

**MINUTES**

BE IT REMEMBERED, That on this 21ST DAY of MAY, 2015, Commissioners Court of Fort Bend County, Texas, met at a special budget meeting with the following present:

ROBERT E. HEBERT	COUNTY JUDGE
RICHARD MORRISON	COMMISSIONER PRECINCT 1
GRADY PRESTAGE	COMMISSIONER PRECINCT 2
ANDY MEYERS	COMMISSIONER PRECINCT 3
JAMES PATTERSON	COMMISSIONER PRECINCT 4
LINDA WILLIS FOR LAURA RICHARD	COUNTY CLERK

When the following were heard and the following orders were passed:

**1. Call to Order.**

Call to Order by Judge Hebert at 9:00 a.m.

**2. Conduct Budget Workshop regarding Capital Improvement Projects.**

Pamela Gubbels, Director of Finance and Investments, handed out a packet with a list of all CIP projects turned in to the Budget Department. Currently, there is a placeholder of \$6.5 million and the total requests are \$7.5 million.

The following requests were made:

Library - Retrofit six existing branch libraries to use Radio Frequency Identification.

Jones Creek Ranch Park - Upgrade roads, new picnic tables, security camera system, new bunk beds and fencing for swimming pool.

Fairgrounds Renovation - Second set of bleachers to be replaced, install 24' fans, Building C renovation, upgrade exhibit building, new picnic tables, install security cameras.

Public Defender - Mental Health - Additional office space for staff. Note: If grant is awarded, this will be removed from CIP Budget.

Facilities Management & Planning:

Jones Creek Ranch Park New Admin & Dining Hall - Construct new Admin/Dining Hall at park entrance.

Facilities Jail Maintenance - Install new roof on one-story Sheriff's Office building.

Facilities Management & Planning:

Justice Center Courtroom Finish-Out - Pulled.

Facilities Management & Planning:

Pct 4 Renovation for Constable and JP suites.

**Item 2 continued - Conduct Budget Workshop regarding Capital Improvement Projects:**

Parks - Parks Improvements/Infrastructure - Upgrade, maintain and repair all parks that are not covered by Facilities.

Fire Marshal - Expand square footage for storage and office space.

Road & Bridge -

Crabb Service Center Repairs - Pulled.

Road & Bridge:

Beechnut Roof Replacement - Pulled.

County Commissioner Pct. 1 - I-69 Weigh Station - propose to open a weigh station in phases.

Sheriff's Office:

TxWARN Tower Software Upgrade - Upgrade Public Safety Radio System to meet the P25/TDMA requirements.

Information Technology:

Upgrade Anti MalWare/Security Capabilities - install technology to prevent and remove infections from network.

Server Replacement - replace all servers that are out of warranty.

Increase Internet Bandwidth - Upgrade the County's primary internet connection from 150 Mbps to 300 Mbps.

Business Continuity Initiative - Have a disaster site for servers and storage backup to replicate the County's current environment.

Sheriff's Office:

Communication Call Center - Recording System - Upgrade the communications center call recording system.

Information Technology:

Lawson Secure External Interface - Implement software for self-service functions for employees to use on mobile devices or home computers.

County Website and Employee Connect Upgrade - Upgrade the County website and move to an offsite location.

Sheriff's Office:

Emergency Medical Dispatch - Software and Interface - replace current software to APCO EMD (911 Advisor)

Information Technology:

Facilities Maintenance Management Software - Pulled.

Jane Long Courtroom Renovation - Renovate the courtroom to provide workspace for staff.

AV Upgrade for IT Training Room - Purchase Flat Screen High Definition TV monitor with wireless laptop connection.

Technology County Fax Service - Implement PC based fax service to replace existing fax machines and dedicated phone lines.

County Attorney - Document Management - Put on hold until next year.

**3. Discuss potential bond election.**

Judge Hebert put into perspective the reason for the discussion of potential bond election is to bring to the attention of the court issues that are pressing and needs to be addressed which might require the utilization of bonds. These potential bonds are all in Facilities.

Jamie Knight, Facilities Management/Planning Director, gave an overview of the projects. Each Commissioner compiled a list of projects for their precinct.

Ed Sturdivant, County Auditor, mentioned that the County needs to develop a policy or plan in writing to possibly fund the post employment benefits, which are the Retiree and Healthcare benefits that the County provides to our Retirees.

May 21, 2015

**4. Adjournment.**

Commissioners Court special budget meeting adjourned at 11:47 a.m. on Thursday, May 21, 2015.