

Fort Bend County Specification Download Acknowledgment



**Invitation for Bid
Term Contract for Toner and Ink Cartridges
BID 15-025**

3 ✓
6?
7✓
8?
9✓
10?
1✓
2✓
3✓
4✓
5✓

VENDORS MUST IMMEDIATELY RETURN THIS FORM BY FAX TO 281-341-8645

Vendor Responsibilities:

- Vendors are responsible to download and complete any addendums. (Addendums will be posted on the Fort Bend County Website no later than 48 hours prior to Bid Opening)
- Vendors will submit responses in accordance with requirements stated on cover of document.
- Vendors may not submit responses via email or fax.

Office Depot, Inc.

Legal Name of Contracting Company

Luke Fletcher

Contact Person

6225 West by Northwest Blvd., TX 77040 Houston,

Complete Mailing Address

713-996-3264

Telephone Number

713-996-3338

Facsimile Number

Luke.Fletcher@officedepot.com

Email Address

2812

Signature

9-15-14

Date

**Fort Bend County, Texas
Invitation for Bid**



**Term Contract for Toner and Ink Cartridges
for Fort Bend County
BID 15-025**

SUBMIT BIDS TO:

Fort Bend County
Purchasing Department
Travis Annex
301 Jackson, Suite 201
Richmond, TX 77469

****NOTE:**

All correspondence must include the term
"Purchasing Department" in address to assist in
proper delivery

SUBMIT NO LATER THAN:

Thursday, September 18, 2014
1:30 PM (Central)

MARK ENVELOPE:

BID 15-025
Cartridges

**ALL BIDS MUST BE RECEIVED IN AND TIME/DATE STAMPED BY THE
PURCHASING OFFICE OF FORT BEND COUNTY BEFORE THE
SPECIFIED TIME/DATE STATED ABOVE. BIDS RECEIVED AS REQUIRED
WILL THEN BE OPENED AND PUBLICLY READ. BIDS RECEIVED AFTER
THE SPECIFIED TIME WILL BE RETURNED UNOPENED.**

Results will not be given by phone.
Results will be provided to bidders in writing
after Commissioners Court award.

Fort Bend County is always conscious
and extremely appreciative of your effort
in the preparation of this bid. Requests for
information must be in writing and directed
to:

Debbie Kaminski, CPPB
Assistant County Purchasing Agent
Debbie.Kaminski@fortbendcountytexas.gov

Prepared: 08/30/14
Issued: 09/03/14

Vendor Information

Office Depot, Inc.

Legal Name of Contracting Company

Federal ID Number (Company or Corporation) or Social Security Number (Individual)

561.438.4800

Telephone Number

461.438.4800

Facsimile Number

6600 North Military Trail

Complete Mailing Address (for Correspondence)

Boca Raton, FL 33496

City, State and Zip Code

P.O. Box 70025

Complete Remittance Address (if different from above)

Los Angeles, CA 90074-0025

City, State and Zip Code

CHRIS MCENTEE, Vice President

Authorized Representative and Title (printed)

Chris.mcentee@office depot.com

Authorized Representative's Email Address

Chris McEntee

Signature of Authorized Representative

Initials of Bidder: *CM*



September 18, 2014

Debbie Kaminski, CPPB
Fort Bend County
Purchasing Department
Travis Annex
301 Jackson, Suite 201
Richmond, TX 77469

Dear Ms. Kaminski,

Thank you for allowing Office Depot to present a proposal for the procurement of toner and ink cartridge needs for Fort Bend County. We are confident that you will continue to find that we have a proven track record to be efficient, reliable, and cost-effective. Furthermore, by selecting Office Depot you will find a financially solid supplier which ensures quality products, high fill rates, stable operating systems, leading-edge technology, and an investment in a successful partnership.

For over 27 years, Office Depot has strived to provide our valued customers with the very best in office products, solutions, and services. Our customers are the reason we have become the industry leader. No other office products supplier will earn your business like Office Depot. Our friendly, knowledgeable employees will provide you with information, support, and solutions to help select the products and services that can best contribute to your business' growth. Knowledge paired with support has emerged as a key commitment for Office Depot in order to develop loyalty and affinity among both our customers and employees, making Office Depot the preferred place to shop.

Office Depot is committed to quality and to your satisfaction as our valued customer. Please find attached our response to your Invitation for Bid #15-025.

On behalf of the entire Office Depot Business Solutions Division team, we look forward to entering into a strategic partnership with you and demonstrating how the combined strengths of Office Depot and Fort Bend County will result in a mutually beneficial business partnership.

Sincerely,

A handwritten signature in cursive script that reads "Chris M. Eate".

Vice President

Note:

- *If awarded the bid, Office Depot reserves the right to have any resulting contract reviewed by its Legal Department prior to execution.*
- *Notwithstanding any provision of this ITB to the contrary, the information provided by Office Depot in response to this ITB is confidential, and you are responsible for maintaining the confidentiality of this information in accordance with the terms and conditions of this agreement.*



COUNTY PURCHASING AGENT
Fort Bend County, Texas

Gilbert D. Jalomo, Jr., CPPB
County Purchasing Agent

(281) 341-8640
Fax (281) 341-8645

September 15, 2014

TO: All Prospective Bidders

RE: Addendum No. 2 – Fort Bend County Bid 15-025 – Toner and ink cartridges

Addendum 2:

Attached is amended Bid 15-025. Changes made to 2 items in Section 5 for HP. All vendors must submit pricing utilizing the amended bid; regardless if submitting HP portion or not.

Immediately upon your receipt of this addendum, please fill out the following information and fax this page to the Fort Bend County Purchasing Department at (281) 341-8645.

Company Name

Office Depot, Inc.

Signature of person receiving addendum

2 Jeth

Date

9-15-14

If you have any questions please contact this office.

Sincerely,

Debbie Kaminski

Debbie Kaminski, CPPB
Assistant Purchasing Agent

1.0 GENERAL REQUIREMENTS:

- 1.1 Read this entire document carefully. Follow all instructions. You are responsible for fulfilling all requirements and specifications. Be sure you understand them.
- 1.2 General Requirements apply to all advertised bids; however, these may be superseded, whole or in part, by the scope, special requirements, specifications, special specifications or other data contained herein.
- 1.3 Governing Law: Bidder is advised that these requirements shall be fully governed by the laws of the State of Texas and that Fort Bend County may request and rely on advice, decisions and opinions of the Attorney General of Texas and the County Attorney concerning any portion of these requirements.
- 1.4 Bid Form Completion: Fill out, sign, and return to the Fort Bend County Purchasing Department ONE (1) complete bid form. An authorized representative of the bidder must sign the Contract Sheet. The contract will be binding only when signed by the County Judge, Fort Bend County and a purchase order authorizing the item(s) desired has been issued. The use of liquid paper is not acceptable and may result in the disqualification of bid. If an error is made, vendor must draw a line through error and initial each change.
- 1.5 Bid Returns: Bidders must return all completed bids to the Fort Bend County Purchasing Department at 301 Jackson, Suite 201, Richmond, Texas no later than 1:30 P.M. on the date specified. Late bids will not be accepted. Bids must be submitted in a sealed envelope, addressed as follows: Fort Bend County Purchasing Agent, Travis Annex, 301 Jackson, Suite 201, Richmond, Texas 77469.
- 1.6 Governing Forms: In the event of any conflict between the terms and provisions of these requirements and the specifications, the specifications shall govern. In the event of any conflict of interpretation of any part of this overall document, Fort Bend County's interpretation shall govern.
- 1.7 Addendums: When specifications are revised, the Fort Bend County Purchasing Department will issue an addendum addressing the nature of the change. Bidders must sign and include it in the returned bid package.

Initials of Bidder: CJA

- 1.8 **Hold Harmless Agreement:** Contractor shall indemnify and hold Fort Bend County harmless from all claims for personal injury, death and/or property damage arising from any cause whatsoever, resulting directly or indirectly from contractor's performance. Contractor shall procure and maintain, with respect to the subject matter of this bid, appropriate insurance coverage including, as a minimum, public liability and property damage with adequate limits to cover contractor's liability as may arise directly or indirectly from work performed under terms of this bid. Certification of such coverage must be provided to the County upon request.
- 1.9 **Waiver of Subrogation:** Bidder and bidder's insurance carrier waive any and all rights whatsoever with regard to subrogation against Fort Bend County as an indirect party to any suit arising out of personal or property damages resulting from bidder's performance under this agreement.
- 1.10 **Severability:** If any section, subsection, paragraph, sentence, clause, phrase or word of these requirements or the specifications shall be held invalid, such holding shall not affect the remaining portions of these requirements and the specifications and it is hereby declared that such remaining portions would have been included in these requirements and the specifications as though the invalid portion had been omitted.
- 1.11 **Bonds:** If this bid requires submission of bid guarantee and performance bond, there will be a separate page explaining those requirements. Bids submitted without the required bid bond or cashier's checks are not acceptable.
- 1.12 **Taxes:** Fort Bend County is exempt from all federal excise, state and local taxes unless otherwise stated in this document. Fort Bend County claims exemption from all sales and/or use taxes under Chapter 20, Title 122a, Vernon's Texas Civil Statutes, as amended. Texas Limited Sales Tax Exemption Certificates will be furnished upon written request to the Fort Bend County Purchasing Department.
- 1.13 **Fiscal Funding:** A multi-year lease or lease/purchase arrangement (if requested by the specifications), or any contract continuing as a result of an extension option, must include fiscal funding out. If, for any reason, funds are not appropriated to continue the lease or contract, said lease or contract shall become null and void. After expiration of the lease, leased equipment shall be removed by the bidder from the using department without penalty of any kind or form to Fort Bend County. All charges and physical activity related to delivery, installation, removal and redelivery shall be the responsibility of the bidder.

Initials of Bidder: *AW*

- 1.14 Pricing: Prices for all goods and/or services shall be firm for the duration of this contract and shall be stated on the bid sheet. Prices shall be all inclusive. No price changes, additions, or subsequent qualifications will be honored during the course of the contract. All prices must be written in ink or typewritten. Pricing on all transportation, freight, and other charges are to be prepaid by the contractor and included in the bid prices. If there are any additional charges of any kind, other than those mentioned above, specified or unspecified, bidder MUST indicate the items required and attendant costs or forfeit the right to payment for such items.
- 1.15 Silence of Specifications: The apparent silence of specifications as to any detail, or the apparent omission from it of a detailed description concerning any point, shall be regarded as meaning that only the best commercial practice is to prevail and that only material and workmanship of the finest quality are to be used. All interpretations of specifications shall be made on the basis of this statement. The items furnished under this contract shall be new, unused of the latest product in production to commercial trade and shall be of the highest quality as to materials used and workmanship. Manufacturer furnishing these items shall be experienced in design and construction of such items and shall be an established supplier of the item bid.
- 1.16 Supplemental Materials: Bidders are responsible for including all pertinent product data in the returned bid package. Literature, brochures, data sheets, specification information, completed forms requested as part of the bid package and any other facts which may affect the evaluation and subsequent contract award should be included. Materials such as legal documents and contractual agreements, which the bidder wishes to include as a condition of the bid, must also be in the returned bid package. Failure to include all necessary and proper supplemental materials may be cause to reject the entire bid.
- 1.17 Material Safety Data Sheets: Under the "Hazardous Communication Act", commonly known as the "Texas Right To Know Act", a bidder must provide to County and using departments, with each delivery, material safety data sheets, which are, applicable to hazardous substances defined in the Act. Bidders are obligated to maintain a current, updated file in the Fort Bend County Purchasing Department. Failure of the bidder to maintain such a file will be cause to reject any bid applying thereto. *
- 1.18 Name Brands: Specifications may reference name brands and model numbers. It is not the intent of Fort Bend County to restrict these bids in such cases, but to establish a desired quality level of merchandise or to meet a pre-established standard due to like existing items. Bidders may offer items of equal stature and the burden of proof of such stature rests with them. Fort Bend County shall act as sole judge in determining equality and acceptability of products offered.
- *Office Depot utilizes the services of the 3-E Company's extensive library to maintain the current MSDS available. MSDS sheets can be downloaded directly from our ordering website for each item.

Initials of Bidder: CM

- 1.19 Color Selection: Determination of colors of materials is a right reserved by the using department unless otherwise specified in the bid. Unspecified colors shall be quoted as standard colors, not colors, which require up charges or special handling. Unspecified fabrics or vinyl should be construed as medium grade. If bidder fails to get color/material approvals prior to delivery of merchandise, the using department may refuse to accept the items and demand correct shipment without penalty, subject to other legal remedies.
- 1.20 Evaluation: Evaluation shall be used as a determinant as to which bid items or services are the most efficient and/or most economical for the County. It shall be based on all factors, which have a bearing on price and performance of the items in the user environment. All bids are subject to tabulation by the Fort Bend County Purchasing Department and recommendation to Fort Bend County Commissioners Court. Compliance with all bid requirements, delivery and needs of the using department are considerations in evaluating bids. Pricing is NOT the only criteria for making a recommendation. The Fort Bend County Purchasing Department reserves the right to contact any bidder, at any time, to clarify, verify or request information with regard to any bid.
- 1.21 Inspections: Fort Bend County reserves the right to inspect any item(s) or service location for compliance with specifications and requirements and needs of the using department. If a bidder cannot furnish a sample of a bid item, where applicable, for review, or fails to satisfactorily show an ability to perform, the County can reject the bid as inadequate.
- 1.22 Testing: Fort Bend County reserves the right to test equipment, supplies, material and goods bid for quality, compliance with specifications and ability to meet the needs of the user. Demonstration units must be available for review. Should the goods or services fail to meet requirements and/or be unavailable for evaluation, the bid is subject to rejection.
- 1.23 Disqualification of Bidder: Upon signing this bid document, a bidder offering to sell supplies, materials, services, or equipment to Fort Bend County certifies that the bidder has not violated the antitrust laws of this state codified in section 15.01, et seq., Business & Commerce Code, or the federal antitrust laws, and has not communicated directly or indirectly the bid made to any competitor or any other person engaged in such line of business. Any or all bids may be rejected if the County believes that collusion exists among the bidders. Bids in which the prices are obviously unbalanced may be rejected. If multiple bids are submitted by a bidder and after the bids are opened, one of the bids is withdrawn, the result will be that all of the bids submitted by that bidder will be withdrawn; however, nothing herein prohibits a vendor from submitting multiple bids for different products or services.

Initials of Bidder: CM

- 1.24 Awards: Fort Bend County reserves the right to award this contract on the basis of lowest and best bid in accordance with the laws of the State of Texas, to waive any formality or irregularity, to make awards to more than one bidder, to reject any or all bids. In the event the lowest dollar bidder meeting specifications is not awarded a contract, the bidder may appear before the Commissioners Court and present evidence concerning his responsibility. An award is final only upon formal execution by the Fort Bend County Commissioners Court or the Fort Bend County Purchasing Agent. Fort Bend County reserves the right to withdraw any award until execution by the proper authority.
- 1.25 Assignment: The successful vendor may not assign, sell or otherwise transfer this contract without written permission of Fort Bend County Commissioners Court.
- 1.26 Term Contracts: If the contract is intended to cover a specific time period, said time will be given in the specifications under scope.
- 1.27 Maintenance: Maintenance required for equipment bid should be available in Fort Bend County by a manufacturer authorized maintenance facility. Costs for this service shall be shown on the bid sheet as requested or on a separate sheet, as required. If Fort Bend County opts to include maintenance, it shall be so stated in the purchase order and said cost will be included. Service will commence only upon expiration of applicable warranties and should be priced accordingly.
- 1.28 Contract Obligation: Fort Bend County Commissioners Court must award the contract and the County Judge or other person authorized by the Fort Bend County Commissioners Court must sign the contract before it becomes binding on Fort Bend County or the bidders. Department heads are not authorized to sign agreements for Fort Bend County. Binding agreements shall remain in effect until all products and/or services covered by this purchase have been satisfactorily delivered and accepted.
- 1.29 Title Transfer: Title and Risk of Loss of goods shall not pass to Fort Bend County until Fort Bend County actually receives and takes possession of the goods at the point or points of delivery. Receiving times may vary with the using department. Generally, deliveries may be made between 8:30 a.m. and 4:00 p.m., Monday through Friday. Bidders are advised to consult the using department for instructions. The place of delivery shall be shown under the "Special Requirement" section of this bid document and/or on the Purchase Order as a "Ship To:" address. *

*Orders by 5:00 PM local time via phone/online, or by 3:00 PM Eastern time via fax/email, and your order of \$50 or more will be delivered FREE the next business day between 8:30 AM and 5:00 PM local time, Monday through Friday, within our local delivery areas. Most furniture items excluded. Subject to product availability.

Initials of Bidder: CM

- 1.30 Purchase Order and Delivery: The successful bidder shall not deliver products or provide services without a Fort Bend County Purchase Order, signed by an authorized agent of the Fort Bend County Purchasing Department. The fastest, most reasonable delivery time shall be indicated by the bidder in the proper place on the bid sheet. Any special information concerning delivery should also be included, on a separate sheet, if necessary. All items shall be shipped F.O.B. inside delivery unless otherwise stated in the specifications. This shall be understood to include bringing merchandise to the appropriate room or place designated by the using department. Every tender or delivery of goods must fully comply with all provisions of these requirements and the specifications including time, delivery and quality. Nonconformance shall constitute a breach, which must be rectified prior to expiration of the time for performance. Failure to rectify within the performance period will be considered cause to reject future deliveries and cancellation of the contract by Fort Bend County without prejudice to other remedies provided by law. Where delivery times are critical, Fort Bend County reserves the right to award accordingly.
- 1.31 Contract Extension: Extensions may be made only by written agreement between Fort Bend County and the bidder. Any price escalations are limited to those stated by the bidder in the original bid.
- 1.32 Termination: Fort Bend County reserves the right to terminate the contract for default if Seller breaches any of the terms therein, including warranties of bidder or if the bidder becomes insolvent or commits acts of bankruptcy. Such right of termination is in addition to and not in lieu of any other remedies, which Fort Bend County may have in law or equity. Default may be construed as, but not limited to, failure to deliver the proper goods and/or services within the proper amount of time, and/or to properly perform any and all services required to Fort Bend County's satisfaction and/or to meet all other obligations and requirements. Contracts may be terminated without cause upon thirty (30) days written notice to either party unless otherwise specified.
- 1.33 Recycled Materials: Fort Bend County encourages the use of products made of recycled materials and shall give preference in purchasing to products made of recycled materials if the products meet applicable specifications as to quantity and quality. Fort Bend County will be the sole judge in determining product preference application.
- 1.34 Interlocal Participation: Additional governmental entities may purchase from this bid. Vendor agrees to accept purchase orders from those participating entities and to invoice each entity separately.

Initials of Bidder: CU

- 1.35 Escalation Clause: Successful bidder may apply for a price increase to the Fort Bend County Commissioners Court. Price increase will be the amount increased to the vendor from his supplier. Written documentation of the increase must be provided to the Purchasing Agent. No application for a price increase may be submitted within the first four (4) months of this contract. Increases of more than 25% of the original bid price will not be considered.

2.0 TERMS AND CONDITIONS:

- 2.1 Seller to Package Goods: Seller will package goods in accordance with good commercial practice. Each delivery container shall be clearly and permanently marked as follows (a) Seller's name and address; (b) Consignee's name, address and purchase order number and the bid number if applicable; (c) Container number and total number of containers (e.g. box 1 of 4 boxes); and (d) the number of the container bearing the packing slip. Seller shall bear cost of packaging unless otherwise provided. Goods shall be suitably packed to secure lowest transportation costs and to conform to requirements of common carriers and any applicable specifications. Fort Bend County's count or weight shall be final and conclusive on shipments not accompanied by packing list.
- 2.2 Shipment Under Reservation Prohibited: Seller is not authorized to ship goods under reservation and no tender of a bill of lading will operate as a tender of goods.
- 2.3 Title and Risk of Loss: The title and risk of loss of the goods shall not pass to the County until a County employee actually receives and takes possession of the goods at the point or points of delivery.
- 2.4 Delivery Terms: F.O.B. Destination Freight Prepaid, Inside Delivery, unless delivery terms are specified otherwise on Purchase Order.
- 2.5 No Replacement of Defective Tender: Every tender or delivery of goods must fully comply with all provisions of the Purchase Order as to time of delivery, quality and the like. If a tender is made which does not fully conform, this shall constitute a breach and Seller shall not have the right to substitute a conforming tender.
- 2.6 Place of Delivery: The place of delivery shall be that set forth in the block of the purchase order entitled "Ship To". Any change thereto shall be effective by modification as provided for in Clause number 2.20 "Modifications", hereof. The terms of this agreement are "no arrival, no sale", at the discretion of Fort Bend County.

Initials of Bidder: CUM

2.7 Invoices and Payments:

2.7.1 Seller shall submit separate invoices, in duplicate. Invoices shall indicate the purchase order number and the bid number if applicable. Invoices shall be itemized and transportation charges, if any, shall be listed separately. A copy of the bill of lading, and the freight waybill when applicable should be attached to the invoice.

2.7.2 Fort Bend County's obligation is payable only and solely from funds available for the purpose of this purchase. Lack of funds shall render the order null and void to the extent funds are not available and any delivered but unpaid goods will be returned to Seller by the county.

2.7.3 Do not include Federal Excise, State, or City Sales Tax. Fort Bend County is a tax-exempt governmental entity.

2.8 Gratuities: Fort Bend County may, by written notice to the Seller, cancel any order without liability, if it is determined by the County that gratuities, in the form of entertainment, gifts, or otherwise were offered or given by the Seller, or any agent or representative of the Seller to any officer or employee of Fort Bend County with a view toward securing an order. In the event an order is canceled by the County pursuant to this provision, the County shall be entitled, in addition to any other rights and remedies, to recover or withhold the amount of the cost incurred by Seller in providing such gratuities.

2.9 Special Tools and Test Equipment: If the price stated on the face of an order includes the cost of any special tooling or special test equipment fabricated or required by Seller for the purpose of filing this order, such special tooling equipment and any process sheets related thereto shall become the property of the County and to the extent feasible shall be identified by the Seller as such.

2.10 ~~Warranty/Price:~~ *

~~2.10.1 The price to be paid by the County shall be that contained in Seller's quote or bid which Seller warrants to be no higher than Seller's current prices on orders by others for products of the kind and specification covered by an order for similar quantities under similar or like conditions and methods of purchase. In the event Seller breaches this warranty the prices of the items shall be reduced to the Seller's current prices on orders by others. Fort Bend County may cancel this contract without liability.~~

*Office Depot offers competitive pricing to each customer based on several factors, including Office Depot's total delivered cost, the customer's unique business level requirements, the customer's total volume to spend, and the customer's product mix. Because Office Depot customizes its pricing for each individual customer based on numerous factors, and because each customer is unique in its requirements, spend, and product mix, we are unable to guarantee that one particular customer's pricing is as favorable as any other customer's pricing at the SKU-level. However, Office Depot is committed to providing the best valued program that suits each customer's needs.

Initials of Bidder: CM

- 2.10.2 The Seller warrants ^{to the best of its knowledge} that no person or selling agency has been employed or retained to solicit or secure any County order based upon any agreement or understanding for commission, percentage, brokerage, or contingent fee excepting bona fide employees of bona fide established commercial or selling agencies maintained by the Seller for the purpose of securing business. A breach or violation of this warranty gives the County the right, in addition to any other right or rights, to cancel this contract without liability.
- 2.11 Warranty Product: Seller shall not limit or exclude any implied warranties and any attempt to do so shall render an order voidable at the option of the County. Seller warrants that the goods furnished will conform to the specifications, drawings, and description listed in the bid invitation and purchase order as applicable, and to the sample(s) furnished by Seller if any. In the event of a conflict between the specifications, drawings, and descriptions, the specifications shall govern. *
- 2.12 Safety Warranty: Seller warrants that the product sold to Fort Bend County shall conform to the standards promulgated by the U.S. Department of Labor under the Occupational Safety and Health Act of 1970. In the event the product does not conform to OSHA standards, the County may return the product for correction or replacement at the Seller's expense. In the event Seller fails to make the appropriate correction within 10 days, correction made by the County will be at Seller's expense.
- 2.13 No Warranty by Fort Bend County Against Infringements: As part of a contract for sale Seller agrees to ascertain whether goods manufactured in accordance with the specifications will give rise to the rightful claim of any third person by way of infringement. Fort Bend County makes no warranty that the production of goods according to the specification will not give rise to such a claim and in no event shall Fort Bend County be liable to Seller for indemnification in the event the Seller is sued on the grounds of infringement or the like. If Seller is of the opinion that an infringement will result, he will notify Fort Bend County to this effect in writing within two days after the receiving Purchase Order. If the County does not receive notice and is subsequently held liable for the infringement, Seller will defend and save the County harmless. If Seller in good faith ascertains that production of the goods in accordance with the specifications will result in infringement, this contract shall be null and void except that the County will pay Seller the reasonable cost of his search as to infringements.
- 2.14 Right of Inspection: The County shall have the right to inspect the goods at delivery before accepting them.
- *To the extent Fort Bend County (Customer) requires Office Depot to provide warranties on products sold to Customer, Office Depot warranties shall be limited to Office Depot-branded products. For all other products, Office Depot will pass through to customer, to the extent permissible under the applicable law, all manufacturer-supplied end-user warranties.

Initials of Bidder: CW

- 2.15 Cancellation: Fort Bend County shall have the right to cancel for default all or any part of the undelivered portion of an order if Seller breaches any of the terms hereof including warranties of Seller, or if the Seller becomes insolvent or files for protection under the bankruptcy laws. Such rights of cancellation are in addition to and not in lieu of any other remedies, which Fort Bend County may have in law or equity.
- 2.16 Termination: The performance of work under a Purchase Order may be terminated in whole or in part by the County in accordance with this provision. Termination of work there under shall be effected by the delivery to the Seller of a "Notice of Termination" specifying the extent to which performance of work under the order is terminated and the date upon which such termination becomes effective. Such right of termination is in addition to and not in lieu of rights of Fort Bend County set forth in Clause 15 herein.
- 2.17 Force Majeure: Force Majeure means a delay encountered by a party in the performance of its obligations under this Agreement, which is caused by an event beyond the reasonable control of that party. Without limiting the generality of the foregoing, "Force Majeure" shall include but not be restricted to the following types of events: acts of God or public enemy; acts of governmental or regulatory authorities; fires, floods, epidemics or serious accidents; unusually severe weather conditions; strikes, lockouts, or other labor disputes; and defaults by subcontractors. In the event of a Force Majeure, the affected party shall not be deemed to have violated its obligations under this Agreement, and the time for performance of any obligations of that party shall be extended by a period of time necessary to overcome the effects of the Force Majeure, provided that the foregoing shall not prevent this Agreement from terminating in accordance with the termination provisions. If any event constituting a Force Majeure occurs, the affected party shall notify the other parties in writing, within twenty-four (24) hours, and disclose the estimated length of delay, and cause of the delay.
- 2.18 Assignment-Delegation: No right or interest in an order shall be assigned or delegation of any obligation made by Seller without the written permission of Fort Bend County. Any attempted assignment or delegation by Seller shall be wholly void and totally ineffective for all purposes unless made in conformity with this paragraph.
- 2.19 Waiver: No claim or right arising out of a breach of any contract can be discharged in whole or in part by a waiver or renunciation of the claim or right unless the waived or renunciation is supported by consideration and is in writing signed by the aggrieved party.
- 2.20 Modification: A Purchase Order can be modified or rescinded only by a writing signed by both of the parties or their duly authorized agents.

Initials of Bidder: Cm

- 2.21 Parol Evidence: This writing is intended by the parties as a final expression of their agreement and is intended also as a complete and exclusive statement of the terms of this agreement. No course of prior dealings between the parties and no usage of the trade shall be relevant to supplement or explain any terms rendered under this agreement and shall not be relevant to determine the meaning of this agreement even though the accepting or acquiescing party has knowledge of the performance and opportunity for objection. Whenever a term defined by the Uniform Commercial Code is used in this agreement, the definition contained in the Code is to control.
- 2.22 Applicable Law: This agreement shall be governed by the Uniform Commercial Code. Whenever the term "Uniform Commercial Code" is used it shall be construed as meaning the Uniform Commercial Code as adopted in the State of Texas and in effect on the date of the purchase order.
- 2.23 Advertising: Seller shall not advertise or publish, without the County's prior consent the fact that Fort Bend County has entered into any contract, except to the extent necessary to comply with proper requests for information from an authorized representative of the federal, state, or local government.
- 2.24 Right to Assurance: Whenever the County in good faith has reason to question the other party's intent to perform. The County may demand that the other party give written assurance of his intent to perform. In the event that a demand is made and no assurance is given within five (5) days, the County may treat this failure as an anticipatory repudiation of the contract.
- 2.25 Venue: Both parties agree that venue for any litigation arising from this contract shall lie in Richmond, Fort Bend County, Texas.
- 2.26 Prohibition Against Personal Interest in Contracts: No officer or employee of the County shall have a financial interest, direct or indirect, in any contract with the County, or shall be financially interested, directly or indirectly, in the sale to the County of any land, materials, supplies, or service, except on behalf of the County as an officer or employee. Any willful violation of this section shall constitute malfeasance in office, and any officer or employee guilty thereof shall be subject to disciplinary action under applicable laws, statutes and codes of the State of Texas. Any violation of this section, with the knowledge, expressed or implied of the person or corporation contracting with the County shall render the contract involved voidable by the County Commissioners Court.

3.0 SCOPE:

It is the intent of Fort Bend County to contract with one (1) or more vendors to provide toner and ink cartridges as specified herein.

Initials of Bidder: CU

4.0 PERIOD OF CONTRACT:

This contract is for the period **1 October 2014 through 30 September 2015**, renewable annually for four (4) years (through 30 September 2019) under the same terms and conditions if mutually agreeable by both parties. This contract may be terminated by either party for any reason by giving thirty (30) days written notice of intent to terminate.

5.0 BID FORM COMPLETION:

Fill out, initial each page, SIGN CONTRACT SHEET, and return to the Fort Bend County Purchasing Department ONE (1) complete bid form. An authorized representative of the bidder MUST sign the contract sheet. The contract will be binding only when signed by the County Judge, Fort Bend County and a purchase order authorizing the item(s) desired has been issued. The use of liquid paper is **NOT** acceptable and may result in the disqualification of bid. If an error is made, vendor **MUST** draw a line through error and initial each change

6.0 REQUIREMENTS:

- 6.1 All toner and ink cartridges are to be original equipment manufacturer (OEM) products. Vendors may not provide compatible or refilled cartridges.
- 6.2 **Vendor must provide a certificate or letter from manufacturer indicating authorization to be a reseller. Failure to provide documentation will result in disqualification.**
- 6.3 Cartridges must be packaged in the original manufacturer packaging. (i.e. Part numbers listed on this bid are by a specific manufacturer and must be packaged in that manufacturer's packaging).
- 6.4 Cartridges must not be past manufacturer warranty period as stamped on each package.
- 6.5 Delivery is to be provided at no charge, within five (5) days, inside, to County offices throughout Fort Bend County.
- 6.6 All deliveries must be made and completed between the hours of 9:00 AM and 4:00 PM. Deliveries made after 4:00 PM may not be accepted.
- 6.7 Substitutions are not permitted.
- 6.8 Vendor must bid on all items within a section for bid to be considered.
- 6.9 Fort Bend County expends approximately \$200,000 annually on toner and ink cartridges annually.
- 6.10 No minimum orders, by quantity or dollar amount.

Initials of Bidder: CW

6.11 All prices are F.O.B. Fort Bend County.

7.0 VENDOR SELECTION:

This contract will be awarded to the overall lowest and best bidder, per section, meeting specifications.

8.0 POINT OF CONTACT:

Point of contact will be Debbie Kaminski, CPPB, Assistant County Purchasing Agent at Debbie.Kaminski@fortbendcountytexas.gov.

9.0 REQUIRED FORMS:

All vendors submitting are required to complete the attached and return with submission:

9.1 Vendor Form

9.2 W9 Form

9.3 Tax Form/Debt/Residence Certification

Initials of Bidder: CW

*Amended 9/11/14 (Section 5) **Amended 9/15/14 (Section 5)

10.0 SPECIFICATIONS:

BRTDR250	DRUM, DR250	161.26
DR350	DRUM, DR-350,BLK	87.72
DR400	DRUM, MFC8300, DR400	123.59
LC61CS	INK,LC61, CYAN	7.13
LC61MS	INK, LC61, MAGENTA	7.13
LC61YS	INK, LC61, YELLOW	7.13
LC65HYBKS	INK, LC65, HIGH YIELD, BK	21.11
TN210BK	TONER, TN210, BLACK	48.51
TN210C	TONER, TN210C, CYAN	45.27
TN210M	TONER, TN210M, MAGENTA	45.27
TN210Y	TONER, TN210Y, YELLOW	45.27
TN250	TONER, TN250	28.07
TN350	TONER, LASER, TN350BLK	48.11
TN350-2PK	TONER, 2/PK, BLACK	92.05
TN450	TONER, TN450, HY, BLACK	44.03
TN460	TONER, MFC8300, TN460, HI YIELD	64.41
OD350D	DRUM, OD, DR-350,BLACK	48.32
TOTAL SECTION 1		924.38

Material Item Number	Description	Price per quantity
0615B009	PG-40/CLI-41 INK/PAPER COMBO	38.27
0628B009	CARTRIDGE, PGI-5BK, 2PK, BK	26.42
1509B002	INK, PGI-35, BLACK	12.11
1511B002	INK, CLI-36,CLR	14.63
1557A002BA	TONER, FX3,FAX	72.32
2945B004	INK, PGI-220, 3PK, BLACK	34.13
2946B001	INK, CLI-221, BLACK	10.04
2947B001	INK, CLI-221, CYAN	10.19
2948B001	INK, CLI-221, MAGENTA	10.19
2949B001	INK, CLI-221, YELLOW	10.19
4479A003	TANK, INK, BCI-3EBK, BLACK	11.62
4530B007	INK, PGI-225, TWIN PACK, BLACK	24.37
4546B001	INK, CLI-226, BLACK	10.82

Initials of Bidder: CM

Item Number	Description	Unit Price
4547B001	INK, CLI-226, CYAN	10.98
4548B001	INK, CLI-226, MAGENTA	10.98
4549B001	INK, CLI-226, YELLOW	10.98
7621A001AA	TONER,FX-7, BLACK	78.25
499-602	PIXMA MP600, PIGMENT BLACK (PGI-5BK) 2-Pk	26.42
963-808	PIXMA MP500, BLACK (CLI-8BK)	12.92
963-848	PIXMA MP500, CYAN (CANCLI-8C)	13.11
963-960	PIXMA MP500, MAGENTA (CANCLI-8M)	13.11
964-208	PIXMA MP500, YELLOW (CANCLI-8Y)	13.11
964-272	PIXMA PRO 9000 MARK II, CLI-8PC CYAN	12.34
791-792	PIXMA PRO 9000 MARK II, CLI-8PM MAGENTA	12.34
572-985	PIXMA PRO 9000 MARK II, CLI-8R RED INK TANK	12.34
647-285	PIXMA PRO 9000 MARK II, CLI-8G GREEN INK TANK	12.34
687-156	PIXMA MG5220/MG5320 CLI-226 GRAY	24.37
891-103	PIXMA MG3520, BLACK (PG-240XL)	16.23
804-397	PIXMA MG3520, COLOR (CL-241XL)	23.53
686-526	PIXMA MX 882 PIGMENT BLACK PGI-225 (4530B001)	12.36
906-352	PIXMA MG5420, PGI-250XL BLACK	17.78
754-819	PIXMA MG5420 CLI-251 BLACK, CYAN, MAGENTA, YELLOW	36.00
906-307	PIXMA MG5420, CLI-251 GREY	9.41
851-008	IP90, TRICOLOR (BCI-16) 2 PACK	20.65
582-589	IP90, BLACK (BCI-15) 2 PACK	12.47
TOTAL SECTION 2		697.32

Item Number	Description	Unit Price
5M1VR	TONER, 1250/135X, HY, YELLOW	11.54
769T5	TONER, 215X, HY, CYAN	87.96
8WNV5	TONER, 215X, HY, MAGENTA	87.96
DV16F	TONER, 1250/135X, HY, BLACK	99.17
FM064	TONER, 2130CN/35CN, HY, BLK	71.07
G7D0Y	TONER, G7D0Y, HY, U&R, BLACK	191.04
H516C	TONER, 3130CN, HY, 9K, BK	123.51
J9833	Toner, 1110/1100, 2k, BK	66.63
K4971	TONER, 3100CN/3000CN, 4K, BK	51.53

Initials of Bidder: CU

Section 3 (continued)		
M6599	DRUM, M6599, 35K	140.17
M797K	TONER, 2223D, BK	98.62
N51XP	TONER, 215X, HY, BLACK	88.85
N848N	TONER, N848N, HY, BLACK	121.73
NF556	TONER, 3110/3115CN, YELLOW	218.59
NPDYG	TONER, 215X, HY, YELLOW	87.96
P623N	DRUM, P623N, 50K, BLACK	79.97
PDVTW	TONER, 1250/135X, HY, CYAN	11.54
PF029	TONER, 3110/3115CN, 8K, Cyan	218.59
PF030	TONER, 3110CN/3115CN, 8K, BK	118.18
PK496	DRUM, IMAGING, PK496, 30K	35.54
RF013	TONER, 3110/3115CN, MAGENTA	218.59
T229N	DRUM, T229N, 50K, MAGENTA	79.97
U163N	DRUM, 163 N, 50K, CYAN	79.97
X951N	DRUM, X951N, 50K, YELLOW	79.97
DT615	TONER, 1320, BLACK	64.85
FM064	TONER, 2130, BLACK	71.07
FM065	TONER, 2130, CYAN	97.74
FM066	TONER, 2130, YELLOW	97.74
FM067	TONER, 2130, MAGNTA	97.74
GD898	TONER, 5110, BLACK	97.74
GD900	TONER, 5110, CYAN	247.92
JD750	TONER, 5110, YELLOW	247.92
KD557	TONER, 5110, MAGNTA	247.92
KU051	TONER, 1320, CYAN	85.29
NF556	TONER, 3115, YELLOW	218.59 85.29
PN124	TONER, 1320, YELLOW	85.29
WM138	TONER, 1320, MAGNTA	85.29
331-0778	1355CNW, 2,000 PAGE, BLACK	62.19
331-0780	1355CNW, 1,400 PAGE, MAGENTA	62.19
331-0777	1355CNW, 1,400 PAGE, CYAN	62.19
331-0779	1355CNW, 1,400 PAGE, YELLOW	62.19
332-0376	B3465dn - 20,000 page black toner	266.57
310-5417	1600N TONER, 5000 PAGE	88.66
310-5371	922, HI YIELD, COLOR, M4646, SERIES 5	18.93
310-8386	922, HI YIELD, BLACK, M4646, SERIES 5	16.33
310-7945	1815DN, HIGH CAPACITY (PF658) 5000 PAGE	86.19
330-9523	1130, 2500 PAGE - BLACK	70.46
310-7159	PHOTO 964, BLACK, HIGH CAPACITY	19.53
310-7161	PHOTO 964, BLACK	21.38

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Initials of Bidder: CW

Section 3 (continued)		
310-7162	PHOTO 964, COLOR	18.93
310-7236	5310N 10,000 PAGE TONER CARTRIDGE	112.27
310-7238	5310N 30,000 PAGE TONER CARTRIDGE	297.74
331-0720	2150/2155 IMAGING DRUM	88.85
330-0969	V305, STANDARD CAPACITY BLACK (SERIES 9)	13.46
330-0970	V305, STANDARD CAPACITY COLOR (SERIES 9) MK991	17.67
330-0972	V305, HIGH YIELD COLOR, SERIES 9	17.43
330-2209	2335DN, 6000 PAGE, BLACK	88.08
593-BBBJ	MONO, BLACK	147.81
330-2208	2335DN, 3000 PAGE, BLACK	86.88
330-9524	1130, BLACK	70.46
332-0373	B3465DNF, 20,000 PAGE, BLACK	266.57
330-1199	3130CN TONER, 9000 PAGE, CYAN	224.81
330-1200	3130CN TONER, 9000 PAGE, MAGENTA	224.81
330-1204	3130CN TONER, 9000 PAGE, YELLOW	224.81
330-8988	3335DN DRUM, 30,000 PAGE, BLACK	35.54
330-5207	3330N 14,000 PAGE TONER CARTRIDGE	191.04
330-2646	3330N IMAGING DRUM-B	35.54
330-1394	2135CN, IMAGING DRUM CARTRIDGE	88.85
2W5130	5130 WASTE CONTAINER - 2 PACK	25.07
330-5843	5130 MAGENTA, 12000 PAGE	217.69
330-5846	5130cdn BLACK, 18,000 PAGE	121.73
330-5847	5130 IMAGING DRUM CYAN	79.97
330-5849	5130 IMAGING DRUM BLACK	79.97
330-5850	5130 CYAN, 12000 PAGE	217.69
330-5851	5130cdn BLACK 9,000 PAGE	95.07
330-5852	5130 YELLOW, 12000 PAGE	217.69
330-5853	5130 IMAGING DRUM YELLOW	79.97
330-5855	5130 IMAGING DRUM MAGENTA	79.97
331-9805	B2360dn BLACK	151.05
332-0407	C1765 BLACK	62.19
331-8421	C3760DN BLACK	119.95
332-0401	C1660W, MAGENTA	49.75
332-0400	C1660W, CYAN	49.75
332-0402	C1660W, YELLOW	49.75
332-0399	C1660W, BLACK	44.42
330-8985	3335DN TONER, 14000 PAGE, BLACK	191.04
330-5208	3335DN IMAGING DRUM	35.54
330-3578	1235CN TONER, 1000 PAGE, BLACK	56.86

Initials of Bidder: CM

Section 3 - Toner		
330-3579	1235CN TONER, 1000 PAGE, YELLOW	50.64
330-3580	1235CN TONER, 1000 PAGE, MAGENTA	50.64
330-3581	1235CN TONER, 1000 PAGE, CYAN	50.64
330-3582	1235CN WASTE CONTAINER	25.07
330-3583	1235CN DRUM, 20,000 PAGE, BLACK	97.74
330-6968	5230n/5230dn/5350dn 21,000 PAGE-BLACK	266.57
330-2045	5330cn 20,000 PAGE-BLACK	183.04
310-9682	948 BLACK	15.81
330-2650	2330 BLACK	88.88
C7D6F	BLACK, HI YIELD 10,000 PAGE	163.49
TOTAL SECTION 3		10,319.75

Manufacturer/Model No.	Description	Price
Section 4 - Epson		
T033120	INK, 960, BLACK	10.82
T069120-D2	INK, DUAL PACK, BLACK	26.06
T069120-S	INK, 69, BLACK	12.73
T069220-S	INK, 69, CYAN	10.86
T069320-S	INK, 69, MAGENTA	10.86
T069420-S	INK, 69, YELLOW	10.86
T078120	INK, BK	12.73
T078120-S	INK, 78, BLACK	12.73
T078220-S	INK, 78, CYAN	10.86
T078320-S	INK, 78, MAGENTA	10.86
T078420-S	INK, 78, YELLOW	10.86
T078520-S	INK, 78, LT CYAN	10.86
T078620-S	INK, 78, LT MAG	10.86
T098120-S	INK, T098, HIGH CAP, BLACK	14.23
T098920-S	INK, HICAP, 5PK, MULTICOLOR	60.39
TOTAL SECTION 4		236.57

Initials of Bidder: CUM

Supplies		
51645A#140	INK, BLK	31.31
92298A	TONER, CRG, LJ, 98A	124.50
B3B30FN#140	INK, 920, PHOTO PK, CYN/MGNTA/YLW	24.01
B3B30FN#140	INK, 920, 3PK, TRICOLOR	24.01
B3B32FN#140	INK, 933, PHOTO PK, CYN/MGNTA/YLW	26.59
B3B33FN#140	INK, 564, 3/PK, COMBO	26.07
B3B33FN#140	INK, 564, PHOTO PK, CYN/MGNTA/YLW	26.07
C1823D	INK, CLR	39.08
C2P51FN#140	INK, 564, TWIN PK, HP, BLK	21.39
C3903A	TONER, CRG, F/5P, 5MP, 03A	105.13
*C3906A	NO LONGER AVAILABLE	Disc.
C4092A	TONER, 1100SE/1100ASE, 92A	66.45
C4096A	TONER, LJ 2100 SERIES, 96A	114.29
C4127X	TONER, ULTRA PRECISE, 27X	145.34
C4129X	TONER, LJ5000	175.82
C4810A	PRINTHEAD, #11, BLACK	35.56
C4811A	PRINTHEAD, #11, CYAN	36.48
C4812A	PRINTHEAD, #11, MAGENTA	36.48
C4813A	CARTRIDGE, #11, CYAN	36.48
*C4836A	PRINTHEAD, #11, CYAN	33.48
C4837A	CARTRIDGE, #11, MAGENTA	33.48
C4838A	CARTRIDGE, #11, YELLOW	33.48
C4844A	CARTRIDGE, INK, BLK	33.00
C4900A	INK, HP 940, 2/PK, BLK AND YLW	52.15
C4901A	INK, HP 940, DUAL, MGNTA/CYAN	55.83
C4902AN#140	INK, HP 940, BLACK	22.43
C4903AN#140	INK, HP 940, CYAN	16.82
C4904AN#140	INK, HP 940, MAGENTA	16.84
C4905AN#140	INK, HP 940, YELLOW	16.80
C4906AN#140	INK, HP 940XL, BLACK	33.96
C4907AN#140	INK, HP 940XL, CYAN	22.96
C4908AN#140	INK, HP 940XL, MAGENTA	22.96
C4909AN#140	INK, HP 940XL, YELLOW	22.96
C6578DN#140	CARTRIDGE, INKJET, HP #78, TRICLR	33.35
C6614D	CARTRIDGE, INK, #20, 610C	31.61
C6615DN#140	CARTRIDGE, INK, #15, 810C/812C	29.59
C6650FN	INK, HP 45A, TWIN PACK, BLACK	31.31

Initials of Bidder: CM

C6656AN#140	CARTRIDGE, INK, HP #56, BLACK	21.41
C6657AN#140	CARTRIDGE, INK, HP#57, TRI-COLOR	34.94
C7115A	CARTRIDGE, PRINT, C7115A	65.58
C8061X	CARTRIDGE, PRINT SMRT	145.22
C8543X	CARTRIDGE, PRNT, LSRJT	273.00
C8550A	CARTRIDGE, BLACK	141.87
C8551A	CARTRIDGE, HP, CYAN	289.17
C8552A	CARTRIDGE, HP, YELLOW	289.17
C8553A	CARTRIDGE, HP, MAGENTA	289.17
C8721WN#140	CARTRIDGE, HP02, BLK INK	18.12
C8765WN#140	INK CARTRIDGE, BLACK, 94	21.41
C8766WN#140	INK CARTRIDGE, TRICOLOR, 95	25.40
C8767WN#140	INK CARTRIDGE, 96, BLACK	30.46
C8771WN#140	CARTRIDGE, HP02, CYAN	9.52
C8772WN#140	CRTG, HP02, MAGENTA	9.52
C8773WN#140	CARTRIDGE, HP02, YELLOW	9.52
C8789FN#140	INK, HP 15/78, COMBO, BLK/COLOR	36.33
*C9348FN#140	INK, HP 96, TWIN PACK, BLACK	52.32
C9349FN#140	INK, HP 97, TWIN PACK, TRI-COLOR	15.47
C9350FN#140	INK, HP 94, TWIN PACK, 2PK, BLK	10.82
C9352AN#140	CARTRIDGE, INKJET, HP22, TRICOLOR	17.98
C9353FN#140	INK, HP 96/97, COMBO, BLACK/COLOR	64.53
C9354FN#140	INK, HP 94/95, COMBO, 2PK, BLK/CLR	46.22
C9363WN#140	INK CARTRIDGE, TRICOLOR, 97	34.95
C9364WN#140	CARTRIDGE, INKJET, BLACK	21.41
C9369WN#140	INK CARTRIDGE, FOTO	26.12
C9385AN#140	CARTRIDGE, INK, HP88, BLACK	19.58
C9388AN#140	CARTRIDGE, INK, HP 88, YELLOW	14.32
C9391AN#140	CARTRIDGE, INKJET, HP 88 XL, CYAN	22.39
C9392AN#140	CARTRIDGE, INK, HP88 XL, MAGENTA	22.39
C9393AN#140	CARTRIDGE, INKJET, HP88 XL, YLW	22.39
C9396AN#140	CARTRIDGE, INKJET, HP 88 XL, BLK	32.12
C9513FN#140	INK, HP 92/93, COMBO, BLACK/COLOR	33.14
C9514FN#140	INK, HP 98, TWIN PACK, BLACK	41.62
C9701A	CARTRIDGE, LASERJET, 2500, CYAN	67.47
C9703A	CARTRIDGE, LASERJT, 2500, MAGENTA	67.47
C9720A	CARTRIDGE, LASERJET 4600, BLACK	176.37
C9721A	CARTRIDGE, LASERJET 4600, CYAN	238.98
C9722A	CARTRIDGE, LASERJET 4600, YELLOW	238.98
C9723A	CARTRIDGE, LSRJET 4600, MAGENTA	238.98

Initials of Bidder: CW

C9730A	CARTRIDGE, LASER JET, BLACK	244.54
C9731A	CARTRIDGE, LASER JET, CYAN	342.69
C9732A	CARTRIDGE, LASER JET, YELLOW	342.69
C9733A	CARTRIDGE, LASER JET, MAGENTA	342.69
CB304AN#140	CARTRODGE, INK, TRI-COLOR	20.67
CB316WN#140	INK, HP 564, BLACK	10.68
CB317WN#140	INK, PHOTO, HP 564, BLACK	8.65
CB318WN#140	INK, HP 564, CYAN	8.78
CB319WN#140	INK, HP 564, MAGENTA	8.78
CB320WN#140	INK, HP 564, YELLOW	8.78
CB322WN#140	INK, PHOTO, HP 564XL, BLACK	17.14
CB323WN#140	INK, HP 564XL, CYAN	17.39
CB324WN#140	INK, HP 564XL, MAGENTA	17.39
CB325WN	INK, HP 564XL, YELLOW	17.39
CB334AN#140	INK, #54, HIGH YIELD, BLACK	31.99
CB335WN#140	INK, HP 74, BLACK	13.52
CB336WN#140	INK, HP 74XL, HIGH YIELD, BLACK	36.33
CB337WN#140	INK, HP 75, TRI-COLOR	17.15
CB338WN#140	INK, HP 75XL, HIGH YIELD, COLOR	43.45
CB435A	TONER, BLACK	60.36
CB436A	TONER, BLACK	69.37
CB436D	TONER, DUAL PACK, BLK	124.86
CC364A	TONER, BLACK	153.33
CC364X	TONER, BLACK	272.64
CC530A	TONER, LJ, BLACK	109.76
CC530AD	TONER, CLJ, 2PK, BLACK	157.20
CC531A	TONER, LJ, CYAN	108.18
CC532A	TONER, LJ, YELLOW	108.18
CC533A	TONER, LJ, MAGENTA	108.18
CC635A	INK, HP 701, BLACK	30.41
CC640WN#140	INK, BLACK	13.52
CC641WN#140	INK, BLACK	32.08
CC643WN#140	INK, TRI-COLOR	17.20
CC644WN#140	INK, TRI-COLOR	37.45
CC653AN#140	INK, BLACK	13.55
CC654AN#140	INK, BLACK	33.80
CC656AN#140	INK, Tri-Color	24.55
CD886FN#140	INK, 2/PK, COLOR	50.50
CD942FN#140	INK, 3PK, BLK/COLOR	89.17
CD943FN#140	INK, HP 94/94/95, 3PK, BLK/COLOR	63.28

Initials of Bidder: CM

CD947FN#140	INK, HP 60, COMBO, BLACK/COLOR	30.04
CD971AN#140	INK, HP 920, BLACK	17.86
CD972AN#140	INK, HP 920XL, CYAN	14.02
CD973AN#140	INK, HP 920XL, MAGENTA	14.02
CD974AN#140	INK, HP 920XL, YELLOW	14.02
CD975AN#140	INK, HP 920XL, BLACK	30.54 46.91
CE250X	TONER, BLACK	174.79
CE255A	TONER, LJ, BLACK	130.39
CE260A	TONER, BLACK	141.95
CE261A	TONER, CYAN	256.82
CE262A	TONER, YELLOW	256.73
CE263A	TONER, MAGENTA	256.68
CE270A	TONER, LJ, BLACK	216.12
CE271A	TONER, LJ, CYAN	357.75
CE272A	TONER, LJ, YELLOW	357.75
CE273A	TONER, LJ, MAGENTA	357.75
CE278A	TONER, LJ, BLACK	66.02
CE278D	TONER, HP 78A, DUAL PACK, BLACK	125.61
CE285A	TONER, LJ, BLACK	61.11
CE390A	TONER, HP 90A, BLACK	153.60
CE390X	TONER, LASERJET, HP90X, BLACK	256.69
CE390XD	TONER, HP 90X, DUAL PACK, LJ, BLK	462.22
CE400A	TONER, HP 507A BLACK LJ	132.44
CE401A	TONER, HP 507A CYAN	197.31
CE402A	TONER, HP 507A YELLOW	197.31
CE403A	TONER, HP 507A MAGENTA	197.31
CE410A	TONER, HP 305A, LASERJET, BLACK	74.75
CE410X	TONER, HP 305X, LASERJET, BLACK	91.83
CE411A	TONER, HP 305A, LASERJET, CYAN	106.48
CE412A	TONER, HP 305A, LASERJET, YELLOW	106.48
CE413A	TONER, HP 305A, LASERJET, MAGENTA	106.48
CE505A	TONER, BLACK	74.40
CE505D	TONER, LASER, 2PK, BLK	142.37
CE505X	TONER, HIGH YIELD, BLK	144.61
CF280A	TONER, HP 80A, BLACK	91.29
CG845AN#140	HP 60 SERIES PHOTO VALUE PACK	18.12
CH563WN#140	INK, HP 61XL, BLACK	26.13
CH564WN#140	INK, HP 61XL, TRI-COLOR	27.99
CH634AN#140	INK, HP 920, CYAN	8.19
CH635AN#140	INK, HP 920, MAGENTA	8.19

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Initials of Bidder: CU

CH636AN#140	INK, HP 920, YELLOW	8.12
CN045AN#140	INK, HP,950, XL, BLACK	32.21
CN046AN#140	INK, HP,951, XL, CYAN	24.48
CN047AN#140	INK, HP,951, XL, MAGENTA	24.48
CN048AN#140	INK, HP,951, XL, YELLOW	24.48
CN049AN#140	INK, HP,950, BLACK	22.33
CN050AN#140	INK, HP,951S, CYAN	15.96
CN051AN#140	INK, HP,951, MAGENTA	15.96
CN052AN#140	INK, HP,951, YELLOW	15.96
CN053AN#140	INK, HP 932XL, OFFICEJET, BLACK	27.85
CN054AN#140	INK, OFFICEJET,HP 933XL, CYAN	13.99
CN055AN#140	INK, OFFICEJET,HP 933XL, MAGENTA	13.99
CN056AN#140	INK, HP 933XL, OFFICEJET, YELLOW	13.99
CN057AN#140	INK, HP 932, OFFICEJET, BLK	16.97
CN058AN#140	INK, OFFICEJET, HP 933, CYAN	9.01
CN059AN#140	INK, HP 933, OFFICEJET, MAGENTA	9.01
CN060AN#140	INK, HP 933, OFFICEJET, YELLOW	9.01
CN065FN#140	INK, HP 940, 3PK, TRICOLOR	51.47
CN069FN#140	INK, HP 901, 2/PK, COMBO	38.13
CN684WN#140	INK, HP 564XL, BLACK	20.76
CR314FN#140	INK, HP,951,COMBO, ALL COLORS	48.91
CZ071FN#140	INK, HP 60, TWIN CARTRIDGE, BLACK	25.84
**HEWC3909A	NO LONGER AVAILABLE	Disc.
**HEWC3909A	NO LONGER AVAILABLE	Disc.
HEWC4911A	CARTRIDGE, INK, HP #82, CYAN	38.09
HEWC4913A	INK, #82 YELLOW	38.13
HEWC4933A	CRTDG, DYE, NO.81, DNJT5000, YW	209.77
HEWC4951A	PRINTHEAD, #81 CYN DYE	165.61
HEWC6602A	CARTRIDGE, INKJET, BLACK	13.51
HEWC8091A	CARTRIDGE, LJ9000, STAPLE	35.58
HEWC8554A	KIT, LJ9500 IMAGE CLEANING	54.78
HEWC8555A	KIT, LJ9500 IMAGE TRANSFER	413.51
HEWC8556A	KIT, LJ9500 IMAGE FUSER	310.14
HEWC8560A	DRUM, LJ 9500, BK	299.64
HEWC8561A	DRUM, LJ 9500, CYN	465.02
HEWC8562A	DRUM, LJ 9500, YE	465.02
HEWC8563A	DRUM, LJ 9500, MA	465.02
HEWC9370A	CRTDG, DNJ, HP 72, 130ML, PB	63.87
HEWC9371A	CRTDG, DNJ, HP 72, 130ML, CY	63.74
HEWC9372A	CRTDG, DNJ, HP 72, 130ML, MA	63.72

Initials of Bidder:

CUM

HEWC9373A	CRTDG, DNJ, HP 72, 130ML, YW	63.74
HEWC9374A	CRTDG, DNJ, HP 72, 130ML, GY	63.86
HEWC9381A	PRINT HEAD, HP 88, BLACK/YELLOW	68.67
HEWC9382A	PRINthead, HP 88, MAG/CYN	68.67
HEWC9403A	CRTDG, DNJ, HP 72, 130ML, MTT B	63.68
HEWC9725A	KIT, FUSER, FOR HPLJ4600, 110VOLT	311.30
HEWCE265A	TONER, COLLECTION	18.25
HEWQ2682A	CARTRIDGE, CLJ3700, YELLOW	161.72
HEWQ2683A	CARTRIDGE, CLJ3700, MAGENTA	161.77
HEWQ3964A	DRUM, IMAGING, LJ2550	182.90
HP Q3675A	TRANSFER KIT, REPLACE HP 4600	300.26
Q1338A	CARTRIDGE, HP LASERJET 4200	152.26
Q1339A	CARTRIDGE, HP LASERJET 4300	201.60
Q2610A	TONER, 10A, SMART PRINT	137.34
Q2612A	CARTRIDGE, LASER,	69.33
Q2670A	TONER, F/CLJ3500, BLK	131.03
Q5942A	CARTRIDGE, LJ, 4250/4350	147.65
Q5942X	CARTRIDGE, LASER	223.43
Q5945A	TONER, LJ, BLACK	209.21
Q5949A	TONER, BLK	81.53
Q6000A	TONER, COLOR LASERJET, 00A, BLK	74.89
Q6001A	TONER, COLOR LASERJET, 01A, CYAN	81.76
Q6002A	TONER, COLOR LASERJET, 02A, YEL	81.76
Q6003A	TONER, COLOR LASERJET, PRN, MAGENTA	81.73
Q6470A	TONER, LJ, 2/PK, BLACK	131.03
Q6511A	TONER, BLK	122.77
Q7516A	CARTRIDGE, LSRJET, BLK	180.28
Q7551A	TONER, LASERJET, BLACK	128.43
Q7551X	TONER, LASERJET, BLACK	215.17
Q7551XD	TONER, 2PK, BLACK	385.45
Q7553A	CARTRIDGE, LJ, BLACK	75.19
Q7581A	CARTRIDGE, LSRJT, CYAN	168.54
Q7582A	CARTRIDGE, TONER, YLW	168.52
HP 88XL (C9393AN	INK, YELLOW	22.39
HP 305A / CE411A	IPW PRESERVE 545-11A-ODP	106.25
HP C9720A	TONER, LASER, 4600, BLACK	176.37
HP C9721A	TONER, LASER, 4600, CYAN	238.97
HP C9722A	TONER, LASER, 4600, YELLOW	238.98
HP C9723A	TONER, LASER, MAGENTA, 4600	238.98
HP C9730A	TONER, COLOR, LJ, 5500/5550, BLACK	244.54

Initials of Bidder: CU

HP C9731A	TONER, LJ 5500/5500, CYAN	342.69
HP C9732A	TONER, COLOR LJ, 5500/5550, YLW	342.69
HP C9733A	TONER, 5500/5550, COLOR LJ, MAGNT	342.62
HP CE261A	TONER, CP4025/4525, CYAN	256.82
HP CE262A	TONER, CP4025/4525, YELLOW	256.73
HP CE263A	TONER, CP4025/4525, MAGENTA	256.68
HP CE505A	TONER, LJ P2035/P2055, BLACK	74.40
HP CE505X	TONER, MICR, LJ P2055 SERIES, BK	144.61
HP Q1339A	CARTRIDGE, TONER, HP LJ4300	201.60
HP Q7551A	TONER, LJ 3005/M3035/3027, BK	128.43
HP Q5950A	4700N BLACK	176.04
HP Q5953A	4700N MAGENTA	250.33
HP Q5951A	4700N CYAN	250.33
HP Q5952A	4700N YELLOW	250.29
	OFFICE JET 4500 HP901 - Black	13.52
	OFFICE JET 4500 HP901 - Color	46.91
TOTAL SECTION 5		24,393.55

Item Number	Description	Price
Section 6		
KNM1710517002	TONER, MAGICOLOR 2300, STD YELLOW	56.22
KNM1710517003	TONER, MAGICOLOR 2300, STD MAGENTA	64.95
KNM1710517003	CARTRIDGE, CLJ3700, CYAN	64.95
KNM1710517005	TONER, MAGICOLOR 2300 BLACK	88.22
1710517-006	MAGICOLOR 2300 YELLOW	56.22
1710517-007	MAGICOLOR 2300 MAGENTA	64.95
1710517-008	MAGICOLOR 2300 CYAN	56.22
1710520-001	MAGICOLOR 2300 OPC DRUM CARTRIDGE	71.91
1710522-001	MAGICOLOR 2300 WASTE TONER BOTTLE	27.03
1710584-001	BLACK	116.57
1710587-005	YELLOW	113.46
1710587-006	MAGENTA	113.46
1710587-007	CYAN	74.31
1710591-001	OPC DRUM	71.91
1710606-001	MAGICOLOR, MULTI-PACK	33.51
1710692-005	BLACK	48.73
1710692-006	YELLOW	64.95
1710692-007	MAGENTA	64.95
1710692-008	CYAN	64.95
TOTAL SECTION 6		1,317.47

Initials of Bidder: CM

Manufacturer Number	Description	Price per Cartridge
Section 7 Sharp		
64015HA	TONER,HIGH YIELD	339.96
12A7462	TONER, T630, BLK	344.96
	TOTAL SECTION 7	684.92

Manufacturer Number	Description	Price per Cartridge
Section 8 Sharp		
KX-FA83A	TONER, FAX, KX-FA83A	34.96
	TOTAL SECTION 8	34.96

Manufacturer Number	Description	Price per Cartridge
Section 9 Sharp		
RIC405533	TONER, CYAN	36.06
RIC405534	TONER, MAGENTA	36.06
RIC405536	TONER, HIGH YIELD, BLK	57.71
RIC405538	TONER, MAGENTA	62.51
RIC405539	TONER, YELLOW	62.51
	TOTAL SECTION 9	254.85

Manufacturer Number	Description	Price per Cartridge
Section 10 Sharp		
AL110TD	TONER, AL110TD	89.96
	TOTAL SECTION 10	89.96

Initials of Bidder: CM

CONTRACT SHEET
BID 15-025

THE STATE OF TEXAS
COUNTY OF FORT BEND

This memorandum of agreement made and entered into on the 7th day of October, 2014, by and between Fort Bend County in the State of Texas (hereinafter designated County), acting herein by County Judge Robert Hebert, by virtue of an order of Fort Bend County Commissioners Court, and Office Depot, Inc. (hereinafter designated Contractor).
(company name)

WITNESSETH:

The Contractor and the County agree that the bid and specifications for the **Toner and Ink Cartridges** which are hereto attached and made a part hereof, together with this instrument and the bond (when required) shall constitute the full agreement and contract between parties and for furnishing the items set out and described; the County agrees to pay the prices stipulated in the accepted bid.

It is further agreed that this contract shall not become binding or effective until signed by the parties hereto and a purchase order authorizing the items desired has been issued.

Executed at Richmond, Texas this 10th day of November, 2014.

By: Robert Hebert Fort Bend County, Texas
County Judge

By: Chris McEntee
Signature of Contractor

By: Chris McEntee, Vice President
Printed Name and Title



COUNTY PURCHASING AGENT
Fort Bend County, Texas

Gilbert D. Jalomo, Jr., CPPB
County Purchasing Agent

(281) 341-8640
Fax (281) 341-8642 or 341-8645

Vendor Information

Federal ID # or S.S #	Dun and Bradstreet # 15-3531108	
Type of Business	<input checked="" type="checkbox"/> Corporation/LLC <input type="checkbox"/> Sole Proprietor/Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Tax Exempt Organization	
Legal Company Name	Office Depot, Inc.	Year Business was Established 1986
Remittance Address	P.O. Box 70025	
City/State/Zip	Los Angeles, CA 90074-0025	
Physical Address	6600 North Military Trail	
City/State/Zip	Boca Raton, FL 33496	
County	<input type="checkbox"/> Fort Bend County <input type="checkbox"/> Other: Palm Beach County	
Phone/Fax Number	Phone: 561.438.4800	Fax: 561.438.6608
Contact Person	Luke Fletcher	
E-mail	luke.fletcher@officedepot.com	
Special Notes		
The Company listed above is a (check all that apply and attached certificate).	<input type="checkbox"/> DBE-Disadvantaged Business Enterprise Certification # _____ <input type="checkbox"/> SBE-Small Business Enterprise Certification # _____ <input type="checkbox"/> HUB-Texas Historically Underutilized Business Certification # _____ <input type="checkbox"/> WBE-Women's Business Enterprise Certification # _____ <input type="checkbox"/> MBE-Minority Business Enterprise Certification # _____	
Company's gross annual receipts:	<input type="checkbox"/> < \$500,000 <input type="checkbox"/> \$500,000-\$4,999,999 <input checked="" type="checkbox"/> \$5,000,000-\$16,999,999 <input type="checkbox"/> \$17,000,000-\$22,399,999 <input type="checkbox"/> >\$22,400,000	
NAICs codes (Please enter all that apply).	Primary: 424120, Secondary: 453210 424110-Writing Paper Wholesaler 423430-Computer Equipment & Software 423420-Office Equipment Wholesaler 423410-Furniture Wholesaler 323119-Other Commercial Printing 323116-Manifold Business Forms Printing 323115-Digital Printing	

PLEASE NOTE: W-9 needs to be attached in order to be entered into our system

Form **W-9** (Rev. 8-2013)

Job No.: 15-025

TAX FORM/DEBT/RESIDENCE CERTIFICATION
(for Advertised Projects)

Taxpayer Identification Number (T.I.N.): _____

Company Name submitting Bid/Proposal: Office Depot, Inc.

Mailing Address: 6600 North Military Trail, Boca Raton, FL 33496

Are you registered to do business in the State of Texas? ☒ Yes ☐ No

If you are an individual, list the names and addresses of any partnership of which you are a general partner or any assumed name(s) under which you operate your business

I. **Property:** List all taxable property in Fort Bend County owned by you or above partnerships as well as any d/b/a names. Include real and personal property as well as mineral interest accounts. (Use a second sheet of paper if necessary.)

Fort Bend County Tax Acct. No.*

R34984

R277639

Property address or location**

5400 FM 1640, Site 100, Richmond, TX 77469

5766 Hwy 6, Missouri, TX 77459

* This is the property account identification number assigned by the Fort Bend County Appraisal District.

** For real property, specify the property address or legal description. For business personal property, specify the address where the property is located. For example, office equipment will normally be at your office, but inventory may be stored at a warehouse or other location.

II. **Fort Bend County Debt** - Do you owe any debts to Fort Bend County (taxes on properties listed in I above, tickets, fines, tolls, court judgments, etc.)?

☐ Yes ☒ No

If yes, attach a separate page explaining the debt.

III. **Residence Certification** - Pursuant to Texas Government Code §2252.001 *et seq.*, as amended, Fort Bend County requests Residence Certification. §2252.001 *et seq.* of the Government Code provides some restrictions on the awarding of governmental contracts; pertinent provisions of §2252.001 are stated below:

(3) "Nonresident bidder" refers to a person who is not a resident.

(4) "Resident bidder" refers to a person whose principal place of business is in this state, including a contractor whose ultimate parent company or majority owner has its principal place of business in this state.

☐ I certify that _____ is a Resident Bidder of Texas as defined in Government Code §2252.001.
[Company Name]

☒ I certify that Office Depot, Inc. is a Nonresident Bidder as defined in Government Code §2252.001 and our principal place of business is Boca Raton, FL.
[Company Name] [City and State]



200 CROSSING BOULEVARD, BRIDGEWATER, NJ 08807-0911 TEL 908-704-1700 FAX 908-704-8235

BROTHER INTERNATIONAL CORPORATION

September 11, 2014

Office Depot
6600 Military Trail Drive
Boca Raton, FL 33496
ATTN: Lauren Feigelis

Ref: Letter of Authorization to resell Brother products

Dear Ms. Feigelis,

Brother International Corporation hereby recognizes Office Depot Company as an Authorized Reseller for Brother International products. Please contact me if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Joe Ashcraft".

Joe Ashcraft
Vice President of Sales
Brother International Corporation
200 Crossing Boulevard
Bridgewater, NJ 08807-0911

9/12/2014

Office Depot Mail - Authorization letter-Canon

Thu, Sep 11, 2014

tpalcheck@cusa.canon.com <tpalcheck@cusa.canon.com>
To: Lauren Feigelis <lauren.feigelis@officedepot.com>
Cc: jlomax@cusa.canon.com, ysaji@cusa.canon.com

Lauren, Hopefully this will work, I am in between flights and it's the best I can do for now.

To Whom It May Concern;

Office Depot is authorized to sell Canon Laser Toner and Cartridge models:

Item Code	Model
1486A002AA	PC20 CRG
1474A002AA	A30 CRG
1491A002CA	E40 CRG
1492A002CA	E20 CRG
1489A02AA	F100 CRG
6812A001AA	L50 CRG
7138A002AA	CRG P
3842A006AA	EP-62 CRG
7833A001AA	S35 CRG
8489A001BA	X25 CRG
0263B001AA	CRG104
0263B010AA	CRG104 VP
0265B001AA	CRG105
0264B001AA	CRG106
3479B001AA	CRG119
3480B001AA	CRG119II
2617B001AA	CRG120
2617B004AA	CRG120 VP
3484B001AA	CRG125
3500B001AA	CRG128
9435B001AA	CRG137
7433A005BA	EP-87 BK
7432A005BA	EP-87 C
7431A005BA	EP-87 M
7430A005BA	EP-87 Y
7429A005BA	EP-87 Drum
2578B001BA	CRG117 BK
2577B001BA	CRG117 C
2576B001BA	CRG117 M
2575B001BA	CRG117 Y
1980B001AA	CRG116 BK
1979B001AA	CRG116 C
1978B001AA	CRG116 M
1977B001AA	CRG116 Y
2662B001AA	CRG118 BK
2662B004AA	CRG118 BK VP
2661B001AA	CRG118 C
2660B001AA	CRG118 M
2659B001AA	CRG118 Y
6272B001AA	CRG131 BK
6273B001AA	CRG131 BK H
6271B001AA	CRG131 C
6270B001AA	CRG131 M
6269B001AA	CRG131 Y
3484B001AA	CRG125
3483B001AA	CRG126
3479B001AA	CRG119
3480B001AA	CRG119II
3482B013AA	CRG324II
2662B001AA	CRG118 BK
2662B004AA	CRG118 BK VP
2661B001AA	CRG118 C
2660B001AA	CRG118 M
2659B001AA	CRG118 Y
6264B012AA	CRG332II BK
6262B012AA	CRG332 C
6261B012AA	CRG332 M
6260B012AA	CRG332 Y

Product Name / Fax Cartridges	Models	Item Code	

9/12/2014

Office Depot Mail - Authorization letter-Canon

FX-3 Cartridge		1557A002BA	
FX-4 Cartridge		1558A002AA	
FX-6 Cartridge		1559A002AA	
FX-7 Cartridge		7621A001AA	
FX-8 Cartridge		8955A001AA	
FX-11 Cartridge		1153B001AA	
Product Name / Copier Toner		Item Code	
GP 200 Toner		1388A003AA	
NP 6/7/8000 Toner		1366A005AB	
NPG-1 Toner		1372A006AA	
NPG-11 Toner		1382A003AA	
NPG-13A Toner		1384A011AA	
NPG-14 Toner		1385A002AA	
GPR-1 Toner		6748A003AA	(may also receive 6748A003AB)
GPR-7 Toner		6748A003AA	(may also receive 6748A003AB)
GPR-8 Toner		6836A003AA	
GPR-10 Toner		7814A003AA	
GPR-17 Toner		0279B003AA	
GPR-11 Toner	Bk	7629A001AA	
GPR-11 Toner	C	7628A001AA	
GPR-11 Toner	M	7627A001AA	
GPR-11 Toner	Y	7626A001AA	
GPR-13 Toner	Bk	8640A003AA	
GPR-13 Toner	C	8641A003AA	
GPR-13 Toner	M	8642A003AA	
GPR-13 Toner	Y	8643A003AA	
CRG-102 TONER	Bk	9645A006AA	
CRG-102 TONER	C	9644A006AA	
CRG-102 TONER	M	9643A006AA	
CRG-102 TONER	Y	9642A006AA	
CRG-111 TONER	Bk	1660B001BA	
CRG-111 TONER	C	1659B001BA	
CRG-111 TONER	M	1658B001BA	
CRG-111 TONER	Y	1657B001BA	
CLC 5100 Toner	Bk	6601A003AA	
CLC 5100 Toner	C	6602A003AA	

9/12/2014

Office Depot Mail - Authorization letter-Canon

CLC 5100 Toner	M	6603A003AA	
CLC 5100 Toner	Y	6604A003AA	

Canon

Thomas A. Palcheck
Account Executive, Desktop Printing & Imaging Division
BISG Distribution Sales Division

Canon U.S.A., Inc.
100 Park Boulevard, Itasca, IL 60143
www.usa.canon.com
tpalcheck@cusa.canon.com
C 224.558.5660

From: Lauren Feiglis <lauren.feiglis@officedepot.com>
To: Thomas Palcheck <tpalcheck@cusa.canon.com>,
Cc: jlomax@cusa.canon.com
Date: 09/11/2014 01:16 PM
Subject: Re: Authorization letter-Canon

[Quoted text hidden]

Lauren Feiglis <lauren.feiglis@officedepot.com>
To: Thomas Palcheck <tpalcheck@cusa.canon.com>
Cc: jlomax@cusa.canon.com, ysaji@cusa.canon.com

Fri, Sep 12, 2014 at 10:06 AM

Hi Tom,
That will work! Can you just put it in a word document with Canon letterhead.
Thank you!

Lauren Feiglis
Category Analyst | Office Depot, Inc.
6600 N Military Trail | Boca Raton, FL 33496
Tel: 512.831.6096 | lauren.feiglis@officedepot.com

**Office
DEPOT Max**

[Quoted text hidden]

tpalcheck@cusa.canon.com <tpalcheck@cusa.canon.com>
To: Lauren Feiglis <lauren.feiglis@officedepot.com>

Fri, Sep 12, 2014 at 10:37 AM

Lauren I am out on personal time and hv no way to do that.
Will see what can be done.

Sent from my iPhone
Tom Palcheck
Canon BISG

> On Sep 12, 2014, at 10:06 AM, "Lauren Feiglis" <lauren.feiglis@officedepot.com> wrote:

>

> -----rkcxdhuy2383j23su2r804954

> Content-Type: text/html; charset=UTF-8

> Content-Transfer-Encoding: 8bit

>

> <div dir="ltr"><div class="gmail_default" style="font-family: georgia, serif, color: #000000">Hi Tom, </div><div class="gmail_default" style="font-family: georgia, serif, color: #000000">That
will work! Can you just put it in a word document with Canon letterhead.</div><div class="gmail_default" style="font-family: georgia, serif, color: #000000">Thank you!</div><div
class="gmail_extra"><br clear="all"><div><div dir="ltr">Lauren Feiglis<div
Category Analyst | Office Depot, Inc. <br style="color: rgb(107, 107, 107); font-
family: Helvetica, Arial, sans-serif, line-height: 17px">6600 N Military Trail | Boca Raton, FL
33496<br style="color: rgb(107, 107, 107); font-family: Helvetica, Arial, sans-serif, line-height: 17px"><span style="color: rgb(107, 107, 107); font-family: Helvetica, Arial, sans-serif, line-
height: 17px">Tel: 512.831.6096 | <u>lauren.feiglis@officedepot.com</u></div><div><font
color="#000000" face="verdana, sans-serif">
</div><div>
</div></div></div>
>
<div class="gmail_quote">On Thu, Sep 11, 2014 at 7:06 PM, <tpalcheck@
cusa.canon.com> wrote:
<blockquote class="gmail_quote" style="margin: 0 0 0 .8ex; border-left: 1px solid #ccc; padding-left: 1ex">Lauren,
Hopefully this will work, I am

> in between flights and it's the best I can do for now.

>

>
To Whom It May Concern,

>

> <p>Office Depot is authorized to sell Canon

> Laser Toner and Cartridge models:

> </p><table width="271" style="border-collapse: collapse">

> <tbody><tr height="21">

> <td width="100" style="border-style: solid; border-color: #000000; border-width: 0px 1px 1px 0px; padding: 0px 7px">

> <div align="center">Item Code</div>

> </td><td width="139" style="border-style: solid; border-color: #000000; border-width: 0px 0px 1px 1px; padding: 0px 7px">

> <div align="center">Model</div>

> </td></tr><tr height="21">



Dell Marketing L.P.
One Dell Way
Round Rock, TX 78682
www.dell.com

September 12, 2014

Office Depot
6600 North Military Trail
Boca Raton, FL 33496

Re: Authorization to Sell Dell Toner

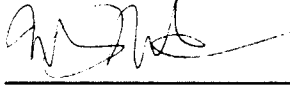
To Whom It May Concern:

Office Depot has authorization to sell Dell ink and toner.

If you have any questions, please do not hesitate to contact me.

Sincerely,

DELL MARKETING L.P.

By: _____

Name: William L. Watson
Title: Contracts Senior Manager



Lauren Feigelis

Category Analyst

Office Depot, Inc.

6600 N Military Trail, Boca Raton, FL 33496

Lauren,

This letter authorizes Office Depot to sell all consumer ink skus. There are exceptions, mainly pro imaging items. A list of the excluded items is attached.

Regards,

Pete Lipnick

Account Manager

EPSON AMERICA, INC.

3840 Kilroy Airport Way
Long Beach, California 90806-2452
TEL 562.981.3840
P.O. Box 93012
Long Beach, California 90809-9941
www.epson.com

T545100	EPSON UltraChrome Black Ink, 110 ml, (2 Req'd), Stylus Pro 7600/9600
T545200	EPSON UltraChrome Cyan Ink, 110 ml, Stylus Pro 7600/9600
T545300	EPSON UltraChrome Magenta Ink, 110 ml, Stylus Pro 7600/9600
T545400	EPSON UltraChrome Yellow Ink, 110 ml, Stylus Pro 7600/9600
T545500	EPSON UltraChrome Light Cyan Ink, 110 ml, Stylus Pro 7600/9600
T545600	EPSON UltraChrome Light Magenta Ink, 110 ml, Stylus Pro 7600/9600
T602100	EPSON UltraChrome K3 Photo Black 110ml Ink, Stylus Pro 7800 /7880/9800/9880
T602300	EPSON UltraChrome K3 Vivid Magenta 110ml Ink, Stylus Pro 7880/9880
T602400	EPSON UltraChrome K3 Yellow 110ml Ink, Stylus Pro 7800/7880/9800/9880
T602600	EPSON UltraChrome K3 Vivid Light Magenta 110ml Ink, Stylus Pro 7880/9880
T602700	EPSON UltraChrome K3 Light Black 110ml Ink, Stylus Pro 7880/9880
T602B00	EPSON UltraChrome K3 Magenta 110ml Ink, Stylus Pro 7800/9800
T544100	EPSON UltraChrome Photo Black Ink 220ml, Stylus Pro 7600/9600
T544200	EPSON UltraChrome Cyan Ink 220ml, Stylus Pro 7600/9600
T544300	EPSON UltraChrome Magenta Ink 220ml, Stylus Pro 7600/9600
T544400	EPSON UltraChrome Yellow Ink 220ml, Stylus Pro 7600/9600
T544500	EPSON UltraChrome Lt Cyan Ink 220ml, Stylus Pro 7600/9600
T544600	EPSON UltraChrome Lt Magenta Ink 220ml, Stylus Pro 7600/9600
T544700	EPSON UltraChrome Lt Black Ink 220ml, Stylus Pro 7600/9600
T544800	EPSON UltraChrome Matte Black Ink 220ml, Stylus Pro 7600/9600
T603100	EPSON UltraChrome K3 Photo Black 220ml Ink, Stylus Pro 7800/7880/9800/9880
T603200	EPSON UltraChrome K3 Cyan 220ml Ink, Stylus Pro 7800/7880/9800/9880
T603300	EPSON UltraChrome K3 Vivid Magenta 220ml Ink, Stylus Pro 7880/9880
T603400	EPSON UltraChrome K3 Yellow 220ml Ink, Stylus Pro 7800/7880/9800/9880
T603700	EPSON UltraChrome K3 Light Black 220ml Ink, Stylus Pro 7800/7880/9800/9880
T603B00	EPSON UltraChrome K3 Magenta 220ml Ink, Stylus Pro 7800/7880/9800/9880
T603C00	EPSON UltraChrome K3 Light Magenta 220ml Ink, Stylus Pro 7800/7880/9800/9880
T612800	EPSON UltraChrome K3 Matte Black Ink, 220ml, Stylus Pro 7800/7880/9800/9880
T549100	EPSON Photo Black Ink, Stylus Pro 10600
T549200	EPSON Cyan Ultrachrome Ink, Stylus Pro 10600
T549300	EPSON Magenta Ultrachrome Ink, Stylus Pro 10600
T549400	EPSON Yellow Ultrachrome Ink, Stylus Pro 10600
T549500	EPSON Light Cyan Ultrachrome Ink, Stylus Pro 10600
T549600	EPSON Light Magenta Ultrachrome Ink, Stylus Pro 10600
T549800	EPSON Matte Black Ink, Stylus Pro 10600
T602500	EPSON UltraChrome K3 Lt Cyan 110ml Ink, Stylus Pro 7800/7880/9800/9880
T602900	EPSON UltraChrome K3 Light Light Black 110ml Ink, Stylus Pro 7800 /7880/9800/9880
T602C00	EPSON UltraChrome K3 Lt Magenta 110ml Ink, Stylus Pro 7800/9800

EPSON AMERICA, INC.

3840 Kilroy Airport Way
Long Beach, California 90806-2452
TEL 562.981.3840
P.O. Box 93012
Long Beach, California 90809-9941
www.epson.com

T603500	EPSON UltraChrome K3 Light Cyan 220ml Ink, Stylus Pro 7800/7880/9800/9880
T603600	EPSON UltraChrome K3 Vivid Light Magenta 220ml Ink, Stylus Pro 7880/9880
T603900	EPSON UltraChrome K3 Light Light Black 220ml Ink, Stylus Pro 7800/7880/9800/9880
T596100	Epson Ultrachrome HDR Photo Black Ink, 350ml, Stylus Pro 7700/7900/9700/9900
T596200	Epson Ultrachrome HDR Cyan Ink, 350ml, Stylus Pro 7700/7900/9700/9900
T596300	Epson Ultrachrome HDR Vivid Magenta Ink, 350ml, Stylus Pro 7700/7900/9700/9900
T596400	Epson Ultrachrome HDR Yellow Ink, 350ml, Stylus Pro 7700/7900/9700/9900
T596500	Epson Ultrachrome HDR Light Cyan Ink, 350ml, Stylus Pro 7900/9900
T596600	Epson Ultrachrome HDR Vivid Light Magenta Ink, 350ml, Stylus Pro 7900/9900
T596700	Epson Ultrachrome HDR Light Black Ink, 350ml, Stylus Pro 7900/9900
T596800	Epson Ultrachrome HDR Matte Black Ink, 350ml, Stylus Pro 7700/7900/9700/9900
T596900	Epson Ultrachrome HDR Light Light Black Ink, 350ml, Stylus Pro 7900/9900
T596A00	Epson Ultrachrome HDR Orange Ink, 350ml, Stylus Pro 7900/9900
T596B00	Epson Ultrachrome HDR Green Ink, 350ml, Stylus Pro 7900/9900
T596C00	EPSON White Ink 350ml for WT7900 Printer
T636100	Epson Ultrachrome HDR Photo Black Ink, 700ml, Stylus Pro 7700/7900/9700/9900
T636200	Epson Ultrachrome HDR Cyan Ink, 700ml, Stylus Pro 7700/7900/9700/9900
T636300	Epson Ultrachrome HDR Vivid Magenta Ink, 700ml, Stylus Pro 7700/7900/9700/9900
T636400	Epson Ultrachrome HDR Yellow Ink, 700ml, Stylus Pro 7700/7900/9700/9900
T636500	Epson Ultrachrome HDR Light Cyan Ink, 700ml, Stylus Pro 7900/9900
T636600	Epson Ultrachrome HDR Light Vivid Magenta Ink, 700ml, Stylus Pro 7900/9900
T636700	Epson Ultrachrome HDR Light Black Ink, 700ml, Stylus Pro 7900/9900
T636800	Epson Ultrachrome HDR Matte Black Ink, 700ml, Stylus Pro 7700/7900/9700/9900
T636900	Epson Ultrachrome HDR Light Light Black Ink, 700ml, Stylus Pro 7900/9900
T636A00	Epson Ultrachrome HDR Orange Ink, 700ml, Stylus Pro 7900/9900
T636B00	Epson Ultrachrome HDR Green Ink, 700ml, Stylus Pro 7900/9900
T642000	EPSON Cleaning Cartridge 150ml for WT7900 Printer
T642100	Epson Ultrachrome HDR Photo Black Ink, 150ml, Stylus Pro 7700/7900/9700/9900
T642200	Epson Ultrachrome HDR Cyan Ink, 150ml, Stylus Pro 7700/7900/9700/9900
T642300	Epson Ultrachrome HDR Vivid Magenta Ink, 150ml, Stylus Pro 7700/7900/9700/9900
T642400	Epson Ultrachrome HDR Yellow Ink, 150ml, Stylus Pro 7700/7900/9700/9900
T642500	Epson Ultrachrome HDR Light Cyan Ink, 150ml, Stylus Pro 7900/9900
T642600	Epson Ultrachrome HDR Vivid Light Magenta Ink, 150ml, Stylus Pro 7900/9900
T642700	Epson Ultrachrome HDR Light Black Ink, 150ml, Stylus Pro 7900/9900
T642800	Epson Ultrachrome HDR Matte Black Ink, 150ml, Stylus Pro 7700/7900/9700/9900
T642900	Epson Ultrachrome HDR Light Light Black Ink, 150ml, Stylus Pro 7900/9900
T642A00	Epson Ultrachrome HDR Orange Ink, 150ml, Stylus Pro 7900/9900
T642B00	Epson Ultrachrome HDR Green Ink, 150ml, Stylus Pro 7900/9900
T642C00	EPSON White Ink 150ml for WT7900 Printer

T653100	EPSON Stylus Pro 4900 Photo Black 200ML
T653200	EPSON Stylus Pro 4900 Cyan 200ML
T653300	EPSON Stylus Pro 4900 Vivid Magenta 200ML
T653400	EPSON Stylus Pro 4900 Yellow 200ML
T653500	EPSON Stylus Pro 4900 Lt Cyan 200ML
T653600	EPSON Stylus Pro Vivid Lt Magenta 200ML
T653700	EPSON Stylus Pro 4900 Lt Black 200ML
T653800	EPSON Stylus Pro 4900 Matte Black 200ML
T653900	EPSON Stylus Pro 4900 Lt Lt Black 200ML
T653A00	EPSON Stylus Pro 4900 Orange 200ML
T653B00	EPSON Stylus Pro 4900 Green 200ML
T591100	EPSON UltraChrome K3 Photo Black Ink, 700ml, Stylus Pro 11880
T591200	EPSON UltraChrome K3 Cyan Ink, 700ml, Stylus Pro 11880
T591300	EPSON UltraChrome K3 Vivid Magenta Ink, 700ml, Stylus Pro 11880
T591400	EPSON UltraChrome K3 Yellow Ink, 700ml, Stylus Pro 11880
T591500	EPSON UltraChrome K3 Light Cyan Ink, 700ml, Stylus Pro 11880
T591600	EPSON UltraChrome K3 Vivid Light Magenta Ink, 700ml, Stylus Pro 11880
T591700	EPSON UltraChrome K3 Light Black Ink, 700ml, Stylus Pro 11880
T591800	EPSON UltraChrome K3 Matte Black Ink, 700ml, Stylus Pro 11880
T591900	EPSON UltraChrome K3 Lt Lt Black Ink, 700ml, Stylus Pro 11880
T624100	EPSON Black Ink, Stylus Pro GS6000
T624200	EPSON Cyan Ink, Stylus Pro GS6000
T624300	EPSON Magenta Ink, Stylus Pro GS6000
T624400	EPSON Yellow Ink, Stylus Pro GS6000
T624500	EPSON Light Cyan Ink, Stylus Pro GS6000
T624600	EPSON Light Magenta Ink, Stylus Pro GS6000
T624700	EPSON Green Ink, Stylus Pro GS6000
T624800	EPSON Orange Ink, Stylus Pro GS6000

Hewlett-Packard Company
3000 Hanover Street
Palo Alto, California 94304



hp.com

October 1, 2013

Steve Calkins, SVP Contract Sales
Office Depot
6600 N. Military Trail
Boca Raton, FL 33496

Dear Steve,

As announced on May 1, 2013, HP will categorize the following products as "Authorized Products" effective November 1, 2013:

- Original HP Inkjet print cartridges (HP Product line 1N)
- Original HP LaserJet print cartridges (HP Product line 5T)
- Original HP large format ink (HP Product line UK)

Consequently, all HP resellers will be required to have a current HP U.S. Agreement to purchase and sell the above products to end user customers.

We are proud to let you know that Office Depot is an Authorized Reseller of Original HP Ink, Toner and Large Format Ink.

The changes in HP's channel strategy for supplies is intended to more firmly establish a formal relationship between HP and the channel partner community, while also helping HP and its authorized channel partners ensure their mutual customers can make informed choices to buy original HP supplies.

Also effective on November 1, there will be one single online standard for all U.S. resellers; *Resellers may sell over the Internet, only via a URL that matches their company name and no HP Original supplies may be sold on auction sites.*

As this news is communicated throughout the industry, we wanted to let you know about these announcements and ensure you know that Office Depot is an Authorized HP Partner to sell Original HP Ink, Toner and Design Jet Supplies.

Regards,

Tammy Herr
Senior Director, HP Sales

Tammy Herr
Senior Director
U.S. Supplies Sales
Organization
M+1 760 330 7953



Lexmark International, Inc.
740 West New Circle Road
Lexington, Kentucky 40550
USA

9/11/2014

To whom it may concern:

This is to confirm that Office Depot, Inc. is an authorized reseller of ink, toner and hardware products for Lexmark International Inc.

Sam Amburgey
National Account Manager
Lexmark International, Inc



RICOH USA, INC.
70 Valley Stream Parkway
Malvern, PA 19355

33 Comac Loop, Suite 7
Ronkonkoma, NY 11779

September 11, 2014

To whom it may concern,

Please accept this letter as formal notice that Office Depot located at 600 N. Military Trail, Boca Raton FL, 33496 and all associated locations are an authorized Ricoh Office Printer Business Group (OPBG) reseller.

Should you require any additional information, I may be reached at - (631) 913-0283 or via email at will.hanley@ricoh-usa.com.

Respectfully yours,

William Hanley
Senior Channel Account Manager
Office Printer Business Group

WRH/msw



Konica, Panasonic, and Sharp Toners

Konica, Panasonic, and Sharp are open distribution. No authorization is required.