

# INGRAM<sup>®</sup>

May 18, 2016

Fort Bend County, Texas  
Attn: Cheryl Krejci, CPPB  
4520 Reading Road, Suite A  
Rosenberg, TX 77471

Via fax: 281-341-8645

**RE: Renewal of Fort Bend County Bid No. 15-001  
Term Contract for the Purchase of High Demand Books for Library**

Dear Ms Krejci:

It has been a pleasure serving Fort Bend County and the Fort Bend County Libraries under this contract that is set to expire on September 30, 2016. Ingram Library Services Inc. would like to exercise the option to renew this contract for an additional year. All discount, payment and shipping terms would remain the same with an effective renewal period of October 1, 2016 through September 30, 2017.

Please forward any additional renewal documentation to the bid department at the following address:

**Ingram Library Services Inc.  
Attn.: Bids & Contracts, MS 623  
One Ingram Blvd.  
P.O. Box 3006  
La Vergne, TN 37086-1986**

Ingram Library Services Inc. looks forward to continued service to the Fort Bend County Libraries. If you have any questions, please contact the Bid Department at [ilsbids@ingramcontent.com](mailto:ilsbids@ingramcontent.com) and they will be glad to assist you. We appreciate your business.

Sincerely,



Pamela R. Smith  
Vice President, Sales

PRS/pm

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

## OFFICE USE ONLY CERTIFICATION OF FILING

**1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**  
Ingram Library Services Inc.  
LaVergne, TN United States

Certificate Number:  
2016-56090

Date Filed:  
05/16/2016

**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**  
Fort Bend County

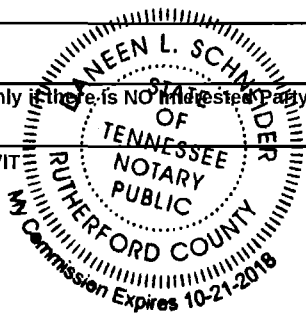
Date Acknowledged:

**3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**  
B15-001  
High Demand Books

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO interested party.

6 AFFIDAVIT I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.



Pamela R. Smith  
Signature of authorized agent of contracting business entity  
Pamela R. Smith

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said Pamela R. Smith, this the 18 day of May, 2016, to certify which, witness my hand and seal of office.

Daneen Schneider Signature of officer administering oath  
Daneen Schneider Printed name of officer administering oath  
Notary Public Title of officer administering oath

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**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**  
Fort Bend County

**Date Acknowledged:**  
06/28/2016

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B15-001  
High Demand Books

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**5 Check only if there is NO Interested Party.**

**6 AFFIDAVIT** I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

\_\_\_\_\_  
Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said \_\_\_\_\_, this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, to certify which, witness my hand and seal of office.

\_\_\_\_\_  
Signature of officer administering oath      Printed name of officer administering oath      Title of officer administering oath