

## Grant Application Package

Opportunity Title:	Section 5309 Bus and Bus Facilities, Ladders of Opportu
Offering Agency:	DOT/Federal Transit Administration
CFDA Number:	
CFDA Description:	
Opportunity Number:	FTA-2014-004-TPM
Competition ID:	FTA-2014-004-TPM
Opportunity Open Date:	06/05/2014
Opportunity Close Date:	08/04/2014
Agency Contact:	Sam Snead Federal Transit Administration phone: (202) 366-1089 fax: (202) 366-3475 email: Samuel.Snead@dot.gov

This opportunity is only open to organizations, applicants who are submitting grant applications on behalf of a company, state, local or tribal government, academia, or other type of organization.

Application Filing Name: Fort Bend County

### Select Forms to Complete

#### Mandatory

[SF424 Mandatory Form](#)

[Attachments](#)

#### Optional

### Instructions

[Show Instructions >>](#)

This electronic grants application is intended to be used to apply for the specific Federal funding opportunity referenced here.

If the Federal funding opportunity listed is not the opportunity for which you want to apply, close this application package by clicking on the "Cancel" button at the top of this screen. You will then need to locate the correct Federal funding opportunity, download its application and then apply.

APPLICATION FOR FEDERAL ASSISTANCE SF-424 - MANDATORY			Version 01.1
<b>* 1.a. Type of Submission:</b> <input checked="" type="checkbox"/> Application <input type="checkbox"/> Plan <input type="checkbox"/> Funding Request <input type="checkbox"/> Other * Other (specify) <div style="border: 1px solid black; height: 40px; width: 100%;"></div>	<b>* 1.b. Frequency:</b> <input type="checkbox"/> Annual <input type="checkbox"/> Quarterly <input checked="" type="checkbox"/> Other * Other (specify) <div style="border: 1px solid black; height: 40px; width: 100%; padding: 2px;">One Time</div>	<b>* 1.d. Version:</b> <input checked="" type="checkbox"/> Initial <input type="checkbox"/> Resubmission <input type="checkbox"/> Revision <input type="checkbox"/> Update <hr/> <div style="display: flex;"> <div style="flex: 1; padding-right: 5px;"> <b>* 2. Date Received:</b>  <div style="border: 1px solid black; padding: 2px;">08/01/2014</div> </div> <div style="flex: 1; border-left: 1px solid black; padding-left: 5px;"> <b>STATE USE ONLY:</b>   </div> </div> <hr/> <div style="display: flex;"> <div style="flex: 1; padding-right: 5px;"> <b>3. Applicant Identifier:</b>  <div style="border: 1px solid black; height: 30px; width: 100%;"></div> </div> <div style="flex: 1; border-left: 1px solid black; padding-left: 5px;"> <b>5. Date Received by State:</b>  <div style="border: 1px solid black; height: 30px; width: 100%;"></div> </div> </div> <hr/> <div style="display: flex;"> <div style="flex: 1; padding-right: 5px;"> <b>4a. Federal Entity Identifier:</b>  <div style="border: 1px solid black; height: 30px; width: 100%;"></div> </div> <div style="flex: 1; border-left: 1px solid black; padding-left: 5px;"> <b>6. State Application Identifier:</b>  <div style="border: 1px solid black; height: 30px; width: 100%;"></div> </div> </div> <hr/> <div style="display: flex;"> <div style="flex: 1; padding-right: 5px;"> <b>4b. Federal Award Identifier:</b>  <div style="border: 1px solid black; height: 30px; width: 100%;"></div> </div> <div style="flex: 1; border-left: 1px solid black; padding-left: 5px;"></div> </div>	
<b>1.c. Consolidated Application/Plan/Funding Request?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <span style="border: 1px solid black; padding: 2px 5px;">Explanation</span>			
<b>7. APPLICANT INFORMATION:</b>			
<b>* a. Legal Name:</b> <div style="border: 1px solid black; padding: 2px;">Fort Bend County</div>			
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> <div style="border: 1px solid black; padding: 2px;">74-6001969</div>		<b>* c. Organizational DUNS:</b> <div style="border: 1px solid black; padding: 2px;">081497075</div>	
<b>d. Address:</b>			
<b>* Street1:</b> <div style="border: 1px solid black; padding: 2px;">301 Jackson</div>		<b>Street2:</b> <div style="border: 1px solid black; height: 30px; width: 100%;"></div>	
<b>* City:</b> <div style="border: 1px solid black; padding: 2px;">Richmond</div>		<b>County:</b> <div style="border: 1px solid black; height: 30px; width: 100%;"></div>	
<b>* State:</b> <div style="border: 1px solid black; padding: 2px; text-align: center;">TX: Texas</div>		<b>Province:</b> <div style="border: 1px solid black; height: 30px; width: 100%;"></div>	
<b>* Country:</b> <div style="border: 1px solid black; padding: 2px; text-align: center;">USA: UNITED STATES</div>		<b>* Zip / Postal Code:</b> <div style="border: 1px solid black; padding: 2px;">77469</div>	
<b>e. Organizational Unit:</b>			
<b>Department Name:</b> <div style="border: 1px solid black; padding: 2px;">Public Transportation</div>		<b>Division Name:</b> <div style="border: 1px solid black; height: 30px; width: 100%;"></div>	
<b>f. Name and contact information of person to be contacted on matters involving this submission:</b>			
<b>Prefix:</b> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<b>* First Name:</b> <div style="border: 1px solid black; padding: 2px;">Christina</div>		<b>Middle Name:</b> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
<b>* Last Name:</b> <div style="border: 1px solid black; padding: 2px;">Bune</div>		<b>Suffix:</b> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
<b>Title:</b> <span style="border: 1px solid black; padding: 2px;">Finance/Admin Manager Public Transportation</span>			
<b>Organizational Affiliation:</b> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>			
<b>* Telephone Number:</b> <span style="border: 1px solid black; padding: 2px;">281-243-6704</span>		<b>Fax Number:</b> <span style="border: 1px solid black; height: 20px; width: 100%;"></span>	
<b>* Email:</b> <span style="border: 1px solid black; padding: 2px;">Christina.Bune@fortbendcountytexas.gov</span>			

**APPLICATION FOR FEDERAL ASSISTANCE SF-424 - MANDATORY**

Version 01.1

**\* 8a. TYPE OF APPLICANT:**

B: County Government

\* Other (specify):

b. Additional Description:

**\* 9. Name of Federal Agency:**

DOT/Federal Transit Administration

**10. Catalog of Federal Domestic Assistance Number:**

CFDA Title:

**11. Areas Affected by Funding:**

**12. CONGRESSIONAL DISTRICTS OF:**

\* a. Applicant:

022

b. Program/Project:

022

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**13. FUNDING PERIOD:**

a. Start Date:

04/01/2015

b. End Date:

10/31/2016

**14. ESTIMATED FUNDING:**

\* a. Federal (\$):

13,830,402.00

b. Match (\$):

3,457,602.00

**\* 15. IS SUBMISSION SUBJECT TO REVIEW BY STATE UNDER EXECUTIVE ORDER 12372 PROCESS?**

☐ a. This submission was made available to the State under the Executive Order 12372 Process for review on:

☐ b. Program is subject to E.O. 12372 but has not been selected by State for review.

☒ c. Program is not covered by E.O. 12372.

APPLICATION FOR FEDERAL ASSISTANCE SF-424 - MANDATORY

Version 01.1

\* 16. Is The Applicant Delinquent On Any Federal Debt?

Yes ☐

No ☒

Explanation:

17. By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

\*\* I Agree ☒

\*\* This list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:

\* First Name:

Robert

Middle Name:

\* Last Name:

Hebert

Suffix:

\* Title:

County Judge

Organizational Affiliation:

\* Telephone Number:

281-341-8608

\* Fax Number:

281-341-8609

\* Email:

Ann.Werlein@fortbendcountytexas.gov

\* Signature of Authorized Representative:

Robert E. Hebert, County Judge

\* Date Signed:

7-22-2014

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments



**APPLICATION FOR FEDERAL ASSISTANCE SF-424 - MANDATORY**

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**Authorized Representative:**

Prefix:

\* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title:

Organizational Affiliation:

\* Telephone Number:

\* Fax Number:

\* Email:

\* Signature of Authorized Representative:

\* Date Signed:

Attach supporting documents as specified in agency instructions.

**APPLICATION FOR FEDERAL ASSISTANCE SF-424 - MANDATORY**

**\* Consolidate Application/Plan/Funding Request Explanation**

**APPLICATION FOR FEDERAL ASSISTANCE SF-424 - MANDATORY**

\* Applicant Federal Debt Delinquent Explanation

## ATTACHMENTS FORM

**Instructions:** On this form, you will attach the various files that make up your grant application. Please consult with the appropriate Agency Guidelines for more information about each needed file. Please remember that any files you attach must be in the document format and named as specified in the Guidelines.

**Important:** Please attach your files in the proper sequence. See the appropriate Agency Guidelines for details.

1) Please attach Attachment 1	LaddersOfOpportunity Application	Add Attachment	Delete Attachment	View Attachment
2) Please attach Attachment 2	STIP pages for Facility.pdf	Add Attachment	Delete Attachment	View Attachment
3) Please attach Attachment 3	UPWP for Admin Ops Planning.pdf	Add Attachment	Delete Attachment	View Attachment
4) Please attach Attachment 4	FY2013 Mobility Project Summary	Add Attachment	Delete Attachment	View Attachment
5) Please attach Attachment 5	Financial Support Doc1_Moody	Add Attachment	Delete Attachment	View Attachment
6) Please attach Attachment 6	Financial Support Doc2_Standard	Add Attachment	Delete Attachment	View Attachment
7) Please attach Attachment 7	Financial Support Doc3_Fitch	Add Attachment	Delete Attachment	View Attachment
8) Please attach Attachment 8	City of Richmond - Support Letter	Add Attachment	Delete Attachment	View Attachment
9) Please attach Attachment 9	FBEDC - Support Letter.pdf	Add Attachment	Delete Attachment	View Attachment
10) Please attach Attachment 10	Fort Bend Seniors - Support Letter	Add Attachment	Delete Attachment	View Attachment
11) Please attach Attachment 11	Rosenberg EDC - Support Letter	Add Attachment	Delete Attachment	View Attachment
12) Please attach Attachment 12	The ARC of Fort Bend - Support Letter	Add Attachment	Delete Attachment	View Attachment
13) Please attach Attachment 13		Add Attachment	Delete Attachment	View Attachment
14) Please attach Attachment 14		Add Attachment	Delete Attachment	View Attachment
15) Please attach Attachment 15		Add Attachment	Delete Attachment	View Attachment

# Applicant and Proposal Profile

## Bus and Bus Facilities Program: Ladders of Opportunity

### Section I. Applicant Information

Is this a resubmission due to an invalid/error message from FTA? ☐ Yes ☒ No

Organization Legal Name: Fort Bend County

FTA ID Recipient number (if applicable): 6479

Applicant Eligibility: ☐ State  
☐ Indian Tribe  
☒ Direct recipient of 5307 Urbanized Area Formula Program

Population Served: ☒ Urbanized over 200,000  
☐ Urbanized 50,000 - 200,000  
☐ Rural

#### Description of services provided:

Fort Bend County provides general public demand response, commuter and deviated fixed route services. Transportation service is provided for any trip purpose. Services are not directly operated by Fort Bend County. One service contractor is used for all services. The current contracted service provider is First Transit. Fort Bend County provides commuter services along the SH 59 corridor from Fort Bend County into the Greenway Plaza, Galleria Mall and Texas Medical Center area of Houston (Harris County). Demand response and deviated fixed route services are provided within Fort Bend County. Further, Fort Bend County has a New Freedom Program which provides transit services for people with disabilities and the elderly. New Freedom services include in-county demand response and ambassador service. Ambassadors provide assistance to passengers boarding/disembarking buses, carrying/stowing packages, and for individuals with cognitive disabilities, assistance with insuring they board correct buses or are escorted into and out of buildings.

#### Description of areas served:

All cities in Fort Bend County which are: Arcola, Beasley, Village of Fairchild, Fulshear, Katy, Kendleton, Meadows Place, Missouri City, Needville, Orchard, Pleak, Richmond, Rosenberg, Simonton, Stafford, Sugar Land, and Thompson. Commuter Service into the Texas Medical Center, Greenway Plaza and Galleria areas of Houston in Harris County; and the portions of Houston, Katy and Missouri City that are within Fort Bend County. Connections are provided to Houston's METRO service for passengers wishing to access other areas of Houston.

### Section II. Evaluation Criteria (This section repeats per project)

#### Eligibility Information

Project Title: Administration & Operations Facility  
 (Descriptive title of this project)

#### Project Executive Summary:

Fort Bend County will construct an Administration & Operations facility for the Public Transportation Department. Currently, the County's transit operations are being carried out in four locations. As envisioned, the proposed facility will consolidate all of our transit operations into one primary facility. The facility will include space to accommodate administrative, operational, traffic management activities, bus maintenance and bus storage.

- Project Type: ☐ Purchase of replacement or rehabilitation of buses and vans  
☒ Construction, replacement or the modernization of bus maintenance, service, or administrative facilities  
☐ Purchases of vehicles for service expansion  
☐ Bus related equipment (including ITS, fare equipment, communication devices)  
☐ Construction, replacement, or the modernization of intermodal facility  
☐ Other (Workforce development and training; project development)
- If Other, specify:

## Support of Ladders of Opportunity Priorities

### Support of Ladders of Opportunity Priorities:

\*\*\* Note: Applicant should address all elements listed as part of the evaluation criteria in the Notice Of Funding Availability (NOFA).

Since 2005, Fort Bend County has continued to provide much needed public transportation services to its growing community. Fort Bend County offers a variety of transportation options for individuals with transportation disadvantages including Demand Response (scheduled shared-ride) services which allow riders to call in and schedule a ride for any purpose including work, education, and/or medical visits; Commuter services going into the Texas Medical Center, Galleria, and Greenway Plaza; Job Access Reverse Commute services which are aimed to provide transportation to improve attendance at employment related training, certification classes and employment locations; and New Freedom services which provide needed transportation to individuals with disabilities. In addition, Fort Bend County is currently working with Houston METRO on the construction of another Park & Ride Lot at Westpark, which will add more commuter services beginning in late FY2015 to early FY2016. In FY2013, Fort Bend County provided over 319,000 trips using a fleet of 49.

Fort Bend County Public Transportation currently does not have enough space to support existing services, much less any service growth. In order for the County to consider any service expansion, we must ensure that we have the needed infrastructure to house the current and expanded fleet and personnel necessary to carry out the mission of providing more transportation choices to our growing community.

As mentioned previously, Fort Bend County's transit operations are carried out in 4 different locations. Moreover, there is no space for growth. This project will improve our ability to more efficiently manage and maintain our fleet as well as improve contractor oversight and compliance verifications. Construction of an Administration and Operations facility will also provide Fort Bend County with the space needed for future growth in services which will not only create more transit related job opportunities, but will also create more transportation options for the community.

Fort Bend County has developed many partnerships over the years. The City of Sugar Land has supported Fort Bend County Public Transportation for years and continues to provide an annual contribution in support of the commuter services provided by the County. Fort Bend County also has agreements with Fort Bend Seniors Meals on Wheels and Lakewood Church to provide services for their members. In addition, Fort Bend County is currently collaborating with Houston METRO, the City of Richmond, City of Rosenberg and City of Sugarland on various transit projects.

## Demonstration of Need

### Demonstration of Need:

\*\*\* Note: Applicant should address all elements listed as part of the evaluation criteria in the Notice Of Funding Availability (NOFA).

Fort Bend County's Public Transportation Department was officially formed in 2005. At that time, the Public Transportation was placed in an office within an existing County department. The Public Transportation department has since moved three times in the past 9 years to accommodate growth and has met capacity yet again. As previously mentioned, the County's transit operations are currently carried out in four different locations: one location for administrative staff and some operations staff, another for the bus operators and fleet, a third location (which is leased) used for maintenance, and a fourth site for fueling. Transit operations from these multiple locations present several factors that affect daily costs of operations and prevent efficient use of equipment and staff.

Buses are stored and pull out from our County facility located at 1809 Eldridge Rd., Sugar Land. That property is too small to handle parking for the current fleet, drivers and operations staff. Several staff members are dedicated each evening and morning to the task of moving buses around to make room to get all buses on the lot at the end of the day and to make scheduled pullouts each morning. Some drivers are required to pull their bus out and park their personal vehicle in the bus space. Mechanics coming from the shop are frequently required to move other buses to get to the vehicle they need for maintenance work and to relocate other buses when a vehicle is returned to the lot after maintenance work is performed.

The operations office staff do not have dedicated office space and the building does not lend itself to efficient use with drivers having to pass thru the Dispatch area to get to managers and supervisor or to pick up or deliver route paperwork. The building has two small restrooms for a staff of over 60 employees. Fort Bend County also operates an Ambassador Program to provide assistance for elderly and disabled passengers. Due to the lack of room for employee parking at the Eldridge Rd. location, the ambassador employees park at our Emily Court offices and a bus pulling out from 1809 Eldridge must drive 2 miles to Emily Court at the beginning and end of each route to pick up and drop off the ambassador assigned to the route.

Bus maintenance is currently being performed in two rented warehouse bays located at 1723 Eldridge Rd., Sugar Land. This property is adjacent to the Bus storage facility but requires street travel to get from one location to the other. Buses being returned to the parking lot must be driven a distance of one mile around a residential neighborhood behind the bus facility. Combined with the need to shuffle buses to get in and out of the parking lot a lot of a mechanics time is spent moving buses instead of performing repairs.

Operations Supervision is currently located at 12550 Emily Court, Sugar Land. This requires frequent trips of two miles each way between the Eldridge Facility and the Emily Court location.

Bus fueling operations occur at our Dairy Ashford Rd. location, 2.5 miles from where the buses are housed. That location contains other County equipment and is secured behind a closed gate after regular business hours. A transit supervisor is assigned to monitor, open and close the gate for buses to refuel at the end of their route. This adds unnecessary miles and hours to the operations.

The proposed facility will consolidate all of our transit operations into one primary facility, giving the County consistent access to the fleet for more efficient and effective monitoring and oversight and eliminate a multitude of daily issues. Moreover, it will be designed specifically to maintain a transit fleet with the necessary equipment and infrastructure necessary to accommodate larger vehicles.

Vehicle Description	QTY	Vehicle Year	Vehicle Mileage

Facility Description	Years Facility Used by Applicant	Facility Construction Date	Last Renovation Date
12550 Emily Court, Sugarland - Houses admin staff, reservations & scheduling, and Operations Manager	9	01/01/1983	
1809 Eldridge, Sugarland - Houses contractor staff and fleet			
12912 1/2 Dairy Ashford, Sugarland - Fueling Station			
1723B Eldridge, Sugarland - Maintenance Site (Leased Facility)			

## Planning and Local/Regional Prioritization

Is this project in STIP or TIP? ☒ Yes ☐ No

**Planning and Local Prioritization Justification:**

\*\*\* Note: Applicant should address all elements listed as part of the evaluation criteria in the Notice Of Funding Availability (NOFA).

The planning elements of this project are included in HGAC's 2014 Unified Planning Work Program, as amended 4-25-14 (page 3-7). This project was also included in the region's long range transit plan, the 2035 RTP, and is currently included in the short range plan, the 2013-2016 TIP, under MPOID#11540.

## Readiness Justification

Project Can Be Implemented Within: ☒ 3 Months ☐ 6 Months ☐ 12 Months ☐ 18 Months

Project Can Be Obligated Within: ☐ 3 Months ☒ 6 Months ☐ 12 Months ☐ 18 Months

**Project Readiness Justification:**

\*\*\* Note: Applicant should address all elements listed as part of the evaluation criteria in the Notice Of Funding Availability (NOFA).

Fort Bend County anticipates that this project can be implemented within 3 months of notice of award assuming the grant application process can be completed within a 3 month period and notice of award is provided by January 31, 2015. Fort Bend County has completed all site selection activities. On July 22, 2014, Commissioners Court approved approved of the highest ranking site selected which is located near the Fort Bend County Fairgrounds. Fort Bend County in now moving forward to the next phases of environmental. Fort Bend County anticipates having the environmental report submitted to FTA and FHWA by the end of August 2014 and concurrence by the end of December 2014. At this point we will move forward with final design and expect to begin construction in May 2015.

## Technical, Legal, and Financial Capacity

**Description of Technical Capacity to Implement Project:**

\*\*\* Note: Applicant should address all elements listed as part of the evaluation criteria in the Notice Of Funding Availability (NOFA).

In April 2014, Fort Bend County contracted with Lockwood, Andrews and Newnam to perform advanced planning, environmental, and final design work for the construction of our Admin/Ops Facility. Upon completion of these activities, Fort Bend County will contract with a qualified firm for construction and another for construction management to complete the project.

Paulette Shelton serves as the County's Transportation Director and brings over 20 years of experience in transportation management and operation. Ms. Shelton is very involved both locally and statewide with transit issues and her significant experience in public transportation has resulted in her appointment to several transit task forces and committees. James Hoss serves as the County's Public Transportation Operations Manager. Mr. Hoss brings over 30 years experience in transportation management, of which the last 15 are in people transportation management.

In addition, the Fort Bend County staffing infrastructure provides the necessary support services needed to carry out our programs. The County's Purchasing, Risk Management, Legal, Engineering, and Human Resource departments provide these necessary functions for the Transportation department.

**Description of Legal Capacity to Implement Project:**

\*\*\* Note: Applicant should address all elements listed as part of the evaluation criteria in the Notice Of Funding Availability (NOFA).

Fort Bend County has no outstanding legal, technical, or financial issues which would make this a high-risk project to implement quickly. Financial systems are monitored and maintained by the Fort Bend County Auditor's Office in conjunction with the Fort Bend County Treasurer's Office. Financial systems are also assessed annually by outside auditors performing the federally required single audit. Fort Bend County is the recipient of numerous federal, state, and local grants and has no outstanding issues with these agencies. Moreover, the Fort Bend County Public Transportation program has been subject to two FTA Triennial Reviews and there are no outstanding issues with those.

## Description of Financial Capacity to Implement Project:

\*\*\* Note: Applicant should address all elements listed as part of the evaluation criteria in the Notice Of Funding Availability (NOFA).

The County received an unqualified/unmodified opinion on its 2013 Comprehensive Annual Financial report. The County also maintains ratings with Moody's, Standard & Poors, & Fitch of Aa2, AA+, & A+, respectively. Therefore, there are no outstanding legal, technical, or financial issues with the County that would cause it to be classified as high risk. The fiscal soundness of the County as shown by the Independent Auditor's Opinion and the bond rating agencies show that the County is in fundable status for grant-making purposes. Finally, the financial systems are in place along with local match funding to move forward with this grant application.

The local match for this project will be provided from a local bond referendum passed in November 2013. The County also intends to include leveraging land value as local match once the proposed site receives environmental clearance. Current estimates indicate that this land value will be approximately \$100,000.

Are there any outstanding Technical, Legal, or Financial issues with respect to FTA Funding? ☐ Yes ☒ No

If Yes, explain:

### Project Budget

Description	QTY	Federal Amount	Local Match	Total Cost
Administration Areas - 6,345 sq ft	1	1,269,040	317,260	1,586,300
Transit Operations Areas - 6,089 sq ft	1	1,144,953	286,239	1,431,192
Bus and Vehicle Maintenance Area - 24,121 sq ft	1	3,848,568	962,142	4,810,710
Bus Wash and Fueling Island - 7,388 sq ft	1	1,410,000	352,500	1,762,500
Vehicle and Equipment Fueling	1	677,936	169,484	847,420
Parking - 279,562 sq ft	1	2,682,931	670,733	3,353,664
Contingency	1	1,655,014	413,754	2,068,768
Design Fees	1	1,141,960	285,490	1,427,450
Total:		13,830,402	3,457,602	17,288,004

### Project Scalability

Is Project scope scalable? ☒ Yes ☐ No

If Yes, specify minimum Federal Funds necessary: 12,561,362

Provide explanation of scalability with specific references to the budget line items above:

Fort Bend County has purposefully requested Lockwood, Andrews and Newnam to provide a categorized budget which breaks down the major components of this project. This will provide Fort Bend County with the ability to evaluate construction options with available resources. Although it is ideal to keep all core functions of our program at one central location, Fort Bend County has considered alternative options for the administration team. Therefore, the minimum federal funds requested for this grant application cover the maintenance, bus wash, fueling station, parking, contingency and design fees. Please note that the numbers reflected above for project budget and scalability do not include land acquisition. These are the costs associated with construction and FF&E only.

## Matching Funds Information

Matching Funds Amount: 3,457,602

Source of Matching Funds:

Fort Bend County has completed site selection activities for this project and will seek concurrence from Commissioners Court on July 22, 2014 on the #1 ranked site located at the Fort Bend County Fairgrounds. Fort Bend County will donate the county-owned land to use towards the 20% local match for this project. In addition, Fort Bend County voters passed a bond referendum in November 2013 for road and transit projects, including \$6,600,000 for the Administration/Operations Facility, equipment and furnishings.

Supporting Documentation of Local Match:

Fort Bend County's 2013 Mobility Project Summary list, which outlines the \$6,600,000 for the Transportation Facility, is available online at: <http://www.fortbendcountytx.gov/modules/showdocument.aspx?documentid=14955> (Project ID# 13406, page 4) and is also attached on the application.

Once the environmental concurrence is received, an appraisal will be completed to support the estimated \$100,000 in land value.

## Project Timeline

Timeline Item Description	Timeline Item Date
Commissioners Court concurrence on site selection	07/22/2014
Environmental submitted to FTA/FHWA	08/31/2014
Receive environmental concurrence from FTA/FHWA	12/31/2014
Final design approved	04/31/2014
Begin construction	05/01/2014

## Congressional Districts (Place of Performance)

Congressional District

Congressional Representative

TX-022

Olson, Pete