

MINUTES

BE IT REMEMBERED, That on this 1ST DAY of JULY, 2014, Commissioners Court of Fort Bend County, Texas, met at a regular meeting with the following present:

ROBERT E. HEBERT	COUNTY JUDGE
RICHARD MORRISON	COMMISSIONER PRECINCT 1
GRADY PRESTAGE	COMMISSIONER PRECINCT 2
ANDY MEYERS	COMMISSIONER PRECINCT 3
JAMES PATTERSON	COMMISSIONER PRECINCT 4
DIANNE WILSON	COUNTY CLERK

When the following were heard and the following orders were passed:

1. Call to Order.

Call to Order by Judge Hebert at 1:00 p.m.

2. Invocation and Pledge of Allegiance by Commissioner James Patterson.

Invocation and Pledge of Allegiance by Commissioner James Patterson.

3. Approve minutes of regular meeting held on June 24, 2014.

Moved by Commissioner Meyers, Seconded by Commissioner Patterson
Duly put and unanimously carried (5-0), it is ordered to approve the minutes of regular meeting held on June 24, 2014.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

4. Public Comments regarding the Agenda and Announcements.

No public comments.

County offices closed on Friday July 4.

Commissioner Patterson announced the passing of Larry Patterson (no relation), a former student of his, and sends thoughts to his family.

County Clerk Dianne Wilson announced that complete documents for consent agenda items 11 F-H under Engineering were not included with the posted agenda. They are available with the County Clerk at this time if any member of the public has an interest in viewing the documents and will be recorded with the minutes.

5. PUBLIC HEARINGS: 1:00 p.m.: Conduct Public Hearings and take all appropriate action on the following matters:

- A. Acceptance of the traffic control plan for Pine Mill Ranch, Section 23, Pine Mill Ranch, Section 24, and Katy Flewellen Road St. Ded. No. 1, Precinct 3.**
- B. Acceptance of the traffic control plan for in Auburn Manor at Riverstone, Section 2, Pct. 4.**

Public hearing held. No public comments.

Moved by Commissioner Meyers, Seconded by Commissioner Morrison
Duly put and unanimously carried (5-0), it is ordered to approve consent agenda item 5 A-B.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

CONSENT AGENDA ITEMS 6-15

6. OUT-OF-STATE TRAVEL: Approve out-of-state travel requests for County personnel:

Sheriff's Office: P. McGuigan and T. Mangum to Kaplan, Louisiana, on or about July 13 through August 15, 2014, to attend K-9 training. (Fund: Sheriff, Enforcement, Travel)

7. COUNTY JUDGE:

- A. Accept the resignation of Jim Gammill, Director for Precinct 1 of the West Fort Bend Water Authority, and approve Order Appointing Russell Cosbey to the fill the vacancy for the remainder of the term, effective through May 15, 2016.**
- B. Record into Minutes the Public Official Bond for John Steffes as Treasurer for Fort Bend County Emergency Services District No. 1 effective through February 11, 2015.**

8. COMMISSIONER, PCT. 3:

Approve the reappointment of Gayle P. Hawkins, John Steffes and Darrell Stuckey as Commissioners to the Fort Bend County Emergency Services District No. 1 (Kelliwood) for the period January 1, 2014 through December 31, 2015.

9. BUDGET & FINANCE/BUDGET TRANSFERS:

- A. Auditor :** Approve transfer in the amount of \$500 from Office Supplies into Information Technology to allocate funds for the purchase of a scanner.
- B. Fairgrounds :** Approve transfer in the amount of \$256 from Fees into Information Technology to allocate funds for the purchase of a desk top scanner.
- C. Office of Emergency Management:** Approve transfer in the amount of \$17 as detailed on Director's form dated June 19, 2014 to allocate funds to cover personnel overtime.
- D. Parks :** Approve transfer in the amount of \$16,000 from Salaries and Temporary/Part-Time into Fees, Operational Supplies, and Repairs & Maintenance to allocate funds for increased pricing by vendors for operational goods and services through September 30, 2014.
- E. Road & Bridge :** Approve transfer in the amount of \$61,893 from Road & Bridge Contingency into Capital Acquisitions to allocate additional funds required for replacement of a dump truck that was totaled in an accident on March 24, 2014.
- F. Tax Assessor/Collector :** Approve transfer in the amount of \$17,300 from Fees and Services into Capital Acquisitions to allocate funds for the purchase of electronic remittance processing software to automate posting of motor vehicle renewals to the Texas Department of Motor Vehicles database.

10. ELECTIONS ADMINISTRATION:

Record into Minutes the availability of funds in the amount of \$119,886.10 for FY 2014, pursuant to Chapter 19 of the Texas Election Code, for use by the Fort Bend County Department of Elections Administration, exclusively for activities to enhance voter registration and participation through August 31, 2016, as authorized by Texas Statute and Administrative Rules.

11. ENGINEERING:

- A.** Approve payment of Invoice No. 14-05-037 (Sequence No. 19) in the amount of \$11,664.00 to Kelly R. Kaluza & Associates, Inc. regarding Golfview Drive, Phase 2, Mobility Bond Project No. 709, Precinct 1. (Fund: 2007 Mobility Bonds)
- B.** Approve payment of Invoice No. 14-05-007 (Sequence No. 10) in the amount of \$1,650.00 to Kelly R. Kaluza & Associates, Inc. regarding Golfview Drive, Mobility Bond Project No. 709, Precinct 1. (Fund: 2007 Mobility Bonds)
- C.** Approve request for additional funding in the amount of ten cents, and authorize payment in the amount of \$20.10 to Texas Department of Transportation to complete the County's contribution of \$69,008.10, according to the terms of Agreement made by Commissioners Court on April 26, 2005 regarding acquisition of property at US 59 and SH 99, Precinct 1. (Fund: Right of Way)

Item 11 continued - Engineering:

- D. Approve application from Devon Street Homes to construct two driveway tie-ins onto Wood Thrush Court, Precinct 3.**
- E. Approve release of performance bond #TX808171 in the amount of \$5,000.00 to HPI Construction Co., Inc. for completion of work on South Firethorne Road, Precinct 3.**
- F. Approve application from Interfacing Company of Texas, Inc. to bore under and bury telecommunication conduit along Peek Road, Briar Summit Lane, Spring Walk Drive, Cinco Ranch Boulevard and S. Fry Road, Precinct 3.**
- G. Approve application from Interfacing Company of Texas, Inc. to bore under and bury telecommunication conduit along Katy Gaston, Boxfield Lane, Briarlilly Lane, Cinco Ranch Boulevard, Enchanted Meadow Lane, Evening Canyon Lane and Blackwood Bridge Lane, Precinct 3.**
- H. Approve application from Interfacing Company of Texas, Inc. to bore under and bury telecommunication conduit along Willowleaf Garden Crossing, Fry Road, White Glen Lane and Tealwick Lane, Precinct 3.**
- I. Approve application from Bay Utilities, LLC. to construct a driveway tie-in onto Macek Road, Precinct 1.**
- J. Approve release of performance bond #TX880179 in the amount of \$5,000.00 to D&J Construction, Inc. for completion of work on Powerline, Permit #84450, Precinct 1.**
- K. Approve plat for the roads within Roesner Woods, Precinct 3.**
- L. Approve plat for the lots within Roesner Woods, Precinct 3.**
- M. Approve plat for the roads within Pecan Ridge at Riverstone, Precinct 4.**
- N. Approve plat for the lots within Pecan Ridge at Riverstone, Precinct 4.**
- O. Accept the streets in Rio Vista, Section 2: Verano Drive 754.38 LF; Cascadera Court 536.58 LF; Briza Del Mar Court 572.06 LF; Sarena Court 622.09 LF; and Desoto Drive 105.00 LF; for a total of 2,590.11 LF; and release bond #58S201841 in the amount of \$184,000.00, Pct. 1.**
- P. Accept the streets in Grand Mission, Section 18: Loma Lago Lane 142.55 LF; Cannon Hills Lane 1,086.31 LF; and Granite Peach Lane 491.96 LF; for a total of 1,720.82 LF; and release bond #105587004 in the amount of \$113,458.00, Precinct 3.**
- Q. Set public hearing for acceptance of the traffic control plan for Rio Vista, Section 2, Precinct 1. *(Tuesday, August 5, 2014, at 1:00 p.m.)***
- R. Set public hearing for acceptance of the traffic control plan for Grand Mission, Section 18, Precinct 3. *(Tuesday, August 5, 2014, at 1:00 p.m.)***

12. FACILITIES MANAGEMENT & PLANNING:

Approve payment of Invoice No. 21 in the amount of \$6,970.95 to Bailey Architects for architectural services regarding restoration of the Historic Courthouse. (Fund: Courthouse Preservation Grant)

13. HUMAN RESOURCES:

Approve request for withdrawal of 225 hours from the Shared Sick Leave Pool for employee of the Sheriff's Office, Position # 5601-0721.

14. ROAD & BRIDGE:

Approve payment of Invoice No. 1388 in the amount of \$21,676.55 to EPIC Transportation Group, LP for traffic signal design at the intersection of Falcon Landing Boulevard and Spring Green Boulevard, Precinct 3. (Fund: Road & Bridge, Traffic Signals)

15. TAX ASSESSOR/COLLECTOR:

Approve refunds over \$500 detailed in Tax Assessor/Collector's Report dated June 24, 2014, for an amount totaling \$38,088.88 for the Office of Patsy Schultz.

Moved by Commissioner Meyers, Seconded by Commissioner Patterson
Duly put and unanimously carried (5-0), it is ordered to approve consent agenda items 6 - 15.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

16. COUNTY JUDGE:

Take all appropriate action on Building Use Requirements for various Fort Bend County public meetings rooms.

Moved by Commissioner Morrison, Seconded by Commissioner Prestage
Duly put and unanimously carried (5-0), it is ordered to approve Building Use Requirements for various Fort Bend County public meetings rooms.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

17. BEHAVIORAL HEALTH SERVICES:

Take all appropriate action on request to reimburse employee in the amount of \$84.99 for poster boards purchased for departmental conference without a purchase order. (Fund: Behavioral Health, Operating Supplies)

Moved by Commissioner Meyers, Seconded by Commissioner Patterson
Duly put and unanimously carried (5-0), it is ordered to reimburse employee in the amount of \$84.99 for poster boards purchased for departmental conference without a purchase order. (Fund: Behavioral Health, Operating Supplies)

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

18. COMMUNITY DEVELOPMENT:

Take all appropriate action on the Fort Bend County FY 2014 Consolidated Annual Action Plan as presented for the Community Development Block Grant Program (CDBG), HOME Investment Partnerships Program (HOME) and Emergency Solutions Grant (ESG) and authorize County Judge to sign all documents pertaining to the plan.

Moved by Commissioner Patterson, Seconded by Commissioner Morrison
Duly put and unanimously carried (5-0), it is ordered to approve the Fort Bend County FY 2014 Consolidated Annual Action Plan as presented for the Community Development Block Grant Program (CDBG), HOME Investment Partnerships Program (HOME) and Emergency Solutions Grant (ESG) and authorize County Judge to sign all documents pertaining to the plan.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

19. COMMUNITY SUPERVISION & CORRECTIONS DEPARTMENT:

Take all appropriate action on request to pay by Invoice Transmittal the amount of \$404.00 to AAA Paymaster Sales & Service for services provided without a purchase order. (Fund: General Supervision, Supplies)

Moved by Commissioner Morrison, Seconded by Commissioner Patterson
Duly put and unanimously carried (5-0), it is ordered to pay by Invoice Transmittal the amount of \$404.00 to AAA Paymaster Sales & Service for services provided without a purchase order. (Fund: General Supervision, Supplies)

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

20. ENGINEERING:

- A. Take all appropriate action on Agreement for Flashing Yellow Arrow Signal Heads between Fort Bend County and Gunda Corporation in an amount not to exceed \$100,000.00 to provide professional services regarding the evaluation, design and implementation of Flashing Yellow Arrow Signal Heads at intersections in Precincts 1, 2, 3 and 4. (Fund: Engineering)**

Moved by Commissioner Meyers, Seconded by Commissioner Morrison
Duly put and unanimously carried (5-0), it is ordered to approve Agreement for Flashing Yellow Arrow Signal Heads between Fort Bend County and Gunda Corporation in an amount not to exceed \$100,000.00 to provide professional services regarding the evaluation, design and implementation of Flashing Yellow Arrow Signal Heads at intersections in Precincts 1, 2, 3 and 4. (Fund: Engineering)

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

- B. Take all appropriate action on Interlocal Project Agreement between Fort Bend County and Willow Fork Drainage District for the construction of two (2) Span Footbridges crossing the Willow Fork Drainage Ditch and connections to existing trails; with total County contribution not to exceed \$200,000.00; Precinct 3. (Fund: Commissioners Court Projects)**

Moved by Commissioner Meyers, Seconded by Commissioner Morrison
Duly put and unanimously carried (5-0), it is ordered to approve Interlocal Project Agreement between Fort Bend County and Willow Fork Drainage District for the construction of two (2) Span Footbridges crossing the Willow Fork Drainage Ditch and connections to existing trails; with total County contribution not to exceed \$200,000.00; Precinct 3. (Fund: Commissioners Court Projects)

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

Commissioner Meyers thanked Judge Hebert for his leadership on this project. Willow Fork Drainage District agrees to pay \$250,000.00, Fort Bend County an amount not to exceed \$200,000.00, MUD 124 agrees to pay \$50,000.00, Falcon Ranch Homeowners Assoc. agrees to pay \$50,000.00 and Cinco Residential Property Assoc. agrees to pay \$20,000.00 of the total project costs.

21. FAIRGROUNDS:

Take all appropriate action on Fairgrounds Rental Policy and Procedures for use of the livestock barns by Future Farmers of America (FFA) groups within Fort Bend County.

Moved by Commissioner Morrison, Seconded by Commissioner Prestage
Duly put and unanimously carried (5-0), it is ordered to approve Fairgrounds Rental Policy and Procedures for use of the livestock barns by Future Farmers of America (FFA) groups within Fort Bend County.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

22. PURCHASING:

- A. Take all appropriate action on request to purchase one (1) 2015 dump truck, from East Texas Mack Sales LLC, utilizing Houston Galveston Area Council Contract HT11-12, for an amount not to exceed \$116,175.84. (Fund: Risk Management and Road & Bridge)**

Moved by Commissioner Meyers, Seconded by Commissioner Morrison
Duly put and unanimously carried (5-0), it is ordered to purchase one (1) 2015 dump truck, from East Texas Mack Sales LLC, utilizing Houston Galveston Area Council Contract HT11-12, for an amount not to exceed \$116,175.84. (Fund: Risk Management and Road & Bridge)

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

- B. Take all appropriate action on Bid 14-059 to provide and install playground equipment at Gordon Ranch.**

Moved by Commissioner Prestage, Seconded by Commissioner Meyers
Duly put and unanimously carried (5-0), it is ordered to award Bid 14-059 to provide and install playground equipment at Gordon Ranch to Miracle Recreation Equipment for \$144,578.00.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

Note: This is an installed price.

23. Approve Bills.

Moved by Commissioner Morrison, Seconded by Commissioner Prestage
Duly put and unanimously carried (5-0), it is ordered to approve bills in the amount of
\$4,791,794.47.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

Recess:

Recessed at 1:11 p.m.

24. Meet in Closed Session to deliberate the following matters as authorized by the Texas Government Code:

§ 551.074. Personnel Matters. Commissioners Court will meet in Closed Session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.

Annual Evaluation - Director of Risk Management.

Closed Session:

Convened at 1:20 p.m.
Adjourned at 1:50 p.m.

Reconvene:

Reconvened at 1:52 p.m.

25. Reconvene Open Session and consider taking action on the following matters:

§ 551.074. Personnel Matters.

Annual Evaluation - Director of Risk Management.

Annual review conducted.

26. Adjournment.

Commissioners Court adjourned at 1:53 p.m. on Tuesday, July 1, 2014.