

June 10, 2014

**NOTICE OF MEETING
FORT BEND COUNTY COMMISSIONERS COURT
SECOND FLOOR, FORT BEND COUNTY COURTHOUSE
401 JACKSON STREET, RICHMOND, TEXAS
TUESDAY, JUNE 10, 2014
1:00 P.M.**

AGENDA

1. Call to Order.
2. Invocation and Pledge of Allegiance by Commissioner Grady Prestage.
3. Approve minutes of regular meeting held on June 3, 2014.
4. Public Comments regarding the Agenda and Announcements.
5. PUBLIC HEARINGS: 1:00 p.m.: Conduct Public Hearings and take all appropriate action on the following matters:
 - A. Acceptance of the traffic control plan for Bonbrook Plantation South, Section 4, Precinct 1.
 - B. Acceptance of the traffic control plan for Hawks Landing, Section 3, Precinct 3.

CONSENT AGENDA ITEMS 6-18

6. **OUT OF STATE TRAVEL: Record into Minutes the out of state travel for elected official:**

County Clerk: Dianne Wilson to Portland, Oregon, August 13-16, 2014, to attend the Association for Title Information Management (ATIM) 2014 Conference. (Fund: County Clerk, Records Management, Travel)
7. **OUT-OF-STATE TRAVEL: Approve out-of-state travel requests for County personnel:**
 - A. **Sheriff's Office: Ratify travel by R. Williamson and J. Murray to Leavenworth, Kansas, May 28-29, 2014, to extradite a prisoner back to Fort Bend County. (Fund: Sheriff, Enforcement, Travel)**
 - B. **Sheriff's Office: Ratify travel by R. Williamson to Malvern, Arkansas, June 2-3, 2014, to extradite prisoner back to Fort Bend County. (Fund: Sheriff, Enforcement, Travel)**

- C. **Sheriff's Office:** M. Ross to Salt Lake City, Utah, August 16-19, 2014, to attend 144th Congress of Correction Conference. (Fund: Sheriff, Detention, Travel)

8. **COUNTY JUDGE:**

Approve the reappointment of J. C. Whitten to Position No. 7 representing Fort Bend County on the Texana Center Board of Trustees for a two year term commencing September 1, 2014.

9. **COMMISSIONER, PCT. 1:**

Approve the reappointment of Jared Jameson, Stuart Rimes and Justin Ring to the Board of Directors of Fort Bend County Levee Improvement District No, 11 for a term of four years, effective through June 27, 2018.

10. **AUDITOR:**

Accept Monthly Financial Report prepared by the County Auditor for six months ending March 31, 2014, pursuant to Local Government Code Section 114.023.

11. **BUDGET & FINANCE/BUDGET TRANSFERS:**

- A. **Auditor:** Approve transfer in the amount of \$1,200 from Office Supplies into Information Technology to allocate funds for the purchase of swipe card readers for County departments accepting credit cards.
- B. **Constable, Pct. 2:** Approve transfer in the amount of \$3,300 as detailed on Constable's form dated June 4, 2014, to allocate additional funds required for travel and uniform line items.
- C. **Health & Human Services - Indigent Health Care:** Approve transfer in the amount of \$7,000 from Salaries into Temporary/Part Time to reallocate funds for temporary assistance necessary due to vacant full time position.
- D. **Sheriff's Office:** Approve transfer in the amount of \$12,000 from Gus George Law Enforcement Academy, Contingency, into Information Technology to allocate funds for license sharing, wireless hot spots, and monitor system for the Academy.

12. **AGRILIFE EXTENSION OFFICE:**

Accept donation from Master Gardener Board Member: one Brother printer/scanner, for use by the Master Gardener Coordinator.

13. ENGINEERING:

- A. **Approve payment of Invoice No. 130310 (Sequence No. 10) in the amount of \$91,236.00 to Hassell Construction Company, Inc. regarding Golfview Drive, Mobility Bond Project No. 709, Precinct 1. (Fund: 2007 Mobility Bonds)**
- B. **Approve payment of Invoice No. 514070 in the amount of \$13,374.26 to Klotz Associates for administrative support regarding Mobility Bond Projects within Precincts 1, 2, 3 and 4. (Fund: 2007 Mobility Bonds)**
- C. **Approve payment of Invoice No. INV0002897 in the amount of \$961.88 to Percheron Field Services regarding Cane Island, Mobility Bond Project No. X12, Precinct 3. (Fund: Right of Way)**
- D. **Approve payment of Invoice No. INV0002898 in the amount of \$112.50 to Percheron Field Services regarding FM 1093 Westpark Extension, Mobility Bond Project No. 748, Precinct 3. (Fund: Right of Way)**
- E. **Approve application from Debo Homes, LLC. to construct driveways on Harry Drive and Leah Elizabeth Drive, Precinct 1.**
- F. **Approve application from Kovar Operating, LLC. to bore a 6-inch pipe under Dry Creek, Precinct 1.**
- G. **Approve application from Northwest Plumbing Company to construct a driveway on Hillsman Lane, Precinct 4.**
- H. **Approve application from Devon Street Homes to construct a driveway on Jay Thrush Drive, Precinct 3.**
- I. **Approve application from AT&T Corporation to bore under and bury cable along Corbitt Street, Precinct 3.**
- J. **Approve application from Harris Construction Company LTD to construct a driveway on Lake Drive, Precinct 3.**
- K. **Approve application from AT&T Texas to bury cable along West Bellfort, Precinct 4.**
- L. **Accept the streets in Canyon Lakes at Cardiff Ranch, Section 2: Summer Ranch Drive 944.44 LF; Stone Harbour Lane 325.47 LF; and Charlenes Way Drive 475.80 LF; for a total of 1,745.71 LF; and release bond and endorsement rider #SU111902 in the amount of \$20,090.00, Precinct 3.**

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- M. **Accept the streets in Canyon Lakes at Cardiff Ranch, Section 3: Cardiff Mist Drive 465.16 LF; and Latigo Lane 145.00 LF; for a total of 610.16 LF; and release bond and endorsement rider #SU111901 in the amount of \$63,595.00, Precinct 3.**
- N. **Approve plat for the roads within Avalon at Riverstone, Section Six, Precinct 4.**
- O. **Approve plat for the lots within Avalon at Riverstone, Section Six, Precinct 4.**
- P. **Approve plat for the roads within Del Webb-Richmond, Section Ten, Precinct 1.**
- Q. **Approve plat for the lots within Del Webb-Richmond, Section Ten, Precinct 1.**
- R. **Approve plat for the roads within Del Webb-Richmond, Section Thirteen-A, Pct. 1.**
- S. **Approve plat for the lots within Del Webb-Richmond, Section Thirteen-A, Precinct 1.**
- T. **Approve the plat for Parkway Lakes Shops, Sec. 6, Precinct 3.**
- U. **Set public hearing for acceptance of the traffic control plan for Canyon Lakes at Cardiff Ranch, Section 2, and Section 3, Precinct 3. (*Tuesday, July 8, 2014, at 1:00 p.m.*)**
- 14. **FACILITIES MANAGEMENT & PLANNING: The Director of Facilities Management & Planning submits these invoices for approval and payment for projects that have been budgeted and funded by Facility Bond and/or Capital Projects:**
 - A. **Invoice No. 3003610106 in the amount of \$2,000.00 to Huitt-Zollars for Architectural Services regarding the pedestrian plaza around the William B. Travis Annex;**
 - B. **Pay Application No. 12 to Crain Group, LLC. in the amount of \$157,556.16 for Construction Services regarding the Library Administration Building.**
- 15. **HEALTH & HUMAN SERVICES:**

Approve First Renewal of Agreement for Autopsies and Related Services between Fort Bend County and the University of Texas Medical Branch at Galveston, to extend the term of the Agreement through August 31, 2014. (Fund: Health & Human Services)

16. **HUMAN RESOURCES:**

Approve and record into Minutes the application for Appointment of Deputy Constable, Johnie E. Carranza-Ramos, by Constable Precinct 3, in accordance with Constable's form dated May 6, 2014, pursuant to Local Government Code §86.011.

17. **SHERIFF'S OFFICE:**

A. **Record into Minutes the Agreement for Teaching Services between Fort Bend County Sheriff and James Bonner to provide instruction for the General Equivalency Development (GED) program to inmates at the County Jail.**

B. **Record into Minutes the Agreement between Fort Bend County Sheriff and Region 6 E.S.C. - GED Services for general educational development (GED) testing services.**

18. **TAX ASSESSOR/COLLECTOR:**

A. **Approve refunds over \$500 detailed in Tax Assessor/Collector's Report submitted on June 4, 2014, for an amount totaling \$41,091.80 for the Office of Patsy Schultz.**

B. **Record into Minutes the disposal of miscellaneous Tax Office documentation dated years 1982 through 2012, as described on report dated June 2, 2014, in accordance with the State Archive Retention Schedule of Destruction for the Office of Patsy Schultz.**

19. **COUNTY JUDGE:**

Take all appropriate action on request by City of Sugar Land to support their bid to host the Annual South Texas County Judges' and Commissioners' Conference, to be held in June, 2016.

20. **COMMISSIONER, PCT. 1:**

Take all appropriate action on the Primary Interlocal Agreement between Fort Bend County and Fort Bend County Municipal Utility District No. 192.

21. COMMISSIONER, PCT. 2:

Take all appropriate action on request by J.C. Inestrosa, on behalf of Gupta Management Company, LLC, to waive penalty and interest totaling \$11,163.40 on property taxes for Tax Year 2013, Precinct 2.

22. COMMISSIONER, PCT. 3:

Take all appropriate action on request by Alice and Richard Barnett to waive penalty and interest totaling \$1,051.88 on property taxes for Tax Year 2013, Precinct 3.

23. CONSTABLE, PCT. 4:

Take all appropriate action on Agreement between Fort Bend County and Fort Bend Grand Parkway Toll Road Authority for the Provision of Toll Enforcement, Incident Management, and Law Enforcement Services to be provided by Constable, Pct. 4 on the Grand Parkway Tollway, effective through September 30, 2015.

24. FACILITIES MANAGEMENT & PLANNING:

Take all appropriate action on Agreement between Fort Bend County and UR International, Inc. in the amount of \$30,480 for additional software programming services regarding the building management system, pursuant to RFP 09-091. (Fund: Facilities, Operations)

25. FAIRGROUNDS:

Take all appropriate action on request to pay by Invoice Transmittal the amount of \$47.51 to Priefert Ranch Equipment for the purchase of a gate connector without a purchase order for the rodeo arena. (Fund: Fairgrounds, Operating Supplies)

26. FORT BEND GRAND PARKWAY TOLL ROAD AUTHORITY: The Board of Directors of the Fort Bend Grand Parkway Toll Road Authority reviewed this item at their regular meeting held on May 21, 2014, and makes the following recommendation to Commissioners Court:

Take all appropriate action on Agreement between Fort Bend County and Fort Bend Grand Parkway Toll Road Authority for the Provision of Toll Enforcement, Incident Management, and Law Enforcement Services to be provided by Constable, Pct. 4 on the Grand Parkway Tollway, effective through September 30, 2015.

27. HUMAN RESOURCES:

Take all appropriate action on Agreement between Fort Bend County and Neighborhood Centers, Inc. for Youth Work Experience, to provide summer job experience for eligible youth through Workforce Solutions effective June 23 through August 31, 2014, at no cost to the County.

28. OFFICE OF EMERGENCY MANAGEMENT:

Take all appropriate action on update to the Fort Bend County Emergency Operations Plan, Annex J, Recovery.

29. PURCHASING:

- A. Take all appropriate action on request to purchase two (2) Police Package Tahoe vehicles, additions to fleet, for Constable Precinct 4, from Caldwell Country Chevrolet, pursuant to Bid 14-016, for a total amount not to exceed \$55,898.00. (Fund: Constable, Pct. 4, Agreement for Law Enforcement Services with Fort Bend Grand Parkway Toll Road Authority)
- B. Take all appropriate action on Addendum Service Orders 22 and 23 to the Master Networking Service Addendum between Fort Bend County and Phonoscope, Inc., pursuant to Request For Proposal 10-086 for Ethernet Service, to add service at Mustang Community Center and Fifth Street Community Center for an annual fee of \$11,390. (Fund: Information Technology)
- C. Take all appropriate action on 30 day cancellation request of lease agreement for food cart service at Justice Center, from Great Harvest Bread Company, pursuant to RFP 14-018.
- D. Take all appropriate action on request to purchase Panasonic Toughbook mobile computers and accessories for Vehicle Maintenance from ARC, Austin Ribbon Company, utilizing Department of Information Resources Agreement DIR-TSO-2520 effective June 11, 2014 through September 30, 2014. (Fund: Fleet Management)
- E. Take all appropriate action on revisions to the Fort Bend County Public Transportation Disadvantaged Business Enterprise Program.
- F. Take all appropriate action on Agreement between Fort Bend County and Bass Construction Co., Inc., for construction of Pedestrian Plaza, pursuant to RFP 14-050, in an amount not to exceed \$653,000. (Fund: Capital Improvement Project, Pedestrian Plaza)

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- G. Take all appropriate action on renewal of Service Agreement subscription between Fort Bend County and Gartner, Inc., utilizing State of Texas Department of Information Resources Contract DIR-TSO-2531 in an amount not to exceed \$77,000. (Fund: Information Technology)

30. SHERIFF'S OFFICE:

Take all appropriate action on request to authorize payment by Invoice Transmittal in the amount of \$556.11 to Cobham Tracking & Locating LTD for repair of a tracking device performed without a purchase order. (Fund: Sheriff, Enforcement, Operating, Fees)

31. Approve Bills.

32. Authorize County Auditor to pay and release time sensitive bills on June 19, 2014, to be ratified by Commissioners Court on June 24, 2014.

33. Meet in Closed Session to deliberate the following matters as authorized by the Texas Government Code:

- A. § 551.071. Consultation With Attorney. Commissioners Court will meet in Closed Session to seek the advice of its attorney about pending or contemplated litigation; a settlement offer; or on a matter in which the duty of the attorney to Commissioners Court under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code Chapter 551.

Travelers Insurance Company: Claim No. EJA 1484 (Offer of Settlement - Attorney's fees and litigation expenses)

- B. § 551.072. Deliberation Regarding Real Property. Commissioners Court will meet in Closed Session to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

Property located on or near Cottonwood School Road, Precinct 1.

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34. Reconvene Open Session and consider taking action on the following matters:

A. § 551.071. Consultation With Attorney.

Travelers Insurance Company: Claim No. EJN 1484 (Offer of Settlement - Attorney's fees and litigation expenses)

B. § 551.072. Deliberation Regarding Real Property.

Property located on or near Cottonwood School Road, Precinct 1.

35. Adjournment.

In the event any of the foregoing items are not covered in the time allocated on the date of this agenda, the County may order a continuance for the next day until the discussion is completed on all items.



Robert E. Hebert, County Judge

Notice of meeting/agenda was filed with the County Clerk on Friday, June 6, 2014. An electronic version of this notice is also posted on the Fort Bend County website: www.fortbendcountytexas.gov under Commissioners Court.

NOTICE

Policy of Non-Discrimination on the Basis of Disability

Fort Bend County does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. The County's ADA Coordinator is the Director of Facilities Management & Planning, located at 301 Jackson Street, Suite 301, in Richmond, Texas, 77469, telephone 281-633-7045. The Director of Facilities Management & Planning is designated to coordinate compliance with the non-discrimination requirements in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA coordinator.

NOTICE

Fort Bend County Commissioners Court reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation of Real Property), 551.0725 (Deliberation of Contract Being Negotiated), 551.073 (Deliberation of Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberation of Security Devices) and 551.086 (Economic Development).

FILED FOR RECORD
NO _____ TIME 1:19 P.M.
JUN 06 2014


County Clerk Fort Bend Co. Texas