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Luis A. Sanchez, M.D.
Executive Director &
Chief Medical Examiner



Main: (713) 796-9292
Fax: (713) 796-6844

Harris County Institute of Forensic Sciences

December 6, 2013

The Honorable Ed Emmett and
Members of Commissioners Court
1001 Preston, Suite 938
Houston, Texas 77002

Vote of the Court:

	Yes	No	Abstain
Judge Emmett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Lee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Morman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Radack	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Cagle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

RE: Agenda Item for December 17, 2013
Interlocal Agreement for Postmortem Examinations: Fort Bend County

Dear Members of Commissioners Court:

Commissioners Court approval is requested for an Interlocal Agreement with Fort Bend County for postmortem examinations of decedents and related court testimony on cases submitted to the Harris County Institute of Forensic Sciences.

Your favorable consideration of this request is appreciated.

Sincerely,

Luis A. Sanchez, M.D.
Executive Director & Chief Medical Examiner

LAS/ams
Attachments: Interlocal Agreements (3 copies/ea) and Court Orders

Presented to Commissioner's Court

DEC 17 2013

APPROVE CLM
Recorded Vol. _____ Page _____

US- org letter & 1 or, Asmb

Inst of Foren- Corp, letter & 3 or Asmb

Auth copy

LANC- copy

INTERLOCAL AGREEMENT
FOR PERFORMANCE OF POSTMORTEM EXAMINATIONS
BY HARRIS COUNTY INSTITUTE OF FORENSIC SCIENCES

THE STATE OF TEXAS §
 §
COUNTY OF HARRIS §

THIS INTERLOCAL AGREEMENT (the "Agreement") is made pursuant to chapter 79I of the Texas Government Code (the Interlocal Cooperation Act) and chapter 49 of the Texas Code of Criminal Procedure, and entered into by and between **Harris County**, acting by and through its governing body, the Harris County Commissioners Court, and **Fort Bend County** (the "Requesting County"), acting by and through its governing body, the Fort Bend County Commissioners Court.

RECITALS:

Pursuant to article 49.25 of the Texas Code of Criminal Procedure, Harris County has established and maintains the Harris County Institute of Forensic Sciences which includes the Office of Medical Examiner;

The Requesting County does not have a medical examiner, and a justice of the peace is required to conduct an inquest into the death of a person who dies in the county under certain circumstances;

If the justice of the peace determines that a postmortem examination is necessary, the justice of the peace may order that a postmortem examination of the body be performed by a physician; and

The Requesting County desires to obtain the services of the Harris County Institute of Forensic Sciences (the "Medical Examiner") to perform postmortem examinations on persons who died in the Requesting County and to provide sworn testimony in connection with any inquest by a justice of the peace or any criminal investigation or prosecution conducted by a prosecuting attorney.

NOW, THEREFORE, Harris County and the Requesting County, in consideration of the mutual covenants and agreements herein contained, do mutually agree as follows:

TERMS:

I.
TERM

The term of this Agreement shall begin on December 1, 2013 and end on May 31, 2014, unless terminated in accordance with the provisions contained herein.

II. SERVICES

A. Postmortem Examinations. Postmortem examinations will be performed by the Medical Examiner pursuant to chapter 49 of the Texas Code of Criminal Procedure at the Joseph A. Jachimczyk Forensic Center ("Forensic Center") in Houston, Texas. In those cases where a complete autopsy is deemed unnecessary by the Medical Examiner to ascertain the cause and manner of death, the Medical Examiner may perform an external examination of the body, which may include taking x-rays of the body and extracting bodily fluids for laboratory analysis.

1. *Written Request*. When a justice of the peace in the Requesting County determines pursuant to article 49.10 of the Code of Criminal Procedure, that a postmortem examination is necessary on the body of a deceased person who died within their jurisdiction, the justice of the peace may request that the Medical Examiner perform an autopsy. Each request for a postmortem examination shall be in writing, accompanied by an order signed by the justice of the peace. However, the Medical Examiner shall have the discretion to decline any specific request for autopsy for any reason or perform an external examination of the body.
2. *Written Records*. The following records shall accompany the body: (1) the completed form titled "Harris County Medical Examiner Out of County Investigator's Report" (attached hereto and incorporated herein); (2) the entire police report, including scene photographs and; (3) all relevant medical records, including hospital admission and emergency room records, if applicable. Failure to provide all necessary records may result in the Medical Examiner refusing to accept the body for a postmortem examination.
3. *Body Bag*. Each body transported to the Medical Examiner for a postmortem examination must be enclosed inside a zippered body bag. The body bag shall have the deceased's name affixed to the outside.
4. *Limitation*. For the term of this Agreement, the services of the Medical Examiner shall be limited to twenty-five (25) cases. The Medical Examiner maintains the right to decline any autopsy request.

B. Laboratory Analyses. The Medical Examiner shall conduct a postmortem toxicological analysis, if appropriate, and any other tests considered necessary to assist in determining the cause and manner of death and identification.

C. Testimony. Medical Examiner personnel performing services pursuant to this agreement shall appear as reasonably necessary to provide testimony in a criminal case before a district court of the Requesting County. The Requesting County agrees to use its best efforts to schedule the testimony of the Medical Examiner's personnel in such a manner to cause the least amount of disruption in their work schedule.

D. Reports. Within a reasonable time after the completion of a postmortem examination, the Medical Examiner will provide a written copy of the autopsy report to the justice of the peace who requested the autopsy.

E. Transportation. The Requesting County shall have the sole responsibility for transporting the deceased to the Forensic Center. Upon notification by the Medical Examiner that the autopsy has been completed, the Requesting County shall make arrangements for the deceased to be transported immediately to a funeral home.

F. Training. The Medical Examiner will conduct an annual training seminar at the Forensic Center in Houston for justices of the peace, their court personnel and other criminal justice officials, including investigators.

G. No Interment. Harris County shall have no responsibility for burying the remains of the deceased. Consistent with TEX. HEALTH & SAFETY CODE ANN. § 711.002(e), the Requesting County shall have sole responsibility for interment of the body.

III.

CONSIDERATION FOR SERVICES

A. Autopsy Fees. In consideration for the services provided by the Medical Examiner, the Requesting County agrees to pay Harris County all costs and expenses associated with performing the autopsy in accordance with the following schedule:

- | | |
|----------------------------------|------------------|
| (a) Standard Autopsy Examination | \$2,250 per body |
| (b) External Examination | \$1,000 per body |

B. Special Tests. In addition to the autopsy fee, the Requesting County agrees to pay Harris County for any special tests requested by the Requesting County or deemed appropriate by the Medical Examiner, that are performed by the Harris County Forensic Laboratory or an independent laboratory. These additional charges may include DNA analyses, GSR analysis and trace evidence collection, if required, in accordance with the Fee Schedule attached hereto and incorporated herein as Exhibit "A."

C. Testimony. The Requesting County shall additionally pay Harris County for the time spent by the Medical Examiner's pathologists, the Chief Toxicologist, or other personnel providing sworn testimony in connection with a postmortem examination requested by the Requesting County. Testimony fee are in accordance with the Harris County Medical Examiner's Fee Schedule, attached hereto and incorporated herein. These rates shall apply also to pretrial preparation, attendance at pretrial conferences, travel time and any time spent waiting to provide testimony.

D. Storage of Bodies. The Requesting County shall pay Harris County the additional sum of Forty Five Dollars (\$45) per day for each body that remains at the Forensic Center beyond forty-eight hours after notification by the Medical Examiner that the body is ready to be released to the Requesting County. This provision shall survive termination of this Agreement and shall apply to any bodies currently remaining at the Forensic Center.

E. Invoice. Harris County shall submit an invoice to the Requesting County for post mortem services performed under this Agreement thirty (30) days after the service is completed. The Requesting County shall pay the total amount of the invoice within thirty (30) days of the date of receipt of the invoice by the Requesting County. If the Requesting County fails to pay any invoice within sixty (60) days after receipt, the Medical Examiner may refuse to accept any additional bodies for autopsy.

F. Fair Compensation. Harris County and the Requesting County agree and acknowledge that the contractual payments contemplated by this agreement are reasonable and fairly compensate Harris County for the services or functions performed under this Agreement.

G. Death Certificates. The justice of the peace who requested the postmortem examination be performed shall provide the Medical Examiner with a copy of the signed Certificate of Death no later than fourteen (14) days after receipt of the autopsy report. Failure to comply with this provision may result in termination of the contract by Harris County.

IV. FUNDS

A. Current Funds. The Requesting County agrees and acknowledges that the contractual payments in this Agreement shall be made to Harris County from current revenues available to the Requesting County.

B. Certified Availability. The Requesting County has available and has specifically allocated \$56,250, as evidenced by a certification of funds by the Requesting County's County Auditor. In the event funds certified available by the Requesting County's County Auditor are no longer sufficient to compensate Harris County for the services provided under this Agreement, Harris County shall have no further obligation to complete the performance of any services until the Requesting County certifies sufficient additional current funds. The Requesting County agrees to immediately notify Harris County regarding any additional certification of funds for this Agreement.

C. Other Statutory Liability. This Agreement is not intended to limit any statutory liability of the Requesting County to pay for services provided by Harris County when the funds certified by the Requesting County are no longer sufficient to compensate Harris County for the services provided under this Agreement.

D. Overdue Payments. It is understood and agreed that chapter 2251 of the Texas Government Code applies to late payments.

V. TERMINATION

A. Without Notice. If the Requesting County defaults in the payment of any obligation in this Agreement, Harris County is authorized to terminate this Agreement immediately without notice.

B. With Notice. It is understood and agreed that either party may terminate this Agreement prior to the expiration of the term set forth above, with or without cause, upon thirty (30) days prior written notice to the other party. By the next business day following the first ten (10) days of the subsequent calendar month after the effective date of such termination, Harris County will submit an invoice showing the amounts due for the month in which termination occurs in the manner set out above for submitting monthly invoices.

VI.
NOTICE

Any notice required to be given under the provisions of this Agreement shall be in writing and shall be duly served when it shall have been deposited, enclosed in a wrapper with the proper postage prepaid thereon, and duly registered or certified, return receipt requested, in a United States Post Office, addressed to the parties at the following addresses:

To Harris County: Harris County
 Harris County Administration Building
 1001 Preston, Suite 911
 Houston, Texas 77002-1896
 Attn: County Judge

with a copy to: Harris County Institute of Forensic Sciences
 1885 Old Spanish Trail
 Houston, Texas 77054-2098
 Attn: Chief Medical Examiner

Fort Bend County: Fort Bend County Judge, Robert E. Hebert
 301 Jackson, Suite 719
 Richmond, Texas 77469

with a copy to: Director of Health and Human Services
 4520 Reading Rd., Suite A-900
 Rosenberg, TX 77471

| Either party may designate a different address by giving the other party ten days' written notice.

VII.
MERGER

The parties agree that this Agreement contains all of the terms and conditions of the understanding of the parties relating to the subject matter hereof. All prior negotiations, discussions, correspondence and preliminary understandings between the parties and others relating hereto are superseded by this Agreement.

VIII.
VENUE

Exclusive venue for any action arising out of or related to this Agreement shall be in Harris County, Texas.

IX.
MISCELLANEOUS

This instrument contains the entire Agreement between the parties relating to the rights granted and the obligations assumed. Any oral or written representations or modifications concerning this instrument shall be of no force and effect excepting a subsequent modification in writing signed by both parties. This Agreement may be executed in duplicate counterparts, each having equal force and effect of an original. This Agreement shall become binding and effective only after it has been authorized and approved by both counties, as evidenced by the signature of the appropriate authority pursuant to an order of the Commissioners Court of the respective County authorizing such execution.

APPROVED AS TO FORM:
VINCE RYAN
County Attorney

HARRIS COUNTY

By Katie Rutherford
KATIE RUTHERFORD
Assistant County Attorney

By Ed Emmett
ED EMMETT
County Judge

Date Signed: DEC 17 2013

APPROVED:

[Signature]

LUIS A. SANCHEZ, M.D.
Harris County Institute of Forensic Sciences
Executive Director & Chief Medical Examiner

FORT BEND COUNTY

By Robert E. Hebert
ROBERT E. HEBERT
County Judge

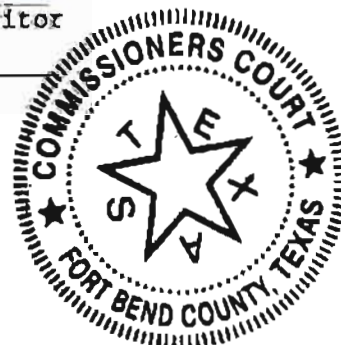
Date Signed: 11-12-13
ATTEST:

Dianne Wilson

CERTIFICATION OF FUNDS Dianne Wilson, County Clerk

Pursuant to section 111.093 of the Texas Local Government Code, I certify that the county budget contains an ample provision for the obligations of **Fort Bend County** under this Agreement and that funds are or will be available in the amount of **\$56,250** to pay the obligations when due.

[Signature]
Ed Sturdivant, County Auditor
Date Signed: 11/14/13



Luis A. Sanchez, M.D.
Chief Medical Examiner



(713) 796-9292
FAX : (713) 796-6844

JOSEPH A. JACHIMCZYK FORENSIC CENTER

FEE SCHEDULE
Effective May 1, 2006

Service Description	Pricing Unit	Price
Autopsy Services (Analysis/Examination/Service)		
Autopsy – Non-Harris County Cases		
Autopsy	Case	\$2,250
External Exam	Case	\$1,000
Decedent Storage Fee	Day	\$45
Histology Slides		
Standard Stains (Per Slide)	Slide	\$11
Special Stains (Per Slide)	Slide	\$15
Documents: Reports, Permits & Photo Reprints:		
Copy Charge per Open Records	Page	\$0.10
Images on CD (plus copy charge)	Each	\$11
Notarization of Document (plus copy charge)	Document	\$7
Photo Reprints (3 ½ x 5)	Print	\$3
Photo Reprints (8 x 10)	Print	\$5
X-Ray Copy (per film)	Film	\$6
Subpoena/Court Order Documents (plus copy charge)	Hour	\$55
Professional Time		
Expert Witness/Consultation – Lab & Other ME Staff (fixed fee for preparation time plus an hourly rate for travel & witness/consult time)	Fixed Fee:	\$180
	Hourly	\$90
Expert Witness/Consultation – Pathologist / Chief Toxicologist (fixed fee for preparation time plus an hourly rate for travel & witness/consult time)	Fixed Fee:	\$380
	Hourly	\$190
On Site Physical Assessment prior to Organ Procurement (Total cost of an assessment is not to exceed \$1,000)		
Lab & Other ME Staff (Hourly rate per staff member)	Hourly	\$90
Pathologist / Chief Toxicologist (Hourly rate per Doctor)	Hourly	\$190
Forensic Lab Fees:		
Toxicology		
Carbon Monoxide by CO-oximetry	Test	\$110
Carbon Monoxide by Ultraviolet Spectroscopy	Test	\$115
Electrolytes & Chemicals	Test	\$35
BUN / Creatinine	Test	\$45
Glucose / Ketone	Test	\$40
Toxi. Lab – Thin Layer Chromatography	Test	\$95
Urine Drug Test (EMIT) Screen	Test	\$13

1885 Old Spanish Trail, Houston, Texas 77054

Prepared by OBM
Approved 04/04/06
Page 1 of 2

www.co.harris.tx.us/me



JOSEPH A. JACHIMCZYK FORENSIC CENTER

FEE SCHEDULE
Effective May 1, 2006

Service Description	Pricing Unit	Price
Headspace (Screen + Confirm)	Test	\$110
GCMS	Test	\$70
ELISA	Test	\$25
LC/MS/MS	Test	\$165
HPLC	Test	\$100
Drug Facilitated Sexual Assault	Case	\$540
SIDS	Case	\$585
DUI – Urine	Case	\$300
DUI – Blood	Case	\$350
Forensic Urine Drug Testing	Case	\$85
Post Mortem	Case	\$350
Trace Evidence		
Gun Shot Residue (Scanning Electron Microscope) Analysis	Stub	\$195
Hair Comparison	Hour	\$175
Trace Evidence Collection (Morgue)	Case	\$310
Trace Evidence Collection (at Crime Scene)	Case	\$620
Controlled Substance		
Marijuana Exhibit	Exhibit	\$90
Chemical Exhibit	Exhibit	\$115
DNA		
Serology – Sexual Assault Kits	Kit	\$790
Serology – Small Items (ex: individual article of clothing)	Exhibit	\$235
Serology – Large Items > 15 sq. ft. (ex: bedding)	Exhibit	\$1,175
DNA Processing (Exemplars)	Swab	\$60
DNA Processing	Test	\$740
Paternity Test	Case	\$740
Stain Cards	Card	\$20
Other Fees		
Lab Specimen Holding Fee	Month	\$35
Shipping & Handling Fee (Express delivery, USA)	Case	\$80
Administrative Fee	Hour	\$55
Sudden Infant Death Syndrome (State Health Dept)	Case	\$500

INVESTIGATOR'S REPORT

COUNTY: _____ **O.C. CASE #** _____

JUSTICE OF THE PEACE: _____ **PRECINCT No.** _____

PHONE: _____ **ATTACHMENTS:** ☐ **Order for Autopsy** ☐ **Police Report**

_____ ☐ **Scene Photos** ☐ **Medical Records (If applicable)**

INVESTIGATOR: _____ PHONE: _____ PAGER: _____

WISH TO BE PRESENT FOR THE AUTOPSY: YES NO If yes, LEAD TIME:

TRAUMA VISIBLE: YES NO

DESCRIBE TRAUMA:

CONDITION OF BODY: FACIAL INJURIES CHARRED DECOMPOSED SKELETON

(Any of the above conditions require identification by scientific methods, i.e. DNA, dental or fingerprint comparison)

DECEASED: _____

RACE: **WHITE** **BLACK** **HISPANIC** **OTHER:** _____

SEX: MALE FEMALE AGE: DOB: _____

CHILD / INFANT AGE: _____ Months Weeks Days Hours STILLBORN/GESTATION: _____ Weeks

HOME ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: _____ HOME: _____ WORK: _____ OTHER: _____

DATE OF DEATH: _____ **TIME OF DEATH:** _____ AM PM

FOUND BY: _____ (or) PRONOUNCED DEAD BY: _____ MD RN EMS

LAST KNOWN ALIVE: _____ DATE: _____ TIME: _____ AM PM

LAST SEEN ALIVE BY: _____ RELATIONSHIP: _____

PLACE OF DEATH: HOME SCENE HOSPITAL OTHER: _____

PLACE OF INJURY: HOME SCENE HOSPITAL OTHER: _____

(If Place of Injury is different from Place of Death, complete scene location - required for death certificate.)

SCENE: HOUSE BUSINESS WORK FIELD WOODED AREA OTHER: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

COUNTY: _____ PRECINCT No.: _____

BODY: POSITION: LYING ON BACK (Supine) LYING ON STOMACH (Prone) LYING ON RIGHT / LEFT SIDE (R / L Recumbent)

OTHER: _____

TEMPERATURE: WARM COOL AXILLARY: _____ RECTAL: _____

⇒ Temperature taken: Date/Time: _____ Date/Time: _____

⇒ Location temp taken: HOSPITAL SCENE HOSPITAL SCENE

LIVIDITY PRESENT? YES NO

⇒ FRONT (Anterior) BACK (Posterior) Right / Left SIDE (R/L Lateral) OTHER: _____

⇒ CONSISTENT WITH BODY POSITION? YES NO

⇒ COLOR: RED-PURPLE BRIGHT RED GREEN BLACK OTHER: _____

⇒ BLANCHING: (When skin is pressed, does depression remain white?) YES NO

⇒ NON-BLANCHING: (When skin is pressed, does depression return to lividity color?) YES NO

RIGIDITY: SLIGHTLY RIGID? EXTREMELY RIGID? CONSISTENT WITH BODY POSITION? EASILY BREAKABLE?

⇒ JAW: YES NO YES NO YES NO YES NO

⇒ NECK: YES NO YES NO YES NO YES NO

⇒ ARMS: YES NO YES NO YES NO YES NO

⇒ TORSO: YES NO YES NO YES NO YES NO

⇒ LEGS: YES NO YES NO YES NO YES NO

DECOMPOSITION: (check all that apply)

___ dark red discoloration of the lips

___ dry, may include shrinkage of the: fingertips toes

___ green discoloration of abdomen

___ marbling or reddish-purple discoloration of the: face torso extremities entire body

___ marbling or purple-green or blue-green discoloration of the: face torso extremities entire body

___ marbling or green-black discoloration of the: face torso extremities entire body

___ distended abdomen

___ facial distention

___ bloating over the entire body

___ skin slippage

___ larvae deposits on the: eyes mouth nose open wounds other: _____

___ presence of maggots, ants, beetles, flies on the: eyes mouth nose open wounds other: _____

___ adipocere or saponification - (tissues transform into fatty acids and appear as white, curdy, greasy substance)

___ tache noire - (drying of the eyes)

___ dried or mummified hands

___ mummification of entire body

___ skeleton

HOSPITAL:	ER	ICU	MICU	CCU	PICU	Room#:	_____
DATE OF ARRIVAL: _____				TIME OF ARRIVAL: _____			
ADMITTING DIAGNOSIS: _____							
TRANSPORTED FROM:		RESIDENCE	SCENE	HOSPITAL: _____			
TRANSPORTED BY:		EMS: _____	POLICE	PRIVATE AUTO	WALK-IN		
CPR IN PROGRESS:		YES	NO				
CHIEF COMPLAINT FOR EMS:		<input type="checkbox"/> COLLAPSED <input type="checkbox"/> NAUSEA/VOMITING <input type="checkbox"/> OTHER: _____	<input type="checkbox"/> CHEST PAINS <input type="checkbox"/> SEIZURES	<input type="checkbox"/> SHORT OF BREATH <input type="checkbox"/> INDIGESTION			
MEDICAL RECORD # _____ (copies required by HCIFS - History/Physical, Transfer notes, Operative notes, CT/Radiology reports, initial Lab reports, Discharge/Death summary)							
_____ FIRST BLOOD (Required if suspected overdose)				_____ CORD/PLACENTA (Required if fetal death or newborn)			
REQUEST FOR ORGAN DONATION:		YES	NO	RELEASED	DECLINED		
REQUEST FOR TISSUE DONATION:		YES	NO	RELEASED	DECLINED		
Physician: _____		J.P.: _____	Date: _____		Time: _____		

MEDICAL HISTORY: (circle all that apply)

Heart Disease	Diabetes	COPD	Cirrhosis	Cancer – type: _____
Heart Attack	Renal Failure	Asthma	Hepatitis	HIV/AIDS – risk factor: _____
Coronary Artery Disease	Hypertension	Emphysema	Tuberculosis	Seizures – Type: _____
Congestive Heart Failure	Stroke	Alzheimer's Disease	Parkinson's Disease	Post-Trauma Seizures: YES NO

RECENT COMPLAINTS: _____

SOCIAL HISTORY: (circle all that apply)

<input type="checkbox"/> TOBACCO:	YES	NO	# _____ per	DAY	WEEK	MONTH	Type: _____
<input type="checkbox"/> ALCOHOL:	YES	NO	# _____ per	DAY	WEEK	MONTH	Type: _____
<input type="checkbox"/> DRUGS:	YES	NO	# _____ per	DAY	WEEK	MONTH	Type: _____

PERSONAL PHYSICIAN: _____ PHONE: _____

LEGAL NEXT OF KIN:

(in order of legal succession)

☐ WRITTEN DIRECTIVE
☐ LEGAL SPOUSE
☐ COMMON LAW SPOUSE
☐ ADULT CHILD(REN)
☐ PARENT(S)
☐ ADULT SIBLING(S)
☐ OTHER RELATIVES
☐ NEXT OF FRIEND

NAME: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE: _____

NOTIFIED BY: _____

DATE NOTIFIED: _____ TIME: _____

IDENTIFICATION:	POSITIVE	TENTATIVE ID	UNKNOWN
------------------------	----------	--------------	---------

BY: _____ COMPARISON OF PHOTO ID #: _____ by _____
 _____ VIEWED PHOTOGRAPH
 _____ VIEWED BODY AT SCENE / HOSPITAL
 _____ SCIENTIFIC IDENTIFICATION REQUIRED (DNA, dentals or fingerprints comparison by HCIFS)

⇒ PERSON MAKING IDENTIFICATION:

NAME: _____ RELATIONSHIP: _____
ADDRESS: _____
PHONE: _____

⇒ DNA SAMPLE PROVIDED BY: (For scientific identification by DNA)

NAME: _____ RELATIONSHIP: _____
ADDRESS: _____
PHONE: _____

NARRATIVE:

(ATTACH COPIES OF POLICE REPORTS, SUPPLEMENT REPORTS, AND SCENE PHOTOGRAPHS.)

ORDER OF COMMISSIONERS COURT
Authorizing Interlocal Agreement with Fort Bend County

The Commissioners Court of Harris County, Texas, met in regular session at its regular term at the Harris County Administration Building in the City of Houston, Texas, on DEC 17 2013, with all members present except none

A quorum was present. Among other business, the following was transacted:

ORDER ADOPTING INTERLOCAL AGREEMENT WITH FORT BEND COUNTY

Commissioner Cagle introduced an order and moved that Commissioners Court adopt the order. Commissioner Morman seconded the motion for adoption of the order. The motion, carrying with it the adoption of the order, prevailed by the following vote:

Vote of the Court	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Judge Emmett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Lee	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Morman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Radack	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Cagle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The County Judge thereupon announced that the motion had duly and lawfully carried and that the order had been duly and lawfully adopted. The order adopted follows:

RECITALS

Pursuant to article 49.25 of the Texas Code of Criminal Procedure, Harris County has established and maintains the Institute of Forensic Sciences which includes the Office of Medical Examiner.

The Requesting County does not have a medical examiner, and a justice of the peace is required to conduct an inquest into the death of a person who dies in the county under certain circumstances.

If the justice of the peace determines that an autopsy is necessary, the justice may order that an autopsy of the body be performed by a physician.

The Requesting County desires to obtain the services of the Office of the Harris County Institute of Forensic Sciences to perform autopsies on persons who died in the Requesting County and to provide sworn testimony in connection with any inquest by a justice of the peace or any criminal investigation or prosecution conducted by a prosecuting attorney.

Presented to Commissioner's Court

DEC 17 2013

APPROVE CIM

Recorded Vol _____ Page _____

Harris County Commissioners Court desires to enter into an agreement with Waller County for such services. **NOW, THEREFORE,**

BE IT ORDERED BY THE COMMISSIONERS COURT OF HARRIS COUNTY, TEXAS THAT:

Section 1: The recitals set forth in this Order are true and correct.

Section 2: The Agreement is approved and the County Judge of Harris County or his designee is authorized to execute an Agreement with Waller County under the terms and provisions set out in the Agreement, which is incorporated by reference and made a part of this Order for all intents and purposes as though set out in full word for word.

Section 3: All Harris County officials and employees are authorized to do any and all things necessary or convenient to accomplish the purpose of this Order.