

## AIA® Document G701™ - 2001

## Change Order

<b>PROJECT</b> (Name and address):	<b>CHANGE ORDER NUMBER:</b> 001	<b>OWNER:</b> <input checked="" type="checkbox"/>
George Memorial Library Renovation	<b>DATE:</b> October 2, 2013	<b>ARCHITECT:</b> <input checked="" type="checkbox"/>
1001 Golfview Drive		<b>CONTRACTOR:</b> <input checked="" type="checkbox"/>
Richmond, Texas 77469		<b>FIELD:</b> <input type="checkbox"/>
<b>TO CONTRACTOR</b> (Name and address):	<b>ARCHITECT'S PROJECT NUMBER:</b> 1239	<b>OTHER:</b> <input type="checkbox"/>
Crain Group, L.L.C.	<b>CONTRACT DATE:</b> November 13, 2012	
2635 Miller Ranch Road	<b>CONTRACT FOR:</b> Design-Builder	
Pearland, Texas 77584		

**THE CONTRACT IS CHANGED AS FOLLOWS:**

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

Additional expenses associated with furnishing and installing the library-specified main circulation desk as described in the provided and attached specifications, including all required electrical infrastructure. The following is a cost breakdown:

\$38,772.00 - Circulation Desk  
 (\$19,741.60) - Credit from Original Scope  
 \$2,200.00 - Additional Electrical Infrastructure  
 \$2,123.04 - Crain Group OH&P

Total cost of \$23,353.44 will be added to the contract amount.

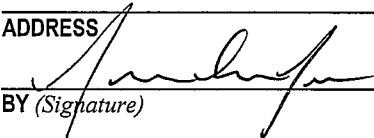
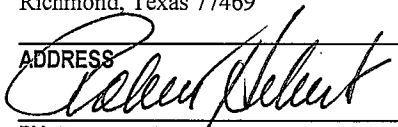
The original Contract Sum was	\$	2,885,000.00
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	2,885,000.00
The Contract Sum will be increased by this Change Order in the amount of	\$	23,353.44
The new Contract Sum including this Change Order will be	\$	2,908,353.44

The Contract Time will be increased by Zero ( 0 ) days.

The date of Substantial Completion as of the date of this Change Order therefore is June 11, 2014

**NOTE:** This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

NA	Crain Group, L.L.C.	Fort Bend County
<b>ARCHITECT</b> (Firm name)	<b>CONTRACTOR</b> (Firm name)	<b>OWNER</b> (Firm name)
NA	2635 Miller Ranch Road	301 Jackson Street, Suite 719
	Pearland, Texas 77584	Richmond, Texas 77469
<b>ADDRESS</b>	<b>ADDRESS</b>	<b>ADDRESS</b>
		
<b>BY</b> (Signature)	<b>BY</b> (Signature)	<b>BY</b> (Signature)
NA	John Green	Judge Robert Hebert
(Typed name)	(Typed name)	(Typed name)
	10/8/13	10-8-2013
<b>DATE</b>	<b>DATE</b>	<b>DATE</b>

**RECEIVED**

OCT - 3 2013

BY: 

## John Green

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**From:** Paula <Paula@culturalsurroundings.com>  
**Sent:** Wednesday, October 02, 2013 6:23 AM  
**To:** John Green  
**Subject:** FW: Ft. Bend County Library - George Memorial Branch

Hi again

As we just discussed, your total contract amount including the desk, shipping, and installation will be \$38,772.00. Lead time is 10 weeks including shop drawing but I'll try to streamline that as much as possible.

Talk soon!

Paula

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**From:** Paula  
**Sent:** Wednesday, October 02, 2013 5:53 AM  
**To:** 'John Green'  
**Subject:** RE: Ft. Bend County Library - George Memorial Branch

Hi there,

Good to hear from you. I did get your message but not until after 5.....

I've answered your questions below and will call in a bit to discuss.!!!

Cheers,

Paula

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**From:** John Green [mailto:jgreen@craingroup.com]  
**Sent:** Tuesday, October 01, 2013 3:28 PM  
**To:** Paula  
**Subject:** Ft. Bend County Library - George Memorial Branch

Paula:

I left a recent message at your office to discuss your proposal for the circulation desk at the George Memorial Library in Richmond, TX. I'm with Crain Group, the General Contractor for the current renovation project, and we've been asked to include your proposed scope into our scope. I've reviewed your proposal and have a few questions that I need to have clarified.

1. Does this price include installation? The quote you received has more pages to it that included another desk and a total for shipping and installation, so I'll need to break out the shipping and install for just this desk. In order to give you a quick answer, I'm going to estimate shipping will be @\$1,100.00 and installation @\$1,200.00.
2. What are the incoming electrical expectations/requirements you are anticipating to be in place prior to the install? I think the specification calls for the electricity to come in at the columns. I assume, although need to clarify, that we would pull one circuit from each column giving them two circuits in the desk and hard wire at

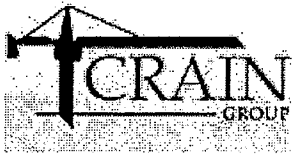
each location. If we could have a hard wire junction box at each location for one circuit (pending clarification) that should suffice.

3. What is the lead time for shop drawings? We'll need about 2 weeks.
4. What is the fabrication lead time? About 8 weeks.
5. If installation is included, what is the anticipated install timeframe? Approximately 4 days including the stone.

Please call me when you can to discuss. I need to respond to the County by tomorrow. Thanks in advance for your help!

Thanks,

John Green  
Vice President  
**Crain Group, L.L.C.**  
713-436-8727 Office  
713-436-8730 Fax  
[www.craingroup.com](http://www.craingroup.com)



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CULTURAL SURROUNDINGS  
5600 WEST LOVERS LANE  
SUITE 116, PMB 393  
DALLAS, TX 75209  
(214) 742-2400 PHONE  
(214) 742-2407 FAX

PROPOSAL: 5995

DATE: 09/05/13

PROJECT#: 2-249

PROPOSAL FOR:

INSTALL AT:

Ft. Bend County Library  
1001 Golfview Drive  
Richmond, TX 77469

Ft. Bend County Library  
George Memorial Library Branch  
1001 Golfview Drive  
Richmond, TX 77469

SALESPERSON  
Wenstrom, Paula

CUSTOMER P/O:

QUOTE VALID  
10/15/13

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PRODUCT DESCRIPTION QTY SELL EXTENDED

CIRCULATION DESK

DDD/CIRC. CIRCULATION DESK 1 36,472.00 36,472.00

Premium Grade "A" Walnut Solids  
and Veneers Stain to match  
Steelcase Medium Mahogany on  
Walnut #2771

Facade Veneers are  
Sequenced

Work Surfaces: India Premium -  
Black Granite 3/4"TH Bullnose  
Radiused on Exposed Edges

Patron Side Toe Kick: 1/4"TH  
India Premium Black Granite  
Tile, Surface Applied in an  
articulated fashion. Each unit  
to have (2) grommets 3" in  
diameter with unit 8 having (3)  
3" diameter grommets.

COMPONENTS INCLUDE:

(2) Cabinet Units as Electrical  
Plenums with two lockable doors  
and open interior base, @36"W on  
the staff side X 36"D X 46"H

(2) Drawer and Shelf Units with  
closed base shelf, (1)  
adjustable shelf, (2) box  
drawers, and form slots (2) at  
6"W X 9"D, (2) at 4"W X 12"D,  
and (1) at 9"W X 12"D, Unit

CONTINUED...

*Installation?*

*Electrical Req.?*

*Shop Drawings?*

*Fab Unit?*

*Install Furniture?*

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Wenstrom, Paula

CUSTOMER P/O:

QUOTE VALID  
10/15/13

PRODUCT DESCRIPTION QTY SELL EXTENDED

measures @39"W on Staff Side X  
34"H work surface X 36"D and has  
a transaction ledge @46"H X  
8"D

(2) Open Kneespace Units @36"W  
at Staff Side X 34"H X 36"D,  
(1) Drawer Unit including (4)  
file drawers and (8) box drawers  
@62"W at Staff Side X 36"D X  
34"H with a transaction ledge  
46"H X 8"D NOTE: This unit is  
twice the width specified to  
match the width of the self  
check unit on the opposite side  
and allowing for a full radius  
desk.

SELF CHECK UNIT to have closed  
base with (4) file drawers and  
(2) adjustable shelves @62"W on  
Staff Side X 36"D X 32"H. There  
will be four end panels  
1-3/16"TH Walnut veneered and  
banded with 3/8" solid walnut.

BE08062-3-2 JUNCTION BLOCK 48"L 20 0.00 0.00

-48

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PROPOSAL: 5995  
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SALESPERSON  
Wenstrom, Paula

CUSTOMER P/O:

QUOTE VALID  
10/15/13

PRODUCT	DESCRIPTION	QTY	SELL	EXTENDED
BE08065-3-A	#1 RECEPTACLE 15 AMP	20	0.00	0.00
-1-C				
BE08065-3-A	#4 RECEPTACLE 15 AMP	20	0.00	0.00
-4-C				
BE08092-3-4	MULTI-CIRCUIT POWER ENTRY 48"L	3	0.00	0.00
8				
WM4	G-SHAPPED WIRE MANAGER 20"L	6	0.00	0.00
WM4	G-SHAPPED WIRE MANAGER 42"L	10	0.00	0.00
BE08077	Junction block mounting bracket	10	0.00	0.00

TOTAL CIRCULATION DESK

36,472.00

CHILDREN'S CANOPY TOP

XAL-1472-CT	Veneer Single Faced Wood Canopy	1	350.40	350.40
	Tops 72-3/16"D x 12-1/2"D x			
	1-3/16"TH			
	Oake Edgebands			
	Laminate work surface in WA			
	Island Orchid S9001T			

TOTAL CHILDREN'S CANOPY TOP

350.40

CHILDREN'S REFERENCE DESK



**FORT BEND COUNTY LIBRARIES / GEORGE MEMORIAL RENOVATIONS**  
**SPECIFICATIONS LARGE FURNITURE CONSTRUCTION**  
Furniture Manufacturer Submittal  
September 19, 2013

Field Measurement and Shop Drawings

It is the successful Contractor's responsibility to obtain and verify all field measurements to assure proper installation of all work. No additional costs shall be charged to the Owner for modification of furniture required to provide proper installation.

The Architect shall notify the Contractor and provide additional drawings, if required, of any and all revisions made to the building during general construction that might affect the delivery and installation of furniture to this Contract. Notification and/or issuance of revised drawings by the Architect shall in no way relieve the Contractor of responsibility for field measurements to assure proper installation of the work.

*Prior to fabrication of items the Contractor must submit and receive approval of shop drawings. Include sections, details, materials, dimensions, and joinery. Make all shop drawings to scale sufficiently large enough to be clearly read and understood.* Provide for review and approval, the number of copies required to be returned, plus three (3). The County will return the designated copies of the drawings following approval. Approval must be received prior to fabrication of the items.

**GENERAL SPECIFICATIONS FOR THE CONSTRUCTION  
OF WOOD FURNITURE**

**Lumber:** All woods used shall be selected from thoroughly air-seasoned stock, free from imperfections and kiln-dried to have a moisture content, at time of assembly, of from 5% to 7%. This moisture content shall be controlled throughout manufacture so that the equipment arrives on the job site at its end-use moisture content.

**Wood species:** Unless otherwise specified, all exposed wood shall

- match the existing wood, both in type and finish at George Memorial Library (Steelcase Medium Mahogany on Walnut #3772/4) for the Circulation Desk and be free from all detrimental defects and selected for uniform grain and color. All unexposed woods shall be sound hardwoods. Wood does not have to be Walnut but the wood selected must be a hardwood, able to accept minor hits without causing dings or depressions and match the finish indicated above.

**Core:** All cores specified shall meet the following requirements. Determination of the appropriate cores shall be described in the detailed item specifications.

1. Particleboard core shall be Type 1, Grade M, Class 3 panel, mat-panel conforming to ANSI/A208.1 - 1989 {ul Wood Particleboard} standard. The panel shall be formed of wood chips, bonded with a water-resistant adhesive. It shall be of medium density between 40 and 50 lbs./cu. ft., having a minimum modulus of rupture of 2400 PSI, a minimum average modulus of elasticity of 400,000 PSI, a face screw-holding capacity of 250 lbs., and edge screw-holding capacity of 225 lbs., and maximum formaldehyde emissions of no more than 0.30 ppm. All tests shall be conducted in accordance with ASTM D1037-87.

2. Lumber core material shall be of good grade core stock in random width strips with tight glue joints. The maximum width of the strips shall be 2 ½" to minimize the tendency to warp. Discoloration, sound knots, open defects, if securely patched or filled butt joints, other than at the edges, are permitted. Brashness and doze are not permitted. The bonding agent used to glue up the core stock shall be a Type II, water-resistant resin adhesive, which will retain its strength when subjected to a thorough wetting and drying.

Face veneers: Exposed face veneers shall be a minimum of 1/36" plain-sliced premium or select grade "A", type (see Wood species section above), tight and smooth cut, selected for uniformity, even grain, beauty and color. The face shall be book-matched or slip-matched, sequenced and balanced across a panel. The face shall have the presence of cathedral grain pattern with a good presence of quartered grain on each side of the cathedral. The faces shall be free of wild grain, wild heart, split cathedrals, gross figure, and shall be free of splits, patches, and other detrimental effects. A few scattered pin knots no larger than 1/16" shall be permitted on each leaf of the face. All leaves shall be joined in such a manner as to prevent lap or open joints. No tape or tape residue shall remain from veneer splicing. The bonding agent shall have the same water resistance as the bonding agent used in the lumber core manufacture. Unexposed veneers shall be hardwood veneers except they may be unselected for grain and color.

Wood finishing operations: After normal machine sanding operations have been performed, each piece shall be further polished and hand sanded to insure removal of all machine or mill marks. Each piece shall then be thoroughly inspected prior to the application of any finishing materials.

A selected stain of the desired shade shall be applied to all surfaces requiring stain, paying particular attention to the shading and blending of colors on individual units. After a thorough drying of the stain, a sealer coat shall be applied to secure a bond between the wood and the topcoat. The surface shall then be well sanded before applying a catalytic-type lacquer topcoat.

#### Specifications for Electrical Components

Upon request, bidders shall supply additional information about the electrical system that they are bidding and wire management solutions for all furnishings specified with full electrical systems.



All electrical components specified must meet the exact requirements of the Library and shall not be altered. All items which are electrically required to be hardwired to the building power supply shall be connected by a qualified electrician supplied by the General Contractor, but coordinated and under the auspices of the furniture installer. The bidder shall be responsible for insuring adherence to the specified and applicable standards and codes. Evidence which indicates failure to comply will result in a nonresponsive bid.

Appliance connection: Any equipment (computer, A-V equipment, etc.) which is intended to be placed on or within the furniture in this section of the bid shall electrically be connected and all wires stowed. This obligation only pertains to equipment that is "on hand" at the time of installation and shall not include equipment not yet on site.

Instruction: The bidder shall be responsible for providing instruction to the Library Director or representative of the Library's choice on the use of any integrated electrical systems in furniture, including how cords must be legally stowed, use of grommets, J channels, etc. In addition, instruction shall include how to electrically balance the system and change circuit designations.

Electrical system: service desks shall be equipped with a four-circuit electrical system depending on service to each area. Coordinate with General Contractor. No circuit in the system shall share a neutral. Power distribution shall be configured for eight wires, providing three phase wires, three neutral wires, an equipment ground, and an isolated ground. Wiring shall be copper, #12 AWG minimum size. Each circuit shall have its own neutral; shared neutrals shall be unacceptable. The exact location of power entry for each item shall be verified by the vendor awarded the bid for each section.

The electrical system shall provide the number of outlets designated for the item in the specifications for the specific item in the bid document. The outlet assembly shall include the duplex outlets rated at 20 amps at the receptacle with 20-amp through power. Circuit designations of the duplex outlets must be capable of being changed without having to change the wiring. Duplex outlets shall be cleanly marked with the circuit number identification information and reside in a black J-channel housing. Duplex housing must be covered on all sides and not have any exposed side. All wires shall be 12-gauge except for the shared neutral which shall be 10-gauge to prevent overload. The cable assembly shall terminate at one end with a single or double duplex housing (side-to-side and not back-to-back) and at the other end with a quick-connect interconnect cable. The duplex housing shall be molded directly onto a 9/16" diameter trade size oval metallic conduit and shall contain ports for three quick-connect connections. The opposite end of the cable shall have a housing to create a safety loop wire coil to allow cable to expand or bend without placing strain on the wire or terminals. The wire shall be continuous for duplex housing to quick connect. Terminals shall be of three-point contact design to ensure positive contact of mating terminal. All intermediate uprights in computer workstations or other furnishings shall be provided with 3" diameter PVC grommet sleeves.

Electrical systems shall be furnished with a power entry assembly which shall consist of a sheet metal raceway and a chase for the height of the work-surface. A second chase shall be supplied for data cables. The chases shall be constructed and banded with the same materials as the end panels. The raceway shall terminate at the bottom with liquid tight BX conduit with fittings to allow hard wiring to a junction box in the floor or to a power/data pole. The raceway terminates under the work surface with 9/16" oval BX conduit and quick connect connector.

All machined panel part data shall be stored and retained for a period of fifteen (15) years to produce, upon demand, matched, engineered and precision manufactured parts for assemblies.

### **CIRCULATION DESK**

All wood furnishings and wood trim shall

- match the existing wood, both in type and finish at George Memorial Library (Steelcase Medium Mahogany on Walnut #3772/4) for the Circulation Desk

**Note:** if requested, vendors should be prepared to provide the specifications and the name of the manufacturer of the electrical system they will be installing in the items listed below.

**Quantity** ... 1 (See sketch provided with the bid document. All drawings submitted with these specs should be considered *for reference only* and not final shop drawings.)

#### **General Description** Circulation Desk

Wood: to match Steelcase Medium Mahogany on Walnut 3772/4

Work-surface – Polished Granite – Indian Premium Black (*Library will consider equivalents but must approve submitted substitutions prior to construction*)

Toekick – Polished Granite – Indian Premium Black (*Library will consider equivalents but must approve submitted substitutions prior to construction*)

#### **Detailed Specifications**

The circular desk shall be faced on all exposed surfaces (public and working side) with select grade "A" matched wood to match Steelcase Medium Mahogany on Walnut 3772/4 veneers. All desk modules shall be flush front design. The exterior face shall be matched for color and grain, and sequence matched (slip matched or book matched) across the complete assembly. Bottom edge of the panels at the toekick shall be banded with 1/8" solid wood to match Steelcase Medium Mahogany on Walnut 3772/4.

The desk shall be supplied with a 3/4" thick granite slab top with bullnose edge specified as polished granite to coordinate with existing interior granite at George Memorial.

Price the desk with a recessed 6" high toekick on the public sides of the desk that is faced with granite to match the top of the desk. This includes outward (public facing) as well as side toekicks. All units on the working side of the desk shall have a closed base painted black except for kneespace units.

The vendor awarded this section shall be responsible for furnishing, delivering, and installing all parts of the circulation desk, including the interior modules, any sub-top or shell needed, the granite top and base, the painted toekick, and veneered end panels.

The desk front shall be finished with book matched or slip matched wood matching the existing wood, to match Steelcase Medium Mahogany on Walnut 3772/4 veneer panels. The overall depth of the desk including the granite top shall be a maximum of 36". The desk shall be designed to allow a minimum of 28" of clear space from the staff side edge of the top to the edge of the grommets for power and data cords. (The overall depth of the desk may be reduced during the shop-drawing phase.)

Provide two, 3" grommets with inserts per module for a total of 14 grommets for Modules 1-7 and three, 3" grommets for Module 8. Grommets will be field-cut. The grommets shall be large enough to allow 3" of clear space for dropping cords and cables.

The desk shall be supplied with an electrical system as described in the general specifications for electrical systems. The electrical system shall provide 32 outlets to the desk (16 duplex outlets or equivalent) with an average of (2) two duplex outlets per module.

In designing the cabinet units, note that the overall height of the desk, with the granite top, shall be 46", 34", or 32". All exposed edges of the granite shall be polished. The front edge of the granite shall extend 1" over the front of the desk. The granite shall have a bullnose edge.

All edges on the working side of the desk, except the top, shall be banded with 3/8" solid wood to match Steelcase Medium Mahogany on Walnut 3772/4.

The desk shall include the following modules **numbered from as shown in the following drawing** on the working side of the desk, as well as four (4) end panels. (Note: basic modules are similar to those at Sienna Branch and University Branch, Fort Bend County Libraries, Texas)

The circular circulation desk shall have an interior clearance to easily accommodate with movement two (2) chairs, three (3) staff, and at least one (1) 20"x 38" book truck. The desk overall structure is a circle – width and depth measurements are estimated only; Contractor shall provide final measurements to be approved by Owner.

End panel: End panels shall be 1 3/16" thick, three-ply particleboard construction with select Grade "A" wood matching the existing wood, to match Steelcase Medium Mahogany on Walnut 3772/4 veneer on exposed surfaces. All four edges will be banded with 3/8" solid wood to match Steelcase Medium Mahogany on Walnut 3772/4.

Module 1: 36" wide X 36" deep X 46" high. Power/data entry unit. No closed based on the working side. Unit shall provide locked plenum for access to power and data. Power entry from the column.

Module 2: 36" wide X 36" deep X 34" high. Storage unit. Supply with one row of slots at the top of the unit. Provide slots approximately 4" high. Provide two slots 6" wide X 9" deep; two slots 4" wide X 12" deep; and one slot 9" wide X 12" deep. Provide retaining strips at the back of the slots to prevent materials from slipping to the back. Below the slots, provide two box drawers side-by-side. Below the drawers, provide one adjustable full-depth shelf and one fixed, closed base shelf.

Module 3: 36" wide X 36" deep X 34" high. Kneespace unit. No fixed base on the working side.

Module 4: 36" wide X 36" deep overall X 34" high overall. Four box drawers side-by-side at top; two file drawers side-by-side at bottom. Fixed, closed base.

Module 5: 36" wide X 36" deep X 34" high. Kneespace unit. No fixed base on the working side. (ADA counter)

Module 6: 36" wide X 36" deep X 34" high. Storage unit. Supply with one row of slots at the top of the unit. Provide slots approximately 4" high. Provide two slots 6" wide X 9" deep; two slots 4" wide X 12" deep; and one slot 9" wide X 12" deep. Provide retaining strips at the back of the slots to prevent materials from slipping to the back. Below the slots, provide two box drawers side-by-side. Below the drawers, provide one adjustable full-depth shelf and one fixed, closed base shelf.

Module 7: 36" wide X 36" deep X 46" high. Power/data entry unit. No closed based on the working side. Unit shall provide locked plenum for access to power and data. Power entry from the column.

End panel: End panels shall be 1 3/16" thick, three-ply particleboard construction with select Grade "A" wood to match Steelcase Medium Mahogany on Walnut 3772/4 veneer on exposed surfaces. All four edges will be banded with 3/8" solid wood to match Steelcase Medium Mahogany on Walnut 3772/4.

#### **Self-check portion of the Circulation Desk: Module 8**

Between Module 1 and Module 8 there will be a wire chase installed on the floor for power and data to travel from Module 1 to Module 8. Power and data must be appropriately separated to eliminate electric interference to the data circuit. The wire chase must be constructed in such a manner that it does not pose a tripping hazard for staff.

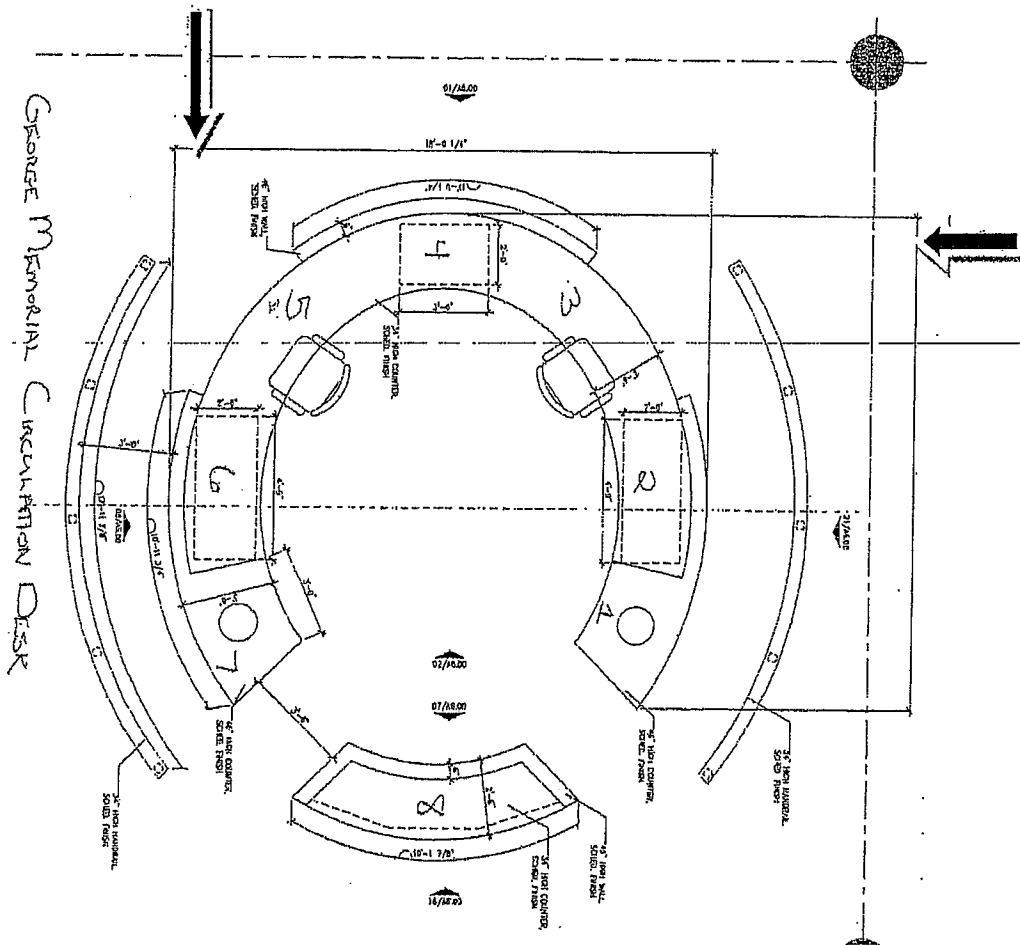
End panel: End panels shall be 1 3/16" thick, three-ply particleboard construction with select Grade "A" wood to match Steelcase Medium Mahogany on Walnut 3772/4 veneer on exposed surfaces. All four edges will be banded with 3/8" solid wood to match Steelcase Medium Mahogany on Walnut 3772/4.

Module 8: 62" wide X 36" deep X 32" high. Curved unit for self-check units. On working side supply two (2) adjustable full-depth shelves side by side. Below the shelf, provide four (4) file drawers side by side. Fixed, closed base.

End panel: End panels shall be 1 3/16" thick, three-ply particleboard construction with select Grade "A" wood to match Steelcase Medium Mahogany on Walnut 3772/4 veneer on exposed surfaces. All four edges will be banded with 3/8" solid wood to match Steelcase Medium Mahogany on Walnut 3772/4.

### Handrail around circulation desk

34" high. The handrail shall be constructed of stainless steel, both the supports and the cap. The cap should mimic the handrail of the main stairwell at George Memorial. The handrail should be constructed in such a manner to easily handle physical stresses from being leaned on, items placed on it and children in general.



Arrows indicate handrails for customer queuing. Handrails are **NOT** a part of this scope but shown here for information purposes only. Above drawing also shows the desk having barrier walls in sections on the top of the granite work-surface. Owner does **NOT** want this feature. Use this drawing for overall dimensions; please alert Owner to any deviations to the overall sizing as this will affect the placement of the power/data conduits in Modules 1 and 7. See supplemental drawings for module detail and side cut views.

8/27/2013

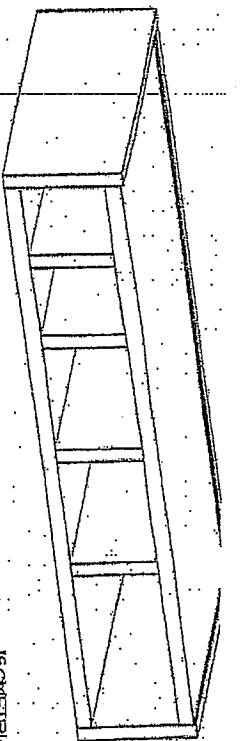
# Font Brand Country Libraries

Circ. Desk

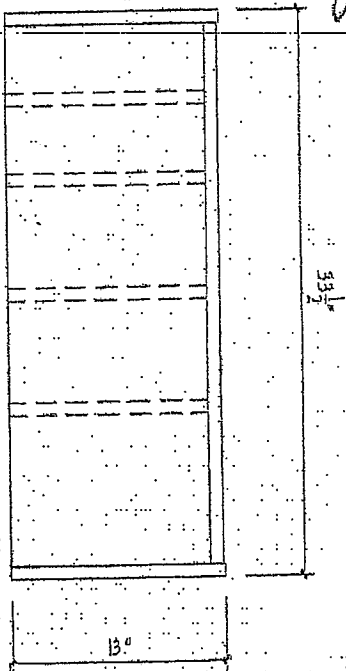
See ~~written~~ Specs for specific dimensions & shape!

The proposed circ desk is circular - Refer to house drawing in written specs.

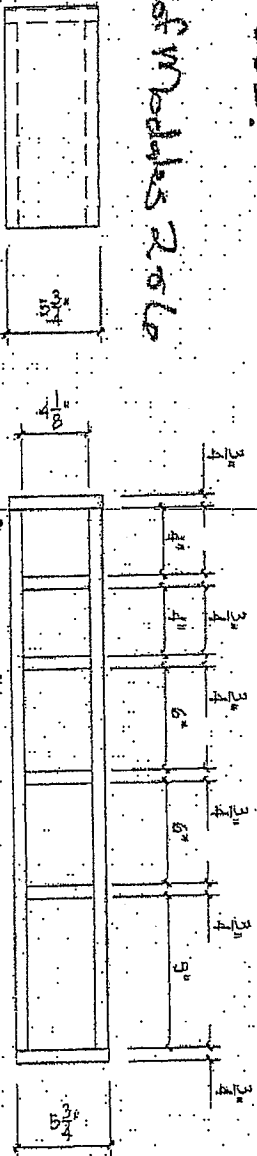
Representative of Modules 2 & 6



ISOMETRIC

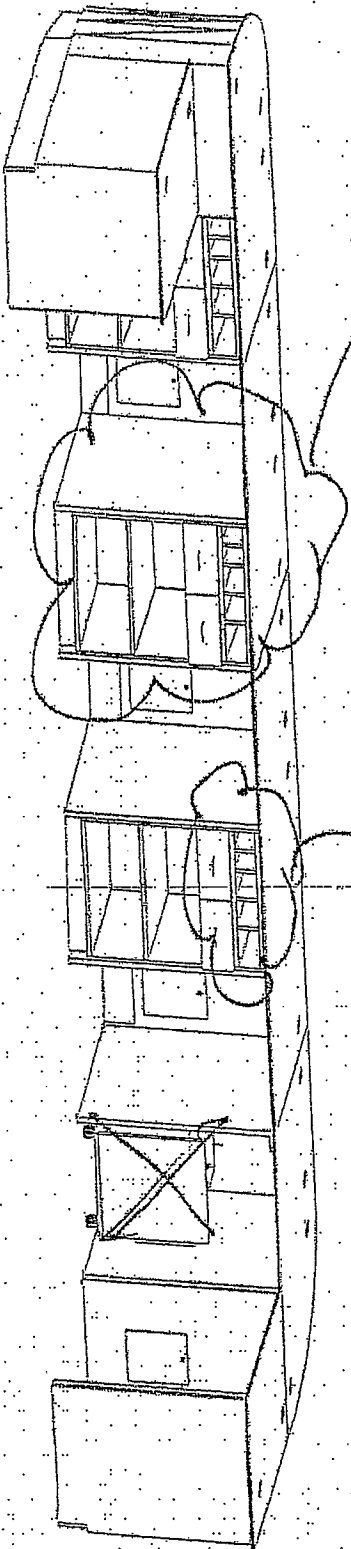


1. PLAN



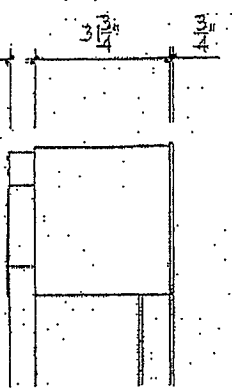
3. SIDE ELEVATION

2. FRONT ELEVATION

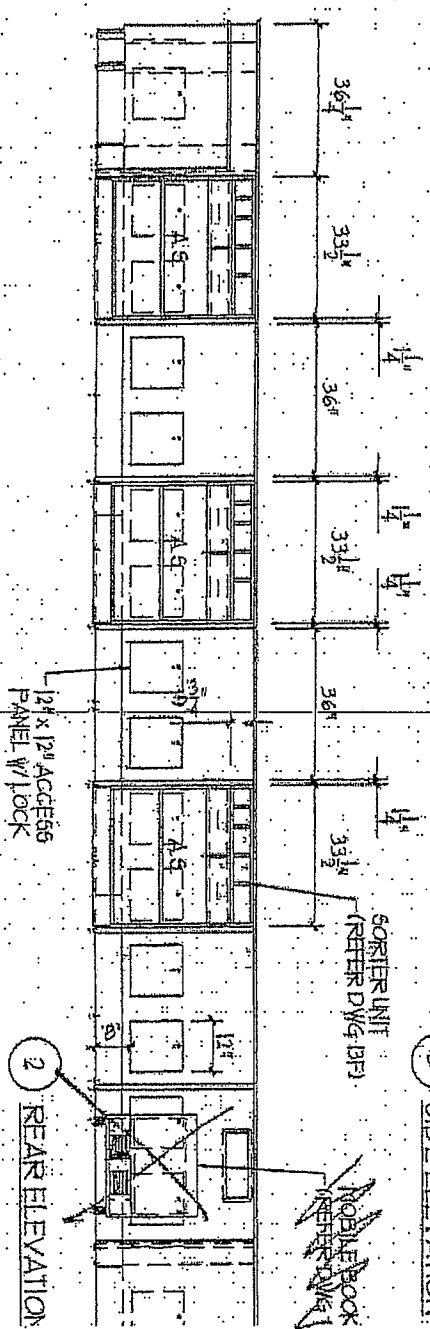


# Front BEND Country LIBRARIES CIRCULATION DESK

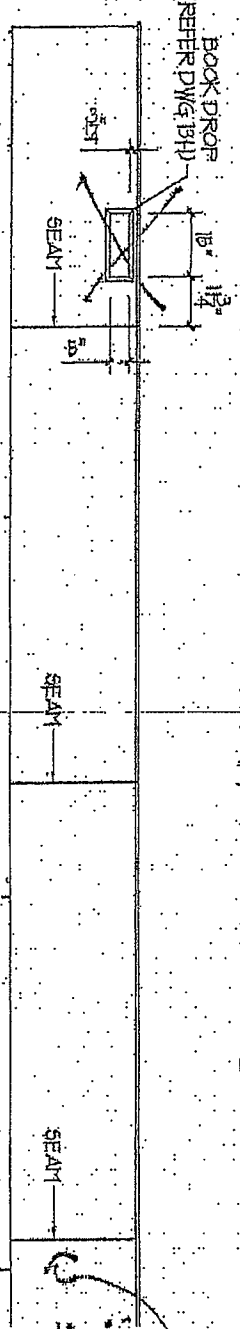
6/27/2013



3 SIDE ELEVATION



2 REAR ELEVATION



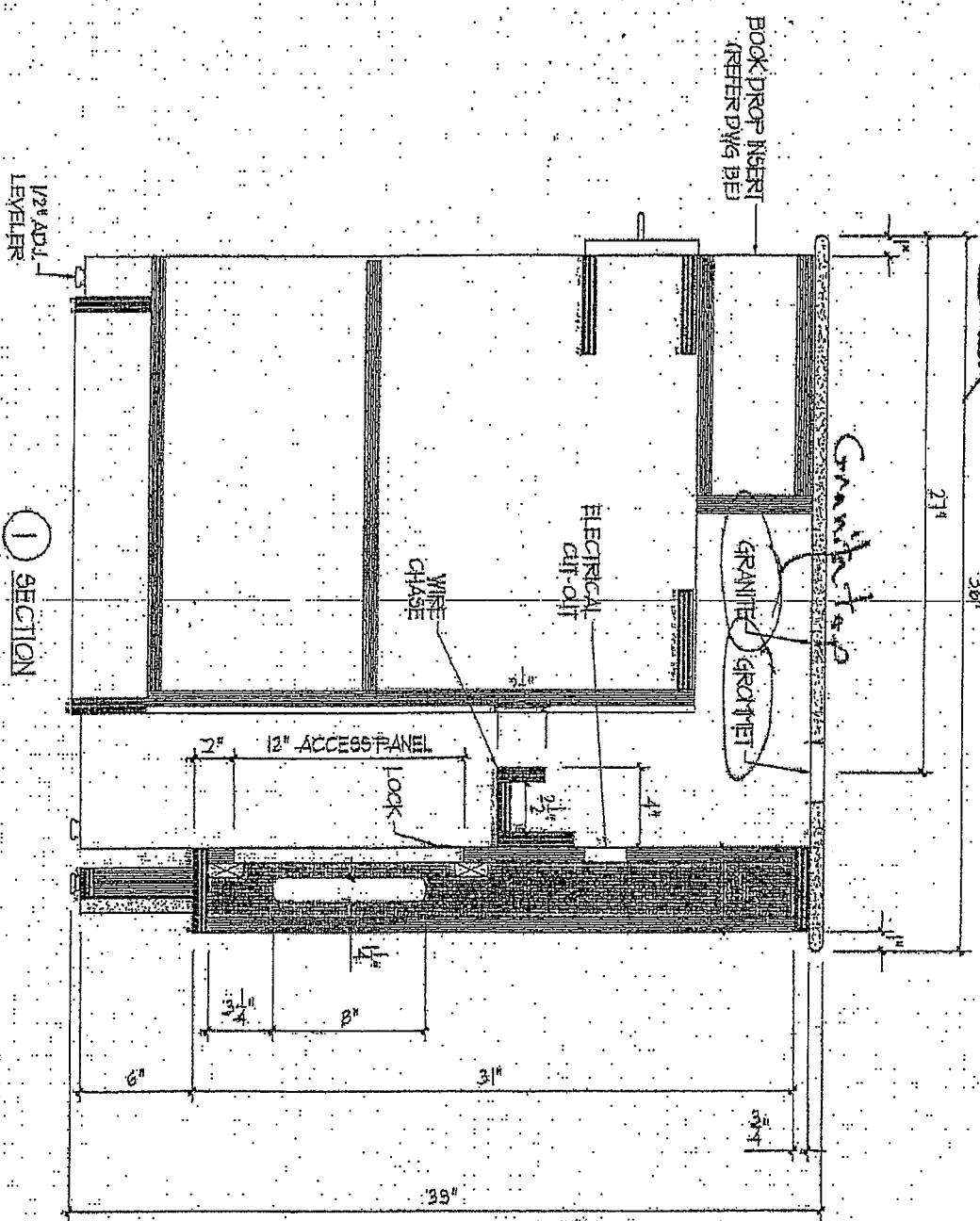
Note: There is NO backdrop in proposed circ desk

See Specs for actual dimensions & shape

In your drawings indicate where seams will go/be placed.

# Fort Bend County Libraries Circulation Desk

8/27/2013



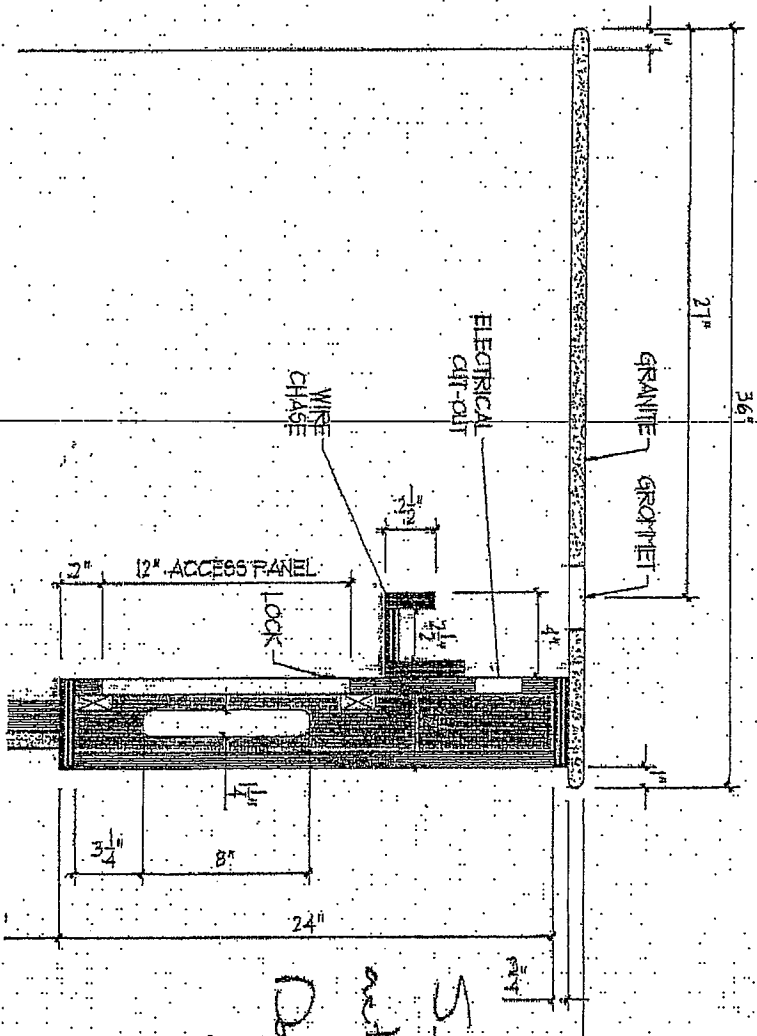
See Miller  
Specs for  
specific dimensions.  
Do not use this  
drawing.

Side View of Modulo



# Fort Bend County Libraries Conservation Desk

2/27/2013



Do not use this  
drawing.  
with  
5 on 5 spec for  
actual dimensions

Side View of Model 3615

**John Green**

---

**From:** Daniel Smith  
**Sent:** Wednesday, September 11, 2013 12:37 PM  
**To:** John Green  
**Subject:** Fwd: Millwork Cost  
**Attachments:** image001.jpg

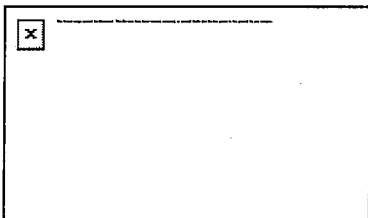
Thanks,  
Daniel Smith

Begin forwarded message:

**From:** Daniel Smith <daniel@craigroup.com>  
**Date:** August 28, 2013, 11:30:44 AM CDT  
**To:** "Don.Brady@fortbendcountytexas.gov" <Don.Brady@fortbendcountytexas.gov>  
**Subject:** Millwork Cost

Mr. Brady,  
As requested the cost of the millwork for the Circulation and the Children's Desk is \$19,741.60. If you have any questions please do not hesitate to call.

Thank You,  
Daniel Smith  
**Project Manager**  
**Crain Group, L.L.C.**  
[www.craigroup.com](http://www.craigroup.com)  
713-436-8727 Office  
713-436-8730 Fax  
**NEW ADDRESS**  
**3801 KNAPP RD**  
**PEARLAND, TX 77581**



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**CHANGE ORDER 8**  
**GEORGE MEMORIAL LIBRARY RENOVATION**  
**1001 CLOVERLEAF DR.**  
**RICHMOND, TEXAS**

ELECTRICAL CONTRACTOR  
DIAMOND POWER SERVICES  
14317 EAST FRWY. #C  
HOUSTON, TEXAS 77015

This change order is based on a conversation with John Green on 9/30/2013. We will provide labor and materials for added circuits to the main lobby circular desk and to the children's area computer desk spider box.

We will provide two 20amp 120volt dedicated circuits to each location from panel board "1LC". We will install a ¾" EMT conduit above the ceiling to a junction box located in room B103 then run multi-conductor MC Cable to each location.

**Total labor and materials**

**\$2,200.00 Dollars**