

**NOTICE OF MEETING
FORT BEND COUNTY COMMISSIONERS COURT
SECOND FLOOR, FORT BEND COUNTY COURTHOUSE
401 JACKSON STREET, RICHMOND, TEXAS
TUESDAY, DECEMBER 9, 2014
1:00 P.M.**

AGENDA

1. Call to Order.
2. Invocation and Pledges of Allegiance by Commissioner James Patterson.
3. Approve minutes of regular meeting held on December 2, 2014.
4. Public Comments regarding the Agenda and Announcements.

CONSENT AGENDA ITEMS 5 - 13

5. **OUT-OF-STATE TRAVEL: Approve out-of-state travel requests for County personnel:**
 - A. **District Attorney: Two employees to Orlando, Florida, December 14-19, 2014, to attend the Florida Internet Crimes Against Children Conference. (Fund: District Attorney, Travel)**
 - B. **Sheriff's Office: J. Dale and B. Baker to Washington, DC, December 15-19, 2014, for Sight Safety DEA Training. (Fund: Sheriff, Federal Forfeited Assets)**
6. **COUNTY JUDGE:**

Approve reappointment of Bill Jameson to represent Fort Bend County as a Director to the Gulf Coast Rail District effective for two years beginning January 23, 2015.
7. **COMMISSIONER, PCT. 1:**
 - A. **Approve the reappointment of Bill Benton, Dave Brittan, and Clinton Drake to the Board of Directors of the Fort Bend County Historical Commission for a term of two years, effective through December 31, 2016.**

- B. **Approve payment of Invoice No. 007 in the amount of \$8,955.00 to AutoArch Architects LLC for services regarding the Fort Bend Seniors Administration Building and renovations to the Bud O'Shieles Community Center. (Fund: Capital Improvement Project)**

8. **BUDGET & FINANCE/BUDGET TRANSFERS:**

- A. **County Judge: Approve FY 2015 transfer in the amount of \$224 from Travel into Information Technology to allocate funds for replacement printer for County Judge.**
- B. **District Clerk: Approve FY 2015 transfer in the amount of \$50 from Office Supplies into Information Technology to allocate funds for the purchase of a new computer keyboard for the District Clerk.**
- C. **Fairgrounds: Approve FY 2015 transfer in the amount of \$11,506 as detailed on Auditor's form dated December 1, 2014, to amend the budget pursuant to Local Government Code Section 111.07075 and allocate funds received from rentals and reimbursements for damage to property at the Fairgrounds.**
- D. **Risk Management: Approve FY 2015 transfer in the amount of \$300 from Fees into Information Technology to allocate funds for the purchase of computer monitors.**
- E. **Sheriff's Office: Approve FY 2015 transfer in the amount of \$70,000 from Sheriff, Forfeited Assets, Federal, Contingency, into Capital Acquisitions to allocate funds for helicopter expenses.**
- F. **Treasurer - Emergency Medical Service Collections: Approve FY 2015 transfer in the amount of \$7,100 from Fees into Temporary/Part-Time to allocate funds for temporary clerk to help reduce backlog and prepare for office move.**

9. **ENGINEERING:**

- A. **Approve payment of Invoice No. 11-14074 in the amount of \$20,700.00 to Brown & Gay Engineers regarding Spring Green, Mobility Bond Project No. 13318, Precinct 3. (Fund: 2013 Mobility Bonds)**
- B. **Approve application from Devon Street Homes to construct a driveway on Dragon Fly Drive, Precinct 1.**
- C. **Approve application from Tackle Construction, Inc. to replace concrete on Wishing Trail, Precinct 2.**

- D. Accept the streets in Sienna Springs Boulevard West Street Dedication: Sienna Springs Boulevard 982.39 LF, and release bond #6559830 in the amount of \$137,534.00, Precinct 2.**
- E. Approve the plat for Grand Vista Springs Boulevard Street Dedication, Sec. 1, Precinct 3.**
- F. Approve plat for the roads within Enclave at Riverstone, Section One, Precinct 4.**
- G. Approve plat for the lots within Enclave at Riverstone, Section One, Precinct 4.**
- H. Approve plat for the roads within Grand Vista, Section 6, Precinct 3.**
- I. Approve plat for the lots within Grand Vista, Section 6, Precinct 3.**
- J. Set public hearing for acceptance of the traffic control plan for Sienna Springs Boulevard West Street Dedication, Precinct 2. (Tuesday, January 6, 2015, at 1:00 p.m.)**
- K. Set public hearing for replat, Katy Public Storage, Precinct 3. (Tuesday, January 13, 2015, at 1:00 p.m.)**

10. FACILITIES MANAGEMENT & PLANNING:

Approve payment of Invoice No. 3003610111 in the amount of \$837.50 to Huitt-Zollars for Architectural Services regarding the Pedestrian Plaza. (Fund: Capital Improvement Project)

11. PURCHASING:

Approve Employee Benefit Plan & Trust 2015 Plan Year Renewal specifically Reinsurance Coverage, Cobra/Flex Administration and Preferred Provider Organization (PPO) fees.

12. SHERIFF'S OFFICE:

Record into Minutes the Agreement for Computer Skills Instruction between Wharton County Junior College and Fort Bend County Sheriff for the school to provide instruction to incarcerated individuals of the Fort Bend County Jail effective through December 31, 2015. (Fund: Sheriff's Office, Commissary)

13. **TAX ASSESSOR/COLLECTOR:**

Record into Minutes the disposal of Tax Office Accounting documentation dated Years 2009 through 2013 as detailed on list submitted December 2, 2014, in accordance with the State Archive Retention Schedule of Destruction for the Office of Patsy Schultz.

14. **COUNTY JUDGE:**

Take all appropriate action on Order Ratifying the Issuance, Sale, and Delivery of Fort Bend County, Texas Senior Lien Toll Road Revenue Bonds, Series 2014; Ratifying a Second Supplement to the Toll Road Senior Lien Revenue Bond Trust Indenture; Approving an Amendment to the Bond Purchase Agreement and the Supplement to the Official Statement; Authorizing the Execution of Documents and Instruments Necessary or Convenient to Carry Out the Issuance, Sale, and Delivery of the Series 2014 Bonds; Authorizing and Ratifying Other Actions; Making Certain Findings with Respect Thereto; and Containing Other Provisions Relating to the Subject.

15. **COMMISSIONER, PCT. 1:**

Take all appropriate action on request to transfer the amount of \$84,000 from FY 2015 Non-Departmental Contingency into the project account to allocate additional funds for renovations to the administration building for the Fort Bend Seniors program at the Bud O'Shieles Community Center.

16. **COMMUNITY DEVELOPMENT:** Take all appropriate action on Agreements between Fort Bend County and the following entities, all of which are part of the FY 2014 Consolidated Action Plan approved by Commissioners Court on July 1, 2014, funded by the Community Development Block Grant or the Emergency Solutions Grant Program, and authorize County Judge to sign all documents pertaining to the Agreements:

- A. Literacy Council of Fort Bend County in the amount of \$35,000 to provide administrative and operating expenses, salaries and fringe benefits for the student/tutor match program;
- B. Child Advocates of Fort Bend County in the amount of \$32,665 for supplies and salary of a Forensic Interviewer/Children's Service Coordinator;
- C. City of Arcola in the amount of \$169,800 for the evaluation and rehabilitation of a sanitary sewer collection system;

- D. Fort Bend Community Revitalization Projects (CORPS) in the amount of \$230,870 to administer a home repair program;
- E. Fort Bend County Women's Center, Inc. in the amount of \$30,000 to provide salaries for shelter staff;
- F. Fort Bend County Women's Center in the amount of \$37,500 to provide essential services and shelter operations to homeless families and individuals; and
- G. Fort Bend Senior Citizens, Inc. in the amount of \$38,905 to provide meals and other operating costs for the home-delivered meals program in Fort Bend County.

17. ENGINEERING:

- A. Take all appropriate action on acceptance of a 0.046-acre tract of real property by Donation Deed from Victor Flores-Villanueva for right of way improvements and record same in Official Public Records, Precinct 2.
- B. Take all appropriate action on Policies and Procedure Relating to Access along the Fort Bend Westpark Tollway / FM 1093, and authorize the County Engineer to submit request to Texas Department of Transportation for Fort Bend County to be the Permitting Authority for the FM 1093 corridor within the unincorporated areas of Fort Bend County, Precinct 3.
- C. Take all appropriate action on request for temporary road closure of FM 361 at Fairchilds Creek, pursuant to Section 251.011 of the Texas Transportation Code, with specific dates of closure to be approved by Commissioners Court after May, 2015, when the Texas Department of Transportation Project to replace the bridge is scheduled to begin construction, Precinct 1.
- D. Take all appropriate action on Change Order No. 2 to the Agreement between Fort Bend County and Mar-Con Services, LLC to increase the scope of services by \$17,587.46 for a total contract amount not to exceed \$2,394,063.87, regarding Mason Road Phase 2, Mobility Bond Project No. 735A, Precincts 3 and 4. (Fund: 2007 Mobility Bonds)

18. FIRE MARSHAL:

Take appropriate action on Interlocal Agreement between Fort Bend County and City of Sugar Land for Fire Protection in Unincorporated Fort Bend County beginning with Fiscal Year 2015.

19. HUMAN RESOURCES:

- A. Take all appropriate action on request to reclassify vacant Position Number 5601-0056, in the Sheriff's Office, from Telecommunications Officer I, Grade 9 of the Civilian Services Policy Group, to Civilian Communications System Specialist, Grade 10 of the Administrative Clerical Policy Group, effective December 9, 2014.
- B. Take all appropriate action on request to reclassify vacant Position Number 5601-0295 in the Sheriff's Office, from Clerk III-Bonding, Grade 7 of the Administrative Clerical Policy Group, to Bonding Clerk, Grade 5 of the Administrative Clerical Policy Group, effective December 9, 2014.

20. PURCHASING:

- A. Take all appropriate action on Agreement for General Contracting Services between Fort Bend County and Bass Construction Co., Inc., in an amount not to exceed \$1,478,261.26 for a new office building and addition to Bud O'Shieles Community Center, pursuant to RFP 14-071. (Fund: Capital Improvement Project)
- B. Take all appropriate action on request to purchase one (1) Tahoe, an addition to fleet, for the Sheriff's Office, from Classic Chevrolet, pursuant to Bid 15-028, for the Law Enforcement Agreement with Sienna Plantation Residential Association.
- C. Take all appropriate action on SOQ 15-036 for design/build replacement of Fairgrounds bleachers.
- D. Take all appropriate action on Bid 15-037 to provide and install baseball barrier netting at two facilities for Parks Department.
- E. Take all appropriate action on Bid 15-038 to stain and polish concrete floors at Fairgrounds.
- F. Take all appropriate action on Bid 15-039 for interior painting at the Fairgrounds.
- G. Take all appropriate action on Change Order No. One (1) to the Contract between Fort Bend County and Brown Aerobic Service Company, Inc., pursuant to Bid 15-029, for septic system at Jones Creek Ranch Park, to provide additional services in the amount of \$56,700, for a total construction amount not to exceed \$215,700. (Fund: Facilities)

- H. Take all appropriate action on End User License Agreement and Professional Services Agreement between Tyler Technologies and Fort Bend County pursuant to Common Integrated Justice System (CJIS) Court Administration System in an amount not to exceed \$30,837 for SessionWorks Judge Edition. (Fund: Capital Improvement Project)
- I. Take all appropriate action on End User License Agreement and Professional Services Agreement between Tyler Technologies and Fort Bend County pursuant to Common Integrated Justice System (CJIS) Court Administration System in an amount not to exceed \$9,789 for eSignatures + Merged to TIFF. (Fund: Capital Improvement Project)
- J. Take all appropriate action on FY 2015 Resource Sharing Addendum from Texas Conference of Urban Counties in an amount not to exceed \$548,275. (Fund: Capital Improvement Project and Information Technology)

21. FACILITIES MANAGEMENT & PLANNING:

Take all appropriate action on Second Amendment to the Occupancy Agreement for the Fort Bend County Bud O'Shieles Community Center between Fort Bend County and Fort Bend County Seniors Meals on Wheels.

22. SHERIFF'S OFFICE:

- A. Take all appropriate action on Agreement between Fort Bend County and MVM, Inc. for Professional Intelligence Analysts Services as a contractor under the High Intensity Drug Trafficking Area Program (HIDTA) for the period of October 1, 2014 through September 30, 2015, to replace the Agreement previously approved by Commissioners Court on September 23, 2014 for the same time period. (Fund: Sheriff's Office, HIDTA Grant)
- B. Take all appropriate action on Interlocal Cooperation Agreement for Jail Services between Fort Bend County and Matagorda County to house inmates at the Fort Bend County Jail.

23. Approve Bills.

24. WORKSHOP:

County Judge: Receive overview presentation by Traffick911 on human trafficking in Fort Bend County and Year-End Report highlights from Fort Bend County Human Trafficking Task Force.

25. Adjournment.

In the event any of the foregoing items are not covered in the time allocated on the date of this agenda, the County may order a continuance for the next day until the discussion is completed on all items.



Robert E. Hebert, County Judge

Notice of meeting/agenda was filed with the County Clerk on Friday, December 5, 2014. An electronic version of this notice is also posted on the Fort Bend County website: www.fortbendcountytexas.gov under Commissioners Court.

NOTICE

Policy of Non-Discrimination on the Basis of Disability

Fort Bend County does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. The County's ADA Coordinator is the Director of Facilities Management & Planning, located at 301 Jackson Street, Suite 301, in Richmond, Texas, 77469, telephone 281-633-7045. The Director of Facilities Management & Planning is designated to coordinate compliance with the non-discrimination requirements in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA coordinator.

NOTICE

Fort Bend County Commissioners Court reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation of Real Property), 551.0725 (Deliberation of Contract Being Negotiated), 551.073 (Deliberation of Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberation of Security Devices) and 551.086 (Economic Development).

FILED FOR RECORD
NO _____ TIME 11:30 AM
DEC 05 2014


County Clerk Fort Bend Co. Texas