

July 1, 2014

**NOTICE OF MEETING
FORT BEND COUNTY COMMISSIONERS COURT
SECOND FLOOR, FORT BEND COUNTY COURTHOUSE
401 JACKSON STREET, RICHMOND, TEXAS
TUESDAY, JULY 1, 2014
1:00 P.M.**

AGENDA

1. Call to Order.
2. Invocation and Pledge of Allegiance by Commissioner James Patterson.
3. Approve minutes of regular meeting held on June 24, 2014.
4. Public Comments regarding the Agenda and Announcements.
5. PUBLIC HEARINGS: 1:00 p.m.: Conduct Public Hearings and take all appropriate action on the following matters:
 - A. Acceptance of the traffic control plan for Pine Mill Ranch, Section 23, Pine Mill Ranch, Section 24, and Katy Flewellen Road St. Ded. No. 1, Precinct 3.
 - B. Acceptance of the traffic control plan for in Auburn Manor at Riverstone, Section 2, Pct. 4.

CONSENT AGENDA ITEMS 6-15

6. **OUT-OF-STATE TRAVEL: Approve out-of-state travel requests for County personnel:**

Sheriff's Office: P. McGuigan and T. Mangum to Kaplan, Louisiana, on or about July 13 through August 15, 2014, to attend K-9 training. (Fund: Sheriff, Enforcement, Travel)
7. **COUNTY JUDGE:**
 - A. **Accept the resignation of Jim Gammill, Director for Precinct 1 of the West Fort Bend Water Authority, and approve Order Appointing Russell Cosbey to the fill the vacancy for the remainder of the term, effective through May 15, 2016.**
 - B. **Record into Minutes the Public Official Bond for John Steffes as Treasurer for Fort Bend County Emergency Services District No. 1 effective through February 11, 2015.**

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8. **COMMISSIONER, PCT. 3:**

Approve the reappointment of Gayle P. Hawkins, John Steffes and Darrell Stuckey as Commissioners to the Fort Bend County Emergency Services District No. 1 (Kelliwood) for the period January 1, 2014 through December 31, 2015.

9. **BUDGET & FINANCE/BUDGET TRANSFERS:**

- A. **Auditor: Approve transfer in the amount of \$500 from Office Supplies into Information Technology to allocate funds for the purchase of a scanner.**
- B. **Fairgrounds: Approve transfer in the amount of \$256 from Fees into Information Technology to allocate funds for the purchase of a desk top scanner.**
- C. **Office of Emergency Management: Approve transfer in the amount of \$17 as detailed on Director's form dated June 19, 2014 to allocate funds to cover personnel overtime.**
- D. **Parks: Approve transfer in the amount of \$16,000 from Salaries and Temporary/Part-Time into Fees, Operational Supplies, and Repairs & Maintenance to allocate funds for increased pricing by vendors for operational goods and services through September 30, 2014.**
- E. **Road & Bridge: Approve transfer in the amount of \$61,893 from Road & Bridge Contingency into Capital Acquisitions to allocate additional funds required for replacement of a dump truck that was totaled in an accident on March 24, 2014.**
- F. **Tax Assessor/Collector: Approve transfer in the amount of \$17,300 from Fees and Services into Capital Acquisitions to allocate funds for the purchase of electronic remittance processing software to automate posting of motor vehicle renewals to the Texas Department of Motor Vehicles database.**

10. **ELECTIONS ADMINISTRATION:**

Record into Minutes the availability of funds in the amount of \$119,886.10 for FY 2014, pursuant to Chapter 19 of the Texas Election Code, for use by the Fort Bend County Department of Elections Administration, exclusively for activities to enhance voter registration and participation through August 31, 2016, as authorized by Texas Statute and Administrative Rules.

11. ENGINEERING:

- A. Approve payment of Invoice No. 14-05-037 (Sequence No. 19) in the amount of \$11,664.00 to Kelly R. Kaluza & Associates, Inc. regarding Golfview Drive, Phase 2, Mobility Bond Project No. 709, Precinct 1. (Fund: 2007 Mobility Bonds)**
- B. Approve payment of Invoice No. 14-05-007 (Sequence No. 10) in the amount of \$1,650.00 to Kelly R. Kaluza & Associates, Inc. regarding Golfview Drive, Mobility Bond Project No. 709, Precinct 1. (Fund: 2007 Mobility Bonds)**
- C. Approve request for additional funding in the amount of ten cents, and authorize payment in the amount of \$20.10 to Texas Department of Transportation to complete the County's contribution of \$69,008.10, according to the terms of Agreement made by Commissioners Court on April 26, 2005 regarding acquisition of property at US 59 and SH 99, Precinct 1. (Fund: Right of Way)**
- D. Approve application from Devon Street Homes to construct two driveway tie-ins onto Wood Thrush Court, Precinct 3.**
- E. Approve release of performance bond #TX808171 in the amount of \$5,000.00 to HPI Construction Co., Inc. for completion of work on South Firethorne Road, Precinct 3.**
- F. Approve application from Interfacing Company of Texas, Inc. to bore under and bury telecommunication conduit along Peek Road, Briar Summit Lane, Spring Walk Drive, Cinco Ranch Boulevard and S. Fry Road, Precinct 3.**
- G. Approve application from Interfacing Company of Texas, Inc. to bore under and bury telecommunication conduit along Katy Gaston, Boxfield Lane, Briarlilly Lane, Cinco Ranch Boulevard, Enchanted Meadow Lane, Evening Canyon Lane and Blackwood Bridge Lane, Precinct 3.**
- H. Approve application from Interfacing Company of Texas, Inc. to bore under and bury telecommunication conduit along Willowleaf Garden Crossing, Fry Road, White Glen Lane and Tealwick Lane, Precinct 3.**
- I. Approve application from Bay Utilities, LLC. to construct a driveway tie-in onto Macek Road, Precinct 1.**
- J. Approve release of performance bond #TX880179 in the amount of \$5,000.00 to D&J Construction, Inc. for completion of work on Powerline, Permit #84450, Precinct 1.**
- K. Approve plat for the roads within Roesner Woods, Precinct 3.**
- L. Approve plat for the lots within Roesner Woods, Precinct 3.**

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- M. **Approve plat for the roads within Pecan Ridge at Riverstone, Precinct 4.**
- N. **Approve plat for the lots within Pecan Ridge at Riverstone, Precinct 4.**
- O. **Accept the streets in Rio Vista, Section 2: Verano Drive 754.38 LF; Cascadera Court 536.58 LF; Briza Del Mar Court 572.06 LF; Sarena Court 622.09 LF; and Desoto Drive 105.00 LF; for a total of 2,590.11 LF; and release bond #58S201841 in the amount of \$184,000.00, Precinct 1.**
- P. **Accept the streets in Grand Mission, Section 18: Loma Lago Lane 142.55 LF; Cannon Hills Lane 1,086.31 LF; and Granite Peach Lane 491.96 LF; for a total of 1,720.82 LF; and release bond #105587004 in the amount of \$113,458.00, Precinct 3.**
- Q. **Set public hearing for acceptance of the traffic control plan for Rio Vista, Section 2, Precinct 1. (*Tuesday, August 5, 2014, at 1:00 p.m.*)**
- R. **Set public hearing for acceptance of the traffic control plan for Grand Mission, Section 18, Precinct 3. (*Tuesday, August 5, 2014, at 1:00 p.m.*)**

12. **FACILITIES MANAGEMENT & PLANNING:**

Approve payment of Invoice No. 21 in the amount of \$6,970.95 to Bailey Architects for architectural services regarding restoration of the Historic Courthouse. (Fund: Courthouse Preservation Grant)

13. **HUMAN RESOURCES:**

Approve request for withdrawal of 225 hours from the Shared Sick Leave Pool for employee of the Sheriff's Office, Position # 5601-0721.

14. **ROAD & BRIDGE:**

Approve payment of Invoice No. 1388 in the amount of \$21,676.55 to EPIC Transportation Group, LP for traffic signal design at the intersection of Falcon Landing Boulevard and Spring Green Boulevard, Precinct 3. (Fund: Road & Bridge, Traffic Signals)

15. **TAX ASSESSOR/COLLECTOR:**

Approve refunds over \$500 detailed in Tax Assessor/Collector's Report dated June 24, 2014, for an amount totaling \$38,088.88 for the Office of Patsy Schultz.

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16. COUNTY JUDGE:

Take all appropriate action on Building Use Requirements for various Fort Bend County public meetings rooms.

17. BEHAVIORAL HEALTH SERVICES:

Take all appropriate action on request to reimburse employee in the amount of \$84.99 for poster boards purchased for departmental conference without a purchase order. (Fund: Behavioral Health, Operating Supplies)

18. COMMUNITY DEVELOPMENT:

Take all appropriate action on the Fort Bend County FY 2014 Consolidated Annual Action Plan as presented for the Community Development Block Grant Program (CDBG), HOME Investment Partnerships Program (HOME) and Emergency Solutions Grant (ESG) and authorize County Judge to sign all documents pertaining to the plan.

19. COMMUNITY SUPERVISION & CORRECTIONS DEPARTMENT:

Take all appropriate action on request to pay by Invoice Transmittal the amount of \$404.00 to AAA Paymaster Sales & Service for services provided without a purchase order. (Fund: General Supervision, Supplies)

20. ENGINEERING:

A. Take all appropriate action on Agreement for Flashing Yellow Arrow Signal Heads between Fort Bend County and Gunda Corporation in an amount not to exceed \$100,000.00 to provide professional services regarding the evaluation, design and implementation of Flashing Yellow Arrow Signal Heads at intersections in Precincts 1, 2, 3 and 4. (Fund: Engineering)

B. Take all appropriate action on Interlocal Project Agreement between Fort Bend County and Willow Fork Drainage District for the construction of two (2) Span Footbridges crossing the Willow Fork Drainage Ditch and connections to existing trails; with total County contribution not to exceed \$200,000.00; Precinct 3. (Fund: Commissioners Court Projects)

21. FAIRGROUNDS:

Take all appropriate action on Fairgrounds Rental Policy and Procedures for use of the livestock barns by Future Farmers of America (FFA) groups within Fort Bend County.

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FILED FOR RECORD
NO _____ TIME 12:15 A.M.
(P.M.)
JUN 27 2014
SF

Shirley Wilson
County Clerk Fort Bend Co. Texas

22. PURCHASING:

- A. Take all appropriate action on request to purchase one (1) 2015 dump truck, from East Texas Mack Sales LLC, utilizing Houston Galveston Area Council Contract HT11-12, for an amount not to exceed \$116,175.84. (Fund: Risk Management and Road & Bridge)
- B. Take all appropriate action on Bid 14-059 to provide and install playground equipment at Gordon Ranch.

23. Approve Bills.

24. Meet in Closed Session to deliberate the following matters as authorized by the Texas Government Code:

§ 551.074. Personnel Matters. Commissioners Court will meet in Closed Session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.

Annual Evaluation - Director of Risk Management.

25. Reconvene Open Session and consider taking action on the following matters:

§ 551.074. Personnel Matters.

Annual Evaluation - Director of Risk Management.

26. Adjournment.

In the event any of the foregoing items are not covered in the time allocated on the date of this agenda, the County may order a continuance for the next day until the discussion is completed on all items.

Robert E. Hebert
Robert E. Hebert, County Judge

Notice of meeting/agenda was filed with the County Clerk on Friday, June 27, 2014. An electronic version of this notice is also posted on the Fort Bend County website: www.fortbendcountytexas.gov under Commissioners Court.

NOTICE

Policy of Non-Discrimination on the Basis of Disability

Fort Bend County does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. The County's ADA Coordinator is the Director of Facilities Management & Planning, located at 301 Jackson Street, Suite 301, in Richmond, Texas, 77469, telephone 281-633-7045. The Director of Facilities Management & Planning is designated to coordinate compliance with the non-discrimination requirements in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA coordinator.

NOTICE

Fort Bend County Commissioners Court reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation of Real Property), 551.0725 (Deliberation of Contract Being Negotiated), 551.073 (Deliberation of Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberation of Security Devices) and 551.086 (Economic Development).