

9E

IN THE MATTER OF TRANSFERRING OF BUDGET SURPLUS OF FORT BEND COUNTY  
FOR THE YEAR 2016

On this the 26 day of January 2016, the Commissioners' Court, with the following members being present:

- Robert E. Hebert - County Judge
- Richard Morrison - Commissioner Precinct #1
- Grady Prestage - Commissioner Precinct #2
- Andy Meyers - Commissioner Precinct #3
- James Patterson - Commissioner Precinct #4

The following proceedings were had, to-wit,

THAT WHEREAS, theretofore, on September 22, 2015, the Court heard and approved the budget for the year 2016 for Fort Bend County; and

WHEREAS, on proper application, the Commissioners' Court has transferred an existing budget surplus to a budget of a similar kind and fund. The transfer does not increase the total of the budget.

The following transfers to said budget are hereby authorized:

Department Name: Justice of the Peace, Pct#1-2 Accounting Unit: 100455200

**TRANSFER TO:**

ACCOUNT NAME	ACCOUNT NUMBER	AMOUNT
Capital Acquisitions	64500	\$ 5,320
<b>TOTAL TRANSFERRED TO:</b>		<b>\$ 5,320</b>

**TRANSFER FROM:**

ACCOUNT NAME	ACCOUNT NUMBER	AMOUNT
Information Technology	65000	\$ 5,320
<b>TOTAL TRANSFERRED FROM:</b>		<b>\$ 5,320</b>

**EXPLANATION:** Auditors Office has advised that the proper coding for payment of the copier is 64500.

Department Head: Mary S. Ward, Judge *Mary S Ward Judge* Date: 5-Jan-16

\*\*\* USE WHOLE DOLLAR AMOUNTS ONLY \*\*\*

THE COUNTY OF FORT BEND

BY: *Robert E Hebert*  
Robert E. Hebert, County Judge

<input checked="" type="checkbox"/>	GL Transfer
<input type="checkbox"/>	AC Transfer

## Rosas, Virginia

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**From:** Ritch, Debbie  
**Sent:** Friday, December 18, 2015 12:29 PM  
**To:** Rosas, Virginia  
**Cc:** DeLeon, Nancy; Holmes, Debbie  
**Subject:** PO 131510 Skelton Business Equipment  
**Attachments:** PO 131510 Skelton Business Equipment.pdf

Hi Virginia,

The attached invoice from Skelton Business Equipment for the MFP needs to be coded to 64500 instead of 65000 because the unit cost is over \$5,000.00. Please prepare a budget transfer so that I can correct the accounting distribution. Please let me know as soon as it is completed.

Thanks,  
Debbie



12/22/15  
de 853537

**INVOICE**

Invoice No: 306035  
Date: 10/26/2015  
Account No: FB15

Remit to: 901 W. Main Tomball, Texas 77375  
P: 281-351-5128 F: 281-351-5130

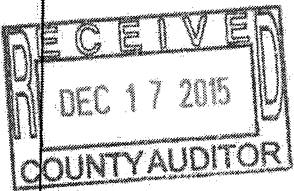
**Bill To:** Fort Bend County  
Attn: Accounts Payable  
Auditor's Office  
301 Jackson St., Suite #533  
Richmond, TX 77469

**Ship To:** Fort Bend County  
JP #1-2  
1517 Eugene Heimann Circle  
Suite #100  
Richmond, TX 77469

65000  
S/D 64500

Rec 340772

Sales Order No	P. O. Number	Ship Method	Payment Terms	Payment Due					
	131510	Delivery	Due on receipt	10/26/2015					
Remarks				Sales Person					
Sales Ticket #62095				James R. Beyer					
Item No	Description	Serial No	Order	Ship	BKO	UM	Price	Disc	Amount
MXM464N	Sharp MX-M464N Digital MFP	55016954	1.0	1.0	0.0	Each	\$5,320.00		\$5,320.00
MXDE14	Sharp MX-DE14 4 x 500 Sheet Paper Drawers	5E006544	1.0	1.0	0.0	Each			
MXFN17	Sharp MX-FN17 Inner Finisher	5L010484	1.0	1.0	0.0	Each			
100455200 65000 → 64500									



All Invoices are due upon receipt. Past due accounts are subject to a late charge of 1.5% per month with a Minimum of \$5 and placed on credit hold, which will prevent access to services and supplies.

Please visit our website at [www.equipmybiz.com](http://www.equipmybiz.com)

<b>Subtotal</b>	\$5,320.00
<b>Discount</b>	\$0.00
<b>Freight</b>	\$0.00
<b>Sales Tax</b>	\$0.00
<b>Invoice Total</b>	\$5,320.00
<b>Balance Due</b>	\$5,320.00