

33405 8th Ave South, Suite 200 Federal Way, WA 98003 Tel: (253) 593-8018 Fax: (253) 591-8856

September 30, 2013

Captain Robert L. Becker Fort Bend County Sheriff's Office 1410 Williams Way Richmond, TX 77469

RE:

Extension to Maintenance and Support Agreement # 002028-003 Product: Latent Station

Dear Captain Becker:

By means of this letter, MorphoTrak, Inc. ("MorphoTrak" or "Seller") hereby extends Fort Bend County Sheriff's Office maintenance and support agreement as referenced above. Enclosed are two (2) copies of the updated Exhibit A Description of Covered Products, Exhibit B Support Plan, Exhibit C Support Plan Options and Pricing Worksheet and Exhibit D Billable Rates for the period December 1, 2013 through November 30, 2014. Pursuant to Section 3.2 of the original agreement as referenced above, all terms and conditions shall remain in full force and effect.

Please indicate acceptance of this extension by signing the acceptance block below and **return one** copy to my attention at MorphoTrak, Inc. at 33405 8th Ave South, Suite 200, Federal Way, WA 98003 or fax it to my attention at 253-591-8856 on or before November 30, 2013. Failure to return this fully executed letter on or before November 30, 2013 will result in a lapse in maintenance, which will be subject to a 10% recertification and reimplementation fee.

If you have any questions or need further clarification, please contact me direct at 714-238-2042 or e-mail marie.harper@morpho.com

Sincerely,

Marie S. Harper
Contracts Administration
MorphoTrak, Inc.

Accepted by:

MORPHOTRAK, INC.	FORT BEND COUNTY SHERIFFES OFFICE
Signed by: Walker	Signed by: Kaluw Illaus
Printed Name: Walt Scott	Printed Name: Rubert E. Hebert
Title: Senior Director	Title: County Judge
Date: /0/15/13	Date: 12-3 2c13

ATTEST:

Dianne Wilson, County Clerk



AUDITOR'S CERTIFICATE

I hereby certify that funds in the amount of $\frac{14,804.00}{1000}$ are available to pay the obligation of Fort Bend County within the foregoing Agreement.

Robert Ed Sturdivant, County Auditor

Exhibit A

DESCRIPTION OF COVERED PRODUCTS

MAINTENANCE AND SUPPORT AGREEMENT NO. 002028-003

CUSTOMER: Fort Bend County Sheriff's Office

The following table lists the Products under maintenance coverage:

Product	Description	Node Name	Maint Fee
Latent Station	Latent Station	HCSOLCS003	\$14,804.00
	Latent Case Database, Advanced Print Processing		
	Subsystem, Client Hardware Subsystem, Latent Camera		

MAINTENANCE AND SUPPORT AGREEMENT NO. 002028-003

Exhibit B SUPPORT PLAN

This Support Plan is a Statement of Work that provides a description of the support to be performed.

1. <u>Services Provided</u>. The Services provided are based on the Severity Levels as defined herein. Each Severity Level defines the actions that will be taken by Seller for Response Time, Target Resolution Time, and Resolution Procedure for reported errors. Because of the urgency involved, Response Times for Severity Levels 1 and 2 are based upon voice contact by Customer, as opposed to written contact by facsimile or letter. Resolution Procedures are based upon Seller's procedures for Service as described below.

SEVERITY LEVEL	DEFINITION	RESPONSE TIME	TARGET RESOLUTION TIME
	Total System Failure - occurs when the System is not functioning and there is no workaround; such as a Central Server is down or when the workflow of an entire agency is not functioning.	Telephone response within 1 hour of initial voice notification	Resolve within 24 hours of initial notification
	Critical Failure - Critical process failure occurs when a crucial element in the System that does not prohibit continuance of basic operations is not functioning and there is usually no suitable workaround. Note that this may not be applicable to intermittent problems.	Telephone response within 3 Standard Business Hours of initial voice notification	Resolve within 7 Standard Business Days of initial notification
3	component is not functioning, but the System is still	Telephone response within 6 Standard Business Hours of initial notification	Resolve within 180 days in a Seller-determined Patch or Release.
4	are performed but does not stop workflow.	Telephone response within 2 Standard Business Days of initial notification	At Seller's discretion, may be in a future Release.
5	Customer request for an enhancement to System functionality is the responsibility of Seller's Product Management.	Determined by Seller's Product Management.	If accepted by Seller's Product Management, a release date will be provided with a fee schedule, when appropriate.

- 1.1 <u>Reporting a Problem.</u> Customer shall assign an initial Severity Level for each error reported, either verbally or in writing, based upon the definitions listed above. Because of the urgency involved, Severity Level 1 or 2 problems must be reported verbally to the Seller's call intake center. Seller will notify the Customer if Seller makes any changes in Severity Level (up or down) of any Customer-reported problem.
- 1.2 <u>Seller Response</u>. Seller will use best efforts to provide Customer with a resolution within the appropriate Target Resolution Time and in accordance with the assigned Severity Level when Customer allows timely access to the System and Seller diagnostics indicate that a Residual Error is present in the Software. Target Resolution Times may not apply if an error cannot be reproduced on a regular basis on either Seller's or Customer's Systems. Should Customer report an error that Seller cannot reproduce, Seller may enable a detail error capture/logging process to monitor the System. If Seller is unable to correct the reported Residual Error within the specified Target Resolution Time, Seller will escalate its procedure and assign such personnel or designee to correct such Residual Error promptly. Should Seller, in its sole discretion, determine that such Residual Error is not present in its

Release, Seller will verify: (a) the Software operates in conformity to the System Specifications, (b) the Software is being used in a manner for which it was intended or designed, and (c) the Software is used only with approved hardware or software. The Target Resolution Time shall not commence until such time as the verification procedures are completed.

1.3 <u>Error Correction Status Report</u>. Seller will provide verbal status reports on Severity Level 1 and 2 Residual Errors. Written status reports on outstanding Residual Errors will be provided to System Administrator on a monthly basis.

2. Customer Responsibility.

- 2.1 Customer is responsible for running any installed anti-virus software.
- 2.2 <u>Operating System ("OS") Upgrades</u>. Unless otherwise stated herein, Customer is responsible for any OS upgrades to its System. Before installing any OS upgrade, Customer should contact Seller to verify that a given OS upgrade is appropriate.

3. Seller Responsibility.

- 3.1 <u>Anti-virus software</u>. At Customer's request, Seller will make every reasonable effort to test and verify specific anti-virus, anti-worm, or anti-hacker patches against a replication of Customer's application. Seller will respond to any reported problem as an escalated support call.
- 3.2 <u>Customer Notifications</u>. Seller shall provide access to (a) Field Changes; (b) Customer Alert Bulletins; and (c) hardware and firmware updates, as released and if applicable.
- 3.3 <u>Account Reviews</u>. Seller shall provide annual account reviews to include (a) service history of site; (b) downtime analysis; and (c) service trend analysis.
- 3.4 <u>Remote Installation</u>. At Customer's request, Seller will provide remote installation advice or assistance for Updates.
- 3.5 <u>Software Release Compatibility</u>. At Customer's request, Seller will provide: (a) current list of compatible hardware operating system releases, if applicable; and (b) a list of Seller's Software Supplemental or Standard Releases.
- 3.6 <u>On-Site Correction</u>. Unless otherwise stated herein, all suspected Residual Errors will be investigated and corrected from Seller's facilities. Seller shall decide whether on-site correction of any Residual Error is required and will take appropriate action.
- 4. <u>Compliance to Local, County, State and/or Federal Mandated Changes</u>. (Applies to Software and interfaces to those Products) Unless otherwise stated herein, compliance to local, county, state and/or federally mandated changes, including but not limited to IBR, UCR, ECARS, NCIC and state interfaces are not part of the covered Services.

(The below listed terms are applicable <u>only</u> when the Maintenance and Support Agreement includes Equipment which is shown on the Description of Covered Products, Exhibit A to the Maintenance and Support Agreement)

- 5. <u>On-site Product Technical Support Services</u>. Seller shall furnish labor and parts required due to normal wear to restore the Equipment to good operating condition.
- 5.1 <u>Seller Response</u>. Seller will provide telephone and on-site response to Central Site, defined as the Customer's primary data processing facility, and Remote Site, defined as any site outside the Central Site, as shown in Support Plan Options and Pricing Worksheet.
- 5.2 At Customer's request, Seller shall provide continuous effort to repair a reported problem beyond the PPM. Provided Customer gives Seller access to the Equipment before the end of the PPM, Seller shall extend a two (2) hour grace period beyond PPM at no charge. Following this grace period,

any additional on-site labor support rates for professional services.	shall be invoiced	on a time and materia	al basis at Seller's ther	n current

Exhibit C SUPPORT PLAN OPTIONS AND PRICING WORKSHEET

Maintenance and Support	Agreement #	002028-003	3	Date February	25, 2	013
New Term Effective	Start	December	1, 2013	End Novembe	r 30,	2014
CUSTOMER:	Fort Bend Office	•	Sheriff's	BILLING AGENCY: SAME		
Address (1): Address (2): CITY, STATE, ZIP CODE:	1410 Williams Richmond, TX	-		Address (1): Address (2): CITY, STATE, ZIP CODE:		
CONTACT NAME: CONTACT TITLE TELEPHONE: FAX: Email:	Robert L. Bec Captain - Recc 281-341-4629 281-341-3859 Robert.Becker	rds	d.tx.us	CONTACT NAME: CONTACT TITLE TELEPHONE: FAX: Email:		
For support on products belo AFIS System	w, please contac [t (800) 734-6241 or email at cscenter@morpho.com ☐ Printrak™ BIS System		
STANDARD SUPPORT	_				1NA	NUAL FEE
Advantage - Software S ♦ 8 a.m 5 p.m. Monday to I Unlimited Telephone Suppo Remote Dial-In Analysis	Friday PPM 🔹	Supplement Standard Re Automatic C	eleases & l	Jpdates ◆ Telephone Response: 2 Hour	\$	14,804.00
SUPPORT OPTIONS				STANDARD SUPPORT TOTAL	\$	14,804.00
SGPPORT OF HONS Support Sup	ort				AND \$	NUAL FEE
8 a.m. – 5 p.m. Monday-F Next day PPM On-site Re Hardware Vendor Liaison	riday PPM sponse		n Support		Φ.	Included
 ✓ Parts Support ◆ Parts Ordered & Shipped ◆ If customer is providing the * Customer Orders 	eir own on-site ha	ardware suppo	ort, the foli	tomer Alert Bulletins lowing applies: e Technical Support for Parts Replacement Available	\$ _	Included
 UPLIFTS Increase PPM to Increase Response Time 	to			SUPPORT OPTIONS TOTAL	\$ 5	N/A N/A Included as Checked
THIRD PARTY SUPPORT THIRD PARTY VENDOR	NAME:				ANN \$	N/A
◆ TERM DATE: ◆ COVERAGE:				THIRD PARTY SUPPORT TOTAL	\$ \$	N/A
USERS CONFERENCE – NO. ☐ Users Conference Atten		ar Attended	Year	Number Attended Decreated		NUAL FEE
Registration fee Roundtrip travel		er Allendee)	rear -	Number Attendees Requested Hotel accommodations Daily meal allowance USERS CONFERENCE TOTAL	\$ - \$	N/A
OTHER AVAILABLE OPTION					•	NUAL FEE
LiveScan 3000 Prism Pro	tection \$1,500 un	t/year – Cove	rs labor an	d material fee for replacement of one (1) prism per year OTHER AVAILABLE OPTIONS TOTAL	\$ _	N/A N/A N/A
Prepared by: Marie S. I	Harner 253_5	93_2012 :	mario h		Ψ '	
•	•			SUPPORT TOTAL* USERS CONFERENCE TOTAL FULL TERM FEE GRAND TOTAL* *Exclusive of taxes if applicable	\$ <u> </u>	14,804.00 N/A 14,804.00
PLEASE PRUVIDE	ACOPTO	F TOUR	CURK	ENT TAX EXEMPTION CERTIFICATE	: (17	applicable)

		Exhibit D	
	CURREN	IT BILLABLE RATES	
MAINTENANCI	E AND SUPPORT AGREEMENT NO.	002028-003	
CUSTOMER:	Fort Bend County Sheriff's Office		

The following are Seller's current billable rates, subject to an annual change.

COVERAGE HOURS (PPM)	BILLABLE RATES
	(OUTSIDE THE SCOPE OF A CURRENT EXECUTED AGREEMENT)
8am-5pm, M-F (local time)	\$160 per hour, 2 hours minimum
After 5p, Saturday, Sunday, Seller Holidays	\$240 per hour, 2 hours minimum

COVERAGE HOURS (PPM) BILLABLE RATES	
	(WITHOUT AN AGREEMENT)
8am-5pm, M-F (local time)	\$320 per hour, 2 hours minimum
After 5p, Saturday, Sunday, Seller Holidays	\$480 per hour, 2 hours minimum