

FORT BEND COUNTY

Travel Expense Reimbursement Report/Transmittal

Name: JAMES H. SHOEMAKE **SSN or Vendor #** 11252 **Department:** 434TH DISTRICT COURT

Funding Source #1:	<u>100435600</u>	<u>63200</u>	<u></u>	<u></u>
	(Accounting Unit)	(Account Number)	(Activity) if applicable	(Reporting Category) if applicable

Funding Source #2: (if applicable)		63200		
	(Accounting Unit)	(Account Number)	(Activity) if applicable	(Reporting Category) if applicable

Purpose of Travel: CAPITAL MURDER NATIONAL CONFERENCE **Destination:** SAN ANTONIO, TEXAS 78205

Date/Time Departure of FBC	3-Nov-13	4-11-13	Arrival at FBC	7-Nov-13
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Means of Transportation ☒ Personal Vehicle ☐ County Vehicle ☒ Airline **Rental Car at Destination** ☐ Yes ☒ No

Hotel Prepaid ☐ Yes ☒ No Refund due from Hotel ☐ Yes ☒ No Cash Receipt Deposit # _____

Any expenses reimbursed by another agency? (State) ☐ Yes ☒ No Agency: _____

Any expenses charged on the PCARD? ☐ Yes ☒ No If Yes, list expenditures _____

Proof of payment must be attached for items prepaid by check or on the Procurement Card (hotel, airfare, rental car, conf. registration etc.)

Date(s)	Merchant/Location/Description	Mileage	Misc. Expenses
	Per Diem Total (if applicable)		
NOVEMBER 3-7,2013	HOTEL LODGING -SHERATON GUNTER HOTEL-SAN ANTONIO, TX		756.00
	PARKING - NO SELF PARKING AVAILABLE -VALET ONLY		121.24
	MEALS PER DIEM -		
11/03/13	NOVEMBER 3, 2013 HALF DAY		18.00
11/4 THRU 11/6, 2013	NOVEMBER 4 - 5- 6 -7, 2013 - (4 FULL DAYS)		144.00
	MILEAGE; ROUNDTRIP		
	FROM -1422 EUGENE HEIMANN CIRCLE, RICHMOND TX 77469 TO	179.00	
	TO - 2015 E. HOUSTON ST. SAN ANTONIO, TX 78205	179.00	

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DEC - 5 2013
COUNTY AUDITOR

Total Miles	358.00	
x Mileage Rate	0.565	
Subtotals	\$202.27	\$1,039.24
	63200	63200
Reimbursement	\$1,241.51	

Out of State Approval Date by Commissioners' Court _____
(Attach copy of minutes with reimbursement)

The undersigned hereby certifies that mileage and expenses listed above were incurred on official county business only, and that reimbursement has not been received for any part thereof.

Employee Signature: _____

Department Head/
Elected Official Signature

Date: 12/1/14

Date: 10/11/15

Sheraton Gunter Hotel
 205 E. Houston St.
 San Antonio, TX 78205
 210-227-3241
<http://www.starwood.com/>



Shoemake, James	Page Number 1	Invoice Nbr 1000045272
3202 Robinson Rd	Guest Number 504453	Arrive Date 11-03-2013 16:39
	Folio ID A	Depart Date 11-07-2013 15:17
Missouri City, TX	No. Of Guest 1	
77459-3234		
	Room Number 915	
	Time 12-03-2013 15:10	

Duplicate Invoice

Date	Reference	Description	Charges	Credits
11-03-2013	RT915	Room Revenue	\$189.00	
11-04-2013	RT915	Room Revenue	\$189.00	
11-04-2013	RT915	Parking Tax	\$2.31	
11-04-2013	RT915	Parking Overnight	\$28.00	
11-04-2013	Park 11/03	Parking Tax	\$2.31	
11-04-2013	Park 11/03	Parking	\$28.00	
11-04-2013	6211	Barrons	\$12.94	
11-05-2013	RT915	Room Revenue	\$189.00	
11-05-2013	RT915	Parking Tax	\$2.31	
11-05-2013	RT915	Parking Overnight	\$28.00	
11-05-2013	6317	Barrons	\$15.44	
11-06-2013	RT915	Room Revenue	\$189.00	
11-06-2013	RT915	Parking Tax	\$2.31	
11-06-2013	RT915	Parking Overnight	\$28.00	
11-06-2013	6406	Barrons	\$14.94	
11-07-2013	VI	Visa		\$-920.56
		** Total	\$920.56	\$-920.56
		** Balance	\$0.00	

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0.00 ♦
Room & Parking
 189.00 +
 189.00 +
 2.31 +
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 28.00 +
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 28.00 +
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Room
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Parking
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 28.00 +
 121.24 *

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Shoemake, James	Page Number	2	Invoice Nbr	1000045272
3202 Robinson Rd	Guest Number	504453	Arrive Date	11-03-2013 16:39
	Folio ID	A	Depart Date	11-07-2013 15:17
Missouri City, TX	No. Of Guest	1		
77459-3234				
	Room Number	915		
	Time	12-03-2013 15:10		

Duplicate Invoice

0.00
0.00
0.00
0.00
0.00

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Signature_____