

**NOTICE OF MEETING
FORT BEND COUNTY COMMISSIONERS COURT
SECOND FLOOR, FORT BEND COUNTY COURTHOUSE
401 JACKSON STREET, RICHMOND, TEXAS
TUESDAY, JUNE 2, 2015
1:00 P.M.**

AGENDA

1. Call to Order.
2. Invocation and Pledge of Allegiance by Commissioner Grady Prestage.
3. Approve minutes of special meeting held on May 21, 2015, and regular meeting held on May 26, 2015.
4. Public Comments regarding the Agenda and Announcements.
5. PUBLIC HEARINGS: 1:00 p.m.: Conduct Public Hearings and take all appropriate action on the following matters:
 - A. Acceptance of the traffic control plans for Rancho Bella Parkway Street Dedication, Sec. 3, and Rancho Bella Parkway from Padova Drive Past Mirandola Lane STD, Precinct 3.
 - B. Replat: Greatwood Lakes Sec. 1 Amending Partial Replat No. 1, Precinct 1.
 - C. Replat: Avalon at Riverstone Section Six Amending Plat No. 1, Precinct 4.

CONSENT AGENDA ITEMS 6 - 13:

6. **OUT-OF-STATE TRAVEL: Approve out-of-state travel requests for County personnel:**
 - A. **Health & Human Services: Kaila Thompson to Atlanta, Georgia, June 14-15, 2015 to attend National Association of County and City Health Officials (NACCHO) meeting. (Fund: Health & Human Services and NACCHO Organization)**
 - B. **Sheriff's Office: Ratify travel by M. Kubricht and K. Oreskovich to Phoenix, Arizona, May 26-27, 2015, to extradite prisoner back to Fort Bend County. (Fund: Sheriff, Enforcement, Travel)**

7. COUNTY JUDGE:

- A. Approve the appointment of Commissioner Grady Prestage as Fort Bend County's Designated Delegate to the 2015 National Association of Counties (NACo) Annual Conference in Mecklenburg County, North Carolina.
- B. Record into Minutes the Comprehensive Financial Audit for the year ending December 31, 2014, as prescribed by Health & Safety Code, Sec. 775.082 for Harris-Fort Bend Emergency Services District 100.
- C. Approve request by Emergency Services District No. 1 for a thirty day extension for filing of the 2014 District Audit Report due by June 1, 2015, pursuant to Health & Safety Code, Sec. 775.082.
- D. Approve request by Emergency Services District No. 2 for a thirty day extension for filing of the 2014 District Audit Report due by June 1, 2015, pursuant to Health & Safety Code, Sec. 775.082.
- E. Record into Minutes the Comprehensive Financial Audit for the year ending December 31, 2014, as prescribed by Health & Safety Code, Sec. 775.082 for Fort Bend County Emergency Services District No. 3.
- F. Record into Minutes the Comprehensive Financial Audit for the year ending December 31, 2014, as prescribed by Health & Safety Code, Sec. 775.082 for Fort Bend County Emergency Services District No. 4.
- G. Record into Minutes the Comprehensive Financial Audit for the year ending December 31, 2014, as prescribed by Health & Safety Code, Sec. 775.082 for Fort Bend County Emergency Services District No. 5.

8. AUDITOR:

Accept Monthly Financial Report prepared by the County Auditor for month ending March 31, 2015, pursuant to Local Government Code Section 114.023.

9. BUDGET & FINANCE/BUDGET TRANSFERS:

- A. Health & Human Services - Emergency Medical Service: Approve transfer in the amount of \$10,480 from Operating Supplies into Capital Acquisitions to allocate funds into correct line item for vehicle graphics for new ambulances.
- B. Information Technology: Approve transfer in the amount of \$8,000 as detailed on Director's form dated May 22, 2015, to reallocate funds for expenditure within Information Technology projects.

10. **ENGINEERING:**

- A. **Approve payment of Invoice No. 79 in the amount of \$4,200.00 to Schaumburg & Polk, Inc. for project management services regarding 2007 Mobility Bond Projects within Precincts 1, 2, 3 and 4. (Fund: 2007 Mobility Bonds)**
- B. **Approve payment of Invoice No. 362263 in the amount of \$4,388.50 to PSI, Inc. regarding Williams Way, Mobility Bond Project No. 747, Precinct 1. (Fund: 2007 Mobility Bonds)**
- C. **Approve payment of Invoice No. INV0008225 in the amount of \$53,017.50 to Percheron Field Services for professional services regarding FM 1093/Westpark, Mobility Bond Project No. 748, Precinct 3. (Fund: Right of Way)**
- D. **Approve payment of Invoice No. 5 in the amount of \$51,269.77 to R.G. Miller Engineers, Inc. for professional services regarding Bellaire Boulevard, Mobility Bond Project No. 13302, 13303, and 13304, Precinct 3. (Fund: 2013 Mobility Bonds)**
- E. **Approve payment of Invoice No. 182804 in the amount of \$3,093.69 to Bio-West, Inc. for environmental services regarding 2013 Mobility Bond Projects within Precincts 1, 2, 3 and 4. (Fund: 2013 Mobility Bonds)**
- F. **Approve payment of Invoice No. 22872 in the amount of \$10,765.00 to Binkley & Barfield, Inc. for project management services regarding 2013 Mobility Bond Projects within Precincts 1, 2, 3 and 4. (Fund: 2013 Mobility Bonds)**
- G. **Approve release of performance bond #TX 815213 in the amount of \$5,000.00 to CDC Unlimited, LLC for completion of work on 5th Street, Permit #84654, Pct. 2.**
- H. **Release bond and rider #024054114 in the amount of \$72,500.00 for Monterrey at Willowbend, Sec. 4. The streets are private and will be maintained by the Homeowners Association, Precinct 3.**
- I. **Accept the streets in Providence at Riverstone, Section 2: Wheaton Park Drive 714.00 LF, Hastings Street, and Fairford Drive 256.00 LF, for a total of 1,102.00 LF, and release bond #MNT9118197 in the amount of \$77,140.00, Precinct 4.**
- J. **Accept the streets in Long Meadow Farms, Section 32: Long Prairie Trace 629.31 LF, Tarpley Springs Drive 702.62 LF, Cresting Knolls Circle 756.95 LF, Brunson Falls Drive 518.01 LF, Eden Prairie Drive 695.60 LF, Autumn Prairie Drive 156.67 LF for a total of 3,459.16 LF, and release bond #CSB9109585 in the amount of \$308,560.00, Precinct 4.**
- K. **Approve the plat for LaCenterra at Cinco Ranch, Sec. 1, Precinct 3.**

- L. Approve the plat for LaCenterra at Cinco Ranch, Sec. 2, Precinct 3.
- M. Approve the plat for Cinco Ranch Southwest, Sec. 32 Partial Replat No. 2, Precinct 3.
- N. Approve the plat for Parkway Lakes Sec. 1 Partial Replat No. 3, Precinct 3.
- O. Approve plat for the roads within Grand Mission Estates, Sec. 18, Precinct 3.
- P. Approve plat for the lots within Grand Mission Estates, Sec. 18, Precinct 3.
- Q. Set public hearing for acceptance of the traffic control plans for Providence at Riverstone, Section 2, Precinct 4. *(Tuesday, July 7, 2015, at 1:00 p.m.)*
- R. Set public hearing for acceptance of the traffic control plans for Long Meadow Farms, Section 32, Precinct 4. *(Tuesday, July 7, 2015, at 1:00 p.m.)*
- S. Set public hearing for Grand Corner Reserves Partial Replat No. 6, Precinct 3. *(Tuesday, July 7, 2015, at 1:00 p.m.)*

11. **HEALTH & HUMAN SERVICES:**

Accept and sign Department of State Health Services Amendment #1 to Contract ID #2015-047166-001 to receive additional funds in the amount of \$7,056 for a total of \$33,552 for Preparedness and Prevention Community Programs/Bioterrorism Discretionary use effective through June 30, 2015.

12. **LIBRARY:**

Approve release for FocusPoint Studio to film at George Memorial Library on or around June 3, 2015, and authorize County Judge to sign all documents pertaining to the release.

13. **PURCHASING:**

Authorize advertising for bids for exterior painting of various County facilities.

14. COUNTY JUDGE:

- A. Take all appropriate action on Extension of Local State of Disaster Declaration Order, to extend the local state of disaster ordered for Fort Bend County, Texas, by the County Judge on May 29, 2015, to continue for an additional number of days, or until terminated by order of the Fort Bend County Commissioners Court, as the conditions necessitating a declaration of a local state of disaster continue to exist.
- B. Take all appropriate action on Certificate Approving issuance of tax-exempt financing by the City of Houston Higher Education Finance Corporation's Education Revenue and Refunding Bonds for Harmony Public Schools, Series 2015, pursuant to the requirements of a public hearing under Section 147(f) of the Internal Revenue Code, with no financial obligation to Fort Bend County.
- C. Take all appropriate action on Survey Permit with Union Pacific for access to 106 S. 9th Street, Richmond, Texas, for surveying and investigating the suitability of the premises for the construction and use of railroad facilities.

15. COMMISSIONER, PCT. 1:

Take all appropriate action on request to transfer the amount of \$80,000 from Commissioners Court Projects into Fairgrounds Renovations to allocate funds for demolition of bleachers at Fairgrounds.

16. COMMISSIONER, PCT. 2:

Take all appropriate action on request by Carrie Law to waive penalty and interest totaling \$77.06 on property taxes for Tax Year 2014, Precinct 2.

17. COMMISSIONER, PCT. 4:

Take all appropriate action on request by Zanetta Kelley to waive penalty and interest totaling \$69.35 on property taxes for Tax Year 2014, Precinct 4.

18. AUDITOR:

Take all appropriate action on Resolution Declaring Intention to Advance Funding and Reimburse County for Project Expenditures from bond funds up to \$120 million for the purpose of extending the FM 1093/Westpark Tollway facility west of State Highway 99/Grand Parkway.

19. AGRILIFE EXTENSION OFFICE:

Take all appropriate action on request to pay the amount of \$50.00 by Invoice Transmittal to Texas Extension Association of Family & Consumer Sciences for registration of two employees at conference on May 14, 2015 without a purchase order. (Fund: AgriLife Extension Office)

20. 268th DISTRICT COURT:

Take all appropriate action on request to transfer an amount totaling \$10,000 as detailed on Auditor's form dated May 28, 2015, to allocate \$3,200 from Non-Departmental Contingency, and amend the budget by \$6,800 pursuant to Local Government Code Section 111.07075 for reimbursements received, to purchase law books.

21. ELECTIONS ADMINISTRATION:

Take all action on request to pay the amount of \$148.50 by Invoice Transmittal to West Fort Bend Buzz for publication without a purchase order. (Fund: Elections Contract Fund)

22. ENGINEERING:

- A. Take all appropriate action on Interlocal Agreement between Fort Bend County and Texas Department of Transportation for material inspection and testing services regarding the FM 1093 Westpark Extension Project for total amount not to exceed \$50,000, Precinct 3. (Fund: Fort Bend County Toll Road Authority, 2012 Bond Projects)
- B. Take all appropriate action on Change Order to Intergovernmental Agreement between Fort Bend County and Houston-Galveston Area Council (H-GAC) regarding the Fort Bend County Major Thoroughfare Plan, to increase the amount by \$36,930 for a total contract amount not to exceed \$286,930 and to extend the performance period by 120 calendar days for a completion date of December 31, 2015.
- C. Take all appropriate action on Amendment to Agreement for Major Thoroughfare Plan Update between Fort Bend County and Traffic Engineers, Inc., pursuant to SOQ 13-060, for additional services in the amount of \$36,930; for a total contract amount not to exceed \$286,930 regarding the Major Thoroughfare Plan Update. (Fund: Engineering, Grant)
- D. Take all appropriate action on request to transfer the amount of \$7,386 from Non-Departmental Contingency into Engineering, Grants, to allocate funds required for the County's portion of the amended Agreement for updating the Major Thoroughfare Plan.
- E. Take all appropriate action on request for temporary road closure of Morton Road, pursuant to Section 251.011 of the Texas Transportation Code, from Harlem Road to West Bellfort, during construction of Mobility Bond Project 741; closure from June 5, 2015 until construction is completed, Precincts 3 and 4.

23. HEALTH & HUMAN SERVICES:

- A. Take all appropriate action on request for variance to the Fort Bend County Travel Policy, to authorize payment of lodging accommodations not purchased within the guidelines of the policy for two employees while attending training in San Antonio, Texas. (Fund: Public Health Preparedness Grant and Cities Readiness Grant)
- B. Clinical Health Services: Take all appropriate action on application to the Texas Department of State Health Services for grant funding in the amount of \$258,364 for renewal of the Local Immunization Program effective September 1, 2015 through August 31, 2016.
- C. Emergency Medical Service: Take all appropriate action on Interlocal Agreement between Fort Bend County and City of Meadows Place for housing of Emergency Medical Service equipment and personnel at the City's Fire Station.

24. HUMAN RESOURCES:

Take all appropriate action on request to reclassify vacant Position Number 6381-0014, in the Environmental Health Department, from Environmental Investigator, Grade 10 of the Law Enforcement Policy Group, to Lieutenant-Investigator, Grade 12, Law Enforcement Policy Group, effective June 2, 2015.

25. PARKS DEPARTMENT:

Take all appropriate action on Irrevocable License Agreement between Fort Bend County and Young Men's Christian Association of the Greater Houston Area (YMCA) regarding use of the Jones Creek Ranch Park for programs effective June 1, 2015.

26. PURCHASING:

- A. Take all appropriate action on amended Fort Bend County Purchasing Manual, effective August 1, 2015.
- B. Take all appropriate action on RFP 15-033 for Contingency Debris Removal.
- C. Take all appropriate action on Addendum to Paperless Round Sheet Software Agreement between Fort Bend County and Guardian RFID, pursuant to RFP 15-035, for an amount not to exceed \$210,265. (Fund: Sheriff's Office, Commissary, and Sheriff's Office, Fees for Years 2016-2018)

- D. Take all appropriate action on request to purchase one new Tahoe vehicle, an addition to fleet, for the Office of Constable Precinct 4, from Classic Chevrolet, pursuant to Bid 15-028, funded by the Agreement for Additional Law Enforcement Services with Fort Bend County Municipal Utility District 194.
 - E. Take all appropriate action on Letter of Authorization/Addendum to Master Agreement between Manatron, Inc., a Thomson Reuters Business, and Fort Bend County for additional technical services from a Sole Source provider per Section 262.024 of Texas Local Government Code in an amount not to exceed \$1,730.00 to migrate servers to Windows 2012 for the County Clerk. (Fund: County Clerk)
 - F. Take all appropriate action on Agreement for Professional Engineering Services between Fort Bend County and Half Associates, Inc. in an amount not to exceed \$325,000 pursuant to SOQ 14-025, regarding Beechnut Street from FM 1464 to Lobera Drive, Mobility Bond Project No. 13201, Precinct 2. (Fund: 2013 Mobility Bonds)
27. Approve Bills.
28. Adjournment.

In the event any of the foregoing items are not covered in the time allocated on the date of this agenda, the County may order a continuance for the next day until the discussion is completed on all items.



Robert E. Hebert, County Judge

Notice of meeting/agenda was filed with the County Clerk on Friday, May 29, 2015. An electronic version of this notice is also posted on the Fort Bend County website: www.fortbendcountytexas.gov under Commissioners Court.

NOTICE

Policy of Non-Discrimination on the Basis of Disability

Fort Bend County does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. The County's ADA Coordinator is the Director of Facilities Management & Planning, located at 301 Jackson Street, Suite 301, in Richmond, Texas, 77469, telephone 281-633-7045. The Director of Facilities Management & Planning is designated to coordinate compliance with the non-discrimination requirements in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA coordinator.

NOTICE

Fort Bend County Commissioners Court reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation of Real Property), 551.0725 (Deliberation of Contract Being Negotiated), 551.073 (Deliberation of Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberation of Security Devices) and 551.086 (Economic Development).

FILED FOR RECORD
NO. _____ TIME 3:00 P.M.

MAY 29 2015


County Clerk Fort Bend Co. Texas