

September 8, 2015

**NOTICE OF MEETING  
FORT BEND COUNTY COMMISSIONERS COURT  
SECOND FLOOR, FORT BEND COUNTY COURTHOUSE  
401 JACKSON STREET, RICHMOND, TEXAS  
TUESDAY, SEPTEMBER 8, 2015  
1:00 P.M.**

**AGENDA**

1. Call to Order.
2. Invocation and Pledges of Allegiance by Commissioner Richard Morrison.
3. Approve minutes of regular meeting held on September 1, 2015.
4. Public Comments regarding the Agenda and Announcements.
5. PUBLIC HEARINGS: 1:00 p.m.:
  - A. Conduct a Public Hearing on the proposal to increase the 2015 Tax Rate for Fort Bend County.
  - B. Conduct public hearing and take all appropriate action on acceptance of traffic control plan for Kensington at Riverstone, Section 2 and Marble Bend at Riverstone, Section 2, Precinct 4.

**CONSENT AGENDA ITEMS 6 - 15:**

6. **OUT-OF-STATE TRAVEL: Approve out-of-state travel requests for County personnel:**

**Behavioral Health: Betsy Vasquez to New York, New York, October 23-29, 2015, to attend training on Motivational Interviewing at Theory and Skill Building Training Seminar. (Fund: 1115 Waiver)**

7. COUNTY JUDGE:

- A. Set public hearing for the creation of Fort Bend County Reinvestment Zone No. 17 for tax abatement purposes pursuant to Sections 312.201 and 312.401 of the Texas Property Tax Code, to be conducted on Tuesday, October 6, 2015, at 1:00 p.m. in the Commissioners Courtroom, 2nd Floor, 401 Jackson St., Richmond, Texas.
- B. Accept grant funds from the U.S. Department of Justice for the FY 2015 Edward Byrne Memorial Justice Assistance Grant (JAG) (Award Number 2015-DJ-BX-0424) in the amount of \$62,655 with no cash match required by Fort Bend County, and authorize County Judge to sign all documents pertaining to the award.
- C. Approve annual payment to Harris County Treasurer in the amount of \$76, 651 for Fort Bend County's proportionate share of the total expenses of the 1st and 14th Appellate Courts for fiscal year ending February 28, 2015 pursuant to section 22.202 of the Government Code. (Fund: Non-Departmental, Fees)
- D. Approve the reappointment of Mary desVignes-Kendrick, MD, MPH, FAAP, as Local Health Authority of Fort Bend County effective through October 4, 2017.
- E. Record into Minutes the Final Transcript from Allen Boone Humphries Robinson LLP for issuance of \$52,220,000 Fort Bend County, Texas Unlimited Tax Road and Refunding Bonds, Series 2015A.
- F. Record into Minutes the Final Transcript from Allen Boone Humphries Robinson LLP for issuance of \$93,370,000 Fort Bend County, Texas Limited Tax Refunding Bonds, Series 2015B.

8. COMMISSIONER, PCT. 1:

- A. Approve the defined Utility Easement for Fort Bend County to grant CenterPoint Energy Houston Electric LLC, an easement replacing the previous blanket easement that was approved by Commissioners Court on October 7, 2014, which is necessary for a lift station for Fort Bend County Fresh Water Supply District No. 1.
- B. Approve the reappointment of Patricia Garcia-Monet and Frances Luna to the Fort Bend County Spanish Language Advisory Board for the term to expire December 31, 2016.

9. **BUDGET TRANSFERS**

- A. **Health & Human Services:** Approve transfer in the amount of \$260 from Information Technology into Travel to allocate additional funds necessary for staff travel reimbursements through end of fiscal year.
- B. **Library:** Approve transfer in the amount of \$13,000 as detailed on Director's form dated September 2, 2015 to allocate additional funds for building repairs through the end of the fiscal year.
- C. **Library:** Approve transfer in the amount of \$783 as detailed on Auditor's form dated September 2, 2015 to close RFID Conversion project.
- D. **Parks:** Approve transfer in the amount of \$250,000 as detailed on Auditor's form dated September 2, 2015 to amend the budget pursuant to Local Government Code Section 111.0707 and allocate funds received from Verizon for improvements to Kitty Hollow Park.

10. **ENGINEERING:**

- A. Approve payment of Invoice No. 15-2011C.04 in the amount of \$12,799.25 to Geotech for construction materials testing services regarding Golfview Drive, Mobility Bond Project No. 709, Precinct 1. (Fund: 2007 Mobility Bonds)
- B. Approve payment of Invoice No. 40265 in the amount of \$631.05 to Costello for professional engineering services regarding Gaston Road, Segment 2, Mobility Bond Project No. 13310, Precinct 3. (Fund: 2013 Mobility Bonds)
- C. Approve payment of Invoice No. 715122 in the amount of \$105,782.82 to Klotz Associates for project management services regarding 2013 Mobility Bond Projects within Precincts 1, 2, 3 and 4. (Fund: 2013 Mobility Bonds)
- D. Approve payment of Invoice No. 7 in the amount of \$486,487.82 to Allgood Construction for construction services regarding Brand Lane, Mobility Bond Project No. 718/769, Precinct 2. (Fund: 2007 Mobility Bonds)
- E. Approve payment of Invoice No. 20152455 in the amount of \$34,824.00 to TEDSI Infrastructure Group for professional engineering services regarding traffic improvements at SH 99/Grand Parkway, Mobility Bond Project No. 13319, Precinct 3. (Fund: 2013 Mobility Bonds)

- F. **Approve application from Southern Facility Services and Construction, Incorporated to construct driveway on Holmes Road for 4720 FM 359, Precinct 3.**
- G. **Approve application from ASG Services / Scott Greak to construct a driveway on 3603 Vacanti Drive, Precinct 3.**
- H. **Approve application from ASG Services / Scott Greak to construct a driveway on 3803 Paseo Royale Drive, Precinct 3.**
- I. **Approve application from ASG Services / Scott Greak to construct a driveway on 4303 Maravilla Lane, Precinct 3.**
- J. **Approve application from ASG Services / Scott Greak to construct a driveway on 3615 Olive Mill Court, Precinct 3.**
- K. **Approve application from ASG Services / Scott Greak to construct a driveway on 3606 Vacanti Drive, Precinct 3.**
- L. **Approve application from Home by Villa / Villa Construction to construct a driveway on 11818 Casadores Drive, Precinct 1.**
- M. **Approve application from Alpha Integrated Construction, LLC to construct two driveways on 1901 Waterside Village Drive, Precinct 4.**
- N. **Approve application from Royal Lakes Manor / The Millis Group, Inc. to bore under and build a bridge over Gapps Slough, Precinct 1.**
- O. **Approve plat for the roads within Avalon at Riverstone Section Twenty-One, Precinct 4.**
- P. **Approve plat for the lots within Avalon at Riverstone Section Twenty-One, Precinct 4.**

11. **FACILITIES MANAGEMENT & PLANNING:**

- A. **Approve payment of Pay Application No. 14-016 005 in the amount of \$252,830.39 to Bass Construction Co. Inc., for construction services regarding the new office building and addition to the Bud O'Shieles Community Center. (Fund: Capital Improvement Project)**
- B. **Approve payment of Invoice No. 170-10673-002-9 in the amount of \$10,386.20 to Lockwood, Andrews, & Newnam Inc., for professional services regarding redesign of the combined heat and power plant (CHP) for the Jail. (Fund: Capital Improvements Project)**

12. **OFFICE OF EMERGENCY MANAGEMENT:**

**Accept and sign the update of Annex B (Communications) to the County Basic Plan, the content of which is confidential under Government Code, Sections 418.176 to 418.182.**

13. **PURCHASING:**

- A. **Approve continuing to purchase long distance from AT&T, utilizing State of Texas Department of Information Resources Agreement DIR-TEX-AN-NG-CTSA-005 for various departments from their 2016 budget.**
- B. **Approve continuing the purchase of Panasonic Toughbook mobile computers and accessories from Austin Ribbon and Computer Supplies (ARC), utilizing State of Texas Department of Information Resources Agreements DIR-TSO-2520 and DIR-SDD-1934 for various departments during FY 2016.**
- C. **Approve continuing the purchase of e-Ticket writer accessories from Austin Ribbon and Computer Supplies (ARC), utilizing State of Texas Department of Information Resources Agreement DIR-SDD-1934 for various departments during FY 2016.**
- D. **Approve continuing the purchase of patrol equipment (i.e. sirens, cages, radars, etc.) from Caldwell Country Chevrolet, utilizing Buy Board contract 430-13 for various departments during FY 2016.**

- E. Approve continuing the purchase of automotive supplies from Davis Auto Bros, utilizing US Communities Agreement 1101149 for various departments during FY 2016.
- F. Approve continuing the purchase of Dell computer equipment, software and peripherals from Dell, utilizing State of Texas Department of Information Resources Agreements DIR-SDD-1951 for various departments during FY 2016, with prior review by the Information Technology Department.
- G. Approve continuing the purchase of fasteners and miscellaneous shop supplies from Fastenal, utilizing Texas Multiple Award Schedule (TXMAS) Agreement TXMAS-11-51V020 for various departments during FY 2016.
- H. Approve continuing to rent work uniforms from G & K Services, utilizing Buy Board Agreement 416-12 for various departments during FY 2016.
- I. Approve continuing the purchase of maintenance, repair and operations supplies, parts, equipment and materials from Grainger, utilizing National IPA Agreement 141003 for various departments during FY 2016.
- J. Approve continuing the purchase of in-car video equipment from L-3 Communications, utilizing Houston Galveston Area Council Agreement EF04-15 for various departments during FY 2016.
- K. Approve continuing the purchase of voice and data cabling from MCA, utilizing State of Texas Department of Information Resources Agreement DIR-TSO-2682 for various departments during FY 2016, with prior review by the Information Technology Department.
- L. Approve continuing the purchase of computer software from PCMG, Inc. (PCM Gov), utilizing State of Texas Department of Information Resources Agreements DIR-SDD-2504 for various departments during FY 2016, with prior review by the Information Technology Department.
- M. Approve continuing the purchase of office supplies and copy paper from Office Depot, utilizing The Cooperative Purchasing Network Agreement R141703 for various departments during FY 2016.
- N. Approve continuing the purchase of copy paper from Gulf Coast Paper, utilizing Buy Board Agreement 438-13 for various departments during FY 2016.

14.. SHERIFF'S OFFICE:

**Approval renewal of Motorcycle Lease Agreements between Fort Bend County and the following specified employees: Christopher Bronsell, Brett Frankie, Rudolfo Hernandez, Joseph Lancaster, David Mejorado, Reid Radar and Jesse Zamaripa; effective October 1, 2015 through September 30, 2016. (Fund: Sheriff Enforcement Operating, Salaries)**

15. TAX ASSESSOR/COLLECTOR:

- A. **Approve request for increase to the Tax Office Change Fund from the General Fund to accommodate cash drawers and change fund due to expansion at the Missouri City Tax Office.**
  - B. **Approve refunds over \$500 detailed in Tax Assessor/Collector's report submitted on September 1, 2015, for an amount totaling \$6,700.00 for the Office of Patsy Schultz.**
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16. COUNTY JUDGE:

- A. Take all appropriate action to establish the regular meeting schedule of Fort Bend County Commissioners Court, pursuant to Local Government Code Section 81.0005(a) for Fiscal Year 2016, meeting every Tuesday except the third and fifth Tuesday of each month, at 1:00 pm. in the Commissioners Courtroom located on the second floor of the Courthouse located at 401 Jackson Street in Richmond, Texas.
- B. Take all appropriate action on the proposed Fort Bend County Game Room Regulations as authorized by Chapter 234 of the Local Government Code with effective date of September 8, 2015.
- C. Take all appropriate action on Order Setting Fees for the Offices of Fort Bend County Sheriff and Constables effective January 1, 2016, pursuant to Local Government Code Section 118.131.
- D. Take all appropriate action on Agreement between Texas Department of Criminal Justice and Fort Bend County to hold mental health hearings for inmates at the Jester 4 unit for an amount not to exceed \$100,000 and effective through September 2017.
- E. Take all appropriate action to designate underwriters for the sale of approximately \$68,000,000 Senior Lien Toll Road Revenue Bonds, Series 2015.

- F. Take all appropriate action on Interlocal Agreement between Fort Bend County and Fort Bend County Assistance District No. 1 Regarding Procurement and Governmental Administrative Functions.
  - G. Take all appropriate action on Interlocal Agreement between Fort Bend County and Fort Bend County Assistance District No. 2 Regarding Procurement and Governmental Administrative Functions.
  - H. Take all appropriate action on Interlocal Agreement between Fort Bend County and Fort Bend County Assistance District No. 4 Regarding Procurement and Governmental Administrative Functions.
  - I. Take all appropriate action on Interlocal Agreement between Fort Bend County and Fort Bend County Assistance District No. 5 Regarding Procurement and Governmental Administrative Functions.
  - J. Take all appropriate action on Interlocal Agreement between Fort Bend County and Fort Bend County Assistance District No. 6 Regarding Procurement and Governmental Administrative Functions.
  - K. Take all appropriate action on the appointment of County Judge Robert Hebert as the replacement for Commissioner Grady Prestage as the Fort Bend County representative to the City of Houston Planning Commission.
17. COMMISSIONER, PCT. 3:
- A. Take all appropriate action on the resignation of Frank Hester from the Board of Directors of Brazoria-Fort Bend Rail District, and the appointment of Upendra Sahu to serve out the two-year term.
  - B. Take all appropriate action on request by Eric Nessler to waive penalty and interest totaling \$464.48 on property taxes for Tax Year 2014, Precinct 3.
  - C. Take all appropriate action on request by Terrence and Lise Ann Hughes to waive penalty and interest totaling \$512.94 on property taxes for Tax Year 2014, Precinct 3.
  - D. Take all appropriate action on request by Paul Stennett to waive penalty and interest totaling \$185.78 on property taxes for Tax Year 2014, Precinct 3.

18. COMMISSIONER, PCT. 4:

Take all appropriate action on request by Xianghong Sun to waive penalty and interest totaling \$355.45 on property taxes for Tax Year 2014, Precinct 4.

19. ENGINEERING:

- A. Take all appropriate action on request to submit a letter of interest to U.S. Army Corps of Engineers for Fort Bend County to participate in Planning Assistance to States (PAS) Program grant, specifically for the Brazos River Erosion Mitigation project, with the understanding that if grant funds are received, a local match of fifty percent will be required.
- B. Take all appropriate action on request for a variance for the use of a 25 ft. building line in lieu of the 50 ft. building line as stated on the plats of Westpark Meadows Subdivision and Westpark Meadows Subdivision Partial Replat No. 1, Precinct 3.
- C. Take all appropriate action on request for variance to the 10 foot landscape reserve requirement as stated in Section 7.3 of the Fort Bend County Regulations of Subdivisions, for Vista Spring Green, on behalf of Vista Spring Green, II, Ltd., Precinct 3.
- D. Take all appropriate action on the plat for Vista Spring Green, Precinct 3.
- E. Take all appropriate action on request for temporary road closure at Jeske Road Bridge over Fairchilds Creek, pursuant to Section 251.011 of the Texas Transportation Code. The closure date is September 2015 until construction is complete, Precinct 1.

20. HUMAN RESOURCES:

Take all appropriate action on revisions to the Employee Information Manual as submitted by the Human Resources Department, specifically Policy 708, Military Leave.

21. PUBLIC TRANSPORTATION:

- A. Take all appropriate action on Interagency Agreement with the Metropolitan Transit Authority of Harris County (METRO) accepting Federal grant funds for the Enhanced Mobility of Seniors and Individuals with Disabilities (5310 Urban Program) in the amount of \$1,052,376 with \$210,475 in Transportation Development Credits (TDCs) used in lieu of local match.
- B. Take all appropriate action on Interlocal Agreement between Fort Bend County and City of Missouri City for Charter Bus Service, contingent upon approval by City of Missouri City.
- C. Take all appropriate action on Amendment #01 to Project Grant Agreement PO #5300 from Texas Department of Transportation, adding FY15 Vehicle Revenue Mile and Census Impact funding to the grant for a new Federal total amount of \$738,199 with \$292,099 in local match funds and \$43,145 in Transportation Development Credits (TDCs); and authorize County Judge to sign all documents related to the Agreement. (Fund: Public Transportation Grants)

22. PURCHASING:

- A. Take all appropriate action on RFP 16-019 for Employee Health and Wellness Clinic Services.
- B. Take all appropriate action on RFP 15-068 for Enterprise Content Management Solution.
- C. Take all appropriate action on Agreement for Access Control Equipment for County Elevators at George Memorial Library between Fort Bend County and Digital Air Control, pursuant to Choice Partners Purchasing Cooperative Contract 11/-039JC-02, in an amount not to exceed \$4,023. (Fund: Library)
- D. Take all appropriate action on Agreement between Fort Bend County and Comcast Cable Communications Management LLC, for Redundant Ethernet Service, pursuant to RFP 15-066, in an amount not to exceed \$51,137.60 for FY 2016. (Fund: Information Technology)
- E. Take all appropriate action on request to authorize renewal of Bid 15-028 with Helfman Ford.
- F. Take all appropriate action on Bid 16-017, term contract for Toner and Ink Cartridges.

- G. Take all appropriate action to consider granting an exemption to the competitive bid process as authorized by Local Government Code Section 262.024(a)(7) for the purchase of an item from only one source, for Caterpillar repair parts from Mustang Cat for various departments for FY 2016.
  - H. Take all appropriate action on Bid 16-010, term contract for Medical Supplies.
  - I. Take all appropriate action on request to extend Bid 11-001, Term Contract for the Purchase and Maintenance of Copy Machines, with Skelton Business Equipment, for two months, through November 30, 2015.
  - J. Take all appropriate action to consider granting an exemption to the competitive bid process as authorized by Local Government Code Section 262.024(a)(7) for the purchase of an item from only one source, for Trafficware traffic control equipment from Trafficware Engineered by Naztec for various departments for FY 2016.
  - K. Take all appropriate action to consider granting an exemption to the competitive bid process as authorized by Local Government Code 262.024 (a)(4) for the purchase of professional services, for commitment hearings to state mental facilities from the following: Travis County for Austin State Hospital; Howard County for Big Spring Hospital; Cherokee County for Rusk State Hospital; Kerr County for Kerrville State Hospital; Wilbarger County for Vernon State Hospital; Bexar County for San Antonio State Hospital; and Kaufman County for Terrell State Hospital for FY16.
  - L. Take all appropriate action on Amendment to Agreement for Design/Build Services for Reconstruction and Repair of Flares at Landfill between Fort Bend County and CB&I Environmental & Infrastructure, Inc., pursuant to SOQ 15-071, in an amount of \$3900.00 for a new agreement amount of \$108,635.00. (Fund: Engineering, Fees)
23. SHERIFF'S OFFICE:
- A. Take all appropriate action on Order Setting Fees for the Game Room Application and Game Room Permit Renewal at \$1,000 pursuant to the Fort Bend County Game Room Regulations, effective September 8, 2015.
  - B. Take all appropriate action on Agreement between Fort Bend County and City of Richmond Providing for Access to and Use of a Firearms Range for Tactical Breaching Door Training.

24. TAX ASSESSOR/COLLECTOR:

Take all appropriate action on Interlocal Cooperation Agreement for the Collection of Special Assessments between Fort Bend County and City of Sugar Land, effective through June 30, 2016 for the Enclave at River Park Public Improvement District.

25. Approve Bills.

26. Authorize County Auditor to pay and release time sensitive payments on September 17, 2015, to be ratified by Commissioners Court on September 22, 2015.

27. Meet in Closed Session to deliberate the following matters as authorized by the Texas Government Code:

A. § 551.071. Consultation With Attorney. Commissioners Court will meet in Closed Session to seek the advice of its attorney about pending or contemplated litigation; a settlement offer; or on a matter in which the duty of the attorney to Commissioners Court under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code Chapter 551.

1. Threatened Litigation regarding obligations under Road Construction, Access and Reimbursement Agreement.

2. FM 1093/Westpark Tollway Project - Eminent Domain.

B. § 551.072. Deliberation Regarding Real Property. Commissioners Court will meet in Closed Session to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

Acquisition of Real Property (ROW): Cane Island Boulevard Mobility Project No. 13306, Precinct 3.

C. § 551.074. Personnel Matters. Commissioners Court will meet in Closed Session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.

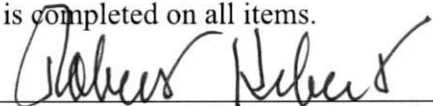
Annual Evaluation - Director of Facilities Management & Planning.

September 8, 2015

28. Reconvene Open Session and consider taking action on the following matters:
- A. § 551.071. Consultation With Attorney.
    - 1. Threatened Litigation regarding obligations under Road Construction, Access and Reimbursement Agreement.
    - 2. FM 1093/Westpark Tollway Project - Eminent Domain.
  - B. § 551.072. Deliberation Regarding Real Property.  
  
Acquisition of Real Property (ROW): Cane Island Boulevard Mobility Project No. 13306, Precinct 3.
  - C. § 551.074. Personnel Matters.  
  
Annual Evaluation - Director of Facilities Management & Planning.

29. Adjournment.

In the event any of the foregoing items are not covered in the time allocated on the date of this agenda, the County may order a continuance for the next day until the discussion is completed on all items.



Robert E. Hebert, County Judge

Notice of meeting/agenda was filed with the County Clerk on Friday, September 4, 2015. An electronic version of this notice is also posted on the Fort Bend County website: [www.fortbendcountytx.gov](http://www.fortbendcountytx.gov) under Commissioners Court.

**NOTICE**

**Policy of Non-Discrimination on the Basis of Disability**

Fort Bend County does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. The County's ADA Coordinator is the Director of Facilities Management & Planning, located at 301 Jackson Street, Suite 301, in Richmond, Texas, 77469, telephone 281-633-7045. The Director of Facilities Management & Planning is designated to coordinate compliance with the non-discrimination requirements in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA coordinator.

**NOTICE**

Fort Bend County Commissioners Court reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation of Real Property), 551.0725 (Deliberation of Contract Being Negotiated), 551.073 (Deliberation of Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberation of Security Devices) and 551.086 (Economic Development).

FILED FOR RECORD  
NO. \_\_\_\_\_ TIME 11:57 A.M.  
P.M.

SEP 4 2015

*Laura Richard*  
County Clerk Fort Bend Co. Texas