

APPROVAL OF MINUTES
COMMISSIONERS COURT
FORT BEND COUNTY

I, Laura Richard, duly elected County Clerk and Clerk of Court, Fort Bend County, Texas do hereby submit the Official Minutes of Commissioners Court held on the 2nd day of June, 2015.



LAURA RICHARD, COUNTY CLERK

Now, therefore, be it resolved upon the motion of Commissioner Meyers seconded by Commissioner Patterson, duly put and carried, it is ordered to accept as presented for record the attached minutes approved on this the 9th day of June, 2015.



ROBERT E. HEBERT, COUNTY JUDGE

June 2, 2015

MINUTES

BE IT REMEMBERED, That on this 2ND DAY of JUNE, 2015, Commissioners Court of Fort Bend County, Texas, met at a regular meeting with the following present:

ROBERT E. HEBERT	COUNTY JUDGE
RICHARD MORRISON	COMMISSIONER PRECINCT 1
GRADY PRESTAGE	COMMISSIONER PRECINCT 2
ANDY MEYERS	COMMISSIONER PRECINCT 3
JAMES PATTERSON	COMMISSIONER PRECINCT 4
LINDA WILLIS FOR LAURA RICHARD	COUNTY CLERK

When the following were heard and the following orders were passed:

1. Call to Order.

Call to Order by Judge Hebert at 1:00 p.m.

2. Invocation and Pledge of Allegiance by Commissioner Grady Prestage.

Invocation and Pledge of Allegiance by Commissioner Grady Prestage.

3. Approve minutes of special meeting held on May 21, 2015, and regular meeting held on May 26, 2015.

Moved by Commissioner Meyers, Seconded by Commissioner Patterson
Duly put and unanimously carried (5-0), it is ordered to approve minutes of special meeting held on May 21, 2015, and regular meeting held on May 26, 2015.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

4. Public Comments regarding the Agenda and Announcements.

No public comments.

Commissioner Morrison commended Judge Hebert and the Office of Emergency Management staff for their actions during the flood crisis over the past weekend. He commented that the status reports issued by OEM were very thorough and informative and the issues that arose were handled in a five-star manner.

Commissioner Patterson also commended Mark Vogler, General Manager/Chief Engineer, Drainage District and Marc Grant, Road & Bridge Commissioner, along with their staff, in utilizing all the resources available plus adding a local company to help aid in the Simonton area.

Judge Hebert appreciated the comments and noted that his staff did an outstanding job along with the other department heads and employees who volunteered to staff the emergency operations center. All did an outstanding job and it is a compliment to the County that we had a game plan in place that was put to work with such efficiency. Judge Hebert thanked the Commissioners for their comments.

5. PUBLIC HEARINGS: 1:00 p.m.: Conduct Public Hearings and take all appropriate action on the following matters:

Public hearing held. No public comments.

A. Acceptance of the traffic control plans for Rancho Bella Parkway Street Dedication, Sec. 3, and Rancho Bella Parkway from Padova Drive Past Mirandola Lane STD, Precinct 3.

Moved by Commissioner Meyers, Seconded by Commissioner Patterson
Duly put and unanimously carried (5-0), it is ordered to approve traffic control plans for Rancho Bella Parkway Street Dedication, Sec. 3, and Rancho Bella Parkway from Padova Drive Past Mirandola Lane STD, Precinct 3.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

B. Replat: Greatwood Lakes Sec. 1 Amending Partial Replat No. 1, Precinct 1.

C. Replat: Avalon at Riverstone Section Six Amending Plat No. 1, Precinct 4.

No action for 5B & 5C.

CONSENT AGENDA ITEMS 6 - 13:

6. OUT-OF-STATE TRAVEL: Approve out-of-state travel requests for County personnel:

A. Health & Human Services : Kaila Thompson to Atlanta, Georgia, June 14-15, 2015 to attend National Association of County and City Health Officials (NACCHO) meeting. (Fund: Health & Human Services and NACCHO Organization)

June 2, 2015

Item 6 continued - Out-of-State Travel:

- B. **Sheriff's Office : Ratify travel by M. Kubricht and K. Oreskovich to Phoenix, Arizona, May 26-27, 2015, to extradite prisoner back to Fort Bend County. (Fund: Sheriff, Enforcement, Travel)**

7. COUNTY JUDGE:

- A. **Approve the appointment of Commissioner Grady Prestage as Fort Bend County's Designated Delegate to the 2015 National Association of Counties (NACo) Annual Conference in Mecklenburg County, North Carolina.**
- B. **Record into Minutes the Comprehensive Financial Audit for the year ending December 31, 2014, as prescribed by Health & Safety Code, Sec. 775.082 for Harris-Fort Bend Emergency Services District 100.**
- C. **Approve request by Emergency Services District No. 1 for a thirty day extension for filing of the 2014 District Audit Report due by June 1, 2015, pursuant to Health & Safety Code, Sec. 775.082.**
- D. **Approve request by Emergency Services District No. 2 for a thirty day extension for filing of the 2014 District Audit Report due by June 1, 2015, pursuant to Health & Safety Code, Sec. 775.082.**
- E. **Record into Minutes the Comprehensive Financial Audit for the year ending December 31, 2014, as prescribed by Health & Safety Code, Sec. 775.082 for Fort Bend County Emergency Services District No. 3.**
- F. **Record into Minutes the Comprehensive Financial Audit for the year ending December 31, 2014, as prescribed by Health & Safety Code, Sec. 775.082 for Fort Bend County Emergency Services District No. 4.**
- G. **Record into Minutes the Comprehensive Financial Audit for the year ending December 31, 2014, as prescribed by Health & Safety Code, Sec. 775.082 for Fort Bend County Emergency Services District No. 5.**

8. AUDITOR:

Accept Monthly Financial Report prepared by the County Auditor for month ending March 31, 2015, pursuant to Local Government Code Section 114.023.

9. BUDGET & FINANCE/BUDGET TRANSFERS:

- A. **Health & Human Services - Emergency Medical Service : Approve transfer in the amount of \$10,480 from Operating Supplies into Capital Acquisitions to allocate funds into correct line item for vehicle graphics for new ambulances.**
- B. **Information Technology : Approve transfer in the amount of \$8,000 as detailed on Director's form dated May 22, 2015, to reallocate funds for expenditure within Information Technology projects.**

10. ENGINEERING:

- A. Approve payment of Invoice No. 79 in the amount of \$4,200.00 to Schaumburg & Polk, Inc. for project management services regarding 2007 Mobility Bond Projects within Precincts 1, 2, 3 and 4. (Fund: 2007 Mobility Bonds)**
- B. Approve payment of Invoice No. 362263 in the amount of \$4,388.50 to PSI, Inc. regarding Williams Way, Mobility Bond Project No. 747, Precinct 1. (Fund: 2007 Mobility Bonds)**
- C. Approve payment of Invoice No. INV0008225 in the amount of \$53,017.50 to Percheron Field Services for professional services regarding FM 1093/Westpark, Mobility Bond Project No. 748, Precinct 3. (Fund: Right of Way)**
- D. Approve payment of Invoice No. 5 in the amount of \$51,269.77 to R.G. Miller Engineers, Inc. for professional services regarding Bellaire Boulevard, Mobility Bond Project No. 13302, 13303, and 13304, Precinct 3. (Fund: 2013 Mobility Bonds)**
- E. Approve payment of Invoice No. 182804 in the amount of \$3,093.69 to Bio-West, Inc. for environmental services regarding 2013 Mobility Bond Projects within Precincts 1, 2, 3 and 4. (Fund: 2013 Mobility Bonds)**
- F. Approve payment of Invoice No. 22872 in the amount of \$10,765.00 to Binkley & Barfield, Inc. for project management services regarding 2013 Mobility Bond Projects within Precincts 1, 2, 3 and 4. (Fund: 2013 Mobility Bonds)**
- G. Approve release of performance bond #TX 815213 in the amount of \$5,000.00 to CDC Unlimited, LLC for completion of work on 5th Street, Permit #84654, Pct. 2.**
- H. Release bond and rider #024054114 in the amount of \$72,500.00 for Monterrey at Willowbend, Sec. 4. The streets are private and will be maintained by the Homeowners Association, Pct. 3.**
- I. Accept the streets in Providence at Riverstone, Section 2: Wheaton Park Drive 714.00 LF, Hastings Street, and Fairford Drive 256.00 LF, for a total of 1,102.00 LF, and release bond #MNT9118197 in the amount of \$77,140.00, Precinct 4.**
- J. Accept the streets in Long Meadow Farms, Section 32: Long Prairie Trace 629.31 LF, Tarpley Springs Drive 702.62 LF, Cresting Knolls Circle 756.95 LF, Brunson Falls Drive 518.01 LF, Eden Prairie Drive 695.60 LF, Autumn Prairie Drive 156.67 LF for a total of 3,459.16 LF, and release bond #CSB9109585 in the amount of \$308,560.00, Precinct 4.**
- K. Approve the plat for LaCenterra at Cinco Ranch, Sec. 1, Precinct 3.**
- L. Approve the plat for LaCenterra at Cinco Ranch, Sec. 2, Precinct 3.**
- M. Approve the plat for Cinco Ranch Southwest, Sec. 32 Partial Replat No. 2, Precinct 3.**
- N. Approve the plat for Parkway Lakes Sec. 1 Partial Replat No. 3, Precinct 3.**
- O. Approve plat for the roads within Grand Mission Estates, Sec. 18, Precinct 3.**
- P. Approve plat for the lots within Grand Mission Estates, Sec. 18, Precinct 3.**

Item 10 continued - Engineering:

- Q. Set public hearing for acceptance of the traffic control plans for Providence at Riverstone, Section 2, Precinct 4. (Tuesday, July 7, 2015, at 1:00 p.m.)**
- R. Set public hearing for acceptance of the traffic control plans for Long Meadow Farms, Section 32, Precinct 4. (Tuesday, July 7, 2015, at 1:00 p.m.)**
- S. Set public hearing for Grand Corner Reserves Partial Replat No. 6, Precinct 3. (Tuesday, July 7, 2015, at 1:00 p.m.)**

11. HEALTH & HUMAN SERVICES:

Accept and sign Department of State Health Services Amendment #1 to Contract ID #2015-047166-001 to receive additional funds in the amount of \$7,056 for a total of \$33,552 for Preparedness and Prevention Community Programs/Bioterrorism Discretionary use effective through June 30, 2015.

12. LIBRARY:

Approve release for FocusPoint Studio to film at George Memorial Library on or around June 3, 2015, and authorize County Judge to sign all documents pertaining to the release.

13. PURCHASING:

Authorize advertising for bids for exterior painting of various County facilities.

Moved by Commissioner Meyers, Seconded by Commissioner Patterson
Duly put and unanimously carried (5-0), it is ordered to approve consent agenda items 6-13.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

14. COUNTY JUDGE:

- A. Take all appropriate action on Extension of Local State of Disaster Declaration Order, to extend the local state of disaster ordered for Fort Bend County, Texas, by the County Judge on May 29, 2015, to continue for an additional number of days, or until terminated by order of the Fort Bend County Commissioners Court, as the conditions necessitating a declaration of a local state of disaster continue to exist.**

Moved by Commissioner Morrison, Seconded by Commissioner Meyers
 Duly put and unanimously carried (5-0), it is ordered to approve Extension of Local State of Disaster Declaration Order, to extend the local state of disaster ordered for Fort Bend County, Texas, by the County Judge on May 29, 2015, to continue for an additional number of days, or until terminated by order of the Fort Bend County Commissioners Court, as the conditions necessitating a declaration of a local state of disaster continue to exist.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

Commissioner Patterson asked if the time frame needed to be extended for a specific number of days.

Judge Hebert noted the order should be extended for one week and will be reconsidered next Tuesday. The river is supposedly coming down, but it is marginal at this moment. The order needs to continue to be in effect should we have more adverse weather.

Moved by Commissioner Morrison, Seconded by Commissioner Meyers
 Duly put and unanimously carried (5-0), it is ordered to amend previous motion to extend the order until Tuesday, June 9, 2015.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

Commissioner Morrison asked if affected residents in Fort Bend County would be eligible for FEMA relief.

Judge Hebert clarified that the County has to meet a financial threshold of loss and the Governor has to recognize a local declaration of disaster. The County has been maintaining an accounting since day one and Judge Hebert believes we will make that threshold; but there is no guarantee until he sees the final set of numbers. Once the threshold has been met, since the County is operating under a local declaration of disaster, the Governor will add Fort Bend County to the list of disaster communities, thereby making Fort Bend County FEMA eligible.

Item 14 continued - County Judge:

Commissioner Patterson asked if the County is on the list of disaster communities, would the local farmers, who are claiming losses, be eligible for low finance loans.

Judge Hebert reiterated that Fort Bend County has to be included on the Governor's declaration of emergency and there is a financial model that has to be followed. The County should meet the threshold as the damage to buildings and structures was widespread due to excessive rain and flooding. He also expressed remorse over the loss of one life in the County during this event.

- B. Take all appropriate action on Certificate Approving issuance of tax-exempt financing by the City of Houston Higher Education Finance Corporation's Education Revenue and Refunding Bonds for Harmony Public Schools, Series 2015, pursuant to the requirements of a public hearing under Section 147(f) of the Internal Revenue Code, with no financial obligation to Fort Bend County.**

Moved by Commissioner Patterson, Seconded by Commissioner Meyers
Duly put and unanimously carried (5-0), it is ordered to approve Certificate Approving issuance of tax-exempt financing by the City of Houston Higher Education Finance Corporation's Education Revenue and Refunding Bonds for Harmony Public Schools, Series 2015, pursuant to the requirements of a public hearing under Section 147(f) of the Internal Revenue Code, with no financial obligation to Fort Bend County.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

Item 14 continued - County Judge:

- C. Take all appropriate action on Survey Permit with Union Pacific for access to 106 S. 9th Street, Richmond, Texas, for surveying and investigating the suitability of the premises for the construction and use of railroad facilities.**

Moved by Commissioner Meyers, Seconded by Commissioner Patterson
Duly put and unanimously carried (5-0), it is ordered to approve Survey Permit with Union Pacific for access to 106 S. 9th Street, Richmond, Texas, for surveying and investigating the suitability of the premises for the construction and use of railroad facilities.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

Commissioner Morrison mentioned that there is a piece of Union Pacific's track in west Rosenberg that starts right at Blume Road which he has been trying to get Union Pacific to clean up for six years. Since the County is offering to give them a permit, he would like to use this opportunity to influence Union Pacific to clean up that portion of the track.

Commissioner Meyers suggested making this a condition of the motion.

Moved by Commissioner Morrison, Seconded by Commissioner Patterson
Duly put and unanimously carried (5-0), it is ordered to amend previous motion to include the granting of Survey Permit is contingent upon Union Pacific cleaning up their portion of the track from Blume Rd East to the intersection of Hwy 90 and Spur 541.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

15. COMMISSIONER, PCT. 1:

Take all appropriate action on request to transfer the amount of \$80,000 from Commissioners Court Projects into Fairgrounds Renovations to allocate funds for demolition of bleachers at Fairgrounds.

Moved by Commissioner Morrison, Seconded by Commissioner Prestage
Duly put and unanimously carried (5-0), it is ordered to transfer the amount of \$80,000 from Commissioners Court Projects into Fairgrounds Renovations to allocate funds for demolition of bleachers at Fairgrounds.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

Item 15 continued - Commissioner, PCT 1:

Commissioner Morrison stated that Road and Bridge crews are too busy responding to disaster events to remove the bleachers. He asked if the County would be hiring a private firm for the demolition.

Commissioner Patterson noted that the County needs to have someone oversee the outside firm and make sure the costs do not exceed the \$80,000 expenditure as there is a multitude of communications equipment under the bleachers that could potentially cause the pricing to go up.

Judge Hebert questioned who should have oversight over the project as he did not feel Road and Bridge was the correct department.

Commissioner Morrison said that the Parks Department had the matter well in hand at this point.

Judge Hebert agreed that Parks would be a better fit.

Commissioner Patterson was concerned about certain aspects of the demolition creating problems further into the project.

Judge Hebert pointed out that he thinks the endeavor will go smoothly and Parks can oversee the project.

16. COMMISSIONER, PCT. 2:

Take all appropriate action on request by Carrie Law to waive penalty and interest totaling \$77.06 on property taxes for Tax Year 2014, Precinct 2.

Moved by Commissioner Prestage, Seconded by Commissioner Meyers
Duly put and unanimously carried (5-0), it is ordered to deny request by Carrie Law to waive penalty and interest totaling \$77.06 on property taxes for Tax Year 2014, Precinct 2.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

Commissioner Prestage stated that there was no error on the part of the Tax Office or Central Appraisal District; therefore, the request to waive the penalty and interest is denied.

17. COMMISSIONER, PCT. 4:

Take all appropriate action on request by Zanetta Kelley to waive penalty and interest totaling \$69.35 on property taxes for Tax Year 2014, Precinct 4.

Moved by Commissioner Patterson, Seconded by Commissioner Meyers
Duly put and unanimously carried (5-0), it is ordered to approve request by Zanetta Kelley to waive penalty and interest totaling \$69.35 on property taxes for Tax Year 2014, Precinct 4.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

Commissioner Patterson stated that this item was researched by the Tax Office and the Central Appraisal District and an error was found; therefore; the penalty and interest fees are waived.

18. AUDITOR:

Take all appropriate action on Resolution Declaring Intention to Advance Funding and Reimburse County for Project Expenditures from bond funds up to \$120 million for the purpose of extending the FM 1093/Westpark Tollway facility west of State Highway 99/Grand Parkway.

Moved by Commissioner Meyers, Seconded by Commissioner Morrison
Duly put and unanimously carried (5-0), it is ordered to approve Resolution Declaring Intention to Advance Funding and Reimburse County for Project Expenditures from bond funds up to \$120 million for the purpose of extending the FM 1093/Westpark Tollway facility west of State Highway 99/Grand Parkway.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

19. AGRILIFE EXTENSION OFFICE:

Take all appropriate action on request to pay the amount of \$50.00 by Invoice Transmittal to Texas Extension Association of Family & Consumer Sciences for registration of two employees at conference on May 14, 2015 without a purchase order. (Fund: AgriLife Extension Office)

Moved by Commissioner Morrison, Seconded by Commissioner Prestage
Duly put and unanimously carried (5-0), it is ordered to pay the amount of \$50.00 by Invoice Transmittal to Texas Extension Association of Family & Consumer Sciences for registration of two employees at conference on May 14, 2015 without a purchase order. (Fund: AgriLife Extension Office)

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

20. 268th DISTRICT COURT:

Take all appropriate action on request to transfer an amount totaling \$10,000 as detailed on Auditor's form dated May 28, 2015, to allocate \$3,200 from Non-Departmental Contingency, and amend the budget by \$6,800 pursuant to Local Government Code Section 111.07075 for reimbursements received, to purchase law books.

Moved by Commissioner Meyers, Seconded by Commissioner Morrison
Duly put and unanimously carried (5-0), it is ordered to transfer an amount totaling \$10,000 as detailed on Auditor's form dated May 28, 2015, to allocate \$3,200 from Non-Departmental Contingency, and amend the budget by \$6,800 pursuant to Local Government Code Section 111.07075 for reimbursements received, to purchase law books.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

Commissioner Patterson asked the budget officer where the \$6,800 was coming from.

Pamela Gubbels, Budget Officer, stated that the money in question is a reimbursement from Judge Elliott.

Commissioner Patterson asked if this was a personal check from the Judge or from his budget.

Pamela Gubbels clarified it is in the form of a personal check.

21. ELECTIONS ADMINISTRATION:

Take all action on request to pay the amount of \$148.50 by Invoice Transmittal to West Fort Bend Buzz for publication without a purchase order. (Fund: Elections Contract Fund)

Moved by Commissioner Meyers, Seconded by Commissioner Morrison
Duly put and unanimously carried (5-0), it is ordered to pay the amount of \$148.50 by Invoice Transmittal to West Fort Bend Buzz for publication without a purchase order. (Fund: Elections Contract Fund)

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

22. ENGINEERING:

- A. Take all appropriate action on Interlocal Agreement between Fort Bend County and Texas Department of Transportation for material inspection and testing services regarding the FM 1093 Westpark Extension Project for total amount not to exceed \$50,000, Precinct 3. (Fund: Fort Bend County Toll Road Authority, 2012 Bond Projects)**

Moved by Commissioner Meyers, Seconded by Commissioner Patterson
Duly put and unanimously carried (5-0), it is ordered to approve Interlocal Agreement between Fort Bend County and Texas Department of Transportation for material inspection and testing services regarding the FM 1093 Westpark Extension Project for total amount not to exceed \$50,000, Precinct 3. (Fund: Fort Bend County Toll Road Authority, 2012 Bond Projects)

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

- B. Take all appropriate action on Change Order to Intergovernmental Agreement between Fort Bend County and Houston-Galveston Area Council (H-GAC) regarding the Fort Bend County Major Thoroughfare Plan, to increase the amount by \$36,930 for a total contract amount not to exceed \$286,930 and to extend the performance period by 120 calendar days for a completion date of December 31, 2015.**

Moved by Commissioner Patterson, Seconded by Commissioner Meyers
Duly put and unanimously carried (5-0), it is ordered to approve Change Order to Intergovernmental Agreement between Fort Bend County and Houston-Galveston Area Council (H-GAC) regarding the Fort Bend County Major Thoroughfare Plan, to increase the amount by \$36,930 for a total contract amount not to exceed \$286,930 and to extend the performance period by 120 calendar days for a completion date of December 31, 2015.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

Item 22 continued - Engineering:

- C. Take all appropriate action on Amendment to Agreement for Major Thoroughfare Plan Update between Fort Bend County and Traffic Engineers, Inc., pursuant to SOQ 13-060, for additional services in the amount of \$36,930; for a total contract amount not to exceed \$286,930 regarding the Major Thoroughfare Plan Update. (Fund: Engineering, Grant)**

Moved by Commissioner Patterson, Seconded by Commissioner Meyers
Duly put and unanimously carried (5-0), it is ordered to approve Amendment to Agreement for Major Thoroughfare Plan Update between Fort Bend County and Traffic Engineers, Inc., pursuant to SOQ 13-060, for additional services in the amount of \$36,930; for a total contract amount not to exceed \$286,930 regarding the Major Thoroughfare Plan Update. (Fund: Engineering, Grant)

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

- D. Take all appropriate action on request to transfer the amount of \$7,386 from Non-Departmental Contingency into Engineering, Grants, to allocate funds required for the County's portion of the amended Agreement for updating the Major Thoroughfare Plan.**

Moved by Commissioner Meyers, Seconded by Commissioner Patterson
Duly put and unanimously carried (5-0), it is ordered to transfer the amount of \$7,386 from Non-Departmental Contingency into Engineering, Grants, to allocate funds required for the County's portion of the amended Agreement for updating the Major Thoroughfare Plan.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

Item 22 continued - Engineering:

- E. Take all appropriate action on request for temporary road closure of Morton Road, pursuant to Section 251.011 of the Texas Transportation Code, from Harlem Road to West Bellfort, during construction of Mobility Bond Project 741; closure from June 5, 2015 until construction is completed, Precincts 3 and 4.**

Moved by Commissioner Patterson, Seconded by Commissioner Meyers
Duly put and unanimously carried (5-0), it is ordered to approve temporary road closure of Morton Road, pursuant to Section 251.011 of the Texas Transportation Code, from Harlem Road to West Bellfort, during construction of Mobility Bond Project 741; closure from June 5, 2015 until construction is completed, Precincts 3 and 4.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

Commissioner Patterson informed the court that on Thursday morning, June 4th, at 9:30 there will be a ribbon cutting at West Bellfort and the signal light at the intersection of West Bellfort and Harlem Road will be activated. At that point, Morton Road will have a temporary closure so that the concrete tie for Morton Road and the new West Bellfort can be completed.

23. HEALTH & HUMAN SERVICES:

- A. Take all appropriate action on request for variance to the Fort Bend County Travel Policy, to authorize payment of lodging accommodations not purchased within the guidelines of the policy for two employees while attending training in San Antonio, Texas. (Fund: Public Health Preparedness Grant and Cities Readiness Grant)**

Moved by Commissioner Meyers, Seconded by Commissioner Patterson
Duly put and unanimously carried (5-0), it is ordered to approve variance to the Fort Bend County Travel Policy, to authorize payment of lodging accommodations not purchased within the guidelines of the policy for two employees while attending training in San Antonio, Texas. (Fund: Public Health Preparedness Grant and Cities Readiness Grant)

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

Item 23 continued - Health & Human Services:

- B. Clinical Health Services : Take all appropriate action on application to the Texas Department of State Health Services for grant funding in the amount of \$258,364 for renewal of the Local Immunization Program effective September 1, 2015 through August 31, 2016.**

Moved by Commissioner Morrison, Seconded by Commissioner Meyers
Duly put and unanimously carried (5-0), it is ordered to approve application to the Texas Department of State Health Services for grant funding in the amount of \$258,364 for renewal of the Local Immunization Program effective September 1, 2015 through August 31, 2016.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

- C. Emergency Medical Service : Take all appropriate action on Interlocal Agreement between Fort Bend County and City of Meadows Place for housing of Emergency Medical Service equipment and personnel at the City's Fire Station.**

Moved by Commissioner Prestage, Seconded by Commissioner Morrison
Duly put and unanimously carried (5-0), it is ordered to approve Interlocal Agreement between Fort Bend County and City of Meadows Place for housing of Emergency Medical Service equipment and personnel at the City's Fire Station.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

Judge Hebert thanked the Mayor of City of Meadows Place for his cooperation.

24. HUMAN RESOURCES:

Take all appropriate action on request to reclassify vacant Position Number 6381-0014, in the Environmental Health Department, from Environmental Investigator, Grade 10 of the Law Enforcement Policy Group, to Lieutenant-Investigator, Grade 12, Law Enforcement Policy Group, effective June 2, 2015.

Moved by Commissioner Meyers, Seconded by Commissioner Patterson
Duly put and unanimously carried (5-0), it is ordered to reclassify vacant Position Number 6381-0014, in the Environmental Health Department, from Environmental Investigator, Grade 10 of the Law Enforcement Policy Group, to Lieutenant-Investigator, Grade 12, Law Enforcement Policy Group, effective June 2, 2015.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

June 2, 2015

25. PARKS DEPARTMENT:

Take all appropriate action on Irrevocable License Agreement between Fort Bend County and Young Men's Christian Association of the Greater Houston Area (YMCA) regarding use of the Jones Creek Ranch Park for programs effective June 1, 2015.

Moved by Commissioner Meyers, Seconded by Commissioner Patterson
Duly put and unanimously carried (5-0), it is ordered to approve Irrevocable License Agreement between Fort Bend County and Young Men's Christian Association of the Greater Houston Area (YMCA) regarding use of the Jones Creek Ranch Park for programs effective June 1, 2015.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

Judge Hebert, stated for the record, that this culminates a long period of modernization at the Jones Creek Ranch Park. The County originally sought to acquire this property after the original purchaser, John O'Quinn, who was purchasing the property to donate it to the YMCA for their summer kids program, was unfortunately killed. The County solicited private funds, raising \$3.3 million of the \$3.4 million purchasing contract, from donations from the George Foundation, the Henderson-Wessendorff Foundation and a private donor resulting in the acquisition of the property for \$100,000. The County now has authorized expenditures in the vicinity of \$1 million to modernize the park. This agreement culminates the negotiations with the YMCA. The original agreement was to lease the park to the YMCA for \$1.00 a year and they would maintain the park. After review, the YMCA determined that it was not feasible for their organization to take over maintenance so a new agreement was brought about whereby the YMCA rents the park for the summer months and a few additional weekends a year and the County is able to rent park facilities to the public 40 weeks a year and 48 weekends a year. It is a win-win situation. Judge Hebert urged the public to visit the park, which is open during daylight hours, as it is a wonderful facility with specialized facilities available to the public for a nominal fee. He feels this will be a successful acquisition for the County and he commended the Court for letting him pull the money together and negotiate the contract.

26. PURCHASING:

A. Take all appropriate action on amended Fort Bend County Purchasing Manual, effective August 1, 2015.

Moved by Commissioner Meyers, Seconded by Commissioner Prestage
Duly put and unanimously carried (5-0), it is ordered to approve amended Fort Bend County Purchasing Manual, effective August 1, 2015.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

Ed Sturdivant, County Auditor, made a few quick comments regarding the amended Purchasing Manual. The Auditor's office would like Commissioners Court to agree that this manual be strictly enforced.

Commissioner Patterson mentioned that it becomes confusing when he has to determine if a hotel rate is the GSA rate or the State of Texas rate.

Ed Sturdivant stated there is a solution for any issues and the Purchasing and Auditor's offices are going to be available to the person coordinating the travel, before or during travel.

Commissioner Patterson mentioned that the phone number on the policy has to be a 24/7 phone number. He was told by Purchasing that the phone number provided at this point is an 8-5 number during business hours only.

Ed Sturdivant stated the phone number issue will be resolved and would like the new manual to become effective as of August 1 in order to give the Auditor's office the ability to get logistics into place and get the message to every department.

Commissioner Prestage asked if we are establishing a policy that cannot be re-examined at a later date.

Ed Sturdivant explained that the policy can be re-examined but not in retrospect. The Auditor's office has been instructed by the County Attorney that the Court does not have the ability to go back and say this was not in compliance with the policy or the procurement act and therefore the Auditor's office will take care of it. In the future, if part of the policy is not performing as expected, it can be changed going forward. The Auditor's office is going to embark on a campaign to educate everyone on the policy. Ed Sturdivant also stated there will be an addendum to this policy for certain situations. He stated that with this education campaign, the Auditor expects to have challenges and if they are valid, they will be included as addendums to the policy by August 1.

Judge Hebert asked the Auditor's office when communicating this revised policy, because of the rigid enforcement, to please have each employee that is subject to travel initial a copy of the document and send back to the Auditor's office stating that they have read and do understand the policy. If the traveler does not understand the revisions, they should contact one of the two offices to be educated on how it works.

Commissioner Morrison asked if there is a way to add a catch-all provision at the end of the document to state that after all potential remedies and options are exhausted, the item should be considered for Commissioners Court approval.

Item 26 continued - Purchasing:

Ed Sturdivant explained that this option was considered but there was no way to put the appropriate controls into place that would allow the two offices to do their jobs efficiently. This revised policy works better in a black and white circumstance. To add the grey area of a liberal catch-all phrase makes the policy difficult to enforce and provide education. Challenges from any traveler, department head, and elected official are welcome so that the hardships can be understood and brought before this court. The two offices are making themselves available to be the primary resources in order for this to work.

Commissioner Patterson asked if the document could be narrowed down in size to where someone can easily carry it with them.

Ed Sturdivant clarified the primary paper was the front page but completely understands the need for a smaller, more concise document that includes the phone number of a contact person. The Auditor's office is working on scaling it down but the challenges are the items that have been a problem in the past and this will be done before August 1. All involved personnel will have significant input.

Judge Hebert wanted to make sure nothing would happen until August 1.

Ed Sturdivant explained August 1 is to be made the effective date. In the meantime, education will take place and the opportunity to bring back any potential changes; but action is needed by this court in order for education on the campaign to start.

B. Take all appropriate action on RFP 15-033 for Contingency Debris Removal.

Moved by Commissioner Patterson, Seconded by Commissioner Meyers
Duly put and unanimously carried (5-0), it is ordered to approve RFP 15-033 for Contingency Debris Removal.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

Gilbert Jalomo, Purchasing Agent, requested to negotiate with TFR.

Item 26 continued - Purchasing:

- C. Take all appropriate action on Addendum to Paperless Round Sheet Software Agreement between Fort Bend County and Guardian RFID, pursuant to RFP 15-035, for an amount not to exceed \$210,265. (Fund: Sheriff's Office, Commissary, and Sheriff's Office, Fees for Years 2016-2018)**

Moved by Commissioner Meyers, Seconded by Commissioner Patterson
Duly put and unanimously carried (5-0), it is ordered to approve Addendum to Paperless Round Sheet Software Agreement between Fort Bend County and Guardian RFID, pursuant to RFP 15-035, for an amount not to exceed \$210,265. (Fund: Sheriff's Office, Commissary, and Sheriff's Office, Fees for Years 2016-2018)

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

- D. Take all appropriate action on request to purchase one new Tahoe vehicle, an addition to fleet, for the Office of Constable Precinct 4, from Classic Chevrolet, pursuant to Bid 15-028, funded by the Agreement for Additional Law Enforcement Services with Fort Bend County Municipal Utility District 194.**

Moved by Commissioner Patterson, Seconded by Commissioner Meyers
Duly put and unanimously carried (5-0), it is ordered to purchase one new Tahoe vehicle, an addition to fleet, for the Office of Constable Precinct 4, from Classic Chevrolet, pursuant to Bid 15-028, funded by the Agreement for Additional Law Enforcement Services with Fort Bend County Municipal Utility District 194.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

Item 26 continued - Purchasing:

- E. Take all appropriate action on Letter of Authorization/Addendum to Master Agreement between Manatron, Inc., a Thomson Reuters Business, and Fort Bend County for additional technical services from a Sole Source provider per Section 262.024 of Texas Local Government Code in an amount not to exceed \$1,730.00 to migrate servers to Windows 2012 for the County Clerk. (Fund: County Clerk)**

Moved by Commissioner Meyers, Seconded by Commissioner Patterson
 Duly put and unanimously carried (5-0), it is ordered to approve Letter of
 Authorization/Addendum to Master Agreement between Manatron, Inc., a Thomson Reuters
 Business, and Fort Bend County for additional technical services from a Sole Source provider
 per Section 262.024 of Texas Local Government Code in an amount not to exceed \$1,730.00 to
 migrate servers to Windows 2012 for the County Clerk. (Fund: County Clerk)

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

- F. Take all appropriate action on Agreement for Professional Engineering Services between Fort Bend County and Halff Associates, Inc. in an amount not to exceed \$325,000 pursuant to SOQ 14-025, regarding Beechnut Street from FM 1464 to Lobera Drive, Mobility Bond Project No. 13201, Precinct 2. (Fund: 2013 Mobility Bonds)**

Moved by Commissioner Prestage, Seconded by Commissioner Morrison
 Duly put and unanimously carried (5-0), it is ordered to approve Agreement for Professional
 Engineering Services between Fort Bend County and Halff Associates, Inc. in an amount not to
 exceed \$325,000 pursuant to SOQ 14-025, regarding Beechnut Street from FM 1464 to Lobera
 Drive, Mobility Bond Project No. 13201, Precinct 2. (Fund: 2013 Mobility Bonds)

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

27. Approve Bills.

Moved by Commissioner Morrison, Seconded by Commissioner Prestage
 Duly put and unanimously carried (5-0), it is ordered to approve bills in the amount of
 \$6,831,490.63

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

28. Adjournment.

Commissioners Court adjourned at 1:45 p.m. on Tuesday, June 2, 2015.

June 2, 2015

DRAINAGE DISTRICT BOARD MINUTES

BE IT REMEMBERED, That on this 2ND DAY of JUNE, 2015, The Drainage District Board of Fort Bend County, Texas, met at a scheduled meeting with the following present:

ROBERT E. HEBERT	COUNTY JUDGE
RICHARD MORRISON	COMMISSIONER PRECINCT 1
GRADY PRESTAGE	COMMISSIONER PRECINCT 2
ANDY MEYERS	COMMISSIONER PRECINCT 3
JAMES PATTERSON	COMMISSIONER PRECINCT 4
LINDA WILLIS FOR LAURA RICHARD	COUNTY CLERK
MARK VOGLER	DRAINAGE DISTRICT MANAGER

When the following were heard and the following orders were passed:

1. Call to Order.

Call to Order by Judge Hebert at 1:07 p.m.

2. Take all appropriate action on Resolution to Abandon Drainage Easement located within Fort Bend County Municipal Utility District 182, Precinct 3, recorded under Fort Bend County Clerk's File Number 2013000056 of the Official Public Records.

Moved by Commissioner Meyers, Seconded by Commissioner Patterson
Duly put and unanimously carried (5-0), it is ordered to approve Resolution to Abandon Drainage Easement located within Fort Bend County Municipal Utility District 182, Precinct 3, recorded under Fort Bend County Clerk's File Number 2013000056 of the Official Public Records.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

Recess:

Recessed at 1:08 p.m.

June 2, 2015

3. **Meet in Closed Session to deliberate the following matters as authorized by the Texas Government Code:**

§ 551.074. Personnel Matters. Commissioners Court will meet in Closed Session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.

Annual Evaluation - Chief Engineer.

Closed Session:

Convened at 2:00 p.m.
Adjourned at 2:17 p.m.

Reconvene:

Reconvened at 2:18 p.m.

4. **Reconvene Open Session and consider taking action on the following matters:**

§ 551.074. Personnel Matters.

Annual Evaluation - Chief Engineer.

The annual evaluation was completed with the Chief Engineer.

5. **Adjournment.**

The Drainage District Board adjourned at 2:20 p.m. on Tuesday, June 2, 2015.