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June 10, 2014

To all Navigator participants:

I am happy to announce a major change in how we reimburse interlibrary lending in Texas. Effective this year, we expect to be able to provide the following levels of reimbursement:

- 1) For Navigator libraries, the State Library will reimburse \$2.00 for each loan made to a Texas public library on the Navigator system with a minimum reimbursement of 5 loans or \$10.
- 2) In addition to the above, the State Library will reimburse \$5.00 for each net loan made to a Texas public library on the Navigator system. (A net loan is calculated by subtracting the number of items borrowed by a library from the number of items lent by that library.)
- 3) For academic libraries, the State Library will reimburse \$9.00 for each loan made to a Texas public library on the Navigator system.

The significant change in this policy is to reimburse all loans to Texas public libraries on the Navigator System and not only net-plus loans. We are introducing this change in part because we have heard a number of concerns expressed by Texas public libraries concerning the direct out-of-pocket costs to pay the postage for mailing borrowed items.

We also hope that this reimbursement will encourage more libraries to participate in resource sharing and thereby broaden access to and maximize use of Texas libraries' rich materials.

Please be aware that actual reimbursement rates may vary depending on the availability of funds and the number of items ultimately shared by libraries as of the end of the year. However, we are confident that we can pay the above rates for loans made during state fiscal year 2014.

To participate in this program, libraries must supply information to set up an electronic funds transfer. To be reimbursed for your 2014 interlibrary lending activity, you must submit the attached forms by August 15, 2014. We anticipate funds to be released in mid-November.

For further information on the reimbursements and to set up your electronic funds transfer, please contact:

- Establishing electronic funds: Rebecca Cannon, Manager of Accounting, 512-463-6626, [rcannon@tsl.texas.gov](mailto:rcannon@tsl.texas.gov)
- Interlibrary lending and borrowing: Sara Hayes, Interlibrary Loan Coordinator, 512-463-5406, [shayes@tsl.texas.gov](mailto:shayes@tsl.texas.gov)

Sincerely,

Mark Smith  
Director and Librarian