

**Gready, Mary**

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**From:** Houston Endowment Grant System <online@houstonendowment.org>  
**Sent:** Tuesday, June 03, 2014 10:37 AM  
**To:** Dobbs, Kyle  
**Cc:** Gready, Mary  
**Subject:** Houston Endowment Request: Project support for an early intervention program to deal with truancy issues for children ages 6 - 12 and provide essential parent training for thei...

Dear Ms. Gready,

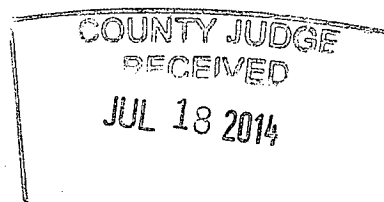
Thank you for applying for a grant from Houston Endowment on behalf of Fort Bend County Juvenile Probation Department, Fort Bend County, Texas. Your application has been submitted, but please note that it will not be considered complete, and cannot be formally acknowledged or reviewed, until the Leadership Support letter has been received. Also note that in cases where organizations have elected to provide required supporting documentation by mail instead of electronic upload, acknowledgement and review will also be delayed until these items have been received. The mailing address for these items is:

Houston Endowment  
Grant Department  
600 Travis Street, Suite 6400  
Houston, Texas 77002

Once the application is complete, staff at Houston Endowment will begin an initial review of your request. Within the next few weeks, you will receive another email from Houston Endowment with contact information for the staff member who has been assigned to your request.

Please do not reply to this email, as it is an automatic message generated by the online Grant Management System. If you have any questions about the online submission process, please contact Lydia Hickey, Grant Manager, at 713-238-8134.

Thank you.



**Grant Application****Application Number: 2014-098-0094****General Information**

Grant Title: Project support for an early intervention program to deal with truancy issues for children ages 6 - 12 and provide essential parent training for their parents.

Status: In Process

Program Area: Children And Youth

Date Started: 4/8/2014

Result Area: Development

Date Submitted:

Investment Type: Project Support

Requested Amount: \$237,312

Geographic Area(s): Fort Bend County

Approved Amount: NA

Term: 3 years

**Audit Information**

Created By: lhickey@houstonendowment.org on  
4/8/2014 2:56:32 PM

Edited By: greadmar@co.fort-bend.tx.us on 6/3/2014  
10:25:13 AM

**Organizational Information****Organization**

Legal Name:

Current Name: Fort Bend County Juvenile  
Probation Department, Fort Bend  
County, Texas

Previous Name(s):

Tax Identification: 746001969

Website: www.fortbendcountytexas.gov

Type: Governmental Unit

Primary Phone: 281-633-7317

Fax Phone: 281-633-7349

**Executive Director/ CEO****Physical Address****Mailing Address**

Name: Mr. Kyle Dobbs

122 Golfview Drive  
Richmond, Texas 77469

122 Golfview Drive  
Richmond, Texas 77469

Title: Chief Juvenile Probation  
Officer

Phone: 281-633-7331

Email: Kyle.Dobbs@fortbendcountytexas.gov

**Grant Application****Board Of Directors****Board Information****Board Governance**

How many times a year does your board meet?

4

During the past year, what was the average member attendance at board meetings?

77%

Does your organization limit the number of terms a board member may serve?

No

If yes, what is the maximum number of years a member may serve consecutively?

N/A

Does your organization have a board-approved Conflict of Interest policy?

No

Are any members of your board related to your organization's CEO/Executive Director?

No

**Board Member Contribution**

Total Amount Given: \$

Percentage Who Gave: 0%

**Board Committees****Core Committees**

- ☐ Executive Committee:
- ☐ Audit Committee:
- ☐ Fund Development Committee:
- ☒ Governance Committee:

**Additional Committees**

Committee 1:

Committee 2:

Committee 3:

**Audit Information**

Created greadmar@co.fort-bend.tx.us on  
By: 4/21/2014 12:55:33 PM

Edited By: greadmar@co.fort-bend.tx.us on  
6/3/2014 9:00:31 AM

# HOUSTON ENDOWMENT

User:

Date: 6/3/2014 10:26:06 AM

IP: 209.184.91.105

A PHILANTHROPY ENDOWED BY JESSE H. AND MARY GIBBS JONES

## Grant Application

Board Members		
Name	Affiliation	Member Type
R. H. "Sandy" Bielstein	Judge, County Court at Law #4	Chair
Ben W. "Bud" Childers	Judge, County Court at Law #1	Member
Thomas R. Culver, III	Judge, 240th Judicial District Court	Member
Brady G. Elliott	Judge, 268th Judicial District Court	Member
Robert E. Hebert	Fort Bend County Judge	Member
Susan G. Lowery	Judge, County Court at Law #3	Member
Jeff McMeans	Judge, County Court at Law #2	Member
Brenda Mullinix	Judge, 387th Judicial District Court	Member
Ronald R. Pope	Judge, 328th Judicial District Court	Member
James H. Shoemake	Judge, 434th Judicial District Court	Member
Cliff Vacek	Judge, 400th Judicial District Court	Member

## Financial Details

### Requested Amount & Project Budget

	YR 1	YR 2	YR 3
Requested Amount:	\$98,880	\$79,104	\$59,328
Project Budget:	\$259,150	\$259,150	\$259,150

### Organization Budget

	YR 1	YR 2	YR 3
Revenue:	\$259,150	\$259,150	\$259,150
Expense:	\$259,150	\$259,150	\$259,150
Net Income:	\$0	\$0	\$0

**Grant Application****Funding**

## Organization Public Support

## Committed

Fort Bend County for Probation Department	\$5,582,082
Fort Bend County for Detention Center	\$5,259,043
State of Texas for Probation Department	\$2,507,818
Committed Total	<u>\$13,348,943</u>

Public Support Total \$13,348,943

## Project Foundation Support

## Pending

The George Foundation	\$19,776
Pending Total	<u>\$19,776</u>

Foundation Support Total \$19,776

## Project Public Support

## Committed

Justice of the Peace Court, Precinct 1, Place 1	\$328,800
Lamar Consolidated ISD Truancy/Dropout Program	\$120,000
Fort Bend County Juvenile Probation Department	\$32,010
Committed Total	<u>\$480,810</u>

## Pending

Lamar Consolidated Independent School District	\$39,552
Pending Total	<u>\$39,552</u>

Public Support Total \$520,362

**Application Questions****Organization**

1. State your organization's mission and vision in two or three sentences.

Fort Bend County Juvenile Probation Department: "Our mission is to rehabilitate delinquent children. The Department has adopted the attitude of "whatever it takes". We as an agency are serious about turning young lives around and strive to do so in every department division and at every position level. Professionalism, creative program development and implementation, juvenile and family accountability, all come together in a synergistic manner to give our clients the best possible opportunity to make a lasting positive change in their lives."

Excerpts from Fort Bend County Juvenile Probation Department's 2012 Annual Report.

2. Summarize your organization and its work in two or three sentences.

**Grant Application**

The Fort Bend County Juvenile Probation Department is a partner in the Juvenile Justice System with Law Enforcement and the Courts that handle juveniles. The primary responsibility is to guide the juveniles (ages 10 - 17) and their parents through the system and to provide programs and services for them that will divert them from any further involvement in the system.

In addition, a growing focus for the Department is in the area of prevention, which can be accomplished by establishing partnerships with schools and other community resources.

3. How is the work of your organization relevant to the community today? Please limit your response to three to five sentences.

"The Fort Bend County Juvenile Probation Department is dedicated to creating a safer Fort Bend County through the establishment of services that promote positive youth outcomes. We have a primary duty to the protection of the community and the rehabilitation of juvenile offenders. I am confident that our team of professionals will continue to achieve positive outcomes by utilizing intervention strategies that are community-based, family oriented, least restrictive and emphasizes accountability of both parent and child." County Court at Law #4 Judge Sandy Bielstein, Chairman, Fort Bend County Juvenile Board

4. Provide a brief overview of your core programming. As you describe each program, focus on how it produces and maximizes benefits for the people of greater Houston. Please limit your response to three or four sentences per program.

The core programming for the Fort Bend County Juvenile Probation Department is as follows:  
**INTAKE & PREDISPOSITION UNIT:** This is the first point of entry for juveniles on a 24/7 basis. Critical decisions must be made on the spot, so Intake officers are skilled in crisis intervention, information gathering and assessment. Some cases are resolved through counseling and referral to social service agencies, while some will have charges filed in court. Intake officers make the initial decision about where the juvenile will stay pending judicial proceedings - some released to parents, others placed in detention.

**COURT UNIT:** When charges are filed against a juvenile, a court probation officer initiates an investigation. After making a detailed assessment of the child's behavior, home, school and social relationships, the officer prepares a social history report to assist the judge in deciding on a plan to protect the public and to redirect the child toward a law-abiding future. There are four (4) County Courts-at-Law that preside over juvenile hearings.

**FIELD UNIT:** Probation supervision is the most common disposition used by the Courts. The court-ordered rules of probation demand school attendance, good conduct, curfews, community service and financial restitution where applicable. Field probation officers enforce these rules while they help the child and family achieve positive change. The family is key to a successful probation outcome.

Other special units include Placement, Detention Center, Juvenile Leadership Academy, Substance Abuse, Psychological Services and Special Programs.

(All information is excerpted from the Fort Bend County Juvenile Probation Department's 2012 Annual Report.)

**Engagement**

5. What is the service area or geographic focus of your organization (i.e. neighborhood, city, county, region, etc.)? If you serve more than one area, please respond for your primary program(s).

The service area of the Fort Bend County Juvenile Probation Department is the entire Fort Bend County including the incorporated communities of Arcola, Beasley, Fresno, Fulshear, Houston, Katy, Kendleton, Meadows Place, Missouri City, Needville, Orchard, Pleak, Richmond, Rosenberg, Simonton, Stafford, Sugar Land, Thompsons and Weston Lakes plus all unincorporated communities.

**Grant Application**

6. Who are the primary beneficiaries of your core programming? Please limit your response to three to four sentences.

The primary beneficiaries of the core programming of the Fort Bend County Juvenile Probation Department are the community, the schools, the parents and the juveniles who become involved in the juvenile justice system.

7. Are the primary beneficiaries described above the same as the people you seek to engage through that programming? (For example, land conservation efforts may benefit the general public while programming engages landowners or policymakers; a school-based clinic may benefit student health while programming engages parents, school leaders and partnering medical schools; a mentoring program may benefit youth while programming engages youth, adult volunteers to mentor them and school leaders to host the program). If not, please describe any other constituents you seek to engage. Please limit your response to two or three sentences per constituent.

Yes, the primary beneficiaries (community, schools, parents & juveniles) are the same as the people who are engaged in our core programming.

This core programming (Intake, Court, Field) benefits the community and the schools by providing services to the juveniles who are allegedly causing various disruptions and violations of the penal code in the community and in the schools. More is done than just "getting them off the streets" though. Every juvenile receives the necessary individualized services which benefits the community, the schools and the parents as well.

When juveniles are expelled from their home school, they are sent to the Juvenile Justice Alternative Education Program (JJAEP), which is run by Juvenile Probation. The Department provides the structure, the discipline and the programs, while the independent school districts provide the teachers for these special sites. The juveniles continue to get an education and the schools and the probation department are engaged throughout the process.

As a primary beneficiary, the parents are indirectly assisted with the problems that their juvenile child is having by the juvenile receiving services from the Probation Department such as structure, discipline, therapy, drug counseling, mentoring and other specialized services. Whenever appropriate, the parents are included in family counseling. In addition, the parents are directly served by a nationally-acclaimed parent training program for parents of strong-willed and out-of-control adolescents called "The Parent Project". The parents benefit from this program and the community is involved through the parents' education about additional resources in the community.

While the juveniles probably do not feel that they are benefitting, they are learning huge life lessons about decisions, actions and consequences. Through the supervision and support the juveniles receive from probation officers in dealing with their conditions of probation, their parents and some community non-profits are engaged through community restitution projects. Parents are engaged throughout the entire probation experience.

8. Using relevant and descriptive data, provide a summary of the constituents you have engaged in each of the past three years. Include what has been both successful and challenging in your engagement efforts and what strategies you are now employing as a result.

**Grant Application**

Probably the most significant constituent that the Fort Bend County Juvenile Probation Department has engaged in the past three years is the Fort Bend Independent School District, which is the 7th largest school district in the State. This constituent was engaged through the Probation Department's "Saved By the Bell" program, a truancy reduction program. "Juvenile Probation officers act as liaisons for truant students for the purpose of coordinating and providing follow up with the judicial system, as well as working with school truancy officers, counselors and community resources to address the social factors behind trancies." As an integral part of this program, the Probation Department orchestrated the creation of a specialty Truancy Court just for Fort Bend ISD. This resulted in significantly increased efficiency in the timely handling of truant students from the district. In addition to this, there have been amazing benefits to the campuses whose student participants had 86% improved attendance rates, 81% decreased In-School Suspensions and 49% increased grade point averages. All of this resulted in more than \$3 million in financial support for the Court and the program from the school district. This has been incredibly successful and will serve as a model for engaging other area school districts into partnerships in the area of truancy reduction.

Other constituents that have been engaged during the past three years are the parents or guardians of juveniles involved with the Department. In addition to the standard services that parents receive - either directly or indirectly - they now have the opportunity to participate in a nationally-acclaimed parent training program called "The Parent Project, a Parent Guide to Changing Destructive Adolescent Behavior". The Juvenile Court Judges order parents of strong-willed and out-of-control adolescents to attend this 10-week class. The parents are NOT happy about this at first, but by the time they complete the first class, they realize that this is really going to help and support them during a crisis time with their children. In the last three years, a total of 293 parents have successfully gone through these classes. This too, has been a very successful effort and as a result, there are more parents who view the probation department as a friend and engage in their child's probation process in a much more positive way. In addition, we now have "ambassadors" for "The Parent Project" who will talk to other parents about the benefits of the program.



**Grant Application****Capability**

9. Describe your organization's greatest abilities. What does your organization know how to do especially well in its primary program(s)? Please limit your response to six to eight sentences.

This Department has strong leadership from the governing Juvenile Board to the Chief Juvenile Probation Officer to the Directors who are responsible for the day-to-day management of the various units that together make up the Fort Bend County Juvenile Probation Department.

This Department's attitude and vision is to do "whatever it takes" to rehabilitate the juveniles directed to them. This is demonstrated by the responsiveness to the individual needs of the juveniles and their families and the resulting search for services and resources necessary to assist in filling those needs.

The ability to provide comprehensive, quality services through strong in-house units such as Crisis Intervention, the Juvenile Detention facility, psychology, drug counseling, sex offender and mental health counseling and programs, Juvenile Leadership Academies serving as Modified Therapeutic Communities, Intensive Supervision Probation, Placement, and Special Programs such as literacy & individual tutoring, mentoring, canine & equine programs, job training & placement, tattoo removal and parent training.

Another proven ability is forming partnerships with those in the community such as school districts, institutions of higher education, potential employers and possible sources of volunteers that will benefit the juveniles and their families.

10. Describe your organization's most significant achievements over the last three years. When appropriate, include dates (mm/yy) for specific accomplishments. Please limit your response to eight to ten sentences.

The Fort Bend County Juvenile Probation Department's most significant achievements over the last three years (2011 -2013) include the following:

The creation of the Specialized Truancy Court with the "Saved By the Bell" probation officers was described in Question 8 as bringing in Fort Bend ISD as a the new constituent. This also qualifies as a significant achievement because of the increased resources that are being provided to the parents. In addition to the comprehensive prevention services for their child before the child gets involved in the juvenile justice system, the Department has gone a step further and includes parent training through "The Parent Project". This is "the training manual that the hospital forgot to provide"!!

The Department's Literacy Program, "My Reading Coach" was expanded from three (3) workstations to nine (9) in 2011. Then in 2013, the Department upgraded the software program at all nine workstations to My Virtual Reading Coach, which is internet-based and dramatically enhanced in all the essential reading components.

The Department has had a Crisis Intervention Program in place for a number of years, but it wasn't until the past couple of years that the Department has actively marketed the availability of the program in the community. This preventive program provides information and support for all parents who are concerned that their child's behavior is going to end up getting them in trouble with the law. This proactive message is going out to parents, schools, mental health providers, and law enforcement groups.

11. Describe the financial and operational plans that ensure your organization's sustainability over the next three to five years. Please limit your response to six to eight sentences.

The basic operational funding for the Juvenile Probation Department comes from Fort Bend County and the State of Texas. In addition to basic funding, the Department is continually seeking funding for new programs through grant opportunities from the Texas Criminal Justice Division (Office of the Governor), the Texas Department of Juvenile Justice (TJJD), private foundations, and other partnerships such as Fort Bend ISD.

**Grant Application****Results****12. What opportunity or problem does the project address?**

Truancy is the "gateway crime" into the juvenile justice system and beyond. There are few intervention programs that target the older students, but no early prevention programs that focus in on the younger elementary-age students. There are students who even at this young age are developing patterns of non-attendance that will only get worse if not addressed. They are taking the first step toward the juvenile justice system!

At the same time, these students' parents are not always being responsible in ensuring that their children get to school and are not placing enough importance on their children's education during these formative years. In the Lamar Consolidated Independent School District in Fort Bend County, there was a total of 258 parents of elementary-age students who had cases of "Parent Contributing to Non-Attendance of A Student" filed against them by the Court system in the 2012-13 school year. In addition, the Truancy/Dropout Prevention staff at this District routinely get calls from parents saying things like "My 3rd grader won't get out of bed to go to school!! What should I do?"

The challenges of truancy and inadequate parenting skills are present in this school district, but are far from being unique! These problems are thriving and growing, particularly in schools whose students come from low income, high minority populations and many times have young parents who just don't have the tools they need to successfully raise their children.

**13. What are the results—the outcomes for those you serve—that your organization is committed to achieving with this project?**

The outcomes will be as follows:

Increased school attendance of the referred students;  
Decreased number of school discipline incidents;  
Improved grades of the referred students;  
Educated parents: provide referred parents with Parent Project classes to give them the tools needed to better deal with issues of parenting today.

**Project****14. Briefly describe your project.**

**Grant Application**

A partnership will be developed between the LCISD school district, identified high-need elementary schools and middle schools, the Justice of the Peace misdemeanor court for this area, the Fort Bend County Juvenile Probation Department and the volunteer mentors from the community.

The core of this program is patterned after the Department's very successful "Saved By The Bell" Truancy Reduction Program operating in Fort Bend ISD secondary schools. In Lamar Consolidated ISD, truant students ages 6 - 12 and their parents will be referred to the appropriate Misdemeanor Court for appropriate action. These students will have at least 3 unexcused absences, low grades and /or discipline issues. Both the students and the parents will be placed on probation. The students will be assigned to a probation officer and the program coordinator. The parents will be ordered to attend a nationally-acclaimed parent training program, "The Parent Project". Depending on the age of the child, the parents will either attend "Parent Project, Sr., A Parent's Guide to Changing Destructive Adolescent Behavior (ages 10 and up)" OR Parent Project, Jr., "Loving Solutions - A Parent's Guide to Raising Tough Kids, ages 5-10 years".

The certified probation officer and the program coordinator will work together to regularly visit each child at school. These two professionals will also visit with the parents of these children to develop a social history so that a case plan can be individually developed for each situation. In addition, the students will be assigned to screened and trained volunteers from the community who will visit with them regularly at school and mentor them.

The parents will be contacted by the certified Parent Project Educator who will set them up in the age-appropriate 10-week classes that are provided in English and in Spanish.

15. Other than securing funding, what steps or activities are critical to the overall success of the project?

The primary activity that is critical to the overall success of the project is effective coordination and communication between all of the partners: the Lamar Consolidated ISD Truancy & Dropout Program staff; the principals & counselors at the five (5) targeted schools; the Justice of the Peace Court, Precinct 1, Place 1, Judge Gary Janssen; the Fort Bend County Juvenile Probation Department Special Programs Unit; the certified Parent Project Educators and resources in the community for volunteer recruitment.

All of these potential participants have been contacted and are extremely enthusiastic about their participation in the program because of the high need for it and the prevention aspect.

At this point in this project, the only participants that haven't been developed are various resources in the community such as churches for volunteer mentor recruitment.

16. What evidence of success has led you to use this approach?

**Grant Application**

The Fort Bend County Juvenile Probation Department is very fortunate to have in place two programs that have already proven to be very successful: "Saved By the Bell" Truancy Reduction Program and "The Parent Project". Both of these programs are integral parts of our Early Intervention Truancy Program.

Since the "Saved By The Bell" program was started by the Fort Bend County Juvenile Probation Department in 2008, it has served 1,742 students in Fort Bend County school districts including Fort Bend, Katy and Needville ISDs. The program has had an over-all rate of 86% of the participating students successfully completing the program. In-school suspensions decreased by 81%; out of school suspensions decreased by 75%; and school incidents (write-ups) decreased by 83%. Attendance increased 61% and Grade Point Averages increased 49%!!

"The Parent Project" is a nationally-acclaimed parent training program for parents of strong-willed, out-of-control adolescents. According to the American Bar Association's Center on Children and the Law, "Parent Project is the largest court-mandated juvenile diversion program in the country". It is an evidence/science based program. The Office of Juvenile Justice & Delinquency Prevention's (OJJDP) publication "Juvenile Justice, Volume IX, Number 1, September 2004" reported that "the Parent Project has been recognized for its achievement by the Idaho Supreme Court in 1999 and is the state's model for programs involving the prevention of juvenile crime".

The Fort Bend County Juvenile Probation Department was the first juvenile department in the State of Texas to adopt The Parent Project. Since its inception in 2008, the program has served almost 500 parents of juveniles involved in the juvenile justice system and maintained a successful completion rate of 80%.

17. How will your organization know when it has achieved the intended results? What information or evidence will you use to verify success?

Through our partnership with the LCISD school district, the targeted schools and the Justice of the Peace court, we will collect and maintain data on all participants (students and parents) including basic demographics, school attendance, grades, discipline referrals, completion of appropriate parenting program and satisfaction surveys. In addition, records will be kept on volunteer mentors from the community, recording number of 1-1 assignments, number of visits with the child and any other resources developed.

18. Who will lead the project? Why was he or she selected?

This project will come under the Special Programs Unit of the Fort Bend County Juvenile Probation Department, Mary Gready, Director. Mary has over 35 years of experience working with non-profit mentoring organizations and juvenile probation departments. She has extensive experience in program development and facilitation of those programs. Mary supervises a staff of 9 who work with a wide variety of programs under the Special Programs umbrella, including mentoring, literacy, a work/study program, the Parent Project and Canine & Equine Programs.

19. Are any partners or intermediaries critical to your organization's success with this project? If so, who are they and what are their roles?

**Grant Application**

The partners that are critical to the success of this project are as follows:

Lamar Consolidated ISD Truancy/Dropout Program staff identify the truant students from the participating schools and refer them to the appropriate Justice of the Peace Court.

The Court then develops a Truancy Docket once or twice a month and summons the identified parents who are "contributing to the non-attendance of a student".

The Judge hears the truancy cases, places the student and their parent on probation and orders them to attend The Parent Project Sr. or Parent Project Jr. The project manager, the Certified Parent Educator and the "Saved By the Bell" probation officer attend each docket and establish communication with the parents.

The principals, counselors and teachers at the participating elementary and 6th grade center schools are important to the smooth-functioning of the project in regards to the accessibility of the referred students for the project manager, the probation officer and the volunteer mentors from the community. In addition, the Parent Project classes will be held at the each of the participating schools for easy accessibility by the parents.

The school personnel in the areas of attendance, discipline referrals and grades are important for the collection of evaluation data for the program.

**Grant Application****Participants**

20. Describe the characteristics of the people you seek to engage through this project or program. This description should include the specific traits you will target and/or track (i.e. age, education level, ethnicity, gender, income level, neighborhood location, occupation and/or specific needs).

The characteristics of the people that we seek to engage are as follows:

1) Children who are enrolled in one of the three (3) targeted elementary schools or two (2) middle schools in Lamar Consolidated Independent School District (LCISD); ages 6-12; Hispanic, African American, or Caucasian; boys and girls; on free or reduced lunch; live in the cities of Richmond and Rosenberg in Fort Bend County, Texas; and are experiencing excessive absences at school along with poor grades and discipline issues.

2) The parents of the children described above who have been charged with "Contributing to the Non-Attendance of a Student by the Justice of the Peace Court that has jurisdiction over the participating schools.

21. Approximately how many people within reasonable reach of your organization fit this description? How did you calculate this number?

In statistics obtained from the Lamar Consolidated ISD, there are currently 2,801 students enrolled at the five (5) targeted schools. The specific demographics are as follows:

The three (3) elementary schools cover grades Pre-kindergarten - 5th grade.  
The two (2) middle schools are 6th grade only.

Of the 2,801 students enrolled, 1,498 or 53.5% are males and 1,303 or 46.5% are females.

The average of economically disadvantaged students at these five schools is 81.2%.

The average ethnicity of students at these five schools is .1% American Indian, 1.46% Asian, 13.52% Black, 11.68% White, 72.48% Hispanic and .58% multi-race.

In addition, there was a total of 258 Parent Contributing to Non-Attendance cases for the District during the 2012-13 school year with 108 or 42% coming from the 5 targeted schools.

22. What is the actual number of people you expect to engage over the coming year? How do you ensure that the people you actually engage have the same characteristics as those you seek to engage?

We expect to engage 80 students and 80 parents over the coming year. Truancy dockets begin in October and are held at least monthly through June. Our plan is to begin serving the students in the schools as soon as we receive their names from the dockets. The parents will be contacted to attend a Parent Project/Loving Solutions class. One class will be held in the Fall semester, 2 in the Spring semester and 1 during the summer. The maximum number in each class is 20 parents. The class materials are available in English and Spanish and the Certified Parent Educator will be bi-lingual.

The schools that have been targeted were specifically selected by LCISD as high-risk schools for truancy, low grades and discipline issues. The demographic make-up of each of the schools is contributing to the status of high-risk. In other words, we will be working "in the trenches" with the students and parents who fit all the criteria. We will proactively be going to them, thus ensuring that we will engage the people that we seek to engage.

**Grant Application****Documents**

File Name	Type	Size
2013 CAFR.pdf	Financial Statement	1547.02 KB
HEBudget.xlsx	Program Budget	12.16 KB
IRS 990 Tax Return Form(N/A)	IRS 990 Tax Return Form	0 KB
IRS Determination Letter(N/A)	IRS Determination Letter	0 KB
Juvenile Probation Department Budget.pdf	Operating Budget	542.48 KB

**Confirmation Statements**

The organization, programmatic and financial information being submitted in this application is true and accurate to the best of my knowledge.

Unanswered

I am authorized to submit this request on behalf of this organization.

Unanswered

I understand that this request will not be considered complete until Houston Endowment has received the required supporting documents, including the Leadership Support letter signed by my Chief Executive Officer/Executive Director.

Unanswered

**Submitted By**

Name: Ms. Mary Gready

Title: Trustee

Phone: 281-633-7317

Email: greadmar@co.fort-bend.tx.us

## Early Intervention Truancy Program Budget

		YEAR 1	YEAR 2	YEAR 3
<b>REVENUE</b>				
<b>1</b>	<b>Houston Endowment</b>	98,880	79,104	59,328
<b>2</b>	<b>In-Kind Contributions</b>			
	Fort Bend Co. Juvenile Dept. - Administrative	10,670	10,670	10,670
	LCISD - Truancy/Dropout Program staff	40,000	40,000	40,000
	Fort Bend County - Justice of the Peace Court	109,600	109,600	109,600
<b>3</b>	<b>Other</b>			
	The George Foundation - Pending		19,776	
	Lamar Consolidated ISD - Pending			39,552
<b>TOTAL REVENUE:</b>		259,150	259,150	259,150
<b>EXPENSES</b>				
<b>1</b>	<b>Personnel - Project Coordinator</b>			
	Base Salary	48,692	48,692	48,692
	Fringe	20,351	20,351	20,351
	Salary Sub-total	69,043	69,043	69,043
<b>2</b>	<b>Travel</b> - to and from participating schools and JP Court. Estimated 70 miles per week x \$.565 per mile x 52 weeks	2,057	2,057	2,057
<b>3</b>	<b>Operating Expenses</b> - Parenting classes held from 5:30 - 8:30 p.m. Snacks provided @ \$3.00 x 9 weeks x 80 parents = \$2,160; miscellaneous office supplies = \$1,620	3,780	3,780	3,780
<b>4</b>	<b>External Contract</b> - Vendor contract with Certified Parent Educator. 12 months x \$2,000 per month	24,000	24,000	24,000
<b>5</b>	<b>In-Kind Contributions</b>			
	Fort Bend County Juvenile Probation provides administrative support at 14% of Director of Special Programs	10,670	10,670	10,670
	LCISD Truancy/DropOut Program Staff: % of their time referring truant students and coordinating with JP Court	40,000	40,000	40,000
	Justice of the Peace Precinct 1 Place 1: % of Court's time running Truancy dockets and monitoring parents and students placed on probation.	109,600	109,600	109,600
<b>TOTAL EXPENSES:</b>		259,150	259,150	259,150