

March 11, 2014

**NOTICE OF MEETING  
FORT BEND COUNTY COMMISSIONERS COURT  
SECOND FLOOR, FORT BEND COUNTY COURTHOUSE  
401 JACKSON STREET, RICHMOND, TEXAS  
TUESDAY, MARCH 11, 2014  
1:00 P.M.**

**AGENDA**

1. Call to Order.
2. Invocation and Pledge of Allegiance by Commissioner Andy Meyers.
3. Approve minutes of regular meeting held on March 4, 2014.
4. Public Comments regarding the Agenda and Announcements.

**CONSENT AGENDA ITEMS 5 - 17**

5. **OUT OF STATE TRAVEL: Record into Minutes the Out of State travel by Elected Official:**

**Constable, Pct. 2: Constable Ruben Davis to Baton Rouge, Louisiana, April 7-13, 2014, to attend the 2014 National Constables and Marshals Conference. (Fund: Constable, Pct. 2, Travel)**

6. **OUT OF STATE TRAVEL: Approve out-of-state travel requests for County personnel:**

- A. **Auditor: Tatyana Johnson to New Orleans, Louisiana September 14-19, 2014, to attend the 2014 Inforum for Lawson software. (Fund: Auditor, Travel)**
- B. **Constable, Pct. 2: Sharon Arnold to Baton Rouge, Louisiana, April 7-13, 2014, to attend the 2014 National Constables and Marshals Conference. (Fund: Constable, Pct. 2, Travel)**
- C. **County Clerk: Diane Shepard, Cindy Twardowski, Michelle Hernandez and Patsy Kubezcka to New Orleans, Louisiana, September 21-25, 2014 to attend Aumentum 2014 User Groups Conference. (Fund: County Clerk, Records Management, Grant)**
- D. **District Attorney: Three employees to Atlanta, Georgia, April 14-17, 2014, to attend Regional Law Enforcement Training, airfare and lodging sponsored by the Internet Crimes Against Children (ICAC) Task Force. (Fund: District Attorney, Travel)**

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- E. **District Attorney: Employee to Hoover, Alabama, April 27-May 30, 2014 to attend training at the National Computer Forensics Institute, travel and lodging provided by the sponsoring agency. (Fund: District Attorney, Travel)**
- F. **Office of Emergency Management: Jeff Braun and Caroline Egan to Philadelphia, Pennsylvania, May 19-22, 2014, to attend the 2014 National Homeland Security Conference. (Fund: Office of Emergency Management, Urban Area Security Initiatives Grant)**

7. **COUNTY JUDGE:**

**Approve request for Historic Site Property Tax Exemption for The George Ranch Historical Park, located in Richmond, Texas for tax year 2014.**

8. **AUDITOR:**

**Accept Monthly Financial Report prepared by the County Auditor for one month ending October 31, 2013, pursuant to Local Government Code Section 114.023.**

9. **BUDGET & FINANCE/BUDGET TRANSFERS:**

- A. **Child Protective Services: Approve transfer in the amount of \$53,150 as detailed on Auditor's form dated March 4, 2014, to allocate funds for FY 2014 Texas Department of Family and Protective Services staffing, as authorized by Commissioners Court on August 27, 2013.**
- B. **Health & Human Services - Clinical Health: Approve transfer in the amount of \$50 from Professional Services into Information Technology to allocate funds for the purchase of flash drives to back-up files.**
- C. **Sheriff's Office: Approve transfer in the amount of \$1,900 from Enforcement, Travel, into Capital Acquisitions to allocate funds for the purchase of a new copier for Communications Division.**

10.       **ENGINEERING:**
- A.       **Approve payment of Invoice No. 011446C in the amount of \$5,363.35 to Aviles Engineering Corp. regarding Mason Road, Segment 2, Mobility Bond Project No. 735a, Precinct 3. (Fund: 2007 Mobility Bonds)**
  - B.       **Approve payment of Invoice No. 011452C in the amount of \$10,047.35 to Aviles Engineering Corp. regarding Mason Road, Segment 3, Mobility Bond Project No. 735b, Precinct 3. (Fund: 2007 Mobility Bonds)**
  - C.       **Approve payment of Invoice No. 14-01-023 (Sequence No. 17) in the amount of \$3,493.00 to Kelly Kaluza & Associates, Inc. regarding Final Design for Golfview Drive, Phase 2, Mobility Bond Project No. 709, Precinct 1. (Fund: 2007 Mobility Bonds)**
  - D.       **Approve payment of Invoice No. 14-01-022 (Seq. No. 6) in the amount of \$3,360.00 to Kelly Kaluza & Associates, Inc. regarding construction of Golfview Drive, Phase 1, Mobility Bond Project No. 709, Precinct 1. (Fund: 2007 Mobility Bonds)**
  - E.       **Approve payment of Invoice No. 779-001-21 (Seq. No. 21) in the amount of \$1,622.70 to TSC Engineering regarding construction of West Bellfort, Mobility Bond Project No. 741, Precinct 4. (Fund: 2007 Mobility Bonds)**
  - F.       **Approve payment of Invoice No. 31287 in the amount of \$328.35 to Costello, Inc. regarding Mason Road, Phase 3, Mobility Bond Project No. 735b, Precinct 4. (Fund: 2007 Mobility Bonds)**
  - G.       **Approve payment of Invoice No. 32227 in the amount of \$1,400.00 to Costello, Inc. regarding Mason Road, Phase 3, Mobility Bond Project No. 735b, Precinct 4. (Fund: 2007 Mobility Bonds)**
  - H.       **Approve payment of Invoice No. 31928 in the amount of \$7,838.89 to Costello, Inc. regarding Mason Road, Phase 3, Mobility Bond Project No. 735b, Precinct 4. (Fund: 2007 Mobility Bonds)**
  - I.       **Approve payment of Invoice No. 3693 in the amount of \$57,845.00 to TFR Enterprises, Inc. regarding the extension of Harlem Road, Mobility Bond Project No. 726, Precinct 4. (Fund: 2007 Mobility Bonds)**
  - J.       **Release Bond #58S203957 (Liberty Mutual Ins. Co.), for Fieldstone, Section 6, in the amount of \$302,750.00, Precinct 4.**

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- K. **Accept replacement Bond #70105233 (Guarantee Co. of No. America USA) for Fieldstone, Section 6, in the amount of \$302,750.00, Precinct 4.**
- L. **Release Bond #PB03010400295 in the amount of \$320,800.00 for Cinco Ranch Northwest, Section 6. The streets are private and will be maintained by the Homeowners Association, Precinct 3.**
- M. **Approve application from Phonoscope Enterprises Group to set three utility poles along Williams Way Boulevard / Front Street, Precinct 1.**
- N. **Approve application from Debo Homes to construct a driveway tie-in onto Harry Drive, Precinct 1.**
- O. **Approve application from Devon Street Homes to construct a driveway tie-in onto Silktail Court, Precinct 4.**
- P. **Approve application from Tejas Underground Utilities to bore an 8-inch sewer line under Commercial Center Boulevard, Precinct 3.**
- Q. **Approve application from Hurtado Construction Company to bore under Meadow Ranch Parkway to tie into an existing 12-inch water line, Precinct 3.**
- R. **Accept the streets in Sienna Village of Bees Creek, Section 6: Old Pointe Drive, 1,027.64 LF; Lost Meadow Lane, 311.72 LF; and Lost Oak Court, 804.15 LF; for a total of 2,143.51 LF; and release Bond #58S203536 in the amount of \$266,896.70, Precinct 2.**
- S. **Accept the streets in Sienna Village of Bees Creek, Section 15: Wishing Trail, 1,202.90 LF; Heights Lane, 240.35 LF; Hidden Heights Drive, 380.03 LF; Foggy Heights Lane, 965.51 LF; Heights Creek Drive, 1,279.17 LF; and Heights Knoll Court, 329.26 LF; for a total of 4,397.22 LF; and release Bond #58S203537 in the amount of \$150,646.30, Precinct 2.**
- T. **Accept the street in Sienna Village of Anderson Springs, Section 23: Creek Crossing Court, 305.88 LF; for a total of 305.88 LF; and release Bond #6559833 in the amount of \$17,911.60, Precinct 2.**
- U. **Accept the street in Sienna Ranch Road North Phase 3 Street Dedication: Sienna Ranch Road 2,155.44 LF; for a total of 2,155.44 LF; and release Bond #6559831 in the amount of \$301,700.00, Precinct 2.**
- V. **Accept the street in Sienna Ranch Road North Phase 4 Street Dedication: Sienna Ranch Road, 944.61 LF; for a total of 944.61 LF; and release Bond #58S203534 in the amount of \$143,365.60, Precinct 2.**

- W. **Accept the street in Cinco Trace Drive Extension No. 1: Cinco Trace Drive, 1,505.81 LF; for a total of 1,505.81,LF; and release Bond #PB30310400296 in the amount of \$243,500.00, Precinct 3.**
- X. **Set public hearing for acceptance of the traffic control plan for Sienna Village of Bees Creek, Section 6, Sienna Village of Bees Creek, Section 15, Sienna Village of Anderson Springs, Section 23, Sienna Ranch Road North Phase 3 Street Dedication and Sienna Ranch Road North Phase 4 Street Dedication, Precinct 2. (Tuesday, April 8, 2014, at 1:00 p.m.)**
- Y. **Set public hearing for acceptance of the traffic control plan for Cinco Trace Drive Extension No. 1, Precinct 3. (Tuesday, April 8, 2014, at 1:00 p.m.)**
- Z. **Set public hearing for the traffic control plan for Cow Creek Road, Precinct 1. (Tuesday, April 8, 2014, at 1:00 p.m.)**
- 11. **ENGINEERING - PLATS:**
  - A. **Approve the plat for Lakehead Lane at Sinclair Crest Lane Street Dedication, Precinct 3.**
  - B. **Approve the plat for Berkeley Knoll Circle Street Dedication, Sec. 1, Precinct 3.**
  - C. **Approve plat for the roads within Aliana, Section 28, Precinct 4.**
  - D. **Approve plat for the lots within Aliana, Section 28, Precinct 4.**
  - E. **Approve plat for the roads within Aliana, Section 29, Precinct 4.**
  - F. **Approve plat for the lots within Aliana, Section 29, Precinct 4.**
  - G. **Approve plat for the roads within Lakes of Bella Terra, Section 22, Precinct 3.**
  - H. **Approve plat for the lots within Lakes of Bella Terra, Section 22, Precinct 3.**
  - I. **Approve plat for the roads within Long Meadow Farms, Section 34, Precinct 3.**
  - J. **Approve plat for the lots within Long Meadow Farms, Section 34, Precinct 3.**
  - K. **Approve plat for the roads within Long Meadow Farms, Section 36, Precinct 3.**
  - L. **Approve plat for the lots within Long Meadow Farms, Section 36, Precinct 3.**

- M. **Approve plat for the roads within Windsor Estates, Sec. 3, Precinct 4.**
- N. **Approve plat for the lots within Windsor Estates, Sec. 3, Precinct 4.**
- 12. **FACILITIES MANAGEMENT & PLANNING: The Director of Facilities Management & Planning submits these invoices for approval and payment for projects that have been budgeted and funded by Facility Bond and/or Capital Projects:**
  - A. **Invoice No. 2012-001-11 in the amount of \$7,882.54 to STOA Architects for architectural services regarding expansion of the Central Appraisal District Facility;**
  - B. **Pay Application No. 4 in the amount of \$420, 931.00 to Turner Construction Company for construction services regarding expansion of the Central Appraisal District facility;**
  - C. **Pay Application No. Fourteen (14) in the amount of \$34,050.00 to Crain Group, LLC for Design/Build services regarding renovations to the George Memorial Library;**
  - D. **Invoice No. 107974B in the amount of \$722.10 to Alpha Data Corporation for shipping charges on three Self Check Systems and Radio Frequency ID Systems regarding renovations to the George Memorial Library.**
- 13. **HEALTH & HUMAN SERVICES:**

**Clinical Health: Approve and sign Amendment 01 to Contract No. 2014-0014132014-0014132014-001413 between Fort Bend County and Texas Department of State Health Services to add language regarding reporting in Section I and performance measures in Section II of the Tuberculosis Prevention and Control Program; authorize electronic submission of the Amendment.**
- 14. **HUMAN RESOURCES:**
  - A. **Approve request for withdrawal of 64 hours from the Shared Sick Leave Pool for employee of Juvenile Probation, Position No. 5751-0002.**
  - B. **Approve and record into Minutes the Application for Appointment of Deputy Constables: Dinh, Don Q; DeBoise, Caston; Wallace, Alyssa E.; Willis, Lance A.; Tran, Vinh D.; Perez, David P.; Randle, Charles E.; and Tran, Georgio T.; by Constable Precinct 2, in accordance with Constable's form dated March 4, 2014 pursuant to Local Government Code §86.011.**

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- C. **Approve and record into Minutes the Application for Appointment of Deputy Constable Martin Garret by Constable Precinct 4, in accordance with Constable's form dated March 3, 2014, pursuant to Local Government Code §86.011.**

15. **PUBLIC TRANSPORTATION:**

**Approve Amendment No. 1 to the Agreement between Fort Bend County and Texas Department of Transportation, on Section 5309 State of Good Repair (TxDOT) Project Grant Agreement #51312F7108, extending the contract expiration date to June 30, 2014.**

16. **PURCHASING:**

**Authorize advertising for requests for proposals for foundation repairs to the Mustang Community Center and Juvenile Justice Alternative Education Program (JJAEP) facilities in Arcola.**

17. **TREASURER:**

**Approve Monthly Report submitted by County Treasurer for February, 2014, and authorize advertisement of Affidavit of same, in accordance with Local Government Code §114.026.**

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18. **COMMISSIONER, PCT. 3:**

**Take all appropriate action on Resolution and Order Granting a Variance to the December 2, 1997 Order Regulating the Distance Between the Sale of Alcoholic Beverages and the Nearest Public Schools, Churches, and Public Hospitals, Day Care Centers and Child Care Facilities On Behalf of S & S Steaks & Spirits.**

19. **AUDITOR:**

**Take all appropriate action on request to authorize County Auditor to enroll vendors and process payments through the Single Use Account program with JP Morgan Chase Bank NA, pursuant to the Participation Agreement approved by Commissioners Court on June 28, 2011.**

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20. COMMUNITY DEVELOPMENT:

Take all appropriate action on Agreement between Fort Bend County and Fort Bend County Women's Center, Inc. in the amount of \$925.71 for shelter operating costs, and authorize County Judge to sign all documents pertaining to Agreement. (Fund: FY 2010 Emergency Shelter Grant Program)

21. COUNTY ATTORNEY:

Take all appropriate action on Resolution for the Use of Eminent Domain by Record Vote for the Old Richmond Road Mobility Project.

22. COUNTY COURT AT LAW NO. 4:

Take all appropriate action on request to transfer the amount of \$3,000 from Non-Departmental Contingency into County Court at Law No. 4, Travel, to allocate additional funds required for training Court Coordinator and Court Reporter.

23. ENGINEERING:

- A. Take all appropriate action on Change Order No. 3 to the Agreement between Fort Bend County and Hassell Construction Company, Inc. to increase the scope of services by \$5,115; for a total contract amount not to exceed \$4,780,726.31, regarding Golfview Drive, Phase 1, Mobility Bond Project No. 709, Precinct 1. (Fund: 2007 Mobility Bonds)
- B. Take all appropriate action on request for variance to the building setback line requirement as stated in Section 5.12 C of the Fort Bend County Regulations of Subdivisions, for Aliana, Section 36, on behalf of Aliana Development Company, Precinct 4.
- C. Take all appropriate action on plat for the roads within Aliana, Section 36, Precinct 4.
- D. Take all appropriate action on plat for the lots within Aliana, Section 36, Precinct 4.

24. FACILITIES MANAGEMENT & PLANNING:

Take all appropriate action on the Amendment to the Agreement between Fort Bend County and Huitt-Zollars, Inc. in the amount of \$10,140 for additional design services regarding the Pedestrian Plaza around the Travis Building, total amount not to exceed of \$78,140. (Fund: Capital Improvement Project)

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25. FIRE MARSHAL:

Take all appropriate action on request to transfer the amount of \$15,152 from Non-Departmental Contingency into line items detailed on Marshal's form dated March 5, 2014, to allocate funds for the purchase of Firehouse Management Software, Mobile Data Computer, and training.

26. HEALTH & HUMAN SERVICES:

Environmental Health: Take all appropriate action on request to transfer the amount of \$18,549 from Non-Departmental Contingency into Fleet Allocation for the replacement of law enforcement mobile data computers in three vehicles necessary for the Windows 7 upgrade.

27. OFFICE OF EMERGENCY MANAGEMENT:

Take all appropriate action on Property Transfer Record Agreement between Fort Bend County and City of Richmond Fire Department to assign title and ownership of a Foam Trailer Assembly, purchased as part of the 2012 Urban Area Security Initiatives Grant program, from the County to the City of Richmond Fire Department.

28. PURCHASING:

- A. Take all appropriate action on Right of Entry Agreement between Fort Bend County and GTE Mobilnet of South Texas Limited Partnership d/b/a Verizon Wireless, for access to 9550 Highway 6, Missouri City, for viability and feasibility of site for future lease.
- B. Take all appropriate action on SOQ 14-025 for professional services related to roadway, drainage, and infrastructure projects.
- C. Take all appropriate action on request to purchase new Cisco Router/Firewall Equipment from NWN, utilizing State of Texas Department of Information Resources Contract DIR-SDD-1366 for an amount not to exceed \$78,789.60. (Fund: Capital Improvement Project)
- D. Take all appropriate action on request to purchase one (1) Tahoe Police Package SUV, an addition to fleet, from Caldwell Chevrolet, for the Sheriff's Office, pursuant to Bid 14-016, funded by the Agreement for Additional Law Enforcement Services with Pecan Grove Municipal Utility District.
- E. Take all appropriate action on Lease Agreement between Fort Bend County and Jessica A. Vaiana dba Special Treats, for lease of property for food cart service adjacent to the Justice Center, pursuant to RFP 14-018.

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29. ROAD & BRIDGE:

Take all appropriate action on Agreement for Professional Engineering Services between Fort Bend County and EPIC Transportation Group LP, for traffic signal design services at the intersection of Falcon Landing Boulevard and Spring Green Boulevard, County expenditure not to exceed \$40,266; Precinct 3. (Fund: Road & Bridge, Traffic Signals)

30. SHERIFF'S OFFICE:

Take all appropriate action on request to pay Harris County Hospital District the amount of \$297.00 to Harris County Hospital District for medical services provided without a purchase order. (Fund: Sheriff, Enforcement, Professional Services)

31. TAX ASSESSOR/COLLECTOR:

Take all appropriate action on Subcontractor Agreement between Fort Bend County and Kroger Texas L.P. for the Collection and Payment of Taxes and Fees to participate in the sale of vehicle registration renewals effective February 1, 2014 through January 31, 2015.

32. Approve Bills.

33. Authorize Auditor to pay and release time sensitive bills on March 20, 2014, to be ratified by Commissioners Court on March 25, 2014.

34. WORKSHOP - COMMISSIONER, PCT. 2:

Receive presentation: The Fifth Street Neighborhood Plan & Market Study by Commissioner Grady Prestage and University of Texas Center for Sustainable Development.

35. Meet in Closed Session to deliberate the following matters as authorized by the Texas Government Code:

§ 551.072. Deliberation Regarding Real Property. Commissioners Court will meet in Closed Session to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

Old Richmond Road, Precinct 4.

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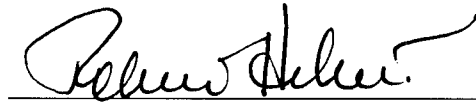
36. Reconvene Open Session and consider taking action on the following matters:

§ 551.072. Deliberation Regarding Real Property.

Old Richmond Road, Precinct 4.

37. Adjournment.

In the event any of the foregoing items are not covered in the time allocated on the date of this agenda, the County may order a continuance for the next day until the discussion is completed on all items.



Robert E. Hebert, County Judge

Notice of meeting/agenda was filed with the County Clerk on Friday, March 7, 2014. An electronic version of this notice is also posted on the Fort Bend County website: [www.fortbendcountytexas.gov](http://www.fortbendcountytexas.gov) under Commissioners Court.

**NOTICE**

**Policy of Non-Discrimination on the Basis of Disability**

Fort Bend County does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. The County's ADA Coordinator is the Director of Facilities Management & Planning, located at 301 Jackson Street, Suite 301, in Richmond, Texas, 77469, telephone 281-633-7045. The Director of Facilities Management & Planning is designated to coordinate compliance with the non-discrimination requirements in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA coordinator.

**NOTICE**

Fort Bend County Commissioners Court reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation of Real Property), 551.0725 (Deliberation of Contract Being Negotiated), 551.073 (Deliberation of Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberation of Security Devices) and 551.086 (Economic Development).

FILED FOR RECORD  
NO \_\_\_\_\_ TIME 11:18 A.M.  
P.M.

MAR 07 2014 SF

  
County Clerk Fort Bend Co. Texas