

*October 8, 2013*

**NOTICE OF MEETING  
FORT BEND COUNTY COMMISSIONERS COURT  
7TH FLOOR, WM. B. TRAVIS BUILDING, RICHMOND, TEXAS  
TUESDAY, OCTOBER 8, 2013  
1:00 P.M.**

**AGENDA**

1. Call to Order.
2. Invocation and Pledge of Allegiance by Commissioner Morrison.
3. Approve minutes of regular meeting held on October 1, 2013.
4. Public Comments regarding the Agenda and Announcements.
5. PUBLIC HEARING: 1:00 p.m.: Conduct Public Hearing and take all appropriate action on the following matter:

Approval of replat: Fulbrook Section Four "A" Replat Number 1, Precinct 3.

**CONSENT AGENDA ITEMS 6-18**

6. **OUT OF STATE TRAVEL: Approve out-of-state travel requests for County personnel:**
  - A. **Library: Jill Sumpter and Lelia Warner to Philadelphia, Pennsylvania, January 23-28, 2014, to attend the American Library Association MidWinter Conference. (Fund: Library, Travel)**
  - B. **Sheriff's Office: L. Williams and M. Duran to Lawrenceville, Georgia, October 9-10, 2013, to extradite prisoner back to Fort Bend County. (Fund: Sheriff, Enforcement, Travel)**
7. **COUNTY JUDGE:**
  - A. **Approve renewal of Agreement for Development of Public Parks and Recreational Lands between Fort Bend County and Fort Bend Green in the amount of \$75,000 effective through September 30, 2014. (Fund: Non-Departmental, Fees)**

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- B. **Approve Renewal Agreement between Fort Bend County and Texana Center in the amount of \$500,000 to provide behavioral healthcare and developmental disabilities services for eligible Fort Bend adults and children effective October 1, 2013 through September 30, 2014. (Fund: Non-Departmental, Fees)**
- C. **Set public hearing for the creation of Fort Bend County Reinvestment Zone No. 16 for tax abatement purposes pursuant to Section 312.201 of the Texas Property Tax Code, to be conducted on Tuesday, October 22, 2013, at 1:00 p.m. in the Commissioners Courtroom, 7th Floor, William B. Travis Building, Richmond, Texas.**

8. **COMMISSIONER, PCT. 1:**

**Approve the appointment of Frances Luna to the Fort Bend County Spanish Language Advisory Group for a term effective October 1, 2013 until December 31, 2014.**

9. **COMMISSIONER, PCT. 3:**

**Approve renewal of Agreement for Additional Law Enforcement Services between Fort Bend County and Seven Meadows Community Association, Inc., with services to be provided by Constable, Pct. 3 effective through September 30, 2014.**

10. **BUDGET TRANSFERS:**

- A. **Administrative Court Services: Approve FY2014 transfer in the amount of \$56 from Fees into Information Technology to allocate additional funds needed for the purchase of computer for new employee.**
- B. **Auditor: Approve FY2014 transfer in the amount of \$246,700 as detailed on Auditor's form dated October 2, 2013, to allocate funding from capital mileage of contract vehicles into account for the purchase of contract vehicles during FY2014.**
- C. **Engineering: Approve FY2014 transfer in the amount of \$53,476 as detailed on Budget Director's form to allocate funds for the grant position with Public Transportation into correct account for disbursement.**
- D. **Facilities Management & Planning: Approve FY2014 transfer in the amount of \$3,280 as detailed on Director's form dated September 30, 2013, to allocate funds for the purchase of software and a new computer.**
- E. **Health & Human Services - Senior Center: Approve FY2013 transfer in the amount of \$618 from Temporary/Part-time into Property and Equipment to allocate funds for additional equipment for the Senior Center.**

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- F. **Information Technology:** Approve FY2013 transfer in the amount of \$20,320 as detailed on Auditor's form dated September 30, 2013, to allocate additional funds needed for the Windows 7 Upgrade project account.
- G. **Library:** Approve FY2014 transfer in the amount of \$16,000 from Information Technology into Fees to allocate funds for computer and software warranties into correct line item.
- H. **Mental Health Public Defender:** Approve FY2014 transfer in the amount of \$169,851 as detailed on Auditor's form dated October 3, 2013, to allocate County's match of grant funds for the FY2014 Mental Health Public Defender Program.
- I. **Risk Management:** Approve FY2013 transfer in the amount of \$100 from Operating Supplies into Information Technology to allocate funds into correct line item for computer related expenditures.
- J. **Road & Bridge:** Approve FY2014 transfer in the amount of \$100,000 as detailed on Auditor's form dated September 30, 2013, to allocate funds budgeted for 2014 Capital Improvement Project into project account.
- K. **Sheriff's Office:** Approve FY2014 transfer in the amount of \$375 from Forfeited Assets - Task (Federal) Property and Equipment into Information Technology to allocate funds for the purchase of DVD/CD Duplicator.
- L. **Vehicle Maintenance:** Approve FY2013 transfer in the amount of \$36,451 as detailed on Auditor's form dated October 1, 2013 for the allocation of vehicle and equipment cost to the budget of various departments.

11. **COMMUNITY DEVELOPMENT:**

**Approve First Modification of Agreement between Fort Bend County and Fort Bend County Women's Center to extend the time of performance for the Shelter Plus Care program until September 30, 2014, and authorize County Judge to sign all documents pertaining to Modification of Agreement.**

**12. ENGINEERING:**

- A. Approve payment of Invoice No. 913039 in the amount of \$5,339.72 to Klotz Associates, Inc. for administrative support regarding Mobility Bond Projects within Precincts 1, 2, 3, and 4. (Fund: 2007 Mobility Bonds)**
- B. Approve payment of Invoice No. 4358 in the amount of \$8,443.75 to Property Acquisition Services, Inc. for various right of way acquisition services within Precincts 1, 2, 3 and 4. (Fund: Right of Way)**
- C. Approve payment of Invoice No. 13-09-008 in the amount of \$3,106.00 to Kelly R. Kaluza & Associates, Inc. regarding Harlem Road, Mobility Bond Project #726, Precincts 3 and 4. (Fund: 2007 Mobility Bonds)**
- D. Approve payment of Invoice No. 2 (Pay Estimate No. 2) in the amount of \$185,040.51 to Hassell Construction Company, Inc. regarding Golfview Drive, Mobility Bond Project #709, Precinct 1. (Fund: 2007 Mobility Bonds)**
- E. Approve payment of Invoice No. 30802 in the amount of \$812.12 to Costello, Inc. for professional services regarding design of Mason Road, Phase 3, Mobility Bond Project #735 B, Precinct 3. (Fund: 2007 Mobility Bonds)**
- F. Approve payment of Invoice No. 081366C in the amount of \$3,711.60 to Aviles Engineering regarding Construction Materials Testing and Inspection Services for Mason Road, Segment 2, North of Skinner Lane to North of Oyster Creek, Mobility Project # 735 B, Precinct 3. (Fund: 2007 Mobility Bonds)**
- G. Approve application from Centerpoint Entex to bore under and bury a 4-inch plastic gas line along Spring Green Boulevard, Precinct 3.**
- H. Approve application from Emax General Contractors, Inc. to construct a driveway tie-in onto Gonyo Road, Precinct 1.**
- I. Approve application from Consolidated Communications to construct a driveway tie-in onto Oberrender Road, Precinct 1.**
- J. Approve application from Devon Street Homes to construct a driveway tie-in onto Jay Thrush Drive and onto Persimmon Pass, Precinct 3.**
- K. Approve the release of bond # 58S202974 in the amount of \$438,410.00 for Avalon at Riverstone, Section 1. The streets are private and will be maintained by the Homeowners Association, Precinct 4.**

- L. **Approve the plat for Del Webb-Richmond Section Nine-A Amending Plat No. 1, Precinct 1.**
- M. **Approve the plat for Riverstone Recreation Center, Precinct 4.**
- N. **Approve plat for the roads within Grand Vista, Section 1, Precinct 3.**
- O. **Approve plat for the lots within Grand Vista, Section 1, Precinct 3.**
- P. **Set public hearing for acceptance of the Traffic/Safety Study for Eaglewood Subdivision at Eaglewood Glen Trail and Bissonnet Street, to add "No Parking" signs at the Recreation Center, Precinct 3. *(Tuesday, November 5, 2013, at 1:00 p.m.)***

**13. FACILITIES MANAGEMENT & PLANNING:**

**Approve payment of Invoice No. 170-10716-001-2 in the amount of \$3,516.00 to Lockwood, Andrews & Newnam, Inc., for professional engineering services regarding renovations to the HVAC at Jane Long Annex. (Fund: Facilities Bond Project)**

**14. HEALTH & HUMAN SERVICES:**

**Approve renewal of Agreement for TB Physician Professional Services between Fort Bend County and Jean N. Galloway, M.D. (Fund: Health & Human Services, Professional Services)**

**15. HUMAN RESOURCES:**

**Approve request for withdrawal of 240 hours from the Shared Sick Leave Pool for Employee of the Library, Position No. 6501-0070.**

**16. LIBRARY:**

**Approve Standard Amendment to Operating Agreement between Fort Bend County and University of Houston at Sugar Land effective through September 30, 2014. (Fund: Library)**

**17. ROAD & BRIDGE:**

**Approve payment of Invoice No. 3 in the amount of \$111,951.50 to John Reed and Company, LLC for construction services on bridges at Kroesche Road over Coon Creek and Bushnell Road over Drainage Ditch. (Fund: Road & Bridge)**

18. **SHERIFF'S OFFICE:**

- A. **Approve renewal of Interlocal Agreement for Additional Law Enforcement Services between Fort Bend County and Fort Bend County Municipal Utility District No. 30 effective through September 30, 2014.**
- B. **Approve renewal of Agreement between Fort Bend County and MVM, Inc. for Professional Intelligence Analysts Services as a contractor under the High Intensity Drug Trafficking Area Program (HIDTA) for the period of October 1, 2013 through September 30, 2014. (Fund: Sheriff's Office, HIDTA Grant)**
- C. **Approve two Organized Crime Drug Enforcement Task Forces (OCDETF) Agreements for the use of state and local overtime and authorized expense/strategic initiative program for the period of October 1, 2013 through September 30, 2014. (Fund: Sheriff's Office, OCDETF Grant)**
- D. **Approve two Organized Crime Drug Enforcement Task Forces (OCDETF) Agreements for the use of state and local overtime and authorized expense/strategic initiative program for the period of October 1, 2013 through September 30, 2014, for which any expenditure of funds will be reimbursed as allowed under AFF statute, Section 524(c)(1)(1) of Title 28, United States Code. (Fund: Sheriff's Office, OCDETF Grant)**

19. **COUNTY JUDGE:**

Take all appropriate action on Crisis Intervention Team Occupancy Agreement between Fort Bend County and Texana Center for Sheriff's Office personnel to use office space at 5311 Avenue N in Rosenberg, Texas, effective through September 30, 2014.

20. **COMMISSIONER, PCT. 1:**

- A. Take all appropriate action on request by E.D. Christensen to waive penalty, interest and collection fees totaling \$1,366.32 on property taxes for Tax Years 2005 through 2012, Precinct 1.
- B. Take all appropriate action on request to transfer the amount of \$15,000 from FY2014 Non-Departmental Contingency as detailed on Auditor's form dated October 2, 2013, to allocate additional funds necessary to complete the septic system for outdoor restrooms at the Mustang Community Center in Fresno.

21. COMMUNITY DEVELOPMENT:

Take all appropriate action on the following agreements between Fort Bend County and U.S. Department of H.U.D. for FY 2013 funding, all of which are part of the FY 2013 Consolidated Action Plan approved by Commissioners Court on July 9, 2013, and authorize County Judge to sign all documents pertaining to the Agreements:

- Community Development Block Grant (CDBG) in the amount of \$2,114,257;
- HOME Investment Partnerships Program (HOME) in the amount of \$421,695; and
- Emergency Shelter Solutions Grant (ESG) in the amount of \$139,116.

22. CONSTABLE, PCT. 3:

Take all appropriate action on request to authorize payment by Invoice Transmittal in the amount of \$75.00 to A&M Automotive for wrecker service provided without a purchase order. (Fund: Constable, Pct. 3, Westpark Toll Way Law Enforcement Agreement)

23. COUNTY COURT AT LAW NO. 1:

Take all appropriate action on request to transfer the amount of \$13,357 from FY2014 Non-Departmental Contingency into County Court at Law No. 1 salary line items, as detailed on Judge's form dated October 1, 2013, to allocate funds for salary adjustment of Probate Auditor to Grade 11, Step 12, of the Professional/Management Policy Group.

24. HEALTH & HUMAN SERVICES:

Social Services: Take all appropriate action to ratify application to United Way of Greater Houston for participation in the Emergency Food and Shelter Program (EFSP), Phase 31 for FY2014, with no cash match required by Fort Bend County.

25. HUMAN RESOURCES:

Take all appropriate action on request to reclassify vacant Position Number 6501-0060, in the Library, from Clerk II, Grade 6 of the Administrative Clerical Policy Group to Library Paraprofessional, Grade 8 of the Administrative Clerical Policy Group, effective October 8, 2013.

26. OFFICE OF EMERGENCY MANAGEMENT:

- A. Take all appropriate action on revisions to Annex K of the Fort Bend County Emergency Operations Plan, Public Works and Engineering, as presented by Emergency Management Coordinator.

- B. Take all appropriate action on revisions to Annex N of the Fort Bend County Emergency Operations Plan, Direction & Control, as presented by Emergency Management Coordinator.

27. PUBLIC TRANSPORTATION:

Take all appropriate action on FY14 Federal Enhanced Mobility of Seniors and Individuals with Disabilities Project for the Section 5310 Urban apportionment Grant Agreement, State Project No. ED 1408 (12)09, Contract No. 51412F7153 to Texas Department of Transportation to receive FY13 Federal Funds in the amount of \$610,671 with \$122,123 in Transportation Development Credits as local match; authorize County Judge to sign and Transportation Director to submit the Agreement.

28. PURCHASING:

- A. Take all appropriate action on request to purchase non-cellular telephone equipment and services from AT&T utilizing Department of Information Resources Agreement DIR-TEX-AN-NG-CTSA-005 for various departments for FY 2014. (Fund: Information Technology)
- B. Take all appropriate action on request to purchase voice and data cabling from MCA Communications, Inc. utilizing State of Texas Department of Information Resources Contract DIR-SDD-1533 for various County departments from their 2014 budget, following review by Information Technology Department.
- C. Take all appropriate action on request to purchase radio equipment from Motorola utilizing Houston-Galveston Area Council Contract RA05-12, in amount not to exceed \$254,999.56. (Fund: Office of Emergency Management, Urban Area Security Initiatives Grant)
- D. Take all appropriate action to consider granting an exemption to the competitive bid process as authorized by Local Government Code Section 262.024 (a)(7) for the purchase of an item available from only one source, for audiovisual shelf ready materials from Midwest Tape for the Library System in an amount not to exceed \$250,000. (Fund: Library Office Supplies)
- E. Take all appropriate action to consider granting an exemption to the competitive bid process as authorized by Local Government Code §262.024 (a)(7) for the purchase of an item from only one source, for commitment hearings to state mental facilities from the following: Travis County for Austin State Hospital; Howard County for Big Spring Hospital; Cherokee County for Rusk State Hospital; Kerr County for Kerrville State Hospital; Wilbarger County for Vernon State Hospital; Bexar County for San Antonio State Hospital; and Kaufman County for Terrell State Hospital.



- F. Take all appropriate action on Change Order No. 1 to the Agreement between Fort Bend County and Crain Group, LLC, to increase the scope of services in the amount of \$23,353.44 regarding renovations to the George Memorial Library, Q12-040, for a total contract amount not to exceed \$2,908,353.44. (Fund: Capital Improvement Project)
  - G. Take all appropriate action on Agreement for Construction Services between Fort Bend County and Turner Construction Company for expansion of the Central Appraisal District facility, pursuant to RFP 13-078, for an amount not to exceed \$2,293,099. (Fund: Capital Improvement Project)
29. SHERIFF'S OFFICE:
- A. Take all appropriate action on acceptance of funds from the State of Texas, Criminal Justice Division, Grant #SF-14-J20-26623-01 in the amount of \$70,776 to be used for an additional officer and equipment for the Kids and Cops Program, with no additional local funds required by Fort Bend County effective September 1, 2013 through August 31, 2014.
  - B. Take all appropriate action on acceptance of funds from the State of Texas, Criminal Justice Division, Grant #SF-14-J20-26622-01 in the amount of \$70,776 to be used for an additional officer and equipment for the Truancy Abatement Assistance Program, with no additional local funds required by Fort Bend County effective September 1, 2013 through August 31, 2014.
30. Approve Bills.
31. Authorize County Auditor to pay and release time sensitive bills on October 17, 2013, to be ratified by Commissioners Court on October 22, 2013.
32. Meet in Closed Session to deliberate the following matters as authorized by the Texas Government Code:
- § 551.072. Deliberation Regarding Real Property. Commissioners Court will meet in Closed Session to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.
- A. Spur 10: Texas Department of Transportation 90/10 Reimbursement Project, Precinct 1.
  - B. Acquisition of property: 112.617 acre tract of land on or near FM 359, Precinct 3.

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33. Reconvene Open Session and consider taking action on the following matters:
- § 551.072. Deliberation Regarding Real Property.
- A. Spur 10: Texas Department of Transportation 90/10 Reimbursement Project, Precinct 1.
- B. Acquisition of property: 112.617 acre tract of land on or near FM 359, Precinct 3.
34. Adjournment.

In the event any of the foregoing items are not covered in the time allocated on the date of this agenda, the County may order a continuance for the next day until the discussion is completed on all items.



Robert E. Hebert, County Judge

Notice of meeting/agenda was filed with the County Clerk on Friday, October 4, 2013. An electronic version of this notice is also posted on the Fort Bend County website: [www.fortbendcountytexas.gov](http://www.fortbendcountytexas.gov) under Commissioners Court.

**NOTICE**

**Policy of Non-Discrimination on the Basis of Disability**

Fort Bend County does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. The County's ADA Coordinator is the Director of Facilities Management & Planning, located at 1517 Eugene Heimann Circle, Suite 500, in Richmond, Texas, 77469, telephone 281-633-7045. The Director of Facilities Management & Planning is designated to coordinate compliance with the non-discrimination requirements in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA coordinator.

**NOTICE**

Fort Bend County Commissioners Court reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation of Real Property), 551.0725 (Deliberation of Contract Being Negotiated), 551.073 (Deliberation of Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberation of Security Devices) and 551.086 (Economic Development).

FILED FOR RECORD  
NO \_\_\_\_\_ TIME 12:30 A.M.  
OCT 04 2013 5F

  
County Clerk Fort Bend Co. Texas