

April 8, 2014

**NOTICE OF MEETING
FORT BEND COUNTY COMMISSIONERS COURT
SECOND FLOOR, FORT BEND COUNTY COURTHOUSE
401 JACKSON STREET, RICHMOND, TEXAS
TUESDAY, APRIL 8, 2014
1:00 P.M.**

AGENDA

1. Call to Order.
2. Invocation and Pledge of Allegiance by Commissioner Grady Prestage.
3. Approve minutes of regular meeting held on April 1, 2014.
4. Public Comments regarding the Agenda and Announcements.
 - Receive report from Jarvis Hollingsworth, Chairman of the University of Houston Board of Regents.
5. PUBLIC HEARINGS: 1:00 p.m.: Conduct Public Hearings and take all appropriate action on the following matters:
 - A. Acceptance of the traffic control plan for Cow Creek Road, Precinct 1.
 - B. Acceptance of the traffic control plan for Sienna Village of Bees Creek, Section 6, Sienna Village of Bees Creek, Section 15, Sienna Village of Anderson Springs, Section 23, Sienna Ranch Road North Phase 3 Street Dedication and Sienna Ranch Road North Phase 4 Street Dedication, Precinct 2.
 - C. Acceptance of the traffic control plan for Cinco Trace Drive Extension No. 1, Precinct. 3.
 - D. Replat: Cinco Ranch Southwest Primrose Replat No. 1, Precinct 3.
 - E. Replat: Parkway United Methodist Church Replat of Reserve "A", Precinct 4.

CONSENT AGENDA ITEMS 6-17:

6. **OUT-OF-STATE TRAVEL: Approve out-of-state travel requests for County personnel:**
 - A. **AgriLife Extension Office:** Vincent Maninno to Washington, D.C., May 7-9, 2014, to attend the National Cooperative Extension Centennial Convocation, with travel, lodging, and registration sponsored by Texas A&M AgriLife Extension Administration. (Fund: AgriLife Extension Office, Travel)
 - B. **Behavioral Health Services:** Connie Almeida to Washington, D.C., May 3-7, 2014, to attend National Council for Behavioral Health Conference. (Fund: Behavioral Health Services, 1115 Waiver)
 - C. **Sheriff's Office:** Ratify travel by J. Orlop and T. Tyrrell to Lake Charles, Louisiana, April 2, 2014, to extradite prisoner back to Fort Bend County. (Fund: Sheriff, Enforcement, Travel)
 - D. **Sheriff's Office:** Ratify travel by J. Hernandez and N. Mendoza to Kansas City, Missouri, April 7-8, 2014, to extradite prisoner back to Fort Bend County. (Fund: Sheriff, Enforcement, Travel)
 - E. **Sheriff's Office:** T. Tyrrell and J. Orlop to New Orleans, Louisiana, April 9, 2014, to extradite a prisoner back to Fort Bend County. (Fund: Sheriff, Enforcement. Travel)
7. **COMMISSIONER, PCT. 1:**
 - A. **Accept the resignation of Andrea Downey from the Fort Bend County Library Advisory Board and appoint Claretina Vaxter to fill the vacancy for the remainder of the term, effective through December 31, 2014.**
 - B. **Approve the appointment of Sohail "Ali" Hasanali to Position No. 8, Tax Increment Reinvestment Zone (TIRZ) No. 2, City of Pearland, to fill the vacancy created by resignation of Ronald Castillo, for term effective through December 31, 2015.**

8. **BUDGET & FINANCE/BUDGET TRANSFERS:**

- A. **Health & Human Services - Seniors Center:** Approve transfer in the amount of \$41,748 as detailed on Auditor's form dated April 2, 2014 to allocate funds for additional staffing and extended operating hours at the Pinnacle Senior Center.
- B. **Justice of the Peace, Pct. 2:** Approve transfer in the amount of \$550 from Property and Equipment into Information Technology to allocate funds for replacement of printer.
- C. **Mental Health Public Defender:** Approve transfer in the amount of \$36 from Operating and Training into Information Technology to allocate funds for computer related supplies into correct line item for expenditure.
- D. **Risk Management - Employee Wellness Clinic:** Approve transfer in the amount of \$2,500 from Fees into Information Technology to allocate funds for replacement of three computers for the Employee Clinic, as recommended by the Information Technology Department.

9. **ELECTIONS ADMINISTRATION:**

Record into Minutes the availability of funds in the amount of \$18,313.70 for FY 2013, pursuant to Chapter 19 of the Texas Election Code, for use by the Fort Bend County Department of Election Administration, exclusively for activities to enhance voter registration and participation, as authorized by Texas Statute and Administrative Rules, through August 31, 2015.

10. **ENGINEERING:**

- A. **Approve payment of Invoice No. 314100 in the amount of \$2,255.00 to Klotz Associates for on-call engineering services regarding various projects within Precincts 1, 2, 3, and 4. (Fund: 2007 Mobility Bonds)**
- B. **Approve payment of Invoice No. 459301/25/ii in the amount of \$19,928.42 to Dannenbaum Engineering Corporation regarding improvements to FM 1093, Mobility Bond Project No. 748, Precinct 3. (Fund: 2007 Mobility Bonds)**
- C. **Approve application from P2MG, LLC/City of Houston to remove and replace a 42-inch outfall and replace existing manhole with type "C" manhole on Simms Bayou Lateral VIII-B-D, Precinct 2.**

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- D. **Approve application from P2MG, LLC/City of Houston to remove and replace two 72-inch outfalls and construct a type "E" inlet and a type "C" manhole on Simms Bayou Lateral VIII-B, Precinct 2.**
- E. **Approve application from Devon Street Homes to construct two driveway tie-ins, one on Silktail Court and one on Jay Thrush Drive, Precinct 3.**
- F. **Approve application from Devon Street Homes to construct a driveway tie-in onto Longvale Glen Court, Precinct 1.**
- G. **Approve application from AT&T Texas to install a u-verse cabinet and bury conduits and cables along Greatwood Lake Drive, Precinct 1.**
- H. **Approve application from AT&T Texas to bore under Sierra Bend Drive and Lakemont Bend Drive and to bury along Bellaire Boulevard, Precinct 3.**
- I. **Approve application from AT&T Texas to bury cable along Meadow Ranch Parkway and Long Prairie Trace, Precinct 3.**
- J. **Approve application from Centerpoint Entex to bore a 2-inch plastic gas line encased in a 4-inch steel casing under Sinaloa Drive, Precinct 2.**
- K. **Approve application from HPI Construction Co., Inc. to construct two driveway tie-ins onto South Mason Road, Precinct 3.**
- L. **Approve application from AT&T Texas to replace an existing service cabinet with a u-verse cabinet on Winston Homestead Drive, Precinct 1.**
- M. **Approve application from AT&T to place a 4-inch conduit cable and a new u-verse cabinet along Wood Dale Drive, Precinct 1.**
- N. **Approve application from Jerdon Enterprise, L.P. to construct a driveway tie-in and a turn lane on Spring Green Boulevard, Precinct 3.**
- O. **Approve application from Trevor T. Davis to construct two driveway tie-ins onto Brumbelow Road, Precinct 1.**
- P. **Approve application from Devon Street Homes to construct a driveway tie-in onto Quill Rush Way, Precinct 3.**
- Q. **Approve the release of bond #TXC93313 (Merchants Bonding Company), for Katy Gaston Road North from Bellaire Boulevard STD, in the amount of \$370,032.60, Precinct 3.**

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- R. **Accept replacement bond #58S206348 (Liberty Mutual Insurance Company), for Katy Gaston Road North from Bellaire Boulevard STD, in the amount of \$370,032.60, Precinct 3.**
- S. **Approve application from Devon Street Homes to construct a driveway tie-in onto Magnolia Sky Drive, Precinct 3.**
- T. **Approve application from AT&T Texas to bore under Teal Breeze and bury cable along Beechnut Road, Precinct 3.**
- U. **Approve release of performance bond #HSIFSU0630149 in the amount of \$5,000.00 to DHM Construction, Inc. for completion of work on Mason Road, Permit No. 84473, Precinct 3.**
- V. **Approve Bond Decrease Rider #70099082 for Firethorne West, Section 9, reducing the bond from \$307,230.00 to \$153,615.00, Precinct 3.**
- W. **Accept replacement bond #58S206347 (Liberty Mutual Insurance Company), for San Marino Cove STD, in the amount of \$143,082.80, Precinct. 3.**
- X. **Approve the release of bond #TXC93312 (Merchants Bonding Company), for San Marino Cove STD, in the amount of \$143,082.80, Precinct 3.**
- Y. **Accept the street in Lake Riverstone Drive: Lake Riverstone Drive 1,417.05 LF; and release bond #MNT9049096 in the amount of \$101,780.00, Precinct 4.**
- Z. **Accept the streets in University Boulevard and LJ Parkway at Riverstone Phase 2 Street Dedication: University Boulevard, 2,347.14 LF; and LJ Parkway, 889.76 LF; for a total of 3,236.90LF; and release bond #105647310 in the amount of \$1,475,358.91, Precinct 4.**
- AA. **Accept the streets in Cinco Ranch Southwest, Section 65: Oak Rambling Drive, 882.71 LF; Hunters Shore Drive, 731.98 LF; Cinco Forest Trail, 1,234.11 LF; Kenneth Way, 375.37 LF; Pleasant Forest Drive, 1,187.81 LF; Addison Forest Trail, 150.12 LF; and Emily Forest Trail, 158.01 LF; for a total of 4,720.11 LF; and release bond #0573911 in the amount of \$334,320.00, Precinct 3.**
- BB. **Approve the plat for Bella Terra Apartments, Precinct 3.**
- CC. **Approve plat for the roads within Avalon at Riverstone, Section 7, Precinct 3.**
- DD. **Approve plat for the lots within Avalon at Riverstone, Section 7, Precinct 3.**
- EE. **Approve plat for the roads within Grand Mission Estates, Section 14, Precinct 3.**

- FF. Approve plat for the lots within Grand Mission Estates, Section 14, Precinct 3.
- GG. Approve plat for the roads within Grand Mission Estates, Section 15, Precinct 3.
- HH. Approve plat for the lots within Grand Mission Estates, Section 15, Precinct 3.
- II. Set public hearing for acceptance of the traffic control plan for Lake Riverstone Drive, and University Boulevard and LJ Parkway at Riverstone Phase 2 Street Dedication, Precinct 4. *(Tuesday, May 6, 2014, at 1:00 p.m.)*
- JJ. Set public hearing for acceptance of the traffic control plan for Cinco Ranch Southwest, Section 65, Precinct 3. *(Tuesday, May 6, 2014, at 1:00 p.m.)*
- KK. Set public hearing for Cinco Ranch Southwest Primrose Replat No. 1, Precinct 3. *(Tuesday, May 13, 2014, at 1:00 p.m.)*
- LL. Set public hearing for Parkway United Methodist Church Replat of Reserve "A", Precinct 4. *(Tuesday, May 13, 2014, at 1:00 p.m.)*
- 11. **FACILITIES MANAGEMENT & PLANNING:** The Director of Facilities Management & Planning submits these invoices for approval and payment for projects that have been budgeted and funded by Facility Bond and/or Capital Projects:
 - A. Invoice No. 2012-001-13 in the amount of \$16,559.56 to STOA Architects for architectural services regarding expansion of the Central Appraisal District facility;
 - B. Pay Application No. 5 in the amount of \$754,508 to Turner Construction Company for construction services regarding expansion of the Central Appraisal District facility;
 - C. Invoice No. 3003610104 in the amount of \$4,000.00 to Huitt-Zollars, Inc. for engineering services regarding the Pedestrian Plaza around the William B. Travis Annex.
- 12. **FORT BEND GRAND PARKWAY TOLL ROAD AUTHORITY:** The Board of Directors of the Fort Bend Grand Parkway Toll Road Authority (GPTRA) reviewed this item at their regular meeting held on March 19, 2014, and makes the following recommendation to Commissioners Court:

Approve Annual Report and authorize filing of same in accordance with Fort Bend Grand Parkway Toll Road Authority's Continuing Disclosure of Information Agreement for outstanding bond issues and pursuant to SEC Rule 15c2-12.

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13. **HEALTH & HUMAN SERVICES:**

Accept and sign Department of State Health Services Contract Number 2014-045568 for Fort Bend County to receive grant funds in the amount of \$40,725 for administration of Infectious Disease Control services, with no additional funds required by the County for the period of April 1, 2014 through August 31, 2014.

14. **HUMAN RESOURCES:**

A. **Approve request for withdrawal of 160 hours from the Shared Sick Leave Pool for employee of Public Transportation, Position No. 6101-0014.**

B. **Approve request for withdrawal of 200 hours from the Shared Sick Leave Pool for employee of Road and Bridge, Position # 6111-0041.**

15. **JUSTICE OF THE PEACE, PCT. 4:**

Record into Minutes the Bond and Oath by Jerry W. Bussell to serve as Temporary Justice of the Peace, Precinct 4.

16. **PURCHASING:**

Authorize advertising for request for proposals for bank depository services.

17. **TAX ASSESSOR/COLLECTOR:**

Record into Minutes the disposal of miscellaneous Tax Office documentation dated April 30, 2013 through May 10, 2013, as described on request dated April 3, 2014, in accordance with the State Archive Retention Schedule of Destruction for the Office of Patsy Schultz.

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18. COMMISSIONER, PCT. 4:

- A. Take all appropriate action on request by Madhvee Patel to waive penalty and interest totaling \$404.76 on property taxes for Tax Year 2013, Precinct 4.
- B. Take all appropriate action on request by Michael Saidy to waive penalty and interest totaling \$303.04 on property taxes for Tax Year 2013, Precinct 4.

19. AUDITOR:

Take all appropriate action on request to transfer the amount of \$78,126 as detailed on Auditor's form dated April 3, 2014, to allocate funds for renovations to the seventh floor of the William B. Travis Annex, including construction, flooring, cabling, and furniture.

20. COMMUNITY SUPERVISION & CORRECTIONS DEPARTMENT:

Take all appropriate action on Amendment to Agreement for Employee Benefits, Budget and Purchasing Functions Between Fort Bend County and the Fort Bend County Community Supervision & Corrections Department.

21. ELECTIONS ADMINISTRATION:

- A. Take all appropriate action on the Early Voting Locations and Schedule, as presented by the Elections Administrator, for the May 27, 2014 Republican and Democrat Primary Runoff Elections.
- B. Take all appropriate action on the Joint Election Agreement and Contract for Election Services between Fort Bend County and the following political subdivisions for the conduct of their May 10, 2014 General Elections: Pecan Grove Municipal Utility District; Fresh Water Supply District No. 1.

22. ENGINEERING:

- A. Take all appropriate action on request for variance to the centerline curve radius requirement, (Section 5.2 C1 of the Fort Bend County Regulations of Subdivisions), for Katy Gaston Road Reserve No. 1, on behalf of L.O.B. Limited Partnership, Precinct 3.
- B. Take all appropriate action on plat for Katy Gaston Road Reserve No. 1, Precinct 3.

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23. FAIRGROUNDS:

Take all appropriate action on updates to the Rental Policies and Procedures for Fort Bend County Fairgrounds, effective May 1, 2014.

24. HEALTH & HUMAN SERVICES:

Emergency Medical Service: Take all appropriate action on request to transfer the amount of \$189,122 from Non-Departmental Contingency into Emergency Medical Service, Capital Acquisitions, to allocate funds for the replacement of 32 mobile data computers necessary for compatibility with the upgrade to Windows 7.

25. PARKS & RECREATION:

Take all appropriate action on request to participate in the FY 2014 Summer Food Service Program and authorize electronic submission of the Summer Food Special Nutrition Program Agreement for Fort Bend County.

26. PUBLIC TRANSPORTATION:

Take all appropriate action on Amendment 2 to the Agreement between Fort Bend County and Texas Department of Transportation (TxDOT), Project Grant Agreement # 51312F7288, regarding Rural Transportation, to extend the contract expiration date to November 30, 2014, revise the budget, and increase the local match by \$3,344 to mitigate MAP-21 funding concerns. (Fund: Public Transportation, Grants)

27. PURCHASING:

- A. Take all appropriate action on renewal of Smartnet Maintenance Agreement between Fort Bend County and NWN Corporation, utilizing State of Texas Department of Information Resources Contract DIR-SDD-1366, for an amount not to exceed \$85,099.45. (Fund: Information Technology, Fees)
- B. Take all appropriate action on renewal and request for price increase by Educational Catering, Inc. (ECI) for Summer Food Program, pursuant to Bid 10-090.
- C. Take all appropriate action on request by Sun Coast Resources to withdraw from Bid 14-036, for Diesel Exhaust Fluid, and authorize award to next low bidder, Reladyn/The Hurt Company.

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28. SHERIFF'S OFFICE:

Take all appropriate action on Agreement to accept grant funds in the amount of \$77,625.80 from the Organized Crime Drug Enforcement Task Force (OCDETF) for use in the strike force/strategic initiative programs administered by the Sheriff's Office, with no additional funds required by Fort Bend County for the reporting period of April 1, 2014 through September 30, 2014.

29. Approve Bills.

30. Authorize County Auditor to pay and release time sensitive bills on April 17, to be ratified by Commissioners Court on April 22, 2014.

31. Adjournment.

In the event any of the foregoing items are not covered in the time allocated on the date of this agenda, the County may order a continuance for the next day until the discussion is completed on all items.



Robert E. Hebert, County Judge

Notice of meeting/agenda was filed with the County Clerk on Friday, April 4, 2014. An electronic version of this notice is also posted on the Fort Bend County website: www.fortbendcountytexas.gov under Commissioners Court.

NOTICE

Policy of Non-Discrimination on the Basis of Disability

Fort Bend County does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. The County's ADA Coordinator is the Director of Facilities Management & Planning, located at 301 Jackson Street, Suite 301, in Richmond, Texas, 77469, telephone 281-633-7045. The Director of Facilities Management & Planning is designated to coordinate compliance with the non-discrimination requirements in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA coordinator.

NOTICE

Fort Bend County Commissioners Court reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation of Real Property), 551.0725 (Deliberation of Contract Being Negotiated), 551.073 (Deliberation of Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberation of Security Devices) and 551.086 (Economic Development).

FILED FOR RECORD
NO _____ TIME 1:52 A.M.
APR 04 2014 SF


County Clerk Fort Bend Co. Texas