

**NOTICE OF MEETING
FORT BEND COUNTY COMMISSIONERS COURT
SECOND FLOOR, FORT BEND COUNTY COURTHOUSE
401 JACKSON STREET, RICHMOND, TEXAS
TUESDAY, JULY 14, 2015
1:00 P.M.**

AGENDA

1. Call to Order.
2. Invocation and Pledge of Allegiance by Commissioner Richard Morrison.
3. Approve minutes of regular meeting held on July 7, 2015.
4. Public Comments regarding the Agenda and Announcements.

CONSENT AGENDA ITEMS 5 - 12

5. **OUT-OF-STATE TRAVEL: Approve out-of-state travel requests for County personnel:**
 - A. **Office of Emergency Management: Jeff Braun to Seattle, Washington, September 25 - October 1, 2015, to attend the International City/County Management Association Annual Conference. (Fund: Office of Emergency Management, Travel)**
 - B. **Sheriff's Office: Ratify change in return travel date for J. Nethery and W. Brewster to Bellevue, Washington, June 14-20, 2015, to attend courses at the National Criminal Justice Training Center, with expenses to be reimbursed by the Houston Metro Internet Crimes Against Children Task Force.**
 - C. **Sheriff's Office: Ratify travel by R. Williamson to Calico Rock, Arkansas, June 29-30, 2015, to extradite prisoner back to Fort Bend County. (Fund: Sheriff, Enforcement, Travel)**

- D. **Sheriff's Office**: Ratify travel by L. Williams and T. Oxley to Bristol, Florida, July 6-7, 2015, to extradite prisoner back to Fort Bend County. (Fund: Sheriff, Enforcement, Travel)
 - E. **Sheriff's Office**: Ratify travel by T. Oxley and K. Oreskovich to Visalia, California, July 13-14, 2015, to extradite prisoner back to Fort Bend County. (Fund: Sheriff, Enforcement, Travel)
6. **BUDGET & FINANCE/BUDGET TRANSFERS:**
- A. **Facilities Management & Planning**: Approve transfer in the amount of \$50,587 as detailed on Director's form dated July 7, 2015 to reallocate unused funds from the completed Pinnacle Senior Center into ongoing Facilities projects.
 - B. **Fairgrounds**: Approve transfer in the amount of \$25,000 from Information Technology into line items detailed on Director's form dated July 8, 2015 to allocate funds for telecommunications equipment and services at Jones Creek Ranch Park into correct account for expenditure.
 - C. **Health & Human Services - Social Services**: Approve transfer in the amount of \$25,000 from Non-Departmental Contingency into Social Services to allocate funds for the County's match of grant funds received from The Henderson Wessendorff Foundation for the Fort Bend Collaborative Information System, as authorized by Commissioners Court on July 7, 2015.
 - D. **Library**: Approve transfer in the amount of \$31,570 from Capital Acquisitions into Office Supplies to allocate funds into correct line item for expenditure.
7. **ENGINEERING:**
- A. Approve payment of Invoice No. 615115 in the amount of \$3,275.00 to Klotz Associates for project management services regarding 2007 Mobility Bond Projects within Precincts 1, 2, 3 and 4. (Fund: 2007 Mobility Bonds)
 - B. Approve payment of Invoice No. 15-2011C.01 in the amount of \$3,645.25 to GeoTech Engineering regarding Golfview Drive, Mobility Bond Project No. 709, Precinct 1. (Fund: 2007 Mobility Bonds)

- C. **Approve payment of Invoice No. 81 in the amount of \$1,484.00 to Schaumburg & Polk, Inc. for project management services regarding 2007 Mobility Bond Projects within Precincts 1, 2, 3 and 4. (Fund: 2007 Mobility Bonds)**

- D. **Approve payment of Invoice No. 051516C in the amount of \$3,439.38 to Aviles Engineering Corp. for construction materials testing services regarding West Bellfort Road, Mobility Bond Project No. 741, Precinct 4. (Fund: 2007 Mobility Bonds)**

- E. **Approve payment of Invoice No. 2 in the amount of \$319,240.67 to Rodriguez Construction Group for construction services regarding Sansbury Boulevard, Mobility Bond Project No. 13111, Precinct 1. (Fund: 2013 Mobility Bonds)**

- F. **Approve payment of Invoice No. 14PV59-02 in the amount of \$27,477.45 to Isani Consultants regarding Williams Way, Mobility Bond Project No. 13114, Precinct 1. (Fund: 2013 Mobility Bonds)**

- G. **Approve payment of Invoice No. 249259 in the amount of \$59,348.68 to Cobb Fendley & Associates, Inc. for professional services regarding FM 762/10th St., Mobility Bond Project No. 13106, Precinct 1. (Fund: 2013 Mobility Bonds)**

- H. **Approve payment of Invoice No. 779-001-25 in the amount of \$16,354.50 to TSC Engineering for engineering services regarding West Bellfort, Mobility Bond Project No. 741, Precinct 4. (Fund: 2007 Mobility Bonds)**

- I. **Approve payment of Invoice No. INV0008445 in the amount of \$23,563.49 to Percheron Field Services for right of way services regarding Cane Island, Mobility Bond Project No. X12, Precinct 3. (Fund: Right of Way)**

- J. **Approve payment of Invoice No. INV0008905 in the amount of \$2,157.18 to Percheron Field Services for right of way services regarding Cane Island, Mobility Bond Project No. X12, Precinct 3. (Fund: Right of Way)**

- K. **Approve payment of Invoice No. 15-2011C.02 in the amount of \$1,489.50 to GeoTech Engineering & Testing for professional services regarding Golfview Drive, Mobility Bond Project No. 709, Precinct 1. (Fund: 2007 Mobility Bonds)**

- L. **Approve payment of Invoice No. 39736 in the amount of \$40,429.40 to Costello, Inc. for professional services regarding Gaston Road, Mobility Bond Project No. 13310, Precinct 3. (Fund: 2013 Mobility Bonds)**

- M. **Approve payment of Invoice No. 8 in the amount of \$10,277.00 to Schaumburg & Polk, Inc. for project management services regarding 2013 Mobility Bond Projects within Precincts 1, 2, 3 and 4. (Fund: 2013 Mobility Bonds)**
- N. **Approve application from AT&T to place new equipment cabinet and bury cable along Rabbs Crossing, Precinct 1.**
- O. **Approve application from AT&T to place new equipment cabinet and bury cable along Tara Boulevard, Precinct 1.**
- P. **Approve application from AT&T to place new equipment cabinet and bury cable along Greatwood Lake Drive, Precinct 1.**
- Q. **Approve application from AT&T to place new equipment cabinet and bury cable along Shadow Bend Drive, Precinct 1.**
- R. **Approve application from Phonoscope Light Wave, Inc. to bore cable along Scenic Rivers Drive, Precinct 3.**
- S. **Approve application from Hassell Construction Company, Inc. to construct a driveway on Crossover Road and Katy-Flewellen Rd, near Cinco Trace Drive, Precinct 3.**
- T. **Approve application from AT&T Texas to bore under Canyon Lake Drive and bury cable along Sansbury Boulevard, Precinct 1.**
- U. **Approve application from ASG Services to construct a driveway on 3707 Tierra Amarilla Lane, Precinct 3.**
- V. **Approve application from ASG Services to construct a driveway on 3506 Tierra Amarilla Lane, Precinct 3.**
- W. **Approve application from Easy Going Construction / Wade Smith to construct a driveway on Fairchild Road, Precinct 1.**
- X. **Approve application from CenterPoint Energy to bury a 2 inch gas line along Wolny Lane, Precinct 3.**

- Y. **Accept the streets in Sienna Village of Bees Creek, Section 7: Bear Grove Drive 830.65 LF, Painted Grove Court 294.31 LF, Beacon Grove Drive 576.83 LF, Wishing Trail 626.31 LF, for a total of 2,328.10 LF, and release bond #58S203563 in the amount of \$162,967.00, Precinct 2.**

- Z. **Accept the streets in Sienna Village of Bees Creek, Section 14: Wishing Trail 1,309.30 LF, Little Rise Drive 1,603.19 LF, Iron Rise Court 255.12 LF, Quiet Rise Lane 216.50 LF, for a total of 3,384.11 LF, and release bond #58S203565 in the amount of \$252,042.70, Precinct 2.**

- AA. **Accept the streets in Sienna Village of Bees Creek, Section 25: Porta Rosa Drive 181.50, Via San Carlo Drive 642.40 LF, Stefano Way Drive 735.50 LF, Castello Lane 756.00 LF, for a total of 2,315.40 LF, and release bond #58S205639 in the amount of \$174,783.00, Precinct 2.**

- BB. **Accept the streets in Grand Mission Estates Sec. 12: Ridge Harvest Lane 150.72 LF, Caden Mills Lane 295.18 LF, Arrow Falls Lane 568.53 LF, Grove Sky Court 126.14 LF, Norwich Gulch Lane 559.11 LF, Allister Ridge Lane 344.91 LF, Cutler Fall Lane 150.28 LF, for a total of 2,194.87 LF, and release bond #929561670 in the amount of \$149,170.00, Precinct 3.**

- CC. **Accept the street in Mason Road Street Dedication Sec. 2: Mason Road 632.60 LF and release bond #SUR00000070 in the amount of \$88,620.00, Precinct 3.**

- DD. **Accept the streets in Lakemont Lake Bend, Section 2: Rippling Stream Lane 372.28 LF, Garland Path Bend Lane 615.00 LF, Barton Hollow Lane 101.28 LF, Plum Gate Court 153.79 LF, for a total of 1,242.35 LF, and release bond #929553196 in the amount of \$79,964.45, Precinct 3.**

- EE. **Accept the streets in Lakemont West Ridge, Section 1: Lakemont Grove Lane 138.95 LF, Thornberry Forest Lane 513.17 LF, Ivybush Bend Lane 581.66 LF, Magnolia Hollow Lane 355.22 LF, Shadow Dance Lane 921.53 LF, Barrett Creek Lane 544.13 LF, for a total of 3,054.66 LF, and release bond #929501249 in the amount of \$203,420.00, Precinct 3 .**

- FF. **Accept the streets in Lakemont West Ridge, Section 2: Thornberry Forest Lane 239.97 LF, Rippling Stream Lane 583.72 LF, Garland Path Bend Lane 715.11 LF, Barrett Creek Lane 385.75 LF, Windy Palms Court 115.66 LF for a total of 2,040.21 LF, and release bond #929541564 in the amount of \$142,814.70, Precinct 3.**

- GG. **Accept the street in Lakemont Pointe Drive: Lakemont Pointe Drive 423.45 LF, and release bond #929510173 in the amount of \$29,330.00, Precinct 3.**

- HH. **Set public hearing for acceptance of the traffic control plan for Sienna Village of Bees Creek, Section 7, Section 14 and Section 25, Precinct 2. (Tuesday, August 11, 2015, at 1:00 p.m.)**

- II. **Set public hearing for acceptance of the traffic control plan for Grand Mission Estates Sec. 12, and Mason Road Street Dedication Sec. 2, Precinct 3. (Tuesday, August 11, 2015, at 1:00 p.m.)**

- JJ. **Set public hearing for acceptance of the traffic control plan for Lakemont West Ridge, Section 1, Lakemont West Ridge, Section 2, Lakemont Lake Bend, Section 2, and Lakemont Pointe Drive, Precinct 3. (Tuesday, August 11, 2015, at 1:00 p.m.)**

- KK. **Set public hearing for ValPlace Richmond, being a partial replat of Los Puentes Office Park, Precinct 1. (Tuesday, August 25, 2015, at 1:00 p.m.)**

- 8. **ENGINEERING - PLATS:**
 - A. **Approve plat for the roads within Del Webb-Richmond Section Twelve-A, Precinct 1.**

 - B. **Approve plat for the lots within Del Webb-Richmond Section Twelve-A, Precinct 1.**

 - C. **Approve plat for the roads within Del Webb-Richmond Section Sixteen-A, Precinct 1.**

 - D. **Approve plat for the lots within Del Webb-Richmond Section Sixteen-A, Precinct 1.**

 - E. **Approve plat for the roads within Pecan Estates at Anderson Springs, Section Three, Precinct 2.**

 - F. **Approve plat for the lots within Pecan Estates at Anderson Springs, Section Three, Precinct 2.**

 - G. **Approve the plat for Avalon at Riverstone Section Nine Amending Replat, Precinct 4.**

- H. Approve plat for the roads within Avalon at Riverstone, Section Twenty-Two, Pct. 4.
 - I. Approve plat for the lots within Avalon at Riverstone, Section Twenty-Two, Pct. 4.
 - J. Approve plat for the roads within Avalon at Riverstone, Section Twenty-Three, Precinct 4.
 - K. Approve plat for the lots within Avalon at Riverstone, Section Twenty-Three, Pct. 4.
9. **HEALTH & HUMAN SERVICES:**
- Emergency Medical Service: Approve the appointment of Victor "Graig" Temple to the SouthEast Texas Regional Advisory Council (SETRAC) Board of Directors for a three-year term of office commencing July 14, 2015.**
10. **PURCHASING:**
- A. Authorize renewal of Bid 12-003, term contract for Armored Car Service, with Dunbar Armored.
 - B. Authorize renewal of Bid 12-006, term contract for Dump Truck Bed Lining Material, with Vor-Tex Industries.
 - C. Authorize renewal of Bid 12-007, term contract for HVAC Supplies and Services for Libraries, with RDI Mechanical.
 - D. Authorize renewal of Bid 13-005, term contract for Extended Drain Performance Engine Oil, with Certified Laboratories.
 - E. Authorize renewal of Bid 14-002, term contract for Newspaper Publications of Legal Notices, with Fort Bend Independent.

- F. **Authorize renewal of Bid 14-005, term contract for General Motors Repair Parts, with Classic Chevrolet.**
- G. **Authorize renewal of Bid 15-034, term contract for Mosquito Control Chemicals, with Clarke Mosquito Control Products.**
- H. **Authorize renewal of Bid 15-022, term contract for Wrecker Services for County Vehicles, with A&M Automotive.**
- I. **Authorize renewal of Bid 14-007, term contract for Laundry and Dishwashing Chemicals for Jail, with Team Systems.**
- J. **Authorize renewal of Bid 14-012, term contract for Concrete Pavement Rehabilitation, with S & C Construction Co., Inc.**
- K. **Authorize renewal of Bid 14-014, term contract for Trophies for Summer Reading Program, with Bee Unique Awards and Embroidery.**
- L. **Authorize renewal of Bid 15-001, term contract for High Demand Books, with Ingram Library Services Inc.**
- M. **Authorize renewal of Bid 15-005, term contract for Safety Shoes and Boots, with Safety Shoe Distributors, LLP.**
- N. **Authorize renewal of Bid 15-010, term contract for Chrysler Repair Parts, with Finnegan Chrysler Jeep Dodge South.**
- O. **Authorize renewal of Bid 15-012, term contract for Trade Books, with Baker and Taylor, Inc.**
- P. **Authorize renewal of Bid 15-013, term contract for Traffic Signs, Posts and Supplies, with CenterLine Supply, LTD., MD Solutions, Inc., Osburn Associates, Inc., Precision Survey Supply, LLC, and Vulcan Inc.**
- Q. **Authorize renewal of Bid 15-018, term contract for Hauling and Disposal of Condensate Leachate, with SWS Environmental Services.**

- R. **Authorize renewal of Bid 15-021, term contract for Pest Control Services, with Pest Management, Inc.**
 - S. **Authorize renewal of Bid 15-026, term contract for Abatement of Junked Vehicles, with Riverside Auto Collision.**
 - T. **Authorize renewal of Bid 11-090, term contract for Traffic Signal Components, with Naztec, Inc.**
11. **SHERIFF'S OFFICE:**
- A. **Approve Renewal Agreement between Fort Bend County and Bryan Smith dba BPS Professional Services to provide services as Deputy Director of the High Intensity Drug Trafficking Area (HIDTA) program effective July 1, 2015 through June 30, 2016. (Fund: Sheriff's Office, HIDTA Grant)**
 - B. **Approve renewal of the Professional Services Agreement between Fort Bend County and William Stephens, dba Osprey Research Corporation, to provide services as Intelligence/Training Coordinator for the High Intensity Drug Trafficking Area (HIDTA) program effective July 1, 2015 through June 30, 2016. (Fund: Sheriff's Office, HIDTA Grant)**
12. **TAX ASSESSOR/COLLECTOR:**

Record into Minutes the disposal of miscellaneous Tax Office documentation dated October 2, 2014 through February 19, 2015 which has been scanned and is described as Box #1520 through 1583 in accordance with the State Archive retention Schedule of Destruction for the Office of Patsy Schultz.

13. COUNTY JUDGE:

- A. Take all appropriate action on Resolution Approving Issuance of Bonds by Harris County Cultural Education Facilities Finance Corporation on behalf of The Methodist Hospital to finance the cost of health facilities located and to be located in Fort Bend County, pursuant to Section 147(f) of the Internal Revenue Code, with no financial obligation to Fort Bend County.
- B. Take all appropriate action to record the acceptance by the County Judge of a petition that is in proper form for the creation of the Fort Bend County Emergency Services District Number 7 and file same petition with the County Clerk, pursuant to Sec. 775.015 of the Health & Safety Code.
- C. Take all appropriate action to set a public hearing to be conducted on Tuesday, August 11, 2015, at 1:00 p.m. in the Commissioners Courtroom at 401 Jackson Street in Richmond, Texas for the proposed creation of a new Emergency Service District to be named Emergency Service District Number 7, and issue the necessary notices pursuant to Sec. 775.015 of the Health & Safety Code.

14. COMMISSIONER, PCT. 1:

Take all appropriate action on Interlocal Agreement for Contribution to a State and Locally Funded On-System Project between Fort Bend County and Fort Bend County Assistance District No. 5 for the widening of FM 521 from 2 lanes to 4 lanes within the boundaries of the district.

15. COMMISSIONER, PCT. 4:

- A. Take all appropriate action on request by Zhang and Yu Zhou to waive penalty and interest totaling \$671.26 on property taxes for Tax Year 2014, Precinct 4.
- B. Take all appropriate action on Interlocal Agreement for Reimbursement of Professional Engineering Services between Fort Bend County and Fort Bend County Assistance District No. 2 for costs related to certain street or road improvement projects within the boundaries of the district.

16. COMMUNITY DEVELOPMENT:

Take all appropriate action on the five year Fort Bend County Consolidated Plan, for FY 2015 to 2020, as presented for the Community Development Block Grant Program (CDBG), HOME Investment Partnerships Program (HOME) and Emergency Solutions Grant Program (ESG), and authorize County Judge to sign all documents pertaining to the Plan.

17. ELECTIONS ADMINISTRATION:

- A. Take all action on Resolution in Support of the Application by Fort Bend County to the Texas Secretary of State for inclusion in the Texas Countywide Polling Place Program.
- B. Take all appropriate action on the Early Voting Schedule and Early Voting Locations as presented by Elections Administrator, for the General Election to be conducted on November 3, 2015.

18. FACILITIES MANAGEMENT & PLANNING:

- A. Take all appropriate action on Agreement between Fort Bend County and Lockwood, Andrews and Newnam (LAN) for Engineering Services in the amount of \$103,862 regarding redesign of the combined heat and power plant located in the southwest corner of the Jail parking lot, and authorize funding from Commissioners Court Projects.
- B. Take all appropriate action on request to transfer the amount of \$104,000 from Commissioners Court Projects into Facilities, Jail Repairs Project to allocate funds for the Combined Heat and Power Plant Building.

19. OFFICE OF EMERGENCY MANAGEMENT:

- A. Take all appropriate action on request to apply to the Federal Emergency Management Agency (FEMA) FY 2015 Pre-Disaster Mitigation Program for grant funding in an amount not to exceed \$130,000 with a cash match by Fort Bend County of twenty-five percent to assist with updating the County's five year Hazard Mitigation Plan, pursuant to state and federal guidelines.
- B. Take all appropriate action on acceptance of the FY 2015 Emergency Management Performance Grant (EMPG) Sub-Recipient Award in the amount of \$109,042.53 with no cash match required by Fort Bend County for programmatic extension and close out of Grant Number 15TX-EMPG-0511 activities through March 31, 2016.

20. PURCHASING:

- A. Take all appropriate action on renewal of Parking License Agreement between Fort Bend County and CenterPoint Energy Houston Electric, LLC, to continue the lease of land for secondary and overflow parking at the George Memorial Library for an additional five years at an annual amount of \$1,500. (Fund: Library, Fees)
- B. Take all appropriate action on Non Availability of Funds Addendum to West Order Forms/Order Notification West Complete, Assured Print Pricing and Library Savings Plan Orders from Thomson Reuters, a Sole Source supplier, as authorized by Local Government Code Section 262.024 (a)(7), for addition to current print resources service for the Library System in an amount not to exceed an additional \$57.00 per month. (Fund: Law Library Fees)
- C. Take all appropriate action on request to purchase one (1) new pickup truck, a replacement to fleet, for Environmental Services, from Helfman Ford, for an amount not to exceed \$27,290 and authorize additional funding required from Non-Departmental Contingency. (Fund: Environmental Services)
- D. Take all appropriate action on request to transfer the amount of \$2,830 from Non-Departmental Contingency into Environmental Health Services, Capital Acquisition to allocate additional funds required for the purchase of truck.

21. SHERIFF'S OFFICE:

Take all appropriate action on request for variance to the travel policy, to authorize airfare that not purchased two weeks in advance for R. Holdsworth and D. Brewster to Atlanta, Georgia, June 1-5, 2015 for National Law Enforcement Training on Child Exploitation, with expenses to be reimbursed by the Houston Metro Internet Crimes Against Children Task Force.

22. Approve Bills.

23. Authorize County Auditor to pay and release time sensitive payments on July 23, 2015, to be ratified by Commissioners Court on July 28, 2015.

24. Meet in Closed Session to deliberate the following matters as authorized by the Texas Government Code:

- A. § 551.071. Consultation With Attorney. Commissioners Court will meet in Closed Session to seek the advice of its attorney about pending or contemplated litigation; a settlement offer; or on a matter in which the duty of the attorney to Commissioners Court under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code Chapter 551.

Threatened Litigation regarding obligations under Road Construction, Access and Reimbursement Agreement.

- B. § 551.072. Deliberation Regarding Real Property. Commissioners Court will meet in Closed Session to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

Acquisition of Real Property: 5.6 acre tract of land near FM 521, Precinct 1.

- C. § 551.074. Personnel Matters. Commissioners Court will meet in Closed Session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.

Annual Evaluation - Director of Finance & Investments.

25. Reconvene Open Session and consider taking action on the following matters:

A. § 551.071. Consultation With Attorney.

Threatened Litigation regarding obligations under Road Construction, Access and Reimbursement Agreement.

B. § 551.072. Deliberation Regarding Real Property.

Acquisition of Real Property: 5.6 acre tract of land near FM 521, Precinct 1.

C. § 551.074. Personnel Matters.

Annual Evaluation - Director of Finance & Investments.

26. Adjournment.

In the event any of the foregoing items are not covered in the time allocated on the date of this agenda, the County may order a continuance for the next day until the discussion is completed on all items.



Robert E. Hebert, County Judge

Notice of meeting/agenda was filed with the County Clerk on Friday, July 10, 2015. An electronic version of this notice is also posted on the Fort Bend County website: www.fortbendcountytexas.gov under Commissioners Court.

NOTICE

Policy of Non-Discrimination on the Basis of Disability

Fort Bend County does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. The County's ADA Coordinator is the Director of Facilities Management & Planning, located at 301 Jackson Street, Suite 301, in Richmond, Texas, 77469, telephone 281-633-7045. The Director of Facilities Management & Planning is designated to coordinate compliance with the non-discrimination requirements in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA coordinator.

NOTICE

Fort Bend County Commissioners Court reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation of Real Property), 551.0725 (Deliberation of Contract Being Negotiated), 551.073 (Deliberation of Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberation of Security Devices) and 551.086 (Economic Development).

FILED FOR RECORD
NO. _____ TIME 2:38 A.M.

JUL 10 2015