

*July 8, 2014*

**NOTICE OF MEETING  
FORT BEND COUNTY COMMISSIONERS COURT  
SECOND FLOOR, FORT BEND COUNTY COURTHOUSE  
401 JACKSON STREET, RICHMOND, TEXAS  
TUESDAY, JULY 8, 2014  
1:00 P.M.**

**AGENDA**

1. Call to Order.
2. Invocation and Pledge of Allegiance by Commissioner Richard Morrison.
3. Approve minutes of regular meeting held on July 1, 2014.
4. Public Comments regarding the Agenda and Announcements.
5. PUBLIC HEARING: 1:00 p.m.: Conduct Public Hearing and take all appropriate action on the following matter:

Acceptance of the traffic control plan for Canyon Lakes at Cardiff Ranch, Section 2, and Section 3, Precinct 3.

**CONSENT AGENDA ITEMS 6-15**

6. **OUT-OF-STATE TRAVEL: Approve out-of-state travel requests for County personnel:**
  - A. **Budget Office: Heratio Rodgers to New Orleans, Louisiana, September 15-18, 2014 to attend Inforum Conference. (Fund: Budget Office, Travel)**
  - B. **Health & Human Services: Mary desVignes-Kendrick to New Orleans, Louisiana, November 16-19, 2014, to attend the 2014 American Public Health Association Annual Meeting & Exposition. (Fund: Health & Human Services, Travel)**
  - C. **Information Technology: Edward Woloch to St. Paul, Minnesota, September 8-12, 2014, to attend the National Association of Government Web Professionals Conference. (Fund: Information Technology, Travel)**

7. **COUNTY JUDGE:**

- A. **Record into Minutes the Comprehensive Financial Audit for the year ended December 31, 2013, as prescribed by Health & Safety Code Sec. 775.082 for Fort Bend County Emergency Services District No. 2.**
- B. **Record into Minutes the Comprehensive Financial Audit for the year ended December 31, 2013, as prescribed by Health & Safety Code Sec. 775.082 for Fort Bend County Emergency Services District No. 3.**

8. **COMMISSIONER, PCT. 1:**

**Approve payment of Invoice No. 004 in the amount of \$12,935.00 to AutoArch Architects LLC for services regarding the Fort Bend Seniors Administration Building and renovations to the Bud O'Shieles Community Center. (Fund: Capital Improvement Project)**

9. **COMMISSIONER, PCT. 4:**

**Approve the reappointment of David M. Lawrence, Jeff Scarborough and David W. Gornet to the Board of Directors of Fort Bend County Levee Improvement District No 17 to serve another four year term of office effective through July 9, 2018.**

10. **BUDGET & FINANCE/BUDGET TRANSFERS:**

- A. **Courts Administration: Approve transfer in the amount of \$868 as detailed on Judge's form dated June 12, 2014 to allocate funds for temporary assistance required in the absence of Court Coordinator.**
- B. **Commissioner, Pct. 2: Approve transfer the amount of \$3,000 from Temporary/Part-Time into Travel to allocate additional funds necessary through September 30, 2014.**
- C. **District Clerk: Approve transfer in the amount of \$2,000 from Operating Supplies into Information Technology to allocate funds for the purchase of a new printer.**
- D. **Engineering: Approve transfer in the amount of \$320,000 as detailed on Auditor's form dated July 2, 2014 to amend the budget pursuant to Local Government Code Section 111.0707 and receive revenue regarding the Interlocal Agreement with Willow Fork Drainage District approved by Commissioners Court on July 1, 2014, and allocate the County's contribution as part of the Agreement to construct two span footbridges.**

*July 8, 2014*

- E. **Facilities - Maintenance:** Approve transfer in the amount of \$24,665 from Capital Acquisitions into Repairs and Maintenance to allocate funds necessary for repairs and maintenance to buildings at the Gordon Ranch.
  - F. **Health & Human Services - Pinnacle Senior Center:** Approve transfer in the amount of \$15,000 from Temporary/Part-Time into Property and Equipment to allocate funds for the purchase of outdoor furniture for the Senior Center.
  - G. **Library:** Approve transfer in the amount of \$450 as detailed on Auditor's form dated June 30, 2014 to amend the budget pursuant to Local Government Code Section 111.07075 and allocate funds received for damage to Cinco Ranch Library.
  - H. **Sheriff's Office - Enforcement:** Approve transfer in the amount of \$12,100 as detailed on Sheriff's form dated June 27, 2014, to allocate funds for training of new telecommunications officers and equipment for the Communications Division.
  - I. **Sheriff's Office:** Approve transfer in the amount of \$100 from Forfeited Assets, State, Contingency, into Information Technology to allocate funds for the purchase of flash drives.
  - J. **Tax Assessor/Collector:** Approve transfer in the amount of \$88 from Fees and Services into Capital Acquisitions to allocate additional funds necessary for the purchase of software from Texas Department of Motor Vehicles for automated posting of motor vehicle renewals.
11. **ENGINEERING:**
- A. Approve Change Order 1 to the Agreement between Fort Bend County and Gonzalez Construction Enterprise, Inc. to extend the contract time by 45 days regarding Mason Road, Segment 3, Mobility Bond Project No. 735b, Precinct 4. (Fund: 2007 Mobility Bonds)
  - B. Approve payment of Invoice No. 6 in the amount of \$139,060.47 to Gonzalez Construction Enterprise, Inc. regarding Mason Road, Segment 3, Mobility Bond Project No. 735b, Precinct 4. (Fund: 2007 Mobility Bonds)
  - C. Approve payment of Invoice No. 614095 in the amount of \$14,025.00 to Klotz Associates for on-call engineering services regarding projects in Precincts 1, 2, 3 and 4. (Fund: 2007 Mobility Bonds)
  - D. Approve payment of Invoice No. 1986 (Sequence No. 1) in the amount of \$90,657.00 to Aranda Brothers Construction Co., Inc. regarding the bridge on Harlem Road, Mobility Bond Project No. 726, Precinct 4. (Fund: 2007 Mobility Bonds)

***July 8, 2014***

- E. Approve payment of Invoice No. 57481 in the amount of \$11,137.50 to EHRA regarding professional engineering services for Cane Island, Mobility Bond Project No. X12, Precinct 3. (Fund: 2007 Mobility Bonds)**
- F. Approve payment of Invoice No. 7605 (Sequence No. 41) in the amount of \$3,175.14 to Othon, Inc. regarding engineering services for Williams Way (previously Ransom Road), Mobility Bond Project No. 747, Precinct 1. (Fund: 2007 Mobility Bonds)**
- G. Approve payment of Invoice No. 5 in the amount of \$309,502.38 to Allgood Construction Co., Inc. regarding West Bellfort, Mobility Bond Project No. 741, Precinct 4. (Fund: 2007 Mobility Bonds)**
- H. Approve payment of Invoice No. 130311 (Sequence No. 11) in the amount of \$237,846.89 to Hassell Construction Co., Inc. regarding Golfview Drive, Mobility Bond Project No. 709, Precinct 1. (Fund: 2007 Mobility Bonds)**
- I. Approve application from Tennessee Gas Pipeline Company, LLC. to repair a pipeline on Herron Road, Precinct 3.**
- J. Approve application from Centerpoint Entex to bore and bury an 8-inch plastic gas line along Crossover Road, Wallaman Falls Lane, Tamarron Parkway and Waterview Way, Precinct 3.**
- K. Approve application from Verizon Wireless to construct a driveway tie-in onto Peters Road, Precinct 1.**
- L. Approve application from Westower Communications, Inc. to construct a temporary driveway onto Fulshear Gaston Road, Precinct 3.**
- M. Approve plat for the roads within Kingdom Heights Model Home Lots, Precinct 1.**
- N. Approve plat for the lots within Kingdom Heights Model Home Lots, Precinct 1.**
- O. Approve plat for the roads within Aliana Sec. 20 Partial Replat No. 1 and Extension, Precinct 4.**
- P. Approve plat for the lots within Aliana Sec. 20 Partial Replat No. 1 and Extension, Precinct 4.**
- Q. Approve the plat for West Avalon Drive Phase 1 at Riverstone, Precinct 4.**
- R. Approve the plat for FRZ Investments Plaza, Precinct 4.**

12. **HEALTH & HUMAN SERVICES:**

**Social Services:** Accept grant funds in the amount of \$3,000 to support the Walk with Pride program and \$7,000 in support of the Unmet Emergency Needs Program for a total grant award of \$10,000 and authorize County Judge to sign all documents pertaining to the award.

13. **PURCHASING:**

- A. **Authorize advertising for bids for bus bike racks for Public Transportation.**
- B. **Authorize advertising for Bids/RFPs for term contracts for the following goods and/or services: High Demand Books; Janitorial Services of County Buildings including Libraries; Uniforms and Duty Gear for Sheriff's Office, Constables, Fire Marshal, Emergency Medical Service, and Animal Services; Facsimile Machine Maintenance; Mowing of County Right-of-Ways and Finish Cut Mowing; Abatement of Junked Vehicles; Chrysler Repair Parts; Fire Alarm: Sprinkler, Anti-Backflow, Ansul Systems; Inspection and Maintenance Services; Window Cleaning; Hauling and Disposal of Condensate Leachate; Medical Supplies; Tires and Tubes; Trade Books; Traffic Signs Posts and Supplies; Toner and Ink Cartridges; Weed, Brush and Insect Control Chemicals, Grinding Services for Various County Sites and Safety Supplies.**
- C. **Authorize renewal of Bid 14-013, a Term Contract for Hydro-Insensitive Polyurethane Foam Materials and Labor from Uretex USA, Inc.**
- D. **Authorize renewal of Bid 13-005, a Term Contract for Extended Drain Performance Multi-Grade Engine Oil from Certified Labs.**
- E. **Authorize renewal of Bid 11-001, a Term Contract for Copier Equipment and Maintenance from Skelton Business Equipment.**
- F. **Authorize renewal of Bid 11-003, a Term Contract for Children's Books from a Local Vendor from Southwest Book Company.**
- G. **Authorize renewal of Bid 14-001, a Term Contract for Screen Decomposed Granite Gravel from The LETCO Group.**
- H. **Authorize renewal of Bid 11-004, a Term Contract for Ford Dealer Parts from Helfman Ford.**
- I. **Authorize renewal of Bid 11-005, a Term Contract for School Zone Lights from Trafficware.**

*July 8, 2014*

- J. **Authorize renewal of Bid 14-002, a Term Contract for Newspaper Publications from Fort Bend Independent.**
- K. **Authorize renewal of Bid 11-006, a Term Contract for Auto Body Repairs from Fort Bend Body Shop.**
- L. **Authorize renewal of Bid B14-005, a Term Contract for Chevrolet Dealer Parts from Classic Chevrolet.**
- M. **Authorize renewal of Bid 14-007, a Term Contract for Laundry and Dishwashing Chemicals for Jail from Team Systems.**
- N. **Authorize renewal of Bid 11-090, a Term Contract for Traffic Signal Parts from Trafficware.**
- O. **Authorize renewal of Bid 12-006, a Term Contract for Bed Liner Spray from Vor-Tex Industries.**
- P. **Authorize renewal of Bid 12-007, a Term Contract for HVAC Supplies and Services for Libraries from RDI Mechanical.**
- 14. **ROAD & BRIDGE:**
  - A. **Approve payment of Invoice No. 10300 in the amount of \$20,987.44 to IDC, Inc. for preliminary engineering services regarding the design of Crabb River Road from south of US 59 to south of the Lamar Consolidated Independent School District High School/Junior High School Complex, Precinct 1. (Fund: Road & Bridge)**
  - B. **Approve payment of Invoice No. 203303 in the amount of \$69,212.25 and Invoice No. 203304 in the amount of \$6,637.60 to Tron Electric for electrical relocation services required regarding the widening of Harlem Road, Mobility Bond Project #726, Precinct 4. (Fund: 2007 Mobility Bonds)**
- 15. **SHERIFF'S OFFICE:**
  - A. **Record into Minutes the Agreement for Teaching Services between Fort Bend County Sheriff and James Bonner to provide instruction for the General Equivalency Development (GED programs to inmates at the County Jail effective July 1 through October 31, 2014. (Fund: Sheriff, Commissary)**
  - B. **Approve out of state travel by D. Goodrum and D. Levine, volunteer Chaplains (non-employee), to Columbia, South Carolina, July 13-18, 2014, to attend Annual Training Conference for Police Chaplains. (Fund: Sheriff, Federal Forfeited Assets, Travel)**

16. AGRI-LIFE EXTENSION OFFICE:

- A. Take all appropriate action on request to reimburse the Family & Consumer Sciences Committee in the amount of \$64.95 for items purchased to host the AgriLife Extension Centennial Celebration Meal for volunteers without a purchase order. (Fund: AgriLife Extension Office Grant)
- B. Take all appropriate action on request to reimburse employee in the amount of \$97.95 for items purchased to host the AgriLife Extension Centennial Celebration Meal for volunteers without a purchase order. (Fund: AgriLife Extension Office Grant)

17. ENGINEERING:

Take all appropriate action on the Second Amendment to Interlocal Agreement for Expansion of Brand Lane between City of Stafford and Fort Bend County regarding the expansion of Brand Lane, Mobility Bond Project No. 718, Precinct 2. (Fund: 2007 Mobility Bonds)

18. FACILITIES MANAGEMENT & PLANNING:

Take all appropriate action on request to assign one 2003 Chevrolet 1500 Extended Cab Truck from Fleet Management as an addition to fleet for Facilities Maintenance.

19. PURCHASING:

- A. Take all appropriate action on contract cancellation request by G & C Building Maintenance Services, Inc., for janitorial services at the Justice Center, pursuant to RFP 11-050, effective July 31, 2014 and authorize contract negotiations with McLemore Building Maintenance, the next highest evaluated firm.
- B. Take all appropriate action on request for price increase and renewal of Bid 14-012, a Term Contract for Concrete Pavement Rehabilitation with S & C Construction Co., Inc.
- C. Take all appropriate action on the Agreement for Professional Engineering Services between Fort Bend County and Brown & Gay Engineers, Inc. in an amount not to exceed \$150,000 for the extension of Spring Green Boulevard, Crossover Road and Cinco Trace Boulevard, Mobility Bond Project No. 13318, Precinct 3. (Fund: 2013 Mobility Bonds)
- D. Take all appropriate action on Third Amendment to Service Level Agreement between Fort Bend County and GHG Corporation for an additional amount not to exceed \$5,000 to increase the number of user licenses. (Fund: Treasurer)

*July 8, 2014*

- E. Take all appropriate action on Change Order No 001 to the Contract between Fort Bend County and Generator Industries, pursuant to Bid 14-048, to increase the scope of services by \$583.49 for a total contract amount not to exceed \$68,462.48. (Fund: Capital Improvement Project)
  - F. Take all appropriate action to consider granting an exemption to the competitive bid process as authorized by Local Government Code §262.024 (a)(7) for the purchase of an item from only one source, for traffic control equipment from Trafficware Group, Inc. for FY 2014. (Fund: Road and Bridge)
  - G. Take all appropriate action to add security monitoring to Pinnacle Senior Center pursuant to Bid 10-028. (Fund: Facilities)
20. SHERIFF'S OFFICE:
- A. Take all appropriate action on request for variance to the Fort Bend County Travel Policy to authorize payment to Holiday Inn Express in the amount of \$718.68 for hotel accommodations purchased that were not within the guidelines detailed in the Fort Bend County Travel Policy. (Fund: Sheriff, Bailiff, Travel)
  - B. Take all appropriate action on the Modification Agreement # M-14-D79-O-000183 between the U.S. Department of Justice Joint Law Enforcement Operations Task Force and Fort Bend County for FY 2014 to add an additional \$3,500 to the agreement approved by Commissioners Court on November 26, 2013, for Task Force Operations Overtime, with no cash match required by the County.
21. Approve Bills.
22. Authorize County Auditor to pay and release time sensitive bills on July 17, 2014, to be ratified by Commissioners Court on July 22, 2014.
23. Meet in Closed Session to deliberate the following matters as authorized by the Texas Government Code:
- A. § 551.071. Consultation With Attorney. Commissioners Court will meet in Closed Session to seek the advice of its attorney about pending or contemplated litigation; a settlement offer; or on a matter in which the duty of the attorney to Commissioners Court under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code Chapter 551.

Consultation with attorney regarding pending litigation and anticipated costs of defense.



July 8, 2014

- B. § 551.074. Personnel Matters. Commissioners Court will meet in Closed Session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.

Annual Evaluation - Director of Human Resources.

24. Reconvene Open Session and consider taking action on the following matters:

- A. § 551.071. Consultation With Attorney.

Consultation with attorney regarding pending litigation and anticipated costs of defense.

- B. § 551.074. Personnel Matters.

Annual Evaluation - Director of Human Resources.

25. Adjournment.

In the event any of the foregoing items are not covered in the time allocated on the date of this agenda, the County may order a continuance for the next day until the discussion is completed on all items.



Robert E. Hebert, County Judge

Notice of meeting/agenda was filed with the County Clerk on Thursday, July 3, 2014. An electronic version of this notice is also posted on the Fort Bend County website: [www.fortbendcountytexas.gov](http://www.fortbendcountytexas.gov) under Commissioners Court.

#### NOTICE

##### Policy of Non-Discrimination on the Basis of Disability

Fort Bend County does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. The County's ADA Coordinator is the Director of Facilities Management & Planning, located at 301 Jackson Street, Suite 301, in Richmond, Texas, 77469, telephone 281-633-7045. The Director of Facilities Management & Planning is designated to coordinate compliance with the non-discrimination requirements in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA coordinator.

#### NOTICE

Fort Bend County Commissioners Court reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation of Real Property), 551.0725 (Deliberation of Contract Being Negotiated), 551.073 (Deliberation of Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberation of Security Devices) and 551.086 (Economic Development).

FILED FOR RECORD  
NO \_\_\_\_\_ TIME 7:02 A.M.  
JUL 03 2014 SF

  
County Clerk Fort Bend Co. Texas