

**COMMUTER AND TRANSIT SERVICES PILOT PROGRAM**  
**REQUEST FOR PROPOSALS - SERVICES**

Fort Bend County (FBC) is submitting this proposal in response to the Houston-Galveston Area Council (HGAC) request for proposals to the Commuter and Transit Services Pilot Program. As a County Government located within the Houston-Galveston Transportation Management Area (TMA), FBC meets the qualifications for eligible applicants to the program.

***SECTION I: SCOPE OF WORK***

Fort Bend County is requesting funding for the expansion of our current Texas Medical Center (TMC) commuter service. The project will add two more buses each providing 4 additional runs per day to the current TMC service plan, which operates entirely within the Houston-Galveston TMA.

Fort Bend County's Public Transportation Department does not directly operate bus services. Transit service is currently contracted to First Transit, a private sector bus company. As all of Fort Bend County's transportation services are offered via a contracted provider using an all-inclusive turn-key rate, the scope of work and related budget does not include any in-house bus service costs for expenses such as maintenance and driver salaries. Fort Bend County's Public Transportation Department will oversee all project activities and contractors.

***Phase I - Needs Assessment***

In 2005, Fort Bend County, with assistance from the Houston-Galveston Area Council accepted the Fort Bend Transportation Plan (FBTP). This plan provides an in-depth study of both intra-county and inter-county daily commutes based upon information from the U. S. Census 2000, and the top nine employers in Harris County. The FBTP concluded that an increase in transit options in Fort Bend County would reduce emissions in the area by reducing the number of SOV trips.

In June 2010, Fort Bend County Public Transportation began providing commuter service into the Texas Medical Center utilizing a fleet of 5 buses performing 4 runs per service day. Ridership has grown significantly over the years; from 27,000 trips provided in FY2011 to over 110,000 trips provided in FY2014. Currently, Fort Bend County's TMC service has two trips each morning and afternoon that regularly experience passenger loads in excess of the 32 passenger capacity. In efforts to keep up with demand, Fort Bend County replaced two of its the 32-passenger buses with two contractor owned buses with a higher capacity (40 passenger). Furthermore, in November 2013 Fort Bend County added an additional run in the morning and one in the afternoon, as well. Even with these efforts in place, Fort Bend County continues to experience days in which these buses are completely full. There is sufficient ridership on all other morning and afternoon routes to keep them in service without any change in their schedules. Therefore, additional buses and routes are needed to meet the existing and growing demand for this service.

**Phase II - Service Plan**

As previously mentioned, Fort Bend County is requesting funds to expand the number of runs on the existing Texas Medical Center services.

Fort Bend County currently provides park and ride services into the medical center area using the HOV lane on US 59. Points of access for Fort Bend County residents are from the Fairgrounds Park and Ride (SH 36 at US 59) in Rosenberg, the University of Houston Sugar Land Park and Ride (University Blvd. and US 59) and the AMC Theatre/First Colony Mall Park and Ride (SH 6 and US 59), in Sugar Land. Services are operated Monday – Friday and are closed on County Holidays.

The County’s current fleet of buses has diesel engines designed to run on ultra-low sulfur diesel fuel and are currently stored at the County’s Eldridge location. All buses will meet or exceed current Federal and State emission standards.

Each of the 2 additional buses in the expansion project will be operating approximately 9 hours each day. Based on current trip counts, Fort Bend County anticipates the expansion service would generate an additional 162 trips to the medical center on a daily basis. A copy of the current TMC schedules and proposed draft schedule are attached, along with a map of the TMC stops.

Marketing of the additional service will be coordinated through employee notification processes and publication of revised schedules and brochures on social media sites and the County’s website; as well as printed materials for distribution. Provisions for a guaranteed ride home program are also included.

**Phase III – Service Implementation**

Service will be implemented within 120 of days of notice to proceed.

**SECTION III: PROJECT BUDGET**

Ridership projections are based on the current trip counts per bus trip of our Texas Medical Center route and an estimated 5% increase in years 2 & 3. These ridership projections will be met by current demand for additional space on the TMC Route.

<b>Farebox Revenue Projection</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>	<b>Total</b>
Ridership Projection	40,824	42,865	45,008	47,259	49,622	225,578
Proposed Fare Schedule	\$3.15	\$3.15	\$3.15	\$3.15	\$3.15	
<b>Total Farebox Revenue</b>	<b>\$128,596</b>	<b>\$135,025</b>	<b>\$141,777</b>	<b>\$148,865</b>	<b>\$156,309</b>	<b>\$450,439.00</b>

\*Note: Cash fares are \$3.50 per trip. However, tickets are available at a 10% discount of \$3.15. For purposes of fare projections, Fort Bend County conservatively assumes the discounted rate will be received.

Budget figures for Transit Operation and Vehicle Maintenance represent costs of the additional runs only.

<b>Operating Costs</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>	<b>Total</b>
Transit Operations & Vehicle Maintenance	\$252,873	\$265,517	\$278,792	\$292,732	\$307,369	\$1,397,283
Site Lease & Maintenance	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000
Marketing/Advertising	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$30,000
Other (Bus Procurement)						\$0
<b>Total Cost of Operation</b>	<b>\$263,873</b>	<b>\$276,517</b>	<b>\$289,792</b>	<b>\$303,732</b>	<b>\$318,369</b>	<b>\$1,452,283</b>
<b>(Less: Farebox Revenue)</b>	<b>(\$128,596)</b>	<b>(\$135,025)</b>	<b>(\$141,777)</b>	<b>(\$148,865)</b>	<b>(\$156,309)</b>	<b>(\$710,572)</b>
<b>Net Cost of Operation</b>	<b>\$135,277</b>	<b>\$141,492</b>	<b>\$148,015</b>	<b>\$154,867</b>	<b>\$162,060</b>	<b>\$741,711</b>

<b>Maximum CMAQ Share</b>	<b>80%</b>	<b>70%</b>	<b>70%</b>	<b>0%</b>	<b>0%</b>	
CMAQ Funding	\$108,222	\$99,044	\$103,611	\$0	\$0	\$310,877
Urban 5307	\$0	\$0	\$0	\$99,891	\$104,624	\$204,515
Rural 5311	\$0	\$0	\$0	\$5,257	\$5,507	\$10,764
Local Funding	\$27,055	\$42,448	\$44,405	\$49,719	\$51,929	\$215,556
<b>Total Funds</b>	<b>\$135,277</b>	<b>\$141,492</b>	<b>\$148,015</b>	<b>\$154,867</b>	<b>\$162,060</b>	<b>\$741,711</b>

**Statement of Certification  
Regarding Debarment and Suspension Status**

**Fort Bend County**

\_\_\_\_\_, certifies to the best of its knowledge and belief that it and its subcontractors:

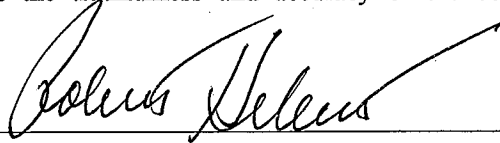
- (1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
- (2) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement, or receiving stolen property;
- (3) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (2) of this certification; and
- (4) Have not within a three-year period preceding this application/proposal had one or more public transactions (federal, state, or local) terminated for cause of default.

**Fort Bend County**

\_\_\_\_\_, affirms the truthfulness and accuracy of the contents of the statements submitted on this certification.

**Robert E. Hebert**

\_\_\_\_\_  
Authorized Official



**County Judge**

\_\_\_\_\_  
Title of Authorized Official

*2-10-2015*

\_\_\_\_\_  
Date

**STATEMENT OF CERTIFICATION  
REGARDING TITLE VI**

**Fort Bend County**

\_\_\_\_\_, certifies that it is fully in compliance with all requirements imposed by Title VI of the Civil Rights Act of 1964 (49 U.S.C. Section 2000d), the Regulations of DOT issued thereunder (49 C.F.R. part 21), and the assurances by H-GAC thereto.

**Fort Bend County**

\_\_\_\_\_ affirms the truthfulness and accuracy of the contents of the statements submitted on this certification.

**Robert E. Hebert**



\_\_\_\_\_  
**Authorized Official**

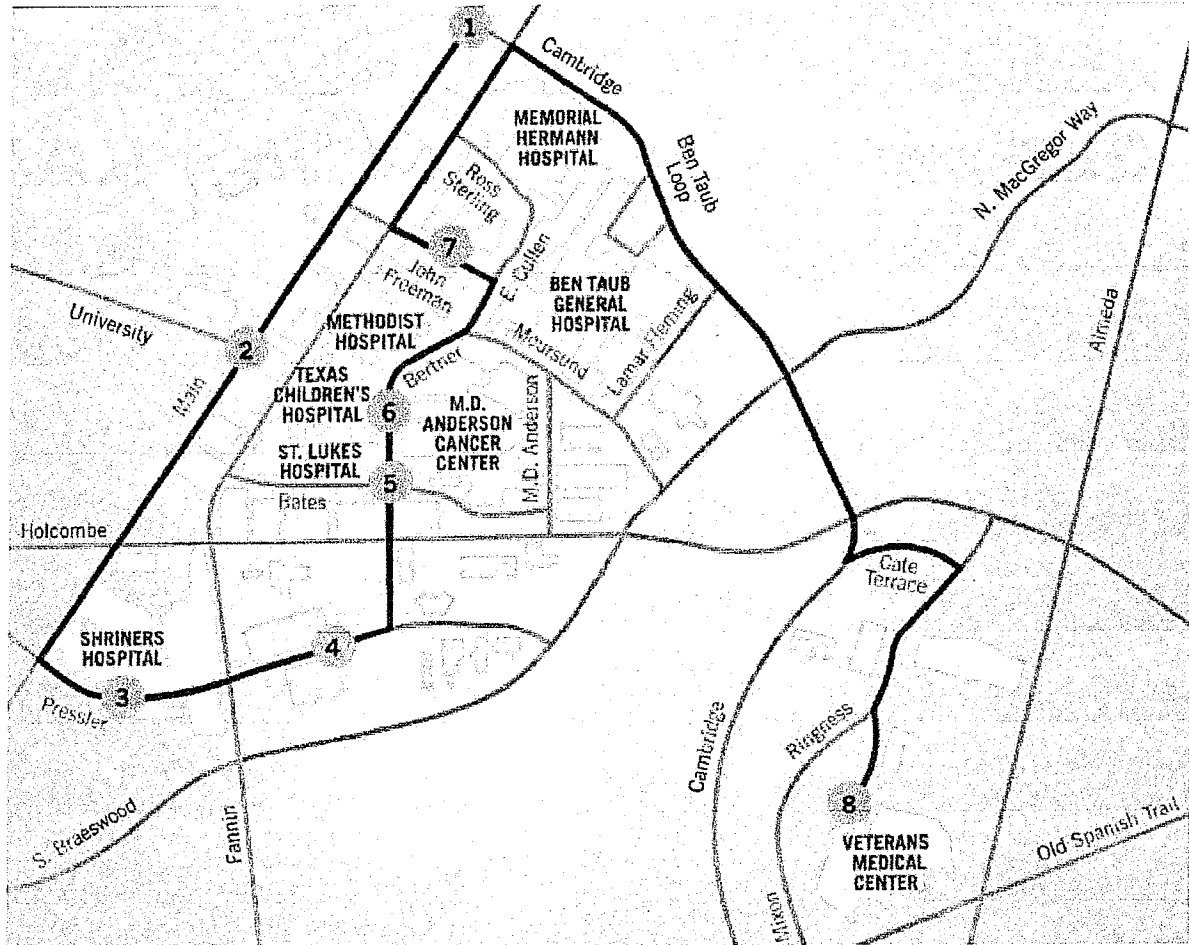
**County Judge**

*2-10-2015*

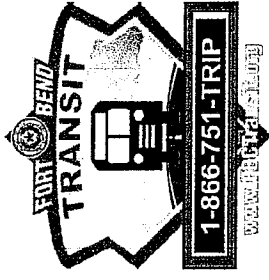
\_\_\_\_\_  
**Title of Authorized Official**

\_\_\_\_\_  
**Date**

**Attachment A**  
**TMC Service Stops & Schedules**



Fort Bend Transit is pleased to announce a new schedule for the Fort Bend Express Texas Medical Center commuter service. This change will go into effect starting November 4th, 2013.



**AM ROUTE**

HWY 36	UH	AMC	Main @ Cambridge	Main @ Univ	HCC @ Pressler	Pressler Garage	Berthner @ Bates	MDA @ Bertner	John Freeman	VA
4:40 AM	5:00 AM	5:10 AM		5:40 AM			5:46 AM		5:48 AM	
	5:30 AM	5:40 AM		6:14 AM		6:19 AM	6:22 AM		6:26 AM	
5:40 AM	6:00 AM		6:31 AM	6:33 AM	6:36 AM	6:38 AM	6:41 AM		6:45 AM	
5:55 AM		6:15 AM	6:47 AM	6:49 AM	6:52 AM	6:54 AM	6:57 AM	6:59 AM	7:01 AM	
6:15 AM	6:35 AM		7:07 AM	7:09 AM	7:12 AM	7:14 AM	7:17 AM	7:19 AM	7:21 AM	
	6:45 AM	6:55 AM	7:29 AM	7:31 AM	7:34 AM	7:36 AM	7:39 AM	7:41 AM	7:43 AM	
	7:01 AM	7:10 AM	7:46 AM	7:48 AM	7:51 AM	7:54 AM	7:57 AM	7:59 AM	8:01 AM	
6:58 AM		7:18 AM								
	7:18 AM	7:27 AM	8:03 AM	8:05 AM	8:08 AM	8:10 AM	8:13 AM	8:15 AM	8:17 AM	8:27 AM
	7:36 AM	7:45 AM	8:21 AM	8:23 AM	8:26 AM	8:28 AM	8:31 AM	8:33 AM	8:35 AM	8:45 AM
7:36 AM		7:56 AM								
	7:49 AM	7:58 AM	8:34 AM	8:36 AM	8:39 AM	8:41 AM	8:44 AM	8:46 AM	8:48 AM	8:58 AM
	8:07 AM	8:17 AM	8:52 AM	8:54 AM	8:57 AM	8:59 AM	9:02 AM	9:04 AM	9:06 AM	9:16 AM
	8:25 AM	8:33 AM	9:10 AM	9:12 AM	9:15 AM	9:17 AM	9:20 AM	9:22 AM	9:24 AM	9:34 AM

**NOON ROUTE**

HWY 36	UH	AMC	Main @ Cambridge	Main @ Univ	HCC @ Pressler	Pressler Garage	Berthner @ Bates	MDA @ Bertner	John Freeman	VA
11:05 AM	11:25 AM	11:35 AM	12:03 PM	12:05 PM	12:08 PM	12:10 PM	12:12 PM	12:17 PM	12:19 PM	12:29 PM

**PM ROUTE**

VA	Main @ Cambridge	Main @ Univ	HCC @ Pressler	Pressler Garage	Berthner @ Bates	MDA @ Bertner	John Freeman	AMC	UH	HWY 36
	3:20 PM	3:22 PM	3:25 PM	3:27 PM	3:30 PM	3:32 PM	3:34 PM	4:09 PM	4:19 PM	
								4:19 PM		4:39 PM
3:35 PM	3:50 PM	3:52 PM	3:55 PM	3:57 PM	4:00 PM	4:03 PM	4:05 PM	4:40 PM	4:51 PM	
								4:45 PM		5:05 PM
4:00 PM	4:12 PM	4:14 PM	4:17 PM	4:19 PM	4:22 PM	4:24 PM	4:26 PM	5:05 PM	5:15 PM	
								5:10 PM		5:30 PM
4:20 PM	4:32 PM	4:34 PM	4:37 PM	4:39 PM	4:42 PM	4:44 PM	4:46 PM	5:30 PM	5:41 PM	
	4:49 PM	4:51 PM	4:54 PM	4:56 PM	4:59 PM	5:01 PM	5:04 PM	5:40 PM	5:51 PM	
								5:50 PM		6:10 PM
	5:05 PM	5:07 PM	5:10 PM	5:12 PM	5:15 PM	5:17 PM	5:20 PM	6:05 PM	6:16 PM	
5:00 PM	5:12 PM	5:14 PM	5:17 PM	5:19 PM	5:22 PM	5:24 PM	5:26 PM	6:11 PM	6:21 PM	
	5:33 PM	5:35 PM	5:38 PM	5:40 PM	5:43 PM	5:45 PM	5:48 PM	6:24 PM	6:34 PM	6:54 PM
	5:58 PM	6:00 PM	6:03 PM	6:05 PM	6:08 PM	6:10 PM	6:12 PM	6:49 PM	6:59 PM	7:19 PM
	6:20 PM	6:22 PM	6:25 PM	6:27 PM	6:30 PM	6:32 PM	6:35 PM	7:11 PM	7:21 PM	7:36 PM
	7:08 PM	7:10 PM	7:13 PM	7:15 PM	7:18 PM	7:20 PM	7:23 PM	7:59 PM	8:09 PM	8:24 PM

Contact Fort Bend County Public Transportation at: 1-866-751-TRIP(8747) or transit@fortbendcountytx.gov to comment

DRAFT TEXAS MEDICAL CENTER COMMUTER SCHEDULE



AM ROUTE	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
HWY 36	Main @ Cambridge	Main @ Univ	HCC @ Pressler	Pressler Garage	Bertner @ Bates	MDA @ Bertner	John Freeman	VA
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1	5:30 AM	6:14 AM	6:36 AM	6:19 AM	6:22 AM		6:26 AM	
2	6:00 AM	6:33 AM	6:36 AM	6:38 AM	6:41 AM		6:45 AM	
3	6:15 AM	6:49 AM	6:52 AM	6:54 AM	6:57 AM	6:59 AM	7:01 AM	
4	6:35 AM	7:09 AM	7:12 AM	7:14 AM	7:17 AM	7:19 AM	7:21 AM	
5	6:45 AM	7:29 AM	7:34 AM	7:36 AM	7:39 AM	7:41 AM	7:43 AM	
ADD1	6:55 AM	7:39 AM	7:44 AM	7:46 AM	7:49 AM	7:51 AM	7:53 AM	
6	7:01 AM	7:46 AM	7:51 AM	7:54 AM	7:57 AM	7:59 AM	8:01 AM	
S-1	7:18 AM	7:48 AM	7:53 AM	7:56 AM	7:59 AM		8:01 AM	
ADD2	7:40 AM	7:55 AM	8:01 AM	8:02 AM	8:05 AM	8:07 AM	8:09 AM	8:19 AM
1	7:18 AM	8:03 AM	8:08 AM	8:10 AM	8:13 AM	8:15 AM	8:17 AM	8:27 AM
2	7:36 AM	8:21 AM	8:26 AM	8:28 AM	8:31 AM	8:33 AM	8:35 AM	8:45 AM
S-1	7:56 AM	8:34 AM	8:39 AM	8:41 AM	8:44 AM	8:46 AM	8:48 AM	8:58 AM
3	7:49 AM	8:36 AM	8:39 AM	8:41 AM	8:44 AM	8:46 AM	8:48 AM	8:58 AM
4	8:07 AM	8:52 AM	8:57 AM	8:59 AM	9:02 AM	9:04 AM	9:06 AM	9:16 AM
5	8:25 AM	9:10 AM	9:15 AM	9:17 AM	9:20 AM	9:22 AM	9:24 AM	9:34 AM
ADD1	8:36 AM	9:21 AM	9:26 AM	9:28 AM	9:31 AM	9:33 AM	9:35 AM	9:45 AM
ADD2	9:02 AM	9:53 AM	9:58 AM	10:00 AM	10:03 AM	10:05 AM	10:08 AM	10:18 AM

NOON ROUTE	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
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1	3:20 PM	3:25 PM	3:22 PM	3:27 PM	3:30 PM	3:32 PM	3:34 PM	4:05 PM
S-1	3:28 PM	3:33 PM	3:30 PM	3:35 PM	3:38 PM	3:40 PM	3:42 PM	4:19 PM
2	3:50 PM	3:55 PM	3:52 PM	3:57 PM	4:00 PM	4:03 PM	4:05 PM	4:51 PM
S-2	4:00 PM	4:12 PM	4:14 PM	4:19 PM	4:22 PM	4:24 PM	4:26 PM	5:05 PM
3	4:20 PM	4:32 PM	4:34 PM	4:39 PM	4:42 PM	4:44 PM	4:46 PM	5:15 PM
S-1	4:49 PM	4:54 PM	4:51 PM	4:56 PM	4:59 PM	5:01 PM	5:04 PM	5:30 PM
4	4:57 PM	5:02 PM	5:04 PM	5:04 PM	5:07 PM	5:09 PM	5:12 PM	5:41 PM
S-2	5:05 PM	5:10 PM	5:07 PM	5:12 PM	5:15 PM	5:17 PM	5:20 PM	5:51 PM
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1	5:33 PM	5:35 PM	5:35 PM	5:38 PM	5:43 PM	5:45 PM	5:48 PM	6:28 PM
5	5:58 PM	6:00 PM	6:00 PM	6:03 PM	6:08 PM	6:10 PM	6:12 PM	6:54 PM
2	6:09 PM	6:11 PM	6:11 PM	6:14 PM	6:19 PM	6:21 PM	6:23 PM	7:19 PM
3	6:20 PM	6:22 PM	6:22 PM	6:27 PM	6:30 PM	6:32 PM	6:35 PM	7:09 PM
ADD2	7:08 PM	7:10 PM	7:10 PM	7:15 PM	7:18 PM	7:20 PM	7:23 PM	8:24 PM