



July 13, 2015

Chair:
The Honorable Sharon Keller
Presiding Judge, Court of Criminal Appeals

The Honorable Robert Hebert
Fort Bend County Judge
Via E-mail: ann.werlein@fortbendcountytexas.gov

Vice Chair:
The Honorable Olen Underwood

RE: FY2016 Statement of Grant Award – Grant Number 212-16-D06

Ex Officio Members:
Honorable Sharon Keller
Honorable Nathan Hecht
Honorable John Whitmire
Honorable Royce West
Honorable Roberto Alonzo
Honorable Abel Herrero

Dear Judge Hebert:

I am pleased to inform you that the Texas Indigent Defense Commission has awarded Fort Bend County a **FY2016 Single-Year Discretionary Grant** in the amount of **\$20,000** in response to your application titled **Veterans Contract Defender**. Your Statement of Grant Award for fiscal year 2016 is attached. Please sign, scan, and return via e-mail the Statement of Grant Award to **Edwin Colfax** at ecolfax@tidc.texas.gov on or before **August 15, 2015**. You do not need to mail a copy.

Members Appointed by Governor:
Honorable Olen Underwood
Honorable Sherry Radack
Honorable Jon Burrows
Honorable B. Glen Whitley
Honorable Linda Rodriguez
Mr. Anthony Odiome
Mr. Don Hase

Congratulations to Fort Bend County on taking the lead in Texas by developing this new indigent defense program. If you have any questions or need clarification of the information contained in this letter or the attached Statement of Grant Award, please contact Edwin Colfax, the Commission Grants Administrator at (512) 463-2508.

Executive Director:
James D. Bethke

Sincerely,

Sharon Keller
Chair, Texas Indigent Defense Commission
Presiding Judge, Court of Criminal Appeals

Copy: Jeffrey McMeans, Program Director, candi.hooper@fortbendcountytexas.gov
Robert Sturdivant, County Auditor, ed.sturdivant@fortbendcountytexas.gov

8A



TEXAS INDIGENT DEFENSE COMMISSION
Statement of Grant Award
FY2016 Discretionary Grant

Grant Number: 212-16-D06
Grantee Name: Fort Bend County
Program Title: Veterans Contract Defender
Grant Period: 10/1/2015-9/30/2016
Grant Award Amount: \$20,000

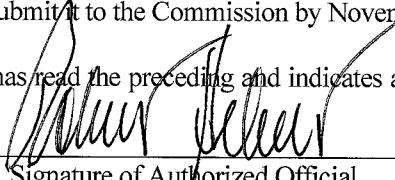
The Texas Indigent Defense Commission (herein, the Commission) has awarded the above-referenced grant to Fort Bend County (herein, the County) for indigent defense services. The authorized official named on the grant application must sign this Statement of Grant Award and return it to the Commission by August 15, 2015. The grantee will not receive any grant funds until this notice is executed and returned to the Commission. Funding is provided as listed in the categories in the table below:

Direct Costs:	
1) Personnel (Total Number of FTEs)	
2) Fringe Benefits	
3) Travel and Training	
4) Equipment	
5) Supplies	
6) Contract Services	\$20,000
7) Indirect Costs	
Total Proposed Costs	\$20,000
Less Cash from Other Sources- County Match	
Total Amount Funded by Commission	\$20,000

Standard Grant Conditions:

- The authorized official for the grantee accepts the grant award.
- The authorized official, financial officer, and program director, referred to below as grant officials, must comply with the terms of the grant as written in the Request for Applications issued on January 27, 2015, including the rules and documents adopted by reference in the Commission’s Grant Rules in Title 1, Part 8, Chapter 173, Texas Administrative Code.
- The grant officials understand that a violation of any term of the grant may result in the Commission placing a temporary hold on grant funds, permanently deobligating all or part of the grant funds, requiring reimbursement for funds already spent, or barring the organization from receiving future grants.
- Disbursement of funds is always subject to the availability of funds.
- The grant officials agree to follow the grant terms contained in the “Required Conditions and Report” contained in Attachment A which includes the final grant application.
- Any indigent defense plan documents submitted to the Commission must continue to meet all grant eligibility requirements.
- The judges hearing criminal and juvenile matters must amend the Indigent Defense Plan for their respective courts to include the program funded under this award and submit it to the Commission by November 1, 2015.

The authorized official for this grant program has read the preceding and indicates agreement by signing the Statement of Grant Award included below.



 Signature of Authorized Official
 Robert Hebert, County Judge

 Name & Title (must print or type)
 7-28-2015

 Date

Attachment A

Terms, Conditions, and Deliverables

In addition to the program requirements stated in the Request for Applications (RFA) these specific program requirements apply to this funded program.

- The budget appearing in the Statement of Grant Award was developed under the assumptions that the grant be based on a 12-month period.
- Contracts with third parties for core services under this grant must be provided to the Commission and approved prior to execution.
- Contracts for direct representation must meet all requirements of Texas Administrative Code Chapter 174 Subchapter B: Contract Defender Program Requirements.
- Grantees that use grant funds to contract for services must develop and include in the contract provisions to monitor each contract that is for more than \$10,000 per year. These provisions must include specific actions to be taken if the grantee discovers that the contractor's performance does not meet the operational or performance terms of the contract.
- Contracts must contain a provision that the grant terms and conditions, including positions and amounts, will be followed unless scope and budget adjustments are obtained from the Commission.
- This grant requires quarterly progress reports to provide information on the effectiveness of the program. The Commission grant manager will create an on-line progress report sufficient to document the work performed in this program, compliance with Fair Defense Act requirements and other information necessary to evaluate the impact of the program. The County will be able to request modifications to the on-line report when the performance measures are determined to not accurately reflect the work performed. See the Timeline for Reporting and Fund Distribution at the end of this document for dates.
- The County will submit quarterly expenditure reports to obtain reimbursement of the scheduled percentage of expended funds based on actual expenditures. The reimbursements will be proportional to the county's required match. See the Timeline for Reporting and Fund Distribution at the end of this document for dates.
- The County will develop a data collection plan in consultation with the TIDC grant program manager to be submitted with the first progress report. The data collection plan will include a list of data elements that the program will track to accurately document the work performed under this program as well as the data necessary to evaluate the impact of the program. For any data not directly available to the program director, the County must submit data collection agreements from county offices or departments to provide this needed data to the program director on a regular basis.
- The County will develop a written Veterans Defender plan of operation that includes the intake process, eligibility criteria, and the roles and responsibilities of defense counsel in the program. The plan of operation is due with the first quarterly progress report.

2016 Fort Bend Discretionary Grant Application Narrative (Single-Year Grant)

a. Application Form

Counties Represented: Fort Bend

Fiscal Year: 2016

State Payee Identification Number

Division To Administer Grant: County Auditor

Program Title: Fort Bend County Veterans Court Program

Requested Grant Amount: \$20,000