

November 4, 2014

**NOTICE OF MEETING
FORT BEND COUNTY COMMISSIONERS COURT
SECOND FLOOR, FORT BEND COUNTY COURTHOUSE
401 JACKSON STREET, RICHMOND, TEXAS
TUESDAY, NOVEMBER 4, 2014
1:00 P.M.**

AGENDA

1. Call to Order.
2. Invocation and Pledges of Allegiance by Commissioner James Patterson.
3. Approve minutes of regular meeting held on October 28, 2014.
4. Public Comments regarding the Agenda and Announcements.
5. PUBLIC HEARINGS: 1:00 p.m.: Conduct Public Hearings and take all appropriate action on the following matters:
 - A. Acceptance of the traffic control plan for Canyon Village at Westheimer Lakes, Sec. 6, Precinct 3.
 - B. Acceptance of the traffic control plan for Grand Mission Estates, Sec. 11, and Grand Mission Estates, Sec. 13, Precinct 3.
 - C. Acceptance of the traffic control plan for Mason Road from Bellaire Boulevard to Kingsford Trail Lane STD, and Mason Road No. 1 STD, Precinct 3.

CONSENT AGENDA ITEMS 6 - 17:

6. **OUT-OF-STATE TRAVEL: Approve out-of-state travel requests for County personnel:**
 - A. **AgriLife Extension Office:** Ratify travel by Margo McDowell to Baton Rouge, Louisiana, October 21-24, 2014, to attend Southern Regional Master Gardeners Conference. (Fund: AgriLife Extension Office)
 - B. **Sheriff's Office:** Ratify travel by W. Hastedt to Orlando, Florida, October 25-29, 2014, to attend Chiefs of Police Conference. (Fund: Sheriff, Forfeited Assets, Federal, Travel)

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- C. **Sheriff's Office:** J. Fontenot to Grand Rapids, Michigan, May 31-June 5, 2015, to attend American Association of Police Polygraphist Annual Seminar. (Fund: Sheriff, Enforcement, Travel)
- D. **Sheriff's Office:** Ratify travel by R. Williamson and J. Robbins to, Baltimore, Maryland, November 4-5, 2014, to extradite prisoner back to Fort Bend County. (Fund: Sheriff, Enforcement, Travel)
- 7. **COMMISSIONER, PCT. 3:**

Approve appointment of Larry Gore and reappointment of Valerie Meyer and Robert V. Bullis, Jr. as Directors of the Fort Bend County Levee Improvement District No. 12, each to serve four year term commencing November 7, 2014.
- 8. **AGRI LIFE EXTENSION OFFICE:**
 - A. Approve Memorandum of Understanding for Information Technology Services between Fort Bend County and Texas A&M AgriLife Extension effective through September 30, 2016.
 - B. Approve renewal of Memorandum of Agreement between Fort Bend County and Texas A&M AgriLife Extension Service of the Texas A&M University System for supplemental pay to Extension Office Agents for the term of October 1, 2014 through September 30, 2015.
- 9. **BUDGET & FINANCE/BUDGET TRANSFERS:**
 - A. **Facilities - Operations:** Approve FY 2015 transfer in the amount of \$3,171 as detailed on Auditor's form dated October 29, 2014, to reallocate funds for completion of additional work at the Truancy Court facility.
 - B. **Health & Human Services:** Approve FY 2014 transfer in the amount of \$41,748 as detailed on the Auditor's form dated October 29, 2014 to correct revenue allocation for transfer done April 8, 2014 for the Pinnacle Senior Center.
 - C. **Juvenile Probation:** Approve FY 2015 transfer in the amount of \$244,663 as detailed on Director's form dated October 29, 2014 to reallocate budgeted funds into appropriate salary line items for three positions within the department regarding grant requirements.

10. **DISTRICT CLERK:**

Record into Minutes the appointment of Honorable Annie Rebecca Elliott, Fort Bend County District Clerk, to the Judicial Committee on Information Technology through August 31, 2016, by Chief Justice Nathan L. Hecht, Supreme Court of Texas.

11. **ENGINEERING:**

- A. **Approve payment of Invoice No. 10-14076 in the amount of \$32,430.00 to Brown & Gay Engineers regarding Spring Green Blvd., Mobility Bond Project No. 13318, Precinct 3. (Fund: 2013 Mobility Bonds)**
- B. **Approve payment of Invoice No. 14-7072 in the amount of \$2,199.00 to Tolunay-Wong Engineers, Inc. regarding Harlem Road, Mobility Bond Project No. 726, Precincts 3 and 4. (Fund: 2007 Mobility Bonds)**
- C. **Approve payment of Invoice No. 1014066 in the amount of \$34,117.95 to Klotz Associates regarding administrative support for Mobility Bond Projects within Precincts 1, 2, 3 and 4. (Fund: 2007 Mobility Bonds)**
- D. **Approve release of cashier's check no. 0038900872 in the amount of \$5,000.00 to Courtland Building co., Inc. for completion of work on Blue Heron Lane, Precinct 3.**
- E. **Approve application from Devon Street Homes to construct a driveway on Longvale Drive, Precinct 1.**
- F. **Approve application from Bay Utilities, LLC to bore a 12-inch water line under future Katy-Flewellyn Road, Precinct 3.**
- G. **Approve application from Devon Street Homes to construct driveway tie-ins on Jay Thrush Drive, Waterview Meadow Drive and Stable Meadow Drive, Precinct 4.**
- H. **Approve application from Devon Street Homes to construct four driveway tie-ins on Stable Meadow Drive, Precinct 4.**
- I. **Approve application from Devon Street Homes to construct a driveway tie-in on Oak River Lane, Precinct 1.**
- J. **Accept the streets in Shadow Glen at Riverstone, Section 4: Orchard Arbor Lane 1,310.57 LF, Birch Vale Lane 493.83 LF, Pebble Heights Lane 824.81 LF, for a total of 2,629.21 LF, and release bond #MNT9100028 in the amount of \$179,900.00, Pct. 4.**

- K. **Accept the streets in Shadow Glen at Riverstone, Section 5: Orchard Arbor Lane 536.44 LF, Birch Vale Lane 1,198.32 LF, Moss Cove Court 410.83 LF, for a total of 2,145.59 LF, and release bond #MNT9118157 in the amount of \$146,090.00, Pct. 4.**
- L. **Approve the plat for Braman Business Park, Precinct 1.**
- M. **Approve the plat for Del Webb-Richmond, Section Seven Amending Plat, Precinct 1.**
- N. **Approve plat for the roads within Briarwood Crossing, Section 3, Precinct 1.**
- O. **Approve plat for the lots within Briarwood Crossing, Section 3, Precinct 1.**
- P. **Approve plat for the roads within Briarwood Crossing, Section 4, Precinct 1.**
- Q. **Approve plat for the lots within Briarwood Crossing, Section 4, Precinct 1.**
- R. **Approve plat for the roads within Long Meadow Farms, Sec. 39, Precinct 4.**
- S. **Approve plat for the lots within Long Meadow Farms, Sec. 39, Precinct 4.**
- T. **Approve plat for the roads within Long Meadow Farms, Sec. 40, Precinct 4.**
- U. **Approve plat for the lots within Long Meadow Farms, Sec. 40, Precinct 4.**
- V. **Approve plat for the roads within The Enclave at Riverstone, Section Two, Pct. 4.**
- W. **Approve plat for the lots within The Enclave at Riverstone, Section Two, Precinct 4.**
- X. **Approve plat for the roads within Firethorne West, Sec. 12, Precinct 3.**
- Y. **Approve plat for the lots within Firethorne West, Sec. 12, Precinct 3.**
- Z. **Approve plat for the roads within Firethorne West, Sec. 14, Precinct 3.**
- AA. **Approve plat for the lots within Firethorne West, Sec. 14, Precinct 3.**
- BB. **Set public hearing for acceptance of the traffic control plan for Shadow Glen at Riverstone, Section 4, Precinct 4. (*Tuesday, December 2, 2014, at 1:00 p.m.*)**
- CC. **Set public hearing for acceptance of the traffic control plan for Shadow Glen at Riverstone, Section 5, Precinct 4. (*Tuesday, December 2, 2014, at 1:00 p.m.*)**

12. **FACILITIES MANAGEMENT & PLANNING:** The Director of Facilities Management & Planning submits these invoices for approval and payment for projects that have been budgeted and funded by Facility Bond and/or Capital Projects:

- A. Pay Application No. Four (4) in the amount of \$232.19 to Crain Group, LLC., for professional services regarding the Vocational Shop for Sheriff's Office;
- B. Invoice No. 170-10673-002-4, in the amount of \$35,700.00, to Lockwood, Andrews, & Newnam, Inc., for design services regarding the Combined Heat and Power Plant (CHP) for the Fort Bend County Jail.

13. **FORT BEND FLOOD CONTROL WATER SUPPLY CORPORATION:** The Board of Directors of Fort Bend Flood Control Water Supply Corporation reviewed this item at their regular meeting held on October 22, 2014, and recommends that Commissioners Court:

Authorize payment of invoices for work performed by consultants and/or contractors as listed on the Board Report dated October 22, 2014 for an amount totaling \$13,628.14 regarding Big Creek. (Fund: Big Creek)

14. **HUMAN RESOURCES:**

- A. Approve and record into Minutes the application for Appointment of Deputy Constable James G. Hebert by Constable Precinct 1, in accordance with Constable's form dated October 28, 2014, pursuant to Local Government Code Section 86.011.
- B. Approve and record into Minutes the application for Appointment of Deputy Constable Joshua R. Wright by Constable Precinct 3, in accordance with Constable's form dated October 28, 2014, pursuant to Local Government Code Section 86.011.

15. **PURCHASING:**

Approve Addendum to Lease Agreement between Fort Bend County and Los Parados, to extend the term of food cart lease at Justice Center, pursuant to RFP 14-018, through September 30, 2015.

16. **SHERIFF'S OFFICE:**

Record into Minutes the Agreement for Teaching Services between Fort Bend County Sheriff and James Bonner to provide instruction for the General Equivalency Development (GED) program to inmates at the County Jail effective November 1, 2014 through January 30, 2015. (Fund: Sheriff, Commissary)

17. TAX ASSESSOR/COLLECTOR:

Approve refunds over \$500 detailed in Tax Assessor/Collector's Report submitted on October 29, 2014, for an amount totaling \$5,961.87 for the Office of Patsy Schultz.

18. COUNTY JUDGE:

Take all appropriate action on Fourth Amendment to Tax Abatement Agreement between Fort Bend County and Three Sugar Creek Center, Ltd. assigning the abatement to Radler Limited Partnership.

19. COMMISSIONER, PCT. 2:

Take all appropriate action on request by Tom Abraham, on behalf of Zoya Enterprises LTD to waive penalty, interest and collection fees totaling \$311.77 on property taxes for Tax Year 2013, Precinct 2.

20. ENGINEERING:

Take all appropriate action on Change Order to the Intergovernmental Agreement between Fort Bend County and Houston-Galveston Area Council for the Fort Bend County Major Thoroughfare Plan to increase the contract time by 151 days for a completion date of February 28, 2015.

21. FIRE MARSHAL:

A. Take appropriate action on Agreement between Fort Bend County and City of Missouri City for Fire Protection in Unincorporated Fort Bend County beginning with Fiscal Year 2015.

B. Take appropriate action on Agreement between Fort Bend County and City of Richmond for Fire Protection in Unincorporated Fort Bend County beginning with Fiscal Year 2015.

22. HEALTH & HUMAN SERVICES:

- A. Animal Services: Take all appropriate action on request for FY 2015 transfer in the amount of \$25,000 as detailed on the Auditor's form dated October 29, 2014 to allocate funds for programs not included in the FY 2015 budget.
- B. Emergency Medical Service: Take all appropriate action on request to transfer the amount of \$16,467 from FY 2015 Non-Departmental Contingency into EMS Capital Acquisitions to allocate additional funds needed to purchase replacement for ambulance damaged beyond repair in motor vehicle accident.


23. LIBRARY:

- A. Take all appropriate action on request to transfer the amount of \$11,200 from FY 2015 Non-Departmental Contingency into Library, Property and Equipment to allocate funds for window coverings at the Sienna Branch that were purchased in FY 2014 but not installed before September 30, 2014.
- B. Take all appropriate action on Amendment to Operating Agreement between Fort Bend County and University of Houston at Sugar Land.

24. OFFICE OF EMERGENCY MANAGEMENT:

Take all appropriate action on update to Fort Bend County Emergency Management Plan, Annex A (Warning), to include changes in the Emergency Notification System and the Emergency Notification Matrix.

25. PURCHASING:

- A. Take all appropriate action on revised Guidelines for Federal Transit Administration (FTA) Funded Procurement Manual.
-  B. Take all appropriate action on request to purchase one (1) truck, a replacement to fleet, for the Parks Department, from Helfman Ford, pursuant to Bid 15-028. (Fund: Parks Department)
- C. Take all appropriate action on request to purchase one (1) ambulance cab and chassis, a replacement to fleet, for Emergency Medical Service (EMS), from Helfman Dodge, pursuant to Bid 15-028. (Fund: Insurance and EMS)
- D. Take all appropriate action on request to purchase one (1) Tahoe, an addition to fleet, for Constable Pct. 1, from Classic Chevrolet, pursuant to Bid 15-028. (Fund: Law Enforcement Agreement with Fort Bend County Municipal Utility District No. 162)

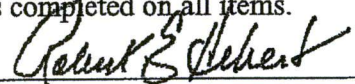
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- E. Take all appropriate action on RFP 15-030 for fleet tracking software for Sheriff's Office.
- F. Take all appropriate action on SOQ 15-032 for design/build replacement of Fairgrounds bleachers.
- G. Take all appropriate action on Bid 14-070 for construction of Golfview Drive Phase 2.
- Renard* H. Take all appropriate action on Agreement for Professional Engineering Services between Fort Bend County and Carroll & Blackman, Inc. for storm water management program permit implementation permit, years 2 through 5 of the 2nd permit term, in an amount not to exceed \$24,768 for FY 2015. (Fund: Engineering, Fees)
- I. Take all appropriate action on Agreement for Professional Engineering Services between Fort Bend County and Gunda Corporation, LLC in an amount not to exceed \$436,117 regarding Humphrey Way, Mobility Bond Project No. X9, Precinct 1. (Fund: 2007 Mobility Bonds)
- J. Take all appropriate action on Third Amended Agreement between Fort Bend County and Polaris Library Systems for additional software, licenses, upgrade, and maintenance in an amount not to exceed \$95,920.52. (Fund: Library)
- K. Take all appropriate action on Agreement between Fort Bend County and Jesse A. Reed III, Ph.D., d/b/a Aware/Aware, Inc., for an amount not to exceed \$38,700 to provide psychological services to employees through September 30, 2015. (Fund: Sheriff, Detention, Bailiff and Enforcement)
- L. Take all appropriate action on statement of work from DataVox, Inc. for Voiceover IP Upgrade of existing Avaya system at Sheriff's Office utilizing Department of Information Resources Contract DIR-TSO-2666, in amount not to exceed \$160,417.51. (Fund: Capital Improvement Project)
- M. Take all appropriate action on request to purchase carpet for the Library from Gomez Flooring, utilizing Texas Multiple Award Schedule (TXMAS) Contract 4-721A040-3, for an amount not to exceed \$119,339.44. (Fund: Library)
- N. Take all appropriate action on request to renew medical and dental claims administration with Boon-Chapman, including proposed increase to monthly fee per employee.
- O. Take all appropriate action to consider granting an exemption to the competitive bid process as authorized by Section 262.024 (a)(7) Local Government Code for the purchase of an item available from only one source for online reference titles from Gale, A Cengage Learning Company, in an amount not to exceed \$175,000. (Fund: Library)

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- P. Take all appropriate action to consider granting an exemption to the competitive bid process as authorized by Local Government Code Section 262.024 (a)(7) for the purchase of an item available from only one source for renewal of online database services licensing agreement from EBSCO Publishing for the Library System in an amount not to exceed \$44,267. (Fund: Library)
26. SHERIFF'S OFFICE:
- A. Take all appropriate action on request to pay by Invoice Transmittal the amount of \$480.00 to United States K-9 Unlimited, Inc. for kennel fees provided without a purchase order. (Fund: Sheriff, Enforcement, Fees)
- B. Take all appropriate action on request to pay by Invoice Transmittal the amount of \$4,300.00 to United States K-9 Unlimited for five weeks of training and lodging provided to handler without a purchase order. (Fund: Sheriff's Office, Forfeited Assets, Federal)
- C. Take all appropriate action on request to pay by Invoice Transmittal the amount of \$60.00 to Sprint Communications for services provided without a purchase order. (Fund: Sheriff, Enforcement, Fees)
27. Approve Bills.
28. Authorize Auditor to pay and release time sensitive bills on November 13, 2014, to be ratified by Commissioners Court on November 18, 2014.
29. Adjournment.

In the event any of the foregoing items are not covered in the time allocated on the date of this agenda, the County may order a continuance for the next day until the discussion is completed on all items.



Robert E. Hebert, County Judge

Notice of meeting/agenda was filed with the County Clerk on Friday, October 31, 2014. An electronic version of this notice is also posted on the Fort Bend County website: www.fortbendcountytexas.gov under Commissioners Court.

NOTICE

Policy of Non-Discrimination on the Basis of Disability

Fort Bend County does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. The County's ADA Coordinator is the Director of Facilities Management & Planning, located at 301 Jackson Street, Suite 301, in Richmond, Texas, 77469, telephone 281-633-7045. The Director of Facilities Management & Planning is designated to coordinate compliance with the non-discrimination requirements in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA coordinator.

NOTICE

Fort Bend County Commissioners Court reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation of Real Property), 551.0725 (Deliberation of Contract Being Negotiated), 551.073 (Deliberation of Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberation of Security Devices) and 551.086 (Economic Development).

FILED FOR RECORD
NO _____ TIME 1:40 AM
P.M.

OCT 31 2014


County Clerk Fort Bend Co. Texas