

## Human Resources Team Communication

## 2015 Holiday Schedule

Adopted by Commissioner's Court on October 7, 2014

All Fort Bend County offices will observe the following holidays in 2015:

New Year's Day Thursday, January 1, 2015

Birthday of Dr. Martin Luther King, Jr. Monday, January 19, 2015

Good Friday, April 3, 2015

Memorial Day Monday, May 25, 2015

Independence Day (observed) Friday, July 3, 2015

Labor Day Monday, September 7, 2015

Fort Bend County Fair Day Friday, September 25, 2015

Veterans Day Wednesday, November 11, 2015

Thanksgiving Day Thursday, November 26, 2015

Day after Thanksgiving Friday, November 27, 2015

Christmas Eve Thursday, December 24, 2015

Christmas Day Friday, December 25, 2015

Note: The 2016 New Year's Day Holiday will be observed on Friday, January 1, 2016

As a reminder, Fort Bend County Employee Information Manual Policy 507 requires eligible employees to work, or be on an excused <u>and paid</u> day off, both the workday before and the workday following the holiday in order to receive holiday pay.

Also note that paid days off, such as paid holidays, do not count as hours worked for the purpose of overtime or compensatory time calculation.