

PGA: SECTION 5311 FEDERAL- RURAL PUBLIC TRANSPORTATION (RPT)  
TRANSIT PROVIDER: **Fort Bend County**  
FTA GRANT #: **TX-18-X038**  
CFDA #: **20.509**  
TXDOT PROJECT #: **RPT 1501 (11) 38**  
PROJECT GRANT AGREEMENT #: **51511F7125**  
MASTER GRANT AGREEMENT #: **512XXF7052**  
FEDERAL TRANSIT ADMINISTRATION  
NOT RESEARCH AND DEVELOPMENT

**STATE OF TEXAS       §**

**COUNTY OF TRAVIS   §**

**FEDERAL RURAL PUBLIC TRANSPORTATION  
FISCAL YEAR 2015  
PROJECT GRANT AGREEMENT**

**THIS PROJECT GRANT AGREEMENT (PGA)** is made by and between the State of Texas, acting through the Texas Department of Transportation, called the "State," and **Fort Bend County**, called the "Transit Provider."

**WITNESSETH**

**WHEREAS**, 49 United States Code Section 5311 provides that eligible recipients may receive federal funds through the Rural Public Transportation Grant Program, a federal assistance program administered by the Federal Transit Administration to enhance the access of persons living in rural areas to health care, shopping, education, recreation, public services, and employment by encouraging the maintenance, development, improvement, and use of passenger transportation systems; and

**WHEREAS**, Texas Transportation Code Chapter 455 authorizes the State to assist the Transit Provider in procuring aid for the purpose of establishing and maintaining public and mass transportation projects and to administer funds appropriated for public transportation under Transportation Code Chapter 456; and

**WHEREAS**, the U.S. Secretary of Transportation approved the State's request for funding; and

**WHEREAS**, the Governor of the State of Texas has designated Texas Department of Transportation to receive federal funds under the Section 5311 grant program; and

**WHEREAS**, the Transit Provider submitted a Fiscal Year 2013 Grant Application, Part I (GA Part I) (if applicable) for state financial assistance and the Texas Transportation Commission approved the application by Minute Order Numbers **113394, 113581, 113582, 114003**; and

**WHEREAS**, the State and the Transit Provider executed PGA number 51312F7187 for a portion of the funds awarded in Minute Order Number 113394. This PGA distributes the remainder of the funds awarded in said Minute Order 113394 and all funds and TDC distributed in Minute Orders 113581, 113582, 114003; and

**WHEREAS**, the Transit Provider must execute a GA Part I and a Fiscal Year Grant Application, Part II (GA Part II) for each fiscal year grant period for consideration for new state and federal grants; and

**WHEREAS**, a Master Grant Agreement (MGA) between the Transit Provider and the State has been adopted and states the general terms and conditions for grant projects developed through this PGA;

**NOW THEREFORE**, the State and the Transit Provider agree as follows:

## **AGREEMENT**

### **ARTICLE 1. GRANT TIME PERIOD**

This PGA becomes effective when fully executed by both parties or on **September 1, 2014**, whichever is later. This PGA shall remain in effect until **August 31, 2015**, unless terminated or otherwise modified in an amendment. This PGA will not be considered fully executed until both parties have executed a MGA, and the Transit Provider has submitted the GA Part I (if applicable) and the GA Part II (federal funds only) to the State. The time period of this PGA cannot be extended past the MGA, without exception. Any cost incurred before or after the contract period shall be ineligible for reimbursement.

### **ARTICLE 2. PROJECT DESCRIPTION**

- A.** The Transit Provider shall complete the public transportation project described in the GA Part I, the Attachment A - Approved Project Description, and the Attachment B – Project Budget. Attachments A and B are attached to and made a part of this agreement. The Transit Provider shall complete the project in accordance with all of the documents associated with the MGA and with all applicable federal and state laws and regulations.
- B.** If applicable, the Transit Provider shall begin competitive procurement procedures by issuing an invitation for bids or a request for proposals no later than sixty (60) days after the effective date of this grant agreement for the purchase of the approved line item(s) referenced in Attachment A. No later than sixty (60) days after the issuance of public notification, the Transit Provider shall publicly open all bids or privately review proposals. The Transit Provider shall enter into a binding agreement with a supplier no later than thirty (30) days after the opening of an acceptable bid or proposal. The Transit Provider shall notify the department in writing when it is necessary to exceed these deadlines.

### **ARTICLE 3. COMPENSATION**

The maximum amount payable under this PGA without modification is **\$ 529,785 and 51,510** Transportation Development Credits, provided that expenditures are made in accordance with the amounts and for the purposes authorized in the GA Part I, Attachment A, and Attachment B.

The original and one copy of the invoice are to be submitted to the following address:

**Texas Department of Transportation  
Attn: Sharon Lewis  
Public Transportation Coordinator  
P.O. Box 1386  
Houston, Texas 77251**

#### ARTICLE 4. AMENDMENTS

Except as noted in the MGA, changes in the scope, objectives, cost or duration of the project authorized in the agreement shall be enacted by written amendment approved by the parties before additional work may be performed or additional costs incurred. Any amendment must be executed by both parties within the grant period specified in Article 1, Grant Time Period.

#### ARTICLE 5. INCORPORATION OF MGA PROVISIONS

This PGA incorporates all of the governing provisions of the MGA in effect on the date of final execution of this PGA, unless an exception has been made in this agreement.

#### ARTICLE 6. SIGNATORY WARRANTY

Each signatory warrants that the signatory has necessary authority to execute this agreement on behalf of the entity represented.

**THIS AGREEMENT IS EXECUTED** by the State and the Transit Provider in duplicate.

**THE TRANSIT PROVIDER**

  
Signature

Robert E. Hebert

Typed, Printed, or Stamped Name

County Judge

Title

8-26-14  
Date

**THE STATE OF TEXAS**

  
Signature

Sharon Lewis

Typed, Printed, or Stamped Name

Public Transportation Coordinator

Title

8/29/2014  
Date

#### List of Attachments

A - Approved Project Description

B - Project Budget

**ATTACHMENT A  
APPROVED PROJECT DESCRIPTION**

**[Insert a Narrative Project Description]**

## **PROJECT DESCRIPTION**

Federal rural funds will be used to provide the following rural transportation services.

### **DEMAND RESPONSE:**

Fort Bend County offers shared ride demand response service to residents of Fort Bend County. Transportation services are open to the general public and provide trips within Fort Bend County and into the Houston Medical Center. Reservations can be made up to 30-days in advance or no later than one (1) business day prior to the appointment time. Reservations are accepted between the hours of 8 a.m. and 5 p.m., Monday through Friday, excluding Holidays. Rides are scheduled for first drop off by 8 a.m. and last pickup at 5 p.m.

Trip fares are \$1.00 per person each way. This is a curb-to-curb service. However, persons with disabilities can request door to door service.

### **COMMUTER SERVICE:**

Fort Bend County also offers commuter services known as Fort Bend County EXPRESS. Services are offered via three routes serving the Greenway Plaza, Galleria, and Texas Medical Center (TMC) areas of Houston.

TMC Services start at Highway 36 Park & Ride, while Greenway and Galleria Services start in Sugar Land along the Highway 59 corridor. There are stops at the University of Houston, Sugar Land Park & Ride, and another at the AMC theatre parking lot located at First Colony Mall. The Greenway Plaza route offers connections to the Houston METRO System via a stop at METRO's West Bellfort Park & Ride lot.

TMC buses leave the Hwy 36 Park & Ride on weekdays between the hours 4:40 a.m. and 7:40 a.m., with a midday route that runs between the hours of 11:05 a.m. and 1:37 p.m. The TMC return trips run between the hours of 3:20 p.m. and 8:24 p.m. Buses leave Sugar Land for Houston on weekdays between the hours of 5:10 a.m. and 8:10 a.m., and return trips from Houston to Sugar Land run between the hours of 3:15 p.m. and 6:40 p.m. Services are not offered on County Holidays.

Cash fares are \$2.25 each way into Greenway Plaza / Galleria and \$1.00 each way to the West Bellfort Park & Ride Lot. TMC cash fares are \$3.50 each way. Discounted ticket books are also available for purchase.


For more information regarding transit services, please call (281) 633-7433 (RIDE).

**ATTACHMENT B  
PROJECT BUDGET**

**[Insert Project Budget]**

Revised 5/2014 GD      Select Fiscal Year—&gt;      FY 2015

## Section I: Project Identification

<b>Legend</b>	 <b>Texas Department of Transportation</b>		<b>\$5311</b>			
<b>Totals</b>			<b>Federal</b>	<b>State</b>	<b>Local</b>	<b>TDC</b>
<b>DropDowns</b>						
<b>Locked Cell</b>		<b>Project #</b>	RPT 1501 (11) 38			
<b>Data Entry</b>		<b>Grant #</b>	51511F7125			
<b>Title Cells</b>		<b>Start Date</b>	09/01/14			
<b>Comments</b>		<b>End Date</b>	08/31/15			

Section III: Capital Costs		Quantity & Fuel Type	Total of All Programs	\$5311			
Description	ALI Code			Federal	State	Local	TDC
3rd Ctrot Cap Cost of Contra	11.71.12		52,765	42,212		10,553	
Acquisition- Fare Collection E	11.32.06		6,000	6,000			1,200
Acquisition- Surveillance / Se	11.32.07		18,120	18,120			3,624
Acquisition- Miscellaneous	11.32.20		17,700	17,700			3,540
Replace- Bus <30'	11.12.04	4 - Diesel	287,640	287,640			43,146
Replace- Bus 35'	11.12.02						
Expand- Bus <30'	11.13.04						
Expand- Bus 35'	11.13.02						
Preventive Maintenance	11.7A.00						
Purchase of Service	11.71.12						
Preventive Maintenance-5310 C	11.7A.00						
Purchase of Service-5310 Only	11.71.13						
All Other 5310 Capital							
Capital Subtotal			382,225	371,672		10,553	51,510

Section III: Planning / Admin Costs		Federal	State	Local
Administration Costs -11.79.00	67,844	54,275		13,569
Planning Costs-44.2X.XX	-			
<b>Total Admin/Planning Costs</b>	<b>67,844</b>	<b>54,275</b>		<b>13,569</b>

Section IV: Operating Costs		Federal	State	Local
Gross Operating -30.09.00	207,676	103,838		103,838
Farebox Revenue (Cannot be used as Match)	-			
Net Operating	207,676	103,838		103,838

Total Transit Budget	Total	\$5311			
		Federal	State	Local	TDC
Total Transit Budget	657,745	529,785	-	127,960	51,510

## Section VI: Summary of Local Funds (Farebox Revenue cannot be used as Local Match)

[illegible]

**Enter Comments Below.**

11.32.20 = Bus Wraps (6); 11.32.07 = Bus Cameras; 11.32.06 = Automated Fare Collection Validators

TEXAS TRANSPORTATION COMMISSION

VARIOUS Counties

MINUTE ORDER

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VARIOUS Districts

The Texas Transportation Commission (commission) desires to award 1,601,580 Transportation Development Credits (TDC) to transit agencies listed in Exhibit A to be used as the local match for federally funded capital projects.

Transportation Code, Chapter 455 assigns a broad spectrum of public transportation roles and missions to the Texas Department of Transportation.

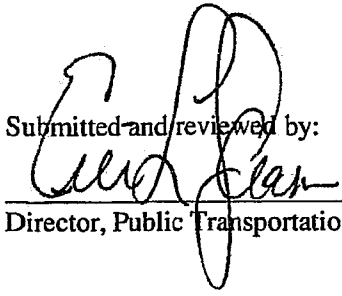
Transportation Code, Chapter 456 authorizes the commission to administer funds appropriated for public transportation.

Title 43, Texas Administrative Code (TAC), §5.109 establishes a process by which TDC may be awarded at the discretion of the commission. The commission recognizes that state and federal law permits the substitution of TDC as the required non-federal match for projects.

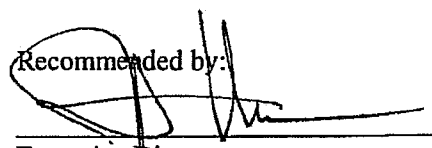
In making this award, the commission has considered the potential of the projects to expand the availability of funding for public transportation projects and finds that the projects meet the established program goals set forth in 43 TAC §5.102 to support public transit.

IT IS THEREFORE ORDERED by the commission that the executive director or the director's designee is directed to proceed with the awards as described in Exhibit A, and enter into the necessary contracts in accordance with the priorities established in this minute order.

Submitted and reviewed by:

  
\_\_\_\_\_  
Director, Public Transportation Division

Recommended by:

  
\_\_\_\_\_  
Executive Director

**114003 JUL 31 14**

Minute  
Number

Date  
Passed



**EXHIBIT A**  
**AWARD TRANSPORTATION DEVELOPMENT CREDITS (TDC)**  
**FOR TRANSIT PROJECTS**

Agency	Federal Fund Source	TDC Amount	Project type
Colorado Valley Transit, Inc.	Section 5316	20,240	Mobility Management, Purchase of Service
Fort Bend County	Section 5311	51,510	Vehicles, Information Technology
Golden Crescent Regional Planning Commission	Section 5307	50,175	Vehicles, Information Technology, Shelters
Hill Country Transit District (Killeen)	Section 5310	33,817	Vehicles
	Section 5339	70,667	Vehicles
Longview, City of	Section 5307	21,517	Vehicles
Lower Rio Grande Valley Development Council (McAllen)	Section 5307	424,396	Vehicles, Information Technology
	Section 5316	120,750	Vehicles
	Section 5339	160,934	Vehicles, Facility
Lower Rio Grande Valley Development Council (Harlingen)	Section 5307	412,608	Vehicles, Information Technology
Odessa, City of	Section 5307	200,000	Facility
Wichita Falls, City of	Section 5307	34,966	Vehicles
<b>Total</b>		<b>1,601,580</b>	

TEXAS TRANSPORTATION COMMISSION

VARIOUS Counties

MINUTE ORDER

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VARIOUS Districts

The Texas Transportation Commission (commission) takes special note of its designation by the governor as the administering agency for the Federal Transit Administration (FTA) grant program, Formula Grants Program for Rural Areas (49 U.S.C. §5311), in a letter dated October 4, 2005; and further acknowledges that federal program regulations require the Texas Department of Transportation (department) to ensure that these grant funds are distributed fairly and equitably within the state.

The commission awarded federal formula funds in Minute Order 113394 on December 13, 2012. The commission now desires to award additional federal funds to help mitigate negative formula impacts as a result of using 2010 census data in the formula.

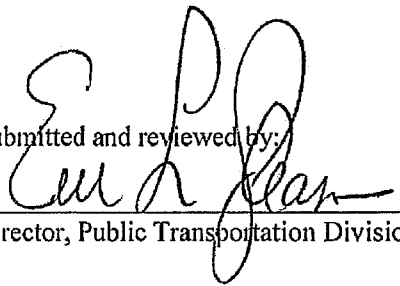
Title 43, Texas Administrative Code (TAC), §31.36(g)(3), establishes criteria for awarding funds to rural transit districts at the discretion of the commission. The distribution of the awards is shown in Exhibit A.

Transportation Code, Chapter 455 assigns a broad spectrum of public transportation roles and missions to the department.

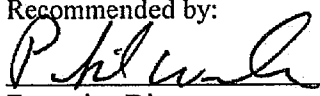
Transportation Code, Chapter 456 authorizes the commission to administer funds appropriated for public transportation.

IT IS THEREFORE ORDERED by the commission that the executive director or the director's designee is directed to proceed with the awards as described in Exhibit A, submit the necessary state application to the FTA and enter into the necessary contracts.

Submitted and reviewed by:

  
Director, Public Transportation Division

Recommended by:

  
Executive Director

113582 MAY 30 13

Minute  
Number

Date  
Passed

**EXHIBIT A**  
**FEDERAL \$5311**  
**FISCAL YEAR 2013 CENSUS IMPACT AWARDS**

<b>Rural Transit District</b>	<b>FY 2013 Census Impact Award</b>
Aspermont Small Business Development Center, Inc.	\$5,173
Bee Community Action Agency	5,335
Brazos Transit District	31,787
Capital Area Rural Transportation System (CARTS)	73,795
Cleburne, City of	302
Community Services, Inc.	43,420
Concho Valley Transit District	508
El Paso, County of	6,762
Fort Bend County	2,921
Golden Crescent Regional Planning Commission	5,933
Kleberg County Human Services	524
Lower Rio Grande Valley Development Council	15,198
Rolling Plains Management Corporation	7,916
Rural Economic Assistance League, Inc.	6,554
South East Texas Regional Planning Commission	80,117
South Plains Community Action Association	11,715
Texoma Area Paratransit System	11,817
The Transit System, Inc.	39,339
Webb County Community Action Agency	5,753
<b>TOTAL</b>	<b>\$354,869</b>

TEXAS TRANSPORTATION COMMISSION

VARIOUS Counties

MINUTE ORDER

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ALL Districts

The Texas Transportation Commission (commission) takes special note of its designation by the governor as the administering agency for the Federal Transit Administration (FTA) grant program, Formula Grants Program for Rural Areas (49 U.S.C. §5311), in a letter dated October 4, 2005; and further acknowledges that federal program regulations require the Texas Department of Transportation (department) to ensure that these grant funds are distributed fairly and equitably within the state.

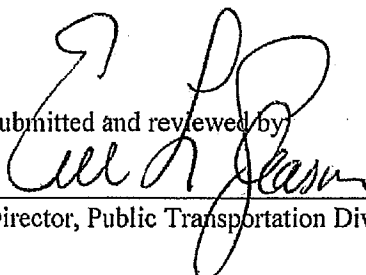
Title 43, Texas Administrative Code (TAC), §31.36(g)(4), establishes a formula for calculating awards to rural transit systems based on vehicle revenue miles. The distribution of the awards is shown in Exhibit A.

Transportation Code, Chapter 455 assigns a broad spectrum of public transportation roles and missions to the department.

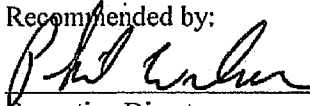
Transportation Code, Chapter 456 authorizes the commission to administer funds appropriated for public transportation.

IT IS THEREFORE ORDERED by the commission that the executive director or the director's designee is directed to proceed with the awards as described in Exhibit A, submit the necessary state application to the FTA and enter into the necessary contracts.

Submitted and reviewed by

  
\_\_\_\_\_  
Director, Public Transportation Division

Recommended by:

  
\_\_\_\_\_  
Executive Director

**113581 MAY 30 13**

Minute  
Number

Date  
Passed

**EXHIBIT A**  
**FEDERAL §5311**  
**FISCAL YEAR 2013 REVENUE MILE AWARDS**

<b>Rural Transit District</b>	<b>FY 2013 Revenue Mile Award</b>
Alamo Area Council of Governments	\$389,859
Ark-Tex Council of Governments	324,072
Aspermont Small Business Development Center, Inc.	103,542
Bee Community Action Agency	93,155
Brazos Transit District	589,273
Capital Area Rural Transportation System (CARTS)	842,137
Central Texas Rural Transit District	545,587
Cleburne, City of	100,422
Colorado Valley Transit, Inc.	117,662
Community Action Council of South Texas	94,267
Community Services, Inc.	108,104
Concho Valley Transit District	117,419
Del Rio, City of	110,078
East Texas Council of Governments	418,932
El Paso, County of	361,625
Fort Bend County	475,731
Galveston County Transit District	154,679
Golden Crescent Regional Planning Commission	391,602
Gulf Coast Center	55,897
Heart of Texas Council of Governments	192,077
Hill Country Transit District	251,382
Kleberg County Human Services	50,642
Lower Rio Grande Valley Development Council	78,525
Panhandle Community Services	342,064
Public Transit Services	213,998
Rolling Plains Management Corporation	212,709
Rural Economic Assistance League, Inc.	151,575
Senior Center Resources and Public Transit, Inc.	109,496
South East Texas Regional Planning Commission	131,795
South Padre Island, City of	102,521

**EXHIBIT A  
FEDERAL §5311  
FISCAL YEAR 2013 REVENUE MILE AWARDS (cont.)**

<b>Rural Transit District</b>	<b>FY 2013 Revenue Mile Award</b>
South Plains Community Action Association	308,617
Southwest Area Regional Transit District	347,738
SPAN, Inc.	179,086
STAR Transit	367,499
Texoma Area Paratransit System, Inc.	355,607
The Transit System, Inc.	103,766
Webb County Community Action Agency	70,834
West Texas Opportunities, Inc.	563,810
<b>Total</b>	<b>\$9,527,784</b>

TEXAS TRANSPORTATION COMMISSION

VARIOUS Counties

MINUTE ORDER

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VARIOUS Districts

The Texas Transportation Commission (commission) takes special note of its designation by the governor as the administering agency for the Federal Transit Administration (FTA) grant program, "Formula Grants for Rural Areas" (49 U.S.C. §5311), in a letter dated October 4, 2005; and further acknowledges that federal program regulations require the Texas Department of Transportation (department) to ensure that these grant funds are distributed fairly and equitably within the state.

The United States Congress has passed the Continuing Appropriations Resolution, 2013 for a six-month period; the FTA has available funds for this period. As soon as appropriation covering the remainder of the fiscal year or a portion of it has been enacted, the additional funding will be made available.

Awards to rural transit systems are calculated in accordance with the formula in 43 Texas Administrative Code §31.36(g)(3). The distribution of the FY 2013 awards is shown in Exhibit A.

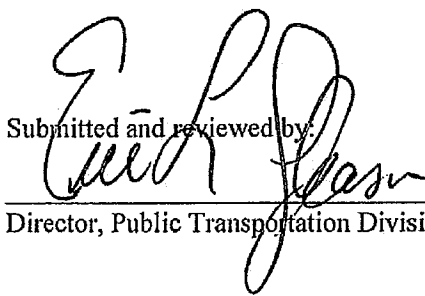
Transportation Code, Chapter 455 assigns a broad spectrum of public transportation roles and missions to the department.

Transportation Code, Chapter 456 authorizes the commission to administer funds appropriated for public transportation.

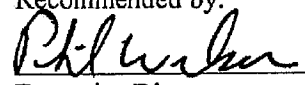
IT IS THEREFORE ORDERED by the commission that the executive director or the director's designee is directed to proceed with the available FY 2013 §5311 FTA allocation for the program as described in Exhibit A, submit the necessary state application to the FTA, and enter into the necessary contracts for the FY 2013 program of projects.

IT IS FURTHER ORDERED that the executive director or the director's designee is directed to amend contracts once additional funding is made available not to exceed the total award as described in Exhibit A and in accordance with the priorities established in this minute order.

Submitted and reviewed by:

  
Director, Public Transportation Division

Recommended by:

  
Executive Director

•113394 DEC 13 12

Minute  
Number

Date  
Passed

**EXHIBIT A  
FEDERAL §5311  
FISCAL YEAR 2013 PROGRAM of PROJECTS**

<b>Rural Transit Operator</b>	<b>FY 2013 Available Allocation</b>	<b>FY 2013 Full Allocation</b>
Alamo Area Council of Governments	\$777,766	\$948,665
Ark-Tex Council of Governments	554,179	675,949
Aspermont Small Business Development Center, Inc.	237,228	289,354
Bee Community Action Agency	243,979	297,589
Brazos Transit District	1,424,496	1,737,501
Capital Area Rural Transportation System	771,057	940,481
Central Texas Rural Transit District	526,485	642,170
Cleburne, City of	245,969	300,016
Collin County Committee on Aging	160,518	195,786
Colorado Valley Transit, Inc.	326,077	397,726
Community Action Council of South Texas	302,982	369,556
Community Services, Inc.	299,652	365,494
Concho Valley Transit District	375,013	457,414
Del Rio, City of	228,748	279,011
East Texas Council of Governments	1,020,504	1,244,739
El Paso, County of	228,431	278,624
Fort Bend County	232,710	283,843
Galveston County Transit District	511,853	624,323
Golden Crescent Regional Planning Commission	441,293	538,258
Gulf Coast Center	234,661	286,223
Heart of Texas Council of Governments	395,804	482,774
Hill Country Transit District	465,314	567,557
Kleberg County Human Services	171,476	209,155
Lower Rio Grande Valley Development Council	289,071	352,588
Panhandle Community Services	751,466	916,586
Public Transit Services	340,892	415,796
Rolling Plains Management Corporation	324,713	396,062
Rural Economic Assistance League, Inc.	319,349	389,520
Senior Center Resources and Public Transit, Inc.	233,513	284,823
South East Texas Regional Planning Commission	304,427	371,319
South Padre Island, City of	380,171	463,706



**EXHIBIT A**  
**FEDERAL §5311**  
**FISCAL YEAR 2013 PROGRAM of PROJECTS (Cont.)**

<b>Rural Transit Operator</b>	<b>FY 2013 Available Allocation</b>	<b>FY 2013 Full Allocation</b>
South Plains Community Action Association	597,360	728,618
Southwest Area Regional Transit District	434,150	529,546
SPAN, Inc.	239,762	292,445
Star Transit	309,940	378,043
Texoma Area Paratransit System, Inc.	492,711	600,974
The Transit System, Inc.	190,295	232,109
Webb County Community Action Agency	214,400	261,510
West Texas Opportunities, Inc.	884,211	1,078,499
<b>TOTAL</b>	<b>\$16,482,626</b>	<b>\$20,104,352</b>