

January 14, 2014

**NOTICE OF SPECIAL MEETING
FORT BEND COUNTY COMMISSIONERS COURT
2ND FLOOR, FORT BEND COUNTY COURTHOUSE
401 JACKSON STREET, RICHMOND, TEXAS
TUESDAY, JANUARY 14, 2014
1:00 P.M.**

AGENDA

1. Call to Order.
2. Invocation and Pledge of Allegiance by Commissioner Grady Prestage.
3. Approve minutes of meeting held on January 7, 2014.
4. Public Comments regarding the Agenda and Announcements.
5. PUBLIC HEARING: 1:00 p.m.: Conduct Public Hearing and take all appropriate action on the following matter:

Replat: Bridlewood Estates, Section 1, Partial Replat No. 1, Precinct 1.

CONSENT AGENDA ITEMS 6-21:

6. **OUT OF STATE TRAVEL: Approve out-of-state travel requests for County personnel:**
 - A. **Purchasing: Debbie Kaminski to Philadelphia, Pennsylvania, August 22-27, 2014, to attend the National Institute of Governmental Purchasing (NIGP) 64th Annual Forum. (Fund: Purchasing, Travel)**
 - B. **Sheriff's Office: Ratify travel by W. Webber to Monroe, Louisiana, January 7-8, 2014, to extradite prisoner back to Fort Bend County. (Fund: Sheriff, Enforcement, Travel)**
 - C. **Sheriff's Office: Ratify travel by R. Williamson and V. Charles to Charleston, South Carolina, January 8-9, 2014, to extradite prisoner back to Fort Bend County. (Fund: Sheriff, Enforcement, Travel)**
 - D. **Sheriff's Office: Ratify travel by J. Orlop to Lake Charles, Louisiana, January 8, 2014, to extradite prisoner back to Fort Bend County. (Fund: Sheriff, Enforcement, Travel)**

7. **COUNTY JUDGE:**

- A. **Approve the appointment of Judge Bud Childers as the Designee of County Court at Law Judges to serve on the Bail Bond Board for the term of January 1, 2014 through December 31, 2014.**
- B. **Approve the reappointment of Donna Ospina as the County Judge's Designee on the Fort Bend County Bail Bond Board effective January 1, 2014 through December 31, 2014.**

8. **COMMISSIONER, PCT. 3:**

- A. **Approve the reappointment of Ernie Carter for an additional term as Commissioner to the Fort Bend County Emergency Services District No. 5, effective January 1, 2014 through December 31, 2015.**
- B. **Approve the reappointment of John B. Hazel II and Marti Thorne for another term as Commissioners to the Fort Bend County Emergency Services District No. 2, effective January 1, 2014 through December 31, 2015.**
- C. **Approve the appointment of Synda Frost to the Fort Bend County Library Advisory Board for the term of January 1, 2014 through December 31, 2016.**

9. **BUDGET & FINANCE:**

- A. **Record into Minutes the Fort Bend County Budget Calendar for FY 2015.**
- B. **Approve and record the Fort Bend County Budget Policy for FY 2015.**

C. **BUDGET TRANSFERS**

- 1. **Fire Marshal: Approve transfer in the amount of \$825 from Fees into Vehicle Allocations for the purchase of bed cover for truck, Vehicle Unit M-144.**
- 2. **Health & Human Services: Approve transfer in the amount of \$73,468 as detailed on Auditor's form dated January 9, 2014, to allocate funds for estimated costs of equipment, membership fees, office/operating supplies, and conferences/training for the Behavioral Crisis Response and Intervention Program through September 30, 2014, for the 1115 Waiver Program.**

3. **Risk Management:** Approve transfer in the amount of \$500 from Fees into Information Technology to allocate funds for the replacement of wireless keyboards and computer mouse equipment.

4. **Sheriff's Office:** Approve transfer in the amount of \$500 from Sheriff, Forfeited Assets, Federal, Contingency into Information Technology to allocate funds for the purchase of wireless system for Sheriff's Conference Room and Lobby.

10. **CONSTABLE, PCT. 2:**

Approve Amendment to Interlocal Agreement for Additional Law Enforcement Services between Fort Bend County and Big Oaks Municipal Utility District effective through September 30, 2014.

11. **CONSTABLE, PCT. 4:**

Approve renewal of Agreement for Additional Law Enforcement Services between Fort Bend County and First Colony Community Services Association, Inc. effective through September 30, 2014.

12. **DISTRICT ATTORNEY:**

Approve Amendment to Renewal Agreement between Fort Bend County and Child Advocates of Fort Bend County regarding the lease of office space for employees of the District Attorney (DA) office effective December 1, 2013 through September 30, 2014. (Fund: District Attorney)

13. **ENGINEERING:**

- A. **Approve payment of Invoice No. 4 in the amount of \$281,556.71 to Mar-Con Services, LLC regarding Mason Road, Segment 2, Mobility Bond Project No. 735, Precinct 4. (Fund: 2007 Mobility Bonds)**
- B. **Approve payment of Invoice No. 779-001-20 in the amount of \$5,664.44 to TSC Engineering regarding West Bellfort, Mobility Bond Project No. 741, Precinct 4. (Fund: 2007 Mobility Bonds)**
- C. **Approve payment of Invoice No. 13-11-000035 in the amount of \$9,862.30 to JRB Engineering regarding Golfview Drive, Mobility Bond Project No. 709, Precinct 1. (Fund: 2007 Mobility Bonds)**

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- D. **Approve payment of Invoice No. E0813358-REV in the amount of \$12,300.08 to Houston Pipe Line Company regarding the extension of Burney Road, Mobility Bond Project No. 719, Precincts 3 and 4. (Fund: 2007 Mobility Bonds)**
- E. **Approve payment of Invoice No. 13-12-028 in the amount of \$62,120.00 to Kelly R. Kaluza & Associates, Inc. regarding improvements to Harlem Road, Mobility Bond Project No. 726, Precinct 4. (Fund: 2007 Mobility Bonds)**
- F. **Approve payment of Invoice No. 1213063 in the amount of \$1,463.33 to Klotz Associates for Administrative Support regarding Mobility Bond Projects within Precincts 1, 2, 3 and 4. (Fund: 2007 Mobility Bonds)**
- G. **Approve payment of Invoice No. INV0000615 in the amount of \$112.50 to Percheron Field Services regarding Cane Island Parkway, Mobility Bond Project No. X-12, Precinct 3. (Fund: 2007 Mobility Bonds)**
- H. **Approve payment of Invoice No. 111363C in the amount of \$854.40 to Aviles Engineering Corporation regarding West Bellfort Road, Segment B, Mobility Bond Project No. 741, Precinct 4. (Fund: 2007 Mobility Bonds)**
- I. **Approve payment of Invoice No. 111361C in the amount of \$8,938.20 to Aviles Engineering Corporation regarding West Bellfort Road, Segment A, Mobility Bond Project No. 741, Precinct 4. (Fund: 2007 Mobility Bonds)**
- J. **Approve payment of Invoice No. 111369C in the amount of \$2,446.25 to Aviles Engineering Corporation regarding Mason Road Segment 3, Mobility Bond Project No. 735, Precinct 3. (Fund: 2007 Mobility Bonds)**
- K. **Approve payment of Invoice No. 111355C in the amount of \$4,960.48 to Aviles Engineering Corporation regarding Mason Road Segment 2, Mobility Bond Project No. 735, Precinct 3. (Fund: 2007 Mobility Bonds)**
- L. **Approve application from Devon Street Homes to construct a driveway tie-in onto Quill Rush Way, Precinct 3.**
- M. **Approve application from Devon Street Homes to construct a driveway tie-in onto Valley Ridge Drive, Precinct 1.**
- N. **Approve application from Consolidated Communications to construct a driveway tie-in onto Williams School Road, Precinct 1.**

- O. **Approve release of cashier's check #6855300489 in the amount of \$5,000.00 to Lagrone Services, Ltd for completion of work on Cinco Terrace Drive and Spring Green Boulevard, Permit #84332, Precinct 3.**
- P. **Approve application from AT&T Texas to bury cable along Meadow Ranch Parkway, Precinct 3.**
- Q. **Approve application from W.W. Payton Corporation to construct two driveway tie-ins onto Harlem Road, Precinct 3.**
- R. **Accept bond decrease rider #70091110 for Firethorne, Section 29, reducing the bond from \$214,900.00 to \$107,900.00, Precinct 3.**
- S. **Accept the street in Grand Oaks Business Park: First Oaks Street, 470.80 LF; and release the cash security pledge in the amount of \$17,360.00 plus accrued interest to AMDT, LLC, Precinct 3.**
- T. **Accept the streets in Cinco Ranch Southwest, Section 60: Monticello Hill Drive, 837.87 LF; Far Hills Drive, 478.58 LF; Hatcher Drive, 824.70 LF; and Westcott Pines Drive, 300.37 LF; for a total of 2,441.52 LF; and release bond #PB03010400807 in the amount of \$197,330.00, Precinct 3.**
- U. **Accept the streets in Cinco Ranch Southwest, Section 63: Teton Ridge Boulevard, 254.57 LF; Monterey Bend Lane, 990.06 LF; Magnolia Summit Lane, 299.20 LF; Boxfield Lane, 215.00 LF; Bryce Landing Lane, 288.22 LF; Casper Cliff Court, 201.74 LF; Pebble Beach Place, 1,064.03 LF; Carmel Falls Lane, 753.78 LF; Camirillo Creek Lane, 1,569.50 LF; Walker Retreat Lane, 1,007.98 LF; Augusta Pointe Court, 200.91 LF; and Caponi Falls Lane, 496.18 LF; for a total of 7,341.17 LF; and release bond #0491529 in the amount of \$563,570.00, Precinct 3.**
- V. **Accept the streets in Cinco Ranch Southwest, Section 67: Hunters Shore Drive, 254.57 LF; Cinco Forest Trail, 990.06 LF; and Terrance Fall Drive, 299.20 LF; for a total of 1,675.23 LF; and release bond #0573912 in the amount of \$129,780.00, Precinct 3.**
- W. **Accept the streets in Lost Creek, Section 4: Sierra Bend Drive, 845.44 LF; Palaramo Court, 564.69 LF; Crainfield Drive, 95.00 LF; and Goloby Drive, 151.13 LF; for a total of 1,656.26 LF; and release bond #5114772 in the amount of \$140,000.00, Precinct 3.**
- X. **Accept the streets in Lost Creek, Section 5: Crainfield Drive, 518.16 LF; Goloby Drive, 474.76 LF; Guldán Drive, 373.71 LF; and Devivo Court, 91.79 LF; for a total of 1,458.42 LF; and release bond #70084124 in the amount of \$102,440.10, Pct. 3.**

- Y. Set public hearing for acceptance of the traffic control plan for Grand Oaks Business Park, First Oaks Street, Precinct 3. *(Tuesday, February 11, 2014, at 1:00 p.m.)*
- Z. Set public hearing for acceptance of the traffic control plan for Cinco Ranch Southwest, Section 60, Section 63, and Section 67, Precinct 3. *(Tuesday, February 11, 2014, at 1:00 p.m.)*
- AA. Set public hearing for acceptance of the traffic control plan for Lost Creek, Section 4, and Lost Creek, Section 5, Precinct 3. *(Tuesday, February 11, 2014, at 1:00 p.m.)*
- BB. Set public hearing for acceptance of the revised traffic control plan for Sienna Ranch Road, Precinct 2. *(Tuesday, February 11, 2014, at 1:00 p.m.)*

14. **HEALTH & HUMAN SERVICES:**

- A. Accept and sign Memorandum of Understanding (MOU) between Fort Bend County and City of Sugar Land, the content of which is confidential pursuant to Texas Government Code Section 418.183(f).
- B. Accept and sign Contract No. 2014-045412 between Fort Bend County and Department of State Health Services (DSHS), the content of which is confidential pursuant to Texas Government Code 418.183(f).
- C. Environmental Health: Approve Adopt-A-Road Agreement between Fort Bend County and Bradford Surveying Co., Inc. for Boothline Road, from Fairchild Creek on the North to FM 361 on the South, Richmond, Texas for a two year period, ending November 1, 2015.
- D. Environmental Health: Approve Adopt-A-Road Agreement between Fort Bend County and Benton Luxury Limousine Service, for Williams Way Blvd., from Hutchison Elementary to Legion (Eugene Heimann Dr.), Richmond, Texas for a two year period, ending November 1, 2015.
- E. Environmental Health: Approve Adopt-A-Road Agreement between Fort Bend County and Sprint Fort Bend County Landfill for West Belfort Road {between Highway 6 and Clodine Road}, Houston, Texas for a two year period, ending November 1, 2015.
- F. Environmental Health: Approve Adopt-A-Road Agreement between Fort Bend County and The Fletcher Morgan, Jr. Memorial Scholarship Committee for Thompson Oil Field Road, Richmond, Texas for a two year period, ending November 1, 2015.

15. **HUMAN RESOURCES:**

Approve request for withdrawal of 260 hours from the Shared Sick Leave Pool for employee of the Office of Constable, Precinct 4, Position No. 5504-0024.

16. **PURCHASING:**

Authorize advertising for statement of qualifications for insurance broker of record.

17. **RISK MANAGEMENT:**

Record into Minutes the Addendum to Fort Bend County Employee Benefit Plan Document, effective January 1, 2014, as approved by Commissioners Court on November 5, 2013.

18. **ROAD & BRIDGE:**

Approve payment of Invoice No. 20131752 in the amount of \$2,683.13 to TEDSI Infrastructure Group for traffic signal design at the intersections of Cinco Ranch Boulevard and Cinco Crossing; Greatwood Parkway and Sansbury Boulevard; Fry Road and Cinco Crossing; Cinco Ranch Boulevard and Katy Gaston Road. (Fund: Road & Bridge, Traffic Signals)

19. **SHERIFF'S OFFICE:**

Approve renewal of Agreements between Fort Bend County and the following entities for use of the County's Public Safety Radio System effective through September 30, 2014: City of Fulshear; Pecan Grove Volunteer Fire Department.

20. **TAX ASSESSOR/COLLECTOR:**

Approve refunds over \$500 detailed in Tax Assessor/Collector's Report submitted on January 7, 2014, for an amount totaling \$16,993.66 for the Office of Patsy Schultz.

21. **TREASURER:**

Approve Monthly Report submitted by County Treasurer for December 2013, and authorize advertisement of Affidavit of same, in accordance with Local Government Code §114.026.

22. AUDITOR:

- A. Take all appropriate action to set the mileage reimbursement rate at 56 cents (same rate as the Internal Revenue Service), effective January 14, 2014.
- B. Take all appropriate action on request to create a Juvenile Case Manager Fund that may require a defendant convicted of a fine-only misdemeanor offense in a justice court, county court or county court at law, to pay a juvenile case manager fee of \$5.00 as a cost of court, pursuant to Code of Criminal Procedure 102.0174 (c), effective February 1, 2014.

23. ELECTIONS ADMINISTRATION:

Take all appropriate action on the Locations and Hours of Early Voting Schedule for the March 4, 2014 Primary Election, as presented by Elections Administrator.

24. ENGINEERING:

Take all appropriate action on Standard Utility Agreement between Fort Bend County and Southcross Gulf Coast Transmission LTD in an amount not to exceed \$428,165 regarding the widening of Mason Road, Segment 3, Mobility Bond Project No. 735, Precinct 4. (Fund: 2007 Mobility Bonds)

25. MENTAL HEALTH PUBLIC DEFENDER:

Take all appropriate action on request to transfer the amount of \$9,164 from Non-Departmental Contingency into line items detailed on Director's form dated January 7, 2013, to allocate funds required for moving the Office into the Precinct One Facility.

26. OFFICE OF EMERGENCY MANAGEMENT:

Take all appropriate action on request to transfer the amount of \$7,000 from General Fund Commissioners Court Projects into the Capital Improvement Project for Office of Emergency Management, to allocate additional funds for completion of the Canopy Structure.

27. PARKS & RECREATION:

Take all appropriate action on request to transfer the amount of \$20,000 as detailed on Auditor's form dated January 8, 2014, to allocate additional funds necessary for completion of the restrooms at Mustang Community Center.

28. PURCHASING:

- A. Take all appropriate action on request to order an exemption to the competitive bid process as authorized by Section 262.024 (a)(2) and (3) for the purchase of item necessary to preserve or protect the public health or safety of the residents of the County, and unforeseen damage to public property, for additional work in an amount not to exceed \$25,000 for the septic system at Mustang Community Center. (Fund: Parks Department)
- B. Take all appropriate action on RFP 14-026 for Contingency Ambulance Transport for Public Health Emergency Response.
- C. Take all appropriate action on SOQ 14-027 for Transportation Planning, Engineering, Environmental Analysis, and Design of Administration and Operations facility for Public Transportation.

29. SHERIFF'S OFFICE:

- A. Take all appropriate action on request to pay by Invoice Transmittal the amount of \$444.00 to Harris County Hospital District for medical services provided without a purchase order. (Fund: Sheriff, Enforcement, Professional Services)
- B. Take all appropriate action on Amendment No. 1 to the Interlocal Cooperation Contract Agreement between Fort Bend County and Texas State University to provide additional funds in the amount of \$8,775 for a total grant of amount of \$49,875 to assist in the local enforcement of Health & Safety laws regarding the sale of tobacco to minors for the period of September 1, 2013 through August 31, 2014, with no additional funds required by the County.

30. Approve Bills.

- 31. Authorize County Auditor to pay and release time sensitive bills on January 23, 2014, to be ratified by Commissioners Court on January 28, 2014.

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32. WORKSHOP:

Engineering: Workshop to receive presentation by Texas Department of Transportation on the design of US 59: from Spur 10 to SH 99 in Fort Bend County.

33. Adjournment.

In the event any of the foregoing items are not covered in the time allocated on the date of this agenda, the County may order a continuance for the next day until the discussion is completed on all items.



Robert E. Hebert, County Judge

Notice of meeting/agenda was filed with the County Clerk on Friday, January 10, 2014. An electronic version of this notice is also posted on the Fort Bend County website: www.fortbendcountytexas.gov under Commissioners Court.

NOTICE

Policy of Non-Discrimination on the Basis of Disability

Fort Bend County does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. The County's ADA Coordinator is the Director of Facilities Management & Planning, located at 301 Jackson Street, Suite 301, in Richmond, Texas, 77469, telephone 281-633-7045. The Director of Facilities Management & Planning is designated to coordinate compliance with the non-discrimination requirements in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA coordinator.

NOTICE

Fort Bend County Commissioners Court reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation of Real Property), 551.0725 (Deliberation of Contract Being Negotiated), 551.073 (Deliberation of Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberation of Security Devices) and 551.086 (Economic Development).

FILED FOR RECORD
NO _____ TIME 1:58 A.M.
P.M.

JAN 10 2014


County Clerk Fort Bend Co. Texas