendar days before such date unless notification was not reasonably possible. Fort Bend will release inmates of Harris only when such release is specifically requested in writing by Harris's Sheriff. However, it is agreed that the preferred and usual course of dealing between the parties shall be for Fort Bend to return inmates to the Harris Jail shortly before the discharge date and for Harris to discharge the inmate from the Harris Jail. Harris accepts all responsibility for the calculations and determinations set forth above and for providing Fort Bend notice of the same, and to the extent allowed by law, shall indemnify and hold harmless Fort Bend from all liability or expenses of any kind arising there from. Harris is responsible for all paperwork and arrangements for inmates to be transferred to the Texas Department of Criminal Justice, Institutional Division.

**ARTICLE V**  
**MISCELLANEOUS**

1. **BINDING NATURE OF AGREEMENT:** This Agreement is contractual and is binding upon the parties hereto and their successors, assigns and representatives.
2. **NOTICE:** All notices, demands, or other writings may be delivered by either party hereto to the other by United States Mail or other reliable courier at the following address:

**To Fort Bend:** Fort Bend County  
Robert E. Hebert, County Judge  
401 Jackson  
Richmond, Texas 77469

Copy to: Fort Bend County  
Attn: Sheriff  
1410 Williams Way  
Richmond, Texas 77469

**To Harris:** Harris County  
Ed Emmett, County Judge  
1001 Preston, Suite 911  
Houston, TX 77002

Copy to: Harris County  
Ron Hickman, Sheriff  
1200 Baker Street  
Houston, TX 77002

The address to which any notice, demand, or other writing may be delivered to any party as above provided may be changed by written notice given by such party as above provided.

3. **AMENDMENTS:** This Agreement will not be modified or amended except by a written instrument executed by the duly authorized representatives of both parties and approved by the commissioners courts of the respective parties hereto.
4. **PRIOR AGREEMENTS:** This Agreement contains all of the agreements and undertakings, either oral or written, of the parties with respect to any matter mentioned herein. No prior agreement or understanding pertaining to any such matter shall be effective.
5. **REPRESENTATION:** Each party understands and agrees that each party, its employees, servants, agents, and representatives shall at no time represent themselves to be employees, servants, agents, and/or representative of the other party.
6. **INDEPENDENT RELATIONSHIP:** Each party shall have and retain the exclusive right of control over its employees and contractors assigned to perform services under this Agreement in accordance with the applicable laws of the State of Texas. Neither party has the authority to bind nor otherwise obligate the other orally, in writing or by any act or omission. Nothing contained herein shall establish an agency, employee-employer relationship, partnership, joint enterprise, joint employer, or joint venture relationship by or between the parties.
7. **SEVERABILITY:** If any provision of this agreement is found by a court of competent jurisdiction to be illegal, invalid, or unenforceable, the remainder of this Agreement will not be affected, and in lieu of each provision which is found to be illegal, invalid, or unenforceable, there will be added as part of this agreement a provision as similar to such illegal, invalid, or unenforceable provision as may be possible and be legal, valid, and enforceable.
8. **LIABILITY:** This Agreement is made for the express purpose of providing detention services, which both parties recognize to be a governmental function. Except as hereinafter provided neither party assumes any liability beyond that required by law.

Each party understands and agrees that it is responsible only for the acts, errors, or omissions of its employees and contractors. This Agreement is not intended to create any cause of action for the benefit of third parties.

9. **APPROVALS:** This Agreement must be approved by the governing bodies of both parties in accordance with the Texas Interlocal Cooperation Act.
10. **FUNDING SOURCE:** Harris must pay all amounts due under this Agreement from current revenues available to it in accordance with the Interlocal Cooperation Act. Harris certifies that it has Eight Hundred Seventy-Eight Thousand and No/Dollars (\$878,000.00) available as evidenced by the issuance of a purchase order by the Harris County Purchasing Agent to meet its obligations under this Agreement.

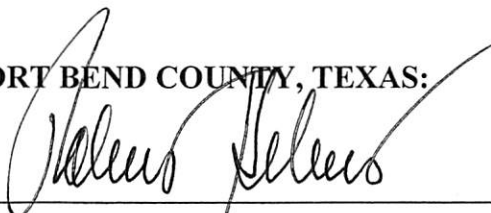
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*EXECUTION PAGE FOLLOWS*

**ARTICLE VI.**  
**EXECUTION**

IN TESTIMONY AND WITNESS OF WHICH this Agreement has been executed in duplicate originals as follows:

**FORT BEND COUNTY, TEXAS:**



ROBERT E. HEBERT, FT BEND COUNTY JUDGE

ATTEST:



Laura Richard, County Clerk



Date: July 12, 2016

Reviewed:



TROY NEHLS, FORT BEND COUNTY SHERIFF

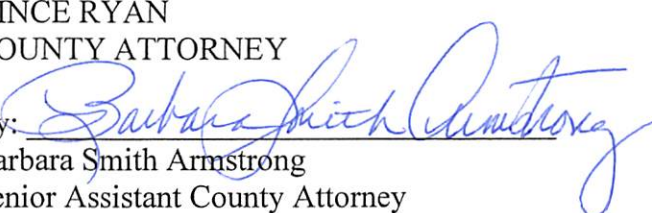
**HARRIS COUNTY, TEXAS:**



ED EMMETT, HARRIS COUNTY JUDGE

APPROVED AS TO FORM:

VINCE RYAN  
COUNTY ATTORNEY

By:   
Barbara Smith Armstrong  
Senior Assistant County Attorney  
C.A. File 16GEN0967

Reviewed:

  
RON HICKMAN, HARRIS COUNTY SHERIFF

Date: 7/11/16

ORDER OF COMMISSIONERS COURT  
 Authorizing execution of an Interlocal agreement

The Commissioners Court of Harris County, Texas, convened at a meeting of said Court at the Harris County Administration Building in the City of Houston, Texas, on the \_\_\_\_ day of JUL 19 2016, 2016 with all members present except NONE.

A quorum was present. Among other business, the following was transacted:

**ORDER AUTHORIZING EXECUTION OF THE INTERLOCAL AGREEMENT  
 BETWEEN HARRIS COUNTY AND FORT BEND COUNTY, TEXAS**

Commissioner Cagle introduced an order and made a motion that the same be adopted. Commissioner MORMAN seconded the motion for adoption of the order. The motion, carrying with it the adoption of the order, prevailed by the following vote:

Vote of the Court	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Judge Emmett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Locke	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Morman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Radack	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Cagle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The County Judge thereupon announced that the motion had duly and lawfully carried and that the order had been duly and law-fully adopted. The order thus adopted follows:

**IT IS ORDERED** that County Judge Ed Emmett be, and he is hereby authorized to execute, for and on behalf of Harris County, the Interlocal Agreement with Fort Bend County, Texas, for Fort Bend County to provide housing and food to inmates sent by Harris County, at a per diem rate of sixty-five dollars (\$65.00) per day per inmate, for a not to exceed cost of Eight Hundred Seventy-Eight Thousand and No/Dollars (\$878,000.00), for a term beginning upon approval by both parties' Commissioners Courts and ending September 30, 2017, and with the possibility of mutually agreed upon renewals. The Interlocal Agreement is incorporated herein as though fully set forth word for word.

All Harris County officials and employees are authorized to do any and all things necessary or convenient to accomplish the purpose of this Order.

Presented to Commissioners' Court

JUL 19 2016

APPROVE CIM

Recorded Vol. \_\_\_\_\_ Page \_\_\_\_\_