

Memo

Fort Bend County Sheriff's Office



April 22, 2015

R. Holdsworth traveled to, Dallas, Texas, March 1-4, 2015, for ICAC Online Ads training. The training he went to only blocked out a certain amount of rooms and he was not able to get the training rate. Mr. Holdsworth also tried getting the room at the government rate and the hotel would not give him that rate. This hotel is on the listed state hotels, but the approved rate was not given according to the travel policy. Please pay his hotel bill to Hilton Dallas Lincoln Centre in the amount of \$466.80.

Sincerely,

A handwritten signature in cursive script, appearing to read "Alan Norrell".

Captain Norrell