

STATE OF TEXAS §
 §
 COUNTY OF FORT BEND §

RESOLUTION IN SUPPORT OF THE IRIS WOMEN'S PROGRAM

WHEREAS, Fort Bend County desires to provide assistance to victims of crime in Fort Bend County; and

WHEREAS the County wishes to create the IRIS Women's Program ("the Program") to assist these victims through better and more comprehensive services to these victims; and

WHEREAS, the County finds it in the best interest of the residents of the Fort Bend County area, to create and support the Program in 2017; and

WHEREAS, Fort Bend County agrees to provide applicable matching funds for the project as required by the Victims of Crime Act grant application submitted to the Office of the Governor, Criminal Justice Division on February ___ 2016, and attached as Exhibit A; and


WHEREAS, Fort Bend County agrees that in the event of loss or misuse of the Office of the Governor funds, Fort Bend County assures that the funds will be returned to the Office of the Governor in full; and


WHEREAS, Fort Bend County designates the Honorable Judge Robert Hebert as the County's authorized official giving him the power to apply for, accept, reject, alter or terminate the grant on behalf of the County;

NOW THEREFORE, BE IT RESOLVED that Fort Bend County approves submission of the grant application for the IRIS Women's Program to the Office of the Governor, Criminal Justice Division.

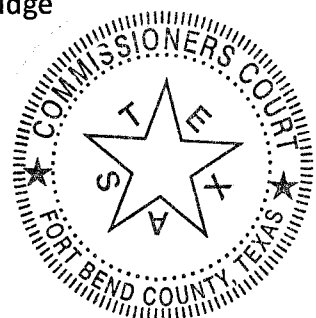
Approved by the Commissioners Court of Fort Bend County on the 23 day of February, 2016 duly put and carried;

Attest:


 Laura Richard
 County Clerk


 Robert E. Hebert, County Judge

Grant Number: 3024001



Agency Name: Fort Bend County
Grant/App: 3024001 **Start Date:** 10/1/2016 **End Date:** 9/30/2017

Project Title: The IRIS Women's Program
Status: Application Pending Submission

Profile Information

Applicant Agency Name: Fort Bend County
Project Title: The IRIS Women's Program
Division or Unit to Administer the Project: Social Services
Address Line 1: 301 Jackson Street
Address Line 2:
City/State/Zip: Richmond Texas 77469-3108
Start Date: 10/1/2016
End Date: 9/30/2017

Regional Council of Governments(COG) within the Project's Impact Area: Houston-Galveston Area Council
Headquarter County: Fort Bend
Counties within Project's Impact Area: Fort Bend

Grant Officials:

Authorized Official

User Name: Robert Hebert
Email: Ann.Werlein@fortbendcountytexas.gov
Address 1: 309 South 4th Street, Suite 719
Address 1:
City: Richmond, Texas 77469
Phone: 281-341-8608 Other Phone: 281-341-8634
Fax: 271-341-8609
Title: The Honorable
Salutation: Judge
Position: County Judge

Project Director

User Name: Anna Gonzales
Email: anna.gonzales@fortbendcountytexas.gov
Address 1: 301 Jackson
Address 1:
City: Richmond, Texas 77469
Phone: 281-238-3506 Other Phone:
Fax: 281-342-0557
Title: Ms.
Salutation: Ms.
Position: Social Services Director

Financial Official

User Name: Robert Sturdivant
Email: linda.rosenberg@fortbendcountytexas.gov
Address 1: 309 S. 4th Street, Suite 533
Address 1:
City: Richmond, Texas 77469
Phone: 281-341-3760 Other Phone: 281-341-3769
Fax: 281-341-3774
Title: Mr.
Salutation: Mr.
Position: County Auditor

Grant Writer

User Name: Anna Gonzales
Email: anna.gonzales@fortbendcountytexas.gov
Address 1: 301 Jackson
Address 1:

City: Richmond, Texas 77469
Phone: 281-238-3506 Other Phone:
Fax: 281-342-0557
Title: Ms.
Salutation: Ms.
Position: Social Services Director

Grant Vendor Information

Organization Type: County
Organization Option: applying to provide direct services to victims only
Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID): 17460019692055
Data Universal Numbering System (DUNS): 081497075

Narrative Information

Introduction

Information related to this program is in the CJD funding announcement for the General Victims Assistance Direct Services Program.

Section 1: Program-Specific Questions

A. Focus Areas

Indicate the percentage (%) of your project that benefits:

Victim Services – any nonprofit, nongovernmental organization that assists victims.

100

Law Enforcement – any public agency charged with policing functions.

0

Prosecution – any public agency charged with direct responsibility for prosecuting criminal offenders.

0

Court – any civil or criminal court system.

0

Other – any initiative that indirectly affects victims (e.g., developing protocols and procedures).

0

B. Culturally Competent Victim Restoration

Guidance

Victim service providers must have the ability to blend cultural knowledge and sensitivity with victim restoration skills for a more effective and culturally appropriate recovery process. Cultural competency occurs when: (1) cultural knowledge, awareness and sensitivity are integrated into action and policy; (2) the service is relevant to the needs of the community and provided by trained staff, board members, and management; and (3) an advocate or organization recognizes each client is different with different needs, feelings, ideas and barriers.

Provide information in this section regarding how your organization is culturally competent when providing services to victims.

Currently at Fort Bend County Social Services (FBCSS), 100% of the staff members are of minority status. Out of 16 staff members, 15 are female. 87% of staff members are Hispanic and are bilingual in Spanish. Fort Bend County has seen significant population and diversity growth Based on data provided by the 2014-2015 Fort Bend County Criminal Justice Community Plan, Fort Bend County is cited as the 5th most diverse county in the United States with a growth of 7.2% since 2010. Staff demographics closely align with the demographics of the Fort Bend County area whose population was estimated to be nearly 50% minority status (U.S. Census Bureau, Census 2010). This increased growth and diversity imparts to an increase in population-specific needs. FBCSS regularly attends training focused on awareness, sensitivity, and the needs of the surrounding community. FBCSS recognizes that in Texas, 46.8% of individuals age 65+ are economically vulnerable and training specific to this population is also regularly incorporated into staff training and policies and procedures. Effort is given to hiring case managers with a similar cultural background and awareness of socioeconomic needs of the victims of Fort Bend County area in order to provide comprehensive services for both of these populations.

C. Culturally Specific and Underserved Populations

Guidance

Following are relevant definitions needed to answer this question.

- Underserved populations means populations who face barriers in accessing and using victim services, and includes populations underserved because of geographic location, religion, sexual orientation, gender identity, underserved racial and ethnic populations, populations underserved because of special needs (such as language barriers, disabilities, alienage status, or age), and any other population determined to be underserved by the Attorney General or by the Secretary of Health and Human Services, as appropriate.

- Culturally specific means the program is primarily directed toward racial and ethnic minority groups (as defined in section 1707(g) of the

Public Health Service Act (42 U.S.C. 300u-6(g)).

- Racial and ethnic minority group means American Indians (including Alaska Natives, Eskimos, and Aleuts); Asian Americans; Native Hawaiians and other Pacific Islanders; Blacks; and Hispanics.
- Hispanic means individuals whose origin is Mexican, Puerto Rican, Cuban, Central or South American, or any other Spanish-speaking country

Does your program have a primary focus on serving a culturally specific population? (The organization must do more than merely provide services to an underserved population or culturally specific group; rather, the organization's primary focus must be on providing culturally competent services designed to meet the specific needs of the target population in order to justify a **YES** response in the section below.)

- Yes
 No

If you answered 'YES' above, you must explain in the box below how your organization's program is specifically designed to focus on and meet the needs of culturally specific populations. If this item does not apply enter 'N/A'.

Case managers dedicated to assisting the victims of domestic violence in Fort Bend County will be sensitive to the fact that nearly 77% (391) of victims were female in 2015. Of that total, 56.5% of female victims were classified as Hispanic or White. With the potential of encountering this many Hispanic female victims, it is imperative that the case managers providing assistance be aware and familiar with some of the culturally specific issues related to this population. In coping with domestic violence, Hispanic women face unique challenges and patterns of help-seeking behavior. Political, social, and cultural barriers exist for abused Hispanic women, including social isolation, language barriers, discrimination, fear of deportation, dedication to family, shame, and cultural stigma of divorce or seeking assistance. These factors may exacerbate the effects of domestic violence on Hispanic women by prolonging or preventing assistance or causing them to remain in an abusive relationship even longer. Employing case managers with an understanding of the unique factors this group must endure is essential in order to provide culturally sensitive assistance in a way that is non-judgmental and respectful during the course of the "lag time" prior to the Crime Victims' Compensation (CVC) funding availability. Senior victims of crime accounted for 128 of the total 2244 cases filed by the Fort Bend County District Attorney's Office in 2015. The IRIS Women's Program intends to target senior crime victims in the community due primarily to the fact that they are already an at-risk population prior to their victimization. Once victimized, there is an exponential impact on the life of a senior as compared to their younger counterparts. Challenges unique to this population that are exacerbated by their victimization are issues such as inability to retain information, memory loss, slow motor skills, decreased mobility, and the inability to navigate the complexities of the justice system and associated technology. The target population of seniors have proven to require more assistance, guidance, and coaching during the "lag time" from when the victim is victimized to when actual funding and financial support is awarded to the victim by CVC.

D. Victim Referral Process

Describe how victims are referred to your agency.

Qualifying victims will be referred through victim liaison coordinators from local law enforcement victim liaisons, the Fort Bend County District Attorney's office, and the Fort Bend County Women's Center. Data from 2015 suggests that as much as 90% of potential victim participants will originate from crime victim liaison referrals and 10% of potential victim participants will originate from district attorney referrals and the Fort Bend County Women's Center. Fort Bend Social Services regularly provides assistance to clients/victims of domestic violence that may already be aware of our available services or were referred by previous clients that received assistance from Fort Bend Social Services. Fort Bend Social Services estimates that as many as 47 victims of domestic violence related crime were assisted in the 2015. The IRIS Women's Program proposes to increase service to domestic violence victims by implementing a case manager program to increase service assistance and outreach to senior crime victims and victims of domestic violence. The IRIS Women's Program case managers will assist the victim during the victims' applications process for the Crime Victims Compensation (CVC) fund.

E. Sustainment

How many additional years, beyond this request, do you plan to request continuation funding?

3

1) If three (3) years or fewer, provide a brief explanation of your sustainment plan, if it will be sustained; [if not to be sustained enter 'N/A']:

n/a

2) If more than three (3) years, explain the longer term sustainment plan or why other resources cannot be used to continue this project and why a sustainment strategy is not possible:

Fort Bend Social Services proposes to sustain the IRIS Women's Program for at least 3 years. With the ongoing rapid expansion of the population of Fort Bend County, Social Services routinely evaluates and examines annual data and caseload to determine the needs and current trends of the surrounding communities. A reduction in funds will not change the primary goal of the project which is to help domestic violence victims and senior victims of crime, but it will have an impact on the number of victims in the target populations that can be assisted. Plans for maintaining the project include securing funding from state and federal funding sources, local foundations, corporate and individual contributions.

Section 2: Certifications

In addition to the requirements found in existing statute, regulation, and the funding announcement, this program requires applicant organizations to certify compliance with the following:

A. Services to Victims of Crime

Applicant agrees to provide services to victims of crime which include: responding to the emotional and physical needs of crime victims;

assisting victims in stabilizing their lives after victimization; assisting victims to understand and participate in the criminal justice system; and providing victims with safety and security.

B. Effective Services

Applicant must demonstrate a record of providing effective services to crime victims. If the applicant cannot yet demonstrate a record of providing effective services, the applicant must demonstrate that at least 25 percent of its financial support comes from non-federal sources.

C. Volunteers

Applicant agrees to use volunteers to support either the project or agency-wide services, unless CJD determines that a compelling reason exists to waive this requirement.

D. Community Efforts

Applicant agrees to promote community efforts to aid crime victims. Applicants should promote, within the community, coordinated public and private efforts to aid crime victims. Coordination efforts qualify an organization to receive these funds, but are not activities that can be supported with these funds.

E. Crime Victims' Compensation

Applicant agrees to assist crime victims in applying for crime victims' compensation benefits.

F. Records

Applicant agrees to maintain daily time and attendance records specifying the time devoted to allowable victim services.

G. Civil Rights Information

Applicant agrees to maintain statutorily required civil rights statistics on victims served by race, national origin, sex, age, and disability of victims served, within the timeframe established by CJD. This requirement is waived when providing services, such as telephone counseling, where soliciting the information may be inappropriate or offensive to the crime victim.

H. Victims of Federal Crime

Applicant agrees to provide equal services to victims of federal crime. (Note: Victim of federal crime is a victim of an offense that violates a federal criminal statute or regulation; federal crimes also include crimes that occur in an area where the federal government has jurisdiction, such as Indian reservations, some national parks, some federal buildings, and military installations.)

I. No Charge

Applicant agrees to provide grant-funded services at no charge to victims of crime. Applicants are also prohibited from billing Crime Victims Compensation, private insurance, Medicaid, or Medicare for services provided using VOCA funds.

J. Confidentiality

Applicant agrees to maintain the confidentiality of client-counselor information and research data, as required by state and federal law.

K. Discrimination

Applicant agrees not to discriminate against victims because they disagree with the State's prosecution of the criminal case.

L. Forensic Medical Examination Payments

Health care facilities shall conduct a forensic medical examination of a victim of an alleged sexual assault if the victim arrived at the facility within 96 hours after the assault occurred and the victim consents to the examination. The victim is not required to participate in the investigation or prosecution of an offense as a condition of receiving a forensic medical examination, nor pay for the forensic examination or the evidence collection kit. The evidence collection portion of the exam is to be paid by law enforcement per state law. Crime Victim Compensation funds may be used to pay for the medical portion of the exam unless the victim of sexual assault is required to seek reimbursement for the examination from their insurance carrier. If a health care facility does not provide diagnosis or treatment services for sexual assault victims, the facility is required to refer the victim to a facility that provides those services.

M. Protection Orders

Victims applying for a protective order or their attorney may not bear the costs associated with the filing of an order of protections.

N. Nondisclosure of Confidential or Private Information

Personally identifying information or individual information collected in connection with services requested, utilized, or denied may not be disclosed; or, reveal individual client information without informed, written, reasonably time-limited consent of the person about whom information is sought. If release of information is compelled by statutory or court mandate, reasonable attempts to provide notice to victims affected by the disclosure of information will be made and steps necessary will be taken to protect the privacy and safety of the persons affected by the release of information.

O. Uniform Crime Reports

Eligible applicants operating a law enforcement agency must be current on reporting Part I violent crime data to the Texas Department of Public Safety for inclusion in the annual Uniform Crime Report (UCR) and must have been current for the three previous years.

P. Criminal History Reporting

The county (or counties) in which the applicant is located must have a 90% average on both adult and juvenile criminal history dispositions reported to the Texas Department of Public Safety for calendar years 2010 through 2014.

Q. Immigration and Customs Enforcement Requests

If the applicant organization is a sheriff's department or the project is providing direct resources to or is being implemented by a sheriff's department, the following certification applies:

I certify that the applicant sheriff's department (department) participates fully, and will continue throughout the grant period to participate fully, in all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security (DHS) to (1) notify DHS of all information requested by DHS related to illegal aliens in the custody of the department, and (2) detain such aliens in accordance with requests by DHS. I further certify that the department has no policy, procedure, or agreement that limits or restricts the department's full participation in all aspects of the programs and procedures utilized by DHS to (1) notify DHS of all information requested by DHS related to illegal aliens in the custody of the department, and (2) detain such aliens in accordance with requests by DHS. I agree that failure to comply with this certification will result in CJD terminating the grant and the department shall return all funds received to CJD. Additionally, I agree that the department will remain ineligible for future CJD funding until it can provide satisfactory evidence that the jurisdiction has been in compliance with this requirement for a period of at least one year.

R. Civil Rights Liaison

A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee will act as the grantee's liaison in civil rights matters with CJD and with the federal Office of Justice Programs.

Enter the Name of the Civil Rights Liaison:

Jenetha Jones

Enter the Address for the Civil Rights Liaison:

301 Jackson St. Richmond, TX 77469

Enter the Phone Number for the Civil Rights Liaison [(999) 999-9999 x9999]:

281-341-8608

Overall Certification

Each applicant agency must certify to the specific requirements detailed above as well as all requirements within the CJD Funding Announcement and CJD Comprehensive Certification and Assurances to be eligible for this program.

I certify to all of the above requirements.

Project Abstract :

Fort Bend County Social Services aims to service the underserved population of crime victims of Fort Bend County by implementing a case management program for victims of domestic violence and senior victims of crime that provides more in-depth and thorough assistance after victimization by linking victims to existing County services that provide restoration in a more holistic manner. Through these existing available services, the IRIS Women's Program proposes to more thoroughly address the crime victims' social and psychological needs. In doing so, the goal of the IRIS Women's Program is to create a more integrated and comprehensive system of care to victims and improve upon a current fragmented system of services where the victims of domestic violence and senior victims of crime are underserved and "fall through the cracks"

Problem Statement :

The nature of the Crime Victim's Compensation (CVC) benefits funding process creates a "lag time" from when the victim is victimized to when actual funding and financial support is awarded to the victim. The IRIS Women's Program proposes to implement (2) grant funded case managers that would link the target populations to existing Fort Bend County services and assistance immediately available to them during the course of "lag time" prior to the CVC funding availability.

Supporting Data :

Demographics of victims of family violence related cases for 2015. Data provided Fort Bend County District Attorney's Office in January 2016
Total female victims 391; Total male 114; Total female white 221; Total male white 67; Total female black 123; Total male black 33; Total female asian 17; Total male asian 4; Total female other 2; Total female other 2; Total female none 28; Total female no race specified 8; Total white 288; Total black 156; Total asian 21; Total other 4; Total no race specified 36; Age 0-17 18; Age 18-29 165; Age 30-39 155; Age 40-49 91; Age 50-64 66; Age 65+ 10; All cases involving a senior (65+) 128; Senior family violence cases 10; Total senior cases non-family 118.

Project Approach & Activities:

Fort Bend County Social Services aims to collaborate with County law enforcement agency victim liaisons and the County district attorney to enroll potential crime victims within the target/focus population into the IRIS Women's Program in order to receive a more coordinated and extensive effort in connecting victims with existing Fort Bend County services and assistance immediately available to them. The IRIS Women's program aims to connect the target population with short-term assistance for emergency needs such as utilities, food, medications, and rental/mortgage assistance and shelter placement. The program's goal is to improve victims' social, financial, physical, and emotional well-being immediately after victimization and before CVC funding is awarded to the victims. Due to lack of manpower, liaisons typically do not have the capacity to frequently case manage a victim after initial CVC application process. The IRIS Women's Program case manager positions, who are primarily responsible for victim case management, will connect victims with existing Fort Bend County services and assistance readily available to them immediately after victimization and before CVC funding is awarded to the victims. The IRIS Women's Program target population of family violence victims requires immediate resources and assistance that incur immediate costs and expenses to the victims upon their victimization. The target population of seniors have proven to require more assistance, guidance, and coaching during the "lag time" from when the victim is victimized to when actual funding and financial support is awarded to the victim by CVC. Based on previous case management and assistance provided by FBCSS to domestic violence related victims of crime, linking victims after their initial victimization to services offered and assisting victims in restoring the quality of their lives often involves 2-3 days of processing and coordination. Case managers dedicated to these target populations would allow for more comprehensive and focused attention in order to provide a more thorough and complete support. Furthermore, as previously revealed, 2015 data for Fort Bend County indicates a substantial population of the family violence victims is of Hispanic or White descent and female. Communication and cultural barriers are significant obstacles when attempting to provide assistance to victims. Case managers with a similar cultural background and awareness of socioeconomic needs of the victims of Fort Bend County area would ease the complications of these factors for both target populations.

Capacity & Capabilities:

Staffing currently consists of one department director who will manage staff activities and responsibilities and has a Master in Social Work and 25 years of social work experience. Staffing also consists of 5 eligibility workers that manage short-term emergency assistance and 3 case managers that provide more extensive case management. Two receptionists and administrative assistants provide support assistance and data management to the department. A program coordinator is responsible for planning, implementing and evaluating activities associated with collaborative partnerships within Fort Bend County.

Performance Management :

Due to the intensity and nature of the caseload for the target populations, Fort Bend County Social Services' IRIS Women's Program aims to target 60 victims of family violence and 20 senior crime victims of the total 623 (2015 data) family violence related crime victims and seniors served by Fort Bend County by the end of the 2016 that are eligible for CVC benefits. In setting this goal, the IRIS Women's Program aims to provide supportive case management to 100% of the victims recruited and enrolled. 2015 data indicated the potential for a significant amount of "carry over" case management where crime victims are provided with assistance or case management longer than 1 calendar year. The IRIS Women's Program expects as much as a 25% (20) carryover of the target population (80 target) to carry over each calendar year with a potential for a yearly caseload totaling 100 cases or more.

Data Management:

With the use of in-house records management systems, Caseworthy, the IRIS Women's Program will have the ability to capture and manage demographic data, track case progress, and manage client/victim documentation. The Caseworthy system is capable of tracking services and resources used for each individual client and the extent taken by each crime victim. All captured data is extractable from the Caseworthy system and can be used to determine the effectiveness of the program on an individual and overall target population basis. Coordinators would provide quality control support to ensure that cases are properly managed and victims are properly served. Data is examined on a monthly basis to ensure integrity, for quality assurance, and to review areas for strengths and improvement. All data is handled and stored in a manner that maintains confidentiality via a secure internal network.

Target Group :

Fort Bend County Social Services has identified 2 target populations: senior crime victims (65+) and domestic violence related crime victims. The IRIS Women's Program aims to provide assistance to the family violence crime victim population as well as any senior (aged 65+) crime victim. Data from 2015 indicates that the family violence crime victims make up 23% of the crime victim population are underserved in the crime victim's compensation benefits process. The target population of family violence victims often requires immediate resources and assistance that incur immediate costs and expenses to the victims but are often incurred during the "lag time" from when the victim is victimized to when actual funding and financial support is awarded to the victim by CVC. Victims categorized as "seniors" (65+), one of the fastest growing and most vulnerable populations in society, would also be targeted by the IRIS Women's Program due to seniors often requiring more assistance, guidance, and coaching during the "lag time" from when the victim is victimized to when actual funding and financial support is awarded to the victim by CVC.

Evidence-Based Practices:

In consulting with local law enforcement liaisons and Fort Bend County district attorney victim liaison personnel, it became apparent that immediate resources and assistance was needed for individuals who were seniors or who were victimized by family violence. While victims are routinely provided with opportunities to apply for CVC benefits, these funds were often not made available to victims until their case was sent to

prosecution. This “lag time” often posed a huge financial and social burden to the victim that could not be met due to the circumstances of their victimization. Research presented by the National Institute of Justice states that tertiary interventions that focus on dealing with the consequences of abuse, as the IRIS Women’s Program proposes to focus on, can require as much as 12 months of advocacy by a case manager. Fort Bend County liaisons are presently overloaded with providing initial crime victims services and providing extensive tertiary services over an extended period of time for each victim is not feasible. Research by NIJ also suggests that victims receiving advocacy after their victimization engaged in a greater number of activities to address education needs, safety planning, legal issues, and acquiring material goods and services and were more effective in accessing community resources than were the control women not engaged in any advocacy or interventions. Citation National Institute of Justice.- Advocacy interventions for women who experience intimate partner violence.

Project Activities Information

Type of Crime Victim

Select the type(s) of crime victim this project targets and provide the percentage of time dedicated to serving each category of crime victim. You may select more than one type; however, the sum of the percentages may not exceed 100%.

Sexual Assault Percentage (%):

2

Domestic Abuse Percentage (%):

81

Child Abuse Percentage (%):

1

DUI / DWI Crashes Percentage (%):

2

Survivors of Homicide Percentage (%):

1

Assault Percentage (%):

2

Adults Molested as Children Percentage (%):

2

Elder Abuse Percentage (%):

2

Robbery Percentage (%):

2

Stalking Percentage (%):

2

Dating/Acquaintance Violence Percentage (%):

1

Human Trafficking Percentage (%):

2

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Crisis Services	80.00	Emergency services provided to help victims following their victimization. Typical services: financial assistance with utilities, medication, food, rent/mortgage assistance, phone and in-person information and/or referrals, accompaniment, advocacy for all necessary crisis procedures (medical, law enforcement, legal, shelter, etc.), transportation, crime victim compensation filing, etc.
Multi-Disciplinary Teams and Case Coordination	20.00	Local law enforcement victim liaisons and assistant district attorneys of Fort Bend County will meet regularly to discuss common cases and share information to enhance investigation, prosecution, and victim restoration. Cases will be followed through in this manner to closure. Participating agencies may include Fort Bend County District Attorney's Office, Fort Bend County law enforcement victim liaisons, and Fort Bend Women's Center

Measures Information

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
Number of victims seeking services who were not served.	0
Number of victims / survivors seeking services who were served.	80
Number of survivors assisted with crime victim compensation applications.	80
Number of survivors receiving crisis counseling.	0
Number of survivors receiving information and / or referral (in person / by phone).	80

Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
-----------------	--------------

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT /%
Personnel	Case Manager	One (1) domestic violence victim and senior victim case management specialist. Includes salary (\$46488) and fringe benefits (\$22364.80)	\$68,852.80	\$0.00	\$0.00	\$0.00	\$68,852.80	100
Personnel	Case Manager	One (1) domestic violence victim and senior victim case management specialist. Includes salary (\$46488) and fringe benefits (\$22364.80)	\$68,852.80	\$0.00	\$0.00	\$0.00	\$68,852.80	100
Personnel	Clerk	Time provided by 1 lead eligibility clerk	\$0.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	6
Personnel	Coordinator	Time provided by 1 coordinator, and 1 project coordinator	\$0.00	\$0.00	\$16,000.00	\$0.00	\$16,000.00	23
Personnel	Executive Director	Time provided by 1 Director	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	14
Equipment	Furniture	credenza, desk, office chairs, floor mats	\$4,252.00	\$0.00	\$850.00	\$0.00	\$5,102.00	2
Travel and Training	In-State Incidentals and/or Mileage	visit victims of domestic violence and seniors at homes, conduct	\$1,150.00	\$0.00	\$2,000.00	\$0.00	\$3,150.00	0

		outreach, travel to victim appointments. Mileage rate at \$.54 per mile.						
Travel and Training	In-State Registration Fees, Training, and/or Travel	Conferences regarding victims of domestic violence, 2 staff, 3 days	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0
Equipment	Laptop System and Accessories	computer equip in office for two (2) case management specialists	\$3,818.44	\$0.00	\$900.00	\$0.00	\$4,718.44	2
Supplies and Direct Operating Expenses	Office Supplies (e.g., paper, postage, calculator)	paper and general office supplies for year	\$2,126.00	\$0.00	\$425.00	\$0.00	\$2,551.00	0
Personnel	Receptionist	Time provided by 1 administrative assistant/receptionist	\$0.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	6
Equipment	Specialized Computer Software	CaseWorthy install. Data collection and management software.	\$720.00	\$0.00	\$0.00	\$0.00	\$720.00	2

Source of Match Information

Detail Source of Match/GPI:

DESCRIPTION	MATCH TYPE	AMOUNT
Use of existing office supplies at FBCSS	In Kind Match	\$425.00
Mileage incurred providing transportation to victims, mileage incurred providing case management	In Kind Match	\$2,000.00
Use of office technologies (software, hardware, printers, copiers)	In Kind Match	\$900.00
Office and furniture	In Kind Match	\$850.00
Time provided by Director	In Kind Match	\$10,000.00
Time provided by 1 lead eligibility clerk	In Kind Match	\$4,000.00
Time provided by 1 coordinator	In Kind Match	\$8,000.00
Time provided by 1 administrative assistant-receptionist	In Kind Match	\$4,000.00
Time provided by 1 project coordinator	In Kind Match	\$8,000.00

Summary Source of Match/GPI:

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$38,175.00	\$0.00	\$38,175.00	\$0.00	\$0.00

Budget Summary Information

Budget Summary Information by Budget Category:

CATEGORY	CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Equipment	\$8,790.44	\$0.00	\$1,750.00	\$0.00	\$10,540.44
Personnel	\$137,705.60	\$0.00	\$34,000.00	\$0.00	\$171,705.60
Supplies and Direct Operating Expenses	\$2,126.00	\$0.00	\$425.00	\$0.00	\$2,551.00
Travel and Training	\$2,650.00	\$0.00	\$2,000.00	\$0.00	\$4,650.00

Budget Grand Total Information:

CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$151,272.04	\$0.00	\$38,175.00	\$0.00	\$189,447.04

Section 1: Resolution from Governing Body

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a resolution that contains the following:

1. Authorization by your governing body for the submission of the application to CJD that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update CJD should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to CJD.

Upon approval from your agency's governing body, upload the approved resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

Section 2: Contract Compliance

Will CJD grant funds be used to support any contracts for professional services?

Yes
 No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Section 3: Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Yes
 No
 N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Yes
 No
 N/A

Section 4: Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

10/1/2016

Enter the End Date [mm/dd/yyyy]:

9/30/2017

Section 5: Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (\$) of Federal Grant Funds:

19716893

Enter the amount (\$) of State Grant Funds:

6732209

Section 6: Single Audit

Select the appropriate response below based on the Fiscal Year Begin Date as entered above.

For Fiscal Years Beginning Before December 26, 2014

Applicants who expend less than \$500,000 in federal grant funding or less than \$500,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a CJD grant. However, CJD may require a limited scope audit as defined in OMB Circular A-133.

Has the applicant agency expended federal grant funding of \$500,000 or more, or state grant funding of \$500,000 or more during the most recently completed fiscal year?

OR

For Fiscal Years Beginning On or After December 26, 2014

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a CJD grant. However, CJD may require a limited scope audit as defined in CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

Yes

No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

3/20/2015

Section 7: Equal Employment Opportunity Plan

Type I Entity

Defined as an applicant that meets one or more of the following criteria:

- the applicant has less than 50 employees;
- the applicant is a non-profit organization;
- the applicant is a medical institution;
- the applicant is an Indian tribe;
- the applicant is an educational institution, or
- the applicant is receiving a single award of less than \$25,000.

Requirements for a Type I Entity

- The applicant is exempt from the EEOP requirements required to prepare an EEOP because it is a Type I Entity as defined above, pursuant to 28 CFR 42.302;
- the applicant must complete Section A of the Certification Form and send it to the Office for Civil Rights (OCR) to claim the exemption from developing an EEOP; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

Type II Entity

Defined as an applicant that meets the following criteria:

- the applicant has 50 or more employees, and
- the applicant is receiving a single award of \$25,000 or more, but less than \$500,000.

Requirements for a Type II Entity - Federal law requires a Type II Entity to formulate an EEOP and keep it on file.

- The applicant agency is required to formulate an EEOP in accordance with 28 CFR 42.301, et seq., subpart E;
- the EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP is available for review by the public and employees or for review or audit by officials of CJD, CJD's designee, or the Office of Civil Rights, Office of Justice Programs, U.S. Department of Justice, as required by relevant laws and regulations;

- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services; and
- the EEOP is required to be on file in the office of (enter the name and address where the EEOP is filed below):

Enter the name of the person responsible for the EEOP and the address of the office where the EEOP is filed:

Kathy Novosad Human Resources 301 Jackson St. Richmond, TX 77469

Type III Entity

Defined as an applicant that is NOT a Type I or Type II Entity.

Requirements for a Type III Entity - Federal law requires a Type III Entity to formulate an EEOP and submit it for approval to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice.

- The EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP has been submitted to the Office of Civil Rights (OCR), Office of Justice Programs, U.S. Department of Justice and has been approved by the OCR, or it will be submitted to the OCR for approval upon award of the grant, as required by relevant laws and regulations; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

Based on the definitions and requirements above, the applicant agency certifies to the following entity type:

- Type I Entity
- Type II Entity
- Type III Entity

Section 8: Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

- I Certify
- Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

Section 9: FFATA Certification

Certification of Recipient Highly Compensated Officers

The Federal Funding Accountability and Transparency Act (FFATA) requires Prime Recipients (CJD) to report the names and total compensation of each of the five most highly compensated officers (a.k.a. positions) of each sub recipient organization for the most recently completed fiscal year preceding the year in which the grant is awarded if the subrecipient answers **YES** to the **FIRST** statement but **NO** to the **SECOND** statement listed below.

In the sub recipient's preceding completed fiscal year, did the sub recipient receive: (1) 80 percent or more of its annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements; AND (2) \$25,000,000 or more in annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements?

- Yes
- No

Does the public have access to information about the compensation of the senior executives through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or Section 6104 of the Internal Revenue Code of 1986?

Yes
 No

If you answered **YES** to the **FIRST** statement and **NO** to the **SECOND** statement, please provide the name and total compensation amount of each of the five most highly compensated officers (a.k.a. positions) within your agency for the current calendar year. If you answered **NO** to the first statement you are **NOT** required to provide the name and compensation amounts. **NOTE:** "Total compensation" means the complete pay package of each of the sub recipient's compensated officers, including all forms of money, benefits, services, and in-kind payments (see SEC Regulations: 17 CCR 229.402).

Position 1 - Name:

Position 1 - Total Compensation (\$):

0

Position 2 - Name:

Position 2 - Total Compensation (\$):

0

Position 3 - Name:

Position 3 - Total Compensation (\$):

0

Position 4 - Name:

Position 4 - Total Compensation (\$):

0

Position 5 - Name:

Position 5 - Total Compensation (\$):