

September 1, 2015

**NOTICE OF MEETING
FORT BEND COUNTY COMMISSIONERS COURT
SECOND FLOOR, FORT BEND COUNTY COURTHOUSE
401 JACKSON STREET, RICHMOND, TEXAS
TUESDAY, SEPTEMBER 1, 2015
1:00 P.M.**

AGENDA

1. Call to Order.
2. Invocation and Pledges of Allegiance by Commissioner James Patterson.
3. Approve minutes of regular meeting held on August 25, 2015.
4. Public Comments regarding the Agenda and Announcements.
5. PUBLIC HEARINGS: 1:00 p.m.:
 - A. Conduct Public Hearing on the proposed Fort Bend County Game Room Rules and Regulations.
 - B. Conduct Public Hearing and take all appropriate action on acceptance of the traffic control plan for Village of Oak Lake Subdivision, at Beewood Glen Drive and Village View Trail to add "No Parking from 7am to 9am" signs, Precinct 4.

CONSENT AGENDA ITEMS 6 - 12:

6. **OUT-OF-STATE TRAVEL: Approve out-of-state travel requests for County personnel:**

Sheriff's Office: B. Baker and J. Pannell to Kaplan, Louisiana, September 8-10, 2015, to attend K-9 Training. (Fund: Sheriff, Forfeited Assets, Federal)
7. **COUNTY JUDGE:**

Approve and record bond for Ramon L. Ramirez, Constable, Precinct 1.

8. **BUDGET & FINANCE:**

A. **Approve the Quarterly County Investment Report for the Third Quarter of Fiscal Year 2015 in accordance with Texas Government Code §2256.023.**

B. **BUDGET TRANSFERS:**

1. **County Court at Law No. 3: Approve transfer in the amount of \$120 from Fees into Information Technology to allocate funds into correct line item for computer related expenditures.**
2. **Facilities Management & Planning: Approve transfer in the amount of \$15,000 as detailed on Director's form dated August 25, 2015, to allocate additional funds necessary to refurbish padded cells.**
3. **Health & Human Services - Animal Services: Approve transfer in the amount of \$500 from Office Supplies into Information Technology to allocate funds for the purchase of a laptop computer.**

9. **ENGINEERING:**

A. **Approve payment of Invoice No. 7 in the amount of \$161,253.00 to Hassell Construction Co., Inc. for construction services regarding Golfview Drive, Mobility Bond Project No. 709, Precinct 1. (Fund: 2007 Mobility Bonds)**

B. **Approve payment of Invoice No. 459301/41/II in the amount of \$381,472.76 to Dannenbaum Engineering Corp. for project management services regarding FM 1093/Westpark, Mobility Bond Project No. 748, Precinct 3. (Fund: 2007 Mobility Bonds)**

C. **Approve payment of Invoice No. INV-0000096546 in the amount of \$35,813.65 to Bio Landscape & Maintenance for debris removal services regarding FM 1093/Westpark, Mobility Bond Project No. 748, Precinct 3. (Fund: 2007 Mobility Bonds)**

D. **Approve payment of Invoice No. INV-0000096545 in the amount of \$256,761.35 to Bio Landscape & Maintenance for debris removal services regarding FM 1093/ Westpark, Mobility Bond Project No. 748, Precinct 3. (Fund: 2007 Mobility Bonds)**

- E. **Approve payment of Invoice No. 915004 in the amount of \$63,550.00 to Doucet & Associates for professional engineering services regarding Braxton Road, Mobility Bond Project No. 13116, Precinct 1. (Fund: 2013 Mobility Bonds)**

- F. **Approve payment of Invoice No. 25512 in the amount of \$1,109.00 to Terra Associates, Inc. for professional engineering services regarding Sansbury Boulevard, Mobility Bond Project No. 13111, Precinct 1. (Fund: 2013 Mobility Bonds)**

- G. **Approve payment of Invoice No. 1577 in the amount of \$5,335.00 to Epic Transportation for professional engineering services regarding Sycamore Road, Mobility Bond Project No. 13113, Precinct 1. (Fund: 2013 Mobility Bonds)**

- H. **Approve payment of Invoice No. 1560 in the amount of \$5,794 to Epic Transportation for professional engineering services regarding Sycamore Road, Mobility Bond Project No. 13113, Precinct 1. (Fund: 2013 Mobility Bonds)**

- I. **Approve payment of Invoice No. 1537 in the amount of \$5,418 to Epic Transportation for professional engineering services regarding Sycamore Road, Mobility Bond Project No. 13113, Precinct 1. (Fund: 2013 Mobility Bonds)**

- J. **Approve payment of Invoice No. H200436 in the amount of \$52,855.00 to Half Associates, Inc. for professional engineering services regarding Beechnut Street, Mobility Bond Project No. 13201, Precinct 2. (Fund: 2013 Mobility Bonds)**

- K. **Approve release of perpetual bond #TX811914 in the amount of \$50,000.00 to Bluelinegeo / Tideland Geophysical for completion of work on Barek Road, Baker Road, Dipple Road and Wolfgang Road, Permit #84517, Precinct 1.**

- L. **Approve application from Hurtado Construction Company to construct an outfall into Seabourne Creek, Precinct 1.**

- M. **Approve application from Centerpoint Energy to bore a gas line under Dry Creek, Precinct 1.**

- N. **Approve application from Devon Street Homes to construct a driveway on 7903 Furlson Drive, Precinct 1.**

- O. **Approve application from Ronny Carroll Homes, Inc. to construct a driveway on 4411 Upper Oxbow Trace, Precinct 3.**

- P. Approve application from Ronny Carroll Homes, Inc. to construct a driveway on 4403 Upper Oxbow Trace, Precinct 3.
- Q. Approve application from Desert Eagle, LLC dba Panorama to construct a driveway at 8755 ½ Harlem Road, Precinct 3.
- R. Approve application from Bay Utilities, LLC to construct a road crossing on 2948 Katy Flewellen Road, Precinct 3.
- S. Approve application from K Arch Designs/Marcel Group/VMV Construction Group, LLC to construct driveways on Greenbusch Road and Westheimer Parkway, Pct. 3.
- T. Approve application from Triple B Services, LLP to construct an outfall into Ditch VA3B at 23440 Cinco Ranch Blvd., Precinct 3.
- U. Approve the plat for ValPlace Richmond, Precinct 1.
- V. Approve the plat for Katy ISD Elementary School No. 38, Precinct 3.

10. **FACILITIES MANAGEMENT & PLANNING:**

Approve payment of Invoice No. 001R in the amount of \$15,115.28 to Sustaita Architects, Inc. for Architectural Services regarding the Four Corners Community Service Center. (Fund: Capital Improvement Project, to be reimbursed by Fort Bend County Assistance District No. 6)

11. **PURCHASING:**

- A. Approve renewal of Bid 15-024, Term Contract for Fire Alarm, Sprinkler, Anti-Backflow, Ansul Systems Inspections and Fire/Security Monitoring for FY 2016.
- B. Authorize advertising for bids for construction of Jeske Road bridge.
- C. Authorize advertising for bids for printing and mailing of vote center information.

12. SHERIFF'S OFFICE:

Ratify acceptance of Grant Contract No. 1662071 between Fort Bend County and the Office of the Attorney General, to accept funds in the amount of \$42,000 for the Victim Coordinator and Liaison Grant Program, with a cash match by Fort Bend County of \$14,713 for the period of September 1, 2015 through August 31, 2016. (Fund: Sheriff's Office)

13. 505th JUDICIAL DISTRICT COURT:

- A. Take all appropriate action on request for two new positions to staff the 505th Judicial District Court, Court Reporter, (Courts) and Court Coordinator, Grade 11 of the Professional Management Policy Group, effective September 1, 2015.
- B. Take all appropriate action on request to transfer the amount of \$26,570 from Non-Departmental Contingency into line items detailed on Director of Finance's form dated August 27, 2015, to allocate funds for the newly created 505th Judicial District Court for the month of September, 2015.

14. DISTRICT CLERK:

Take all appropriate action to amend Juror's Donation Authorization Forms to include donations for Veterans Court Program pursuant to House Bill 3996 of the 84th Legislature, Government Code 61.003, effective September 1, 2015.

15. ENGINEERING:

- A. Take all appropriate action on request by Texas Department of Transportation (TxDOT) for temporary road closures, pursuant to Section 251.011 of the Texas Transportation Code, along Spur 10 at the following intersections for three to five day intervals after August 2016: Klosterhoff Road; Sims Road; Kunz Road; Band Road; and Fenske Lane; to expedite completion of TxDOT Project CSJ 0187-05-048, known as widening of Spur 10, from US 59 to SH 36, Precinct 1.

- B. Take all appropriate action on request for variance to the 10 foot landscape reserve requirement as stated in Section 7.3 of the Fort Bend County Regulations of Subdivisions, for Katy Creek Self Storage, on behalf of Laaco, Ltd., Precinct 3.
- C. Take all appropriate action on the plat for Katy Creek Self Storage, Precinct 3.

16. FORT BEND GRAND PARKWAY TOLL ROAD AUTHORITY: The Board of Directors of the Fort Bend Grand Parkway Toll Road Authority reviewed this item at their special meeting held on August 25, 2015, and makes the following recommendation to Commissioners Court:

Take all appropriate action on Resolution and Order by the Fort Bend Grand Parkway Toll Road Authority Finding and Decreeing Public Necessity for Acquisition Through the use of Eminent Domain or Otherwise of Certain Property as Part of a Toll Road Project, Authorizing Acquisition and Payment of Compensation for property within the location and alignment of the Grand Parkway project, Precinct 1.

17. HEALTH & HUMAN SERVICES:

Emergency Medical Service: Take all appropriate action on Cooperation Agreement between First Responder Organizations Providing Basic Life Support between Fort Bend County and Needville Fire Department.

18. HUMAN RESOURCES:

- A. Take all appropriate action on revisions to the Employee Information Manual as submitted by Human Resources, specifically Policy 407, Workweek and Compensatory Time; Policy 514, Lactation Accommodation (a new policy); and Policy 704, Family and Medical Leave Act.
- B. Take all appropriate action on request for eight additional positions to staff the Public Defenders Office: two Attorney II positions, Grade 15 of the Professional Management Policy Group; two Attorney I positions, Grade 13 of the Professional Management Policy Group; two Investigators, Grade 11 of the Law Enforcement Policy Group; one Administrative Coordinator, Grade 11 of the Professional Management Policy Group; and one Administrative Secretary, Grade 7 of the Administrative Clerical Policy Group, effective October 1, 2015.

19. PURCHASING:

- A. Take all appropriate action on request to authorize renewal of Bid 15-028 with Helfman Ford for Vehicles 11, 12, 13, 15, 19 and 23 only.
- B. Take all appropriate action on Renewal Amendment between Deer Oaks EAP Services and Fort Bend County for Plan Year 2016, utilizing Montgomery County Project #2006-0133, for an amount not to exceed \$72,539.28. (Fund: Risk Management)
- C. Take all appropriate action on Change Order Number 2 for additional services in the amount of \$900 pursuant to Bid 15-078 for painting of various buildings, to include the Sugar Land Annex. (Fund: Facilities Maintenance)
- D. Take all appropriate action on request by vendor for price increase pursuant to Bid 15-053, term contract for Earthen Road Materials.
- E. Take all appropriate action on Bid 16-011, Term Contract for Weed, Brush, and Insect Control Chemicals.
- F. Take all appropriate action on Bid 15-089 for LED Display Sign for George Memorial Library.
- G. Take all appropriate action on Bid 16-002, Term Contract for Children's Books from a Local Vendor.
- H. Take all appropriate action on RFP 16-020 for Pauper Burials, Transports and Related Services.
- I. Take all appropriate action on SOQ 15-086 for engineering services, to evaluate the existing wastewater collection systems in the City of Kendleton.
- J. Take all appropriate action on SOQ 15-088 for engineering services to review and update existing plans for Lum Road Lift Station #3 in the City of Kendleton.

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- K. Take all appropriate action on Third Amendment to Agreement for Engineering Services between Fort Bend County and Klotz Associates, Inc. in an additional amount of \$145,000 for a total contract amount not to exceed \$998,269.36 for project management services regarding 2007 Mobility Bond Projects within Precincts 1, 2, 3 and 4. (Fund: 2007 Mobility Bonds)

- L. Take all appropriate action on Amendment to Professional Engineering Services Agreement between Fort Bend County and Lippke, Cartwright & Roberts, Inc. in an additional amount of \$85,505 for a total contract amount not to exceed \$345,505 regarding Williams Way, Mobility Bond Project No. 747 and Front St., Mobility Bond Project No. X18, Precinct 1. (Fund: 2007 Mobility Bonds)

- M. Take all appropriate action on Amendment to Agreement for Professional Environmental Services between Fort Bend County and Bio-West, Inc. in an additional amount not to exceed \$19,400 for a total contract amount of \$64,400, pursuant to SOQ 14-025, for environmental services regarding 2013 Mobility Bond Projects within Precincts 1, 2, 3 and 4. (Fund: 2013 Mobility Bonds)

20. Approve Bills.

21. Meet in Closed Session to deliberate the following matters as authorized by the Texas Government Code:

§ 551.074. Personnel Matters. Commissioners Court will meet in Closed Session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.

Annual Evaluation - Fire Marshal.

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22. Reconvene Open Session and consider taking action on the following matters:

§ 551.074. Personnel Matters.

Annual Evaluation - Fire Marshal.

23. Adjournment.

In the event any of the foregoing items are not covered in the time allocated on the date of this agenda, the County may order a continuance for the next day until the discussion is completed on all items.



Robert E. Hebert, County Judge

Notice of meeting/agenda was filed with the County Clerk on Friday, August 28, 2015. An electronic version of this notice is also posted on the Fort Bend County website: www.fortbendcountytexas.gov under Commissioners Court.

NOTICE

Policy of Non-Discrimination on the Basis of Disability

Fort Bend County does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. The County's ADA Coordinator is the Director of Facilities Management & Planning, located at 301 Jackson Street, Suite 301, in Richmond, Texas, 77469, telephone 281-633-7045. The Director of Facilities Management & Planning is designated to coordinate compliance with the non-discrimination requirements in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA coordinator.

NOTICE

Fort Bend County Commissioners Court reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation of Real Property), 551.0725 (Deliberation of Contract Being Negotiated), 551.073 (Deliberation of Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberation of Security Devices) and 551.086 (Economic Development).

FILED FOR RECORD
NO _____ TIME 12:42 A.M.
P.M.

AUG 28 2015


County Clerk Fort Bend Co. Texas