

APPROVAL OF MINUTES  
COMMISSIONERS COURT  
FORT BEND COUNTY

I, Dianne Wilson, duly elected County Clerk and Clerk of Court, Fort Bend County, Texas  
do hereby submit the Official Minutes of Commissioners Court held on the 23rd day of  
September, 2013. (special)

  
\_\_\_\_\_  
DIANNE WILSON, COUNTY CLERK

Now, therefore, be it resolved upon the motion of Commissioner Meyers seconded  
by Commissioner Patterson, duly put and carried, it is ordered to accept as  
presented for record the attached minutes approved on this the 1st day of  
October, 2013.

  
\_\_\_\_\_  
ROBERT E. HEBERT, COUNTY JUDGE

**MINUTES**

BE IT REMEMBERED, That on this 23rd DAY of SEPTEMBER, 2013, Commissioners Court of Fort Bend County, Texas, met at a public hearing with the following present:

ROBERT E. HEBERT	COUNTY JUDGE
RICHARD MORRISON	COMMISSIONER PRECINCT 1
GRADY PRESTAGE	COMMISSIONER PRECINCT 2
ANDY MEYERS	COMMISSIONER PRECINCT 3
JAMES PATTERSON	COMMISSIONER PRECINCT 4
SHERRY FISK for DIANNE WILSON	COUNTY CLERK

When the following were heard and the following orders were passed:

**1. Call to Order.**

Call to Order by Judge Hebert at 1:00 p.m.

**2. Conduct a Public Hearing on the proposal to increase the 2013 Tax Rate for Fort Bend County.**

Public hearing held. No public comments.

**3. Adjournment.**

The public hearing adjourned at 1:01 p.m. on Monday, September 23, 2013.

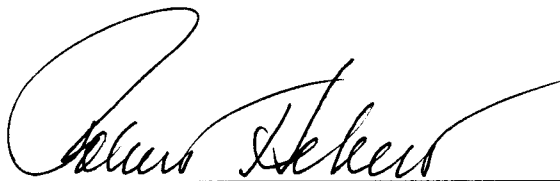
APPROVAL OF MINUTES  
COMMISSIONERS COURT  
FORT BEND COUNTY

I, Dianne Wilson, duly elected County Clerk and Clerk of Court, Fort Bend County, Texas do hereby submit the Official Minutes of Commissioners Court held on the 24th day of September, 2013.



DIANNE WILSON, COUNTY CLERK

Now, therefore, be it resolved upon the motion of Commissioner Meyers seconded by Commissioner Patterson, duly put and carried, it is ordered to accept as presented for record the attached minutes approved on this the 1st day of October, 2013.



ROBERT E. HEBERT, COUNTY JUDGE

**MINUTES**

BE IT REMEMBERED, That on this 24th DAY of SEPTEMBER, 2013, Commissioners Court of Fort Bend County, Texas, met at a regular meeting with the following present:

ROBERT E. HEBERT	COUNTY JUDGE
RICHARD MORRISON	COMMISSIONER PRECINCT 1
GRADY PRESTAGE	COMMISSIONER PRECINCT 2
ANDY MEYERS	COMMISSIONER PRECINCT 3
JAMES PATTERSON	COMMISSIONER PRECINCT 4
SHERRY FISK for DIANNE WILSON	COUNTY CLERK

When the following were heard and the following orders were passed:

**1. Call to Order.**

Call to Order by Judge Hebert at 1:02 p.m.

**2. Invocation and Pledge of Allegiance by Commissioner Meyers.**

Invocation and Pledge of Allegiance by Commissioner Meyers.

**3. Approve minutes of special meeting held on September 9, 2013, regular meeting held on September 10, 2013, and special meeting held on September 18, 2013.**

Moved by Commissioner Meyers, Seconded by Commissioner Patterson  
Duly put and unanimously carried (5-0), it is ordered to approve the minutes of special meeting held on September 9, 2013, regular meeting held on September 10, 2013, and special meeting held on September 18, 2013.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

September 24, 2013

**4. Public Comments regarding the Agenda and Announcements.**

No public comments.

September Service Awards presented to county employees.

Judge Hebert presented a Proclamation to Mandy Bronsell with FBRC, that October 2013 is Substance Abuse Prevention Month.

Friday, September 27, is the County Fair Day holiday.

Judge Hebert announced that effective September 24, 2013 the county wide burn ban is cancelled.

Commissioner Morrison expressed sympathy to his assistant Rose Askew on the passing of her mother in law.

**5. PUBLIC HEARINGS: 1:00 p.m.: Conduct Public Hearings and take all appropriate action on the following matters:**

- A. Acceptance of the traffic control plan for Long Meadow Farms, Section 16, Precinct 4.**
- B. Acceptance of the traffic control plan for Waterside at Riverstone, and Auburn Manor at Riverstone, Section 1, Precinct 4.**
- C. Acceptance of the traffic control plan for Silver Ranch, Section 4, Precinct 3.**
- D. Acceptance of the traffic control plan for Cinco Ranch Southwest, Section 59, and Section 61, Precinct 3.**

Public hearing held. No public comments.

Moved by Commissioner Patterson, Seconded by Commissioner Meyers  
Duly put and unanimously carried (5-0), it is ordered to approve agenda item 5 A-D.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

**CONSENT AGENDA ITEMS 6 - 26:**

**6. OUT OF STATE TRAVEL: Approve out-of-state travel request for County personnel:**

**Fire Marshal : Jeff Brownson and Kim Herring to Emmitsburg, Maryland, November 2-9, 2013, to attend course at the National Fire Academy, with airfare and lodging sponsored by federal funds. (Fund: Fire Marshal)**

**7. COUNTY JUDGE:**

- A. Accept funds from the U.S. Department of Justice for the 2013 Edward Byrne Memorial Justice Assistance Grant (JAG) (Award Number 2013-DJ-BX-0868) in the amount of \$71,795 with no cash match required by Fort Bend County, and authorize County Judge to sign all documents pertaining to the award.**
- B. Approve renewal of Agreement between Fort Bend County and the Greater Fort Bend Economic Development Council in the amount of \$250,000 for business development activities effective October 1, 2013 through Sept. 30, 2014. (Fund: Non-Departmental, Fees)**
- C. Approve Renewal Agreement between Fort Bend County and Fort Bend County Museum Association in the amount of \$100,000 and the Addendum Regarding DeWalt Heritage Center in the amount of \$25,000 for historical services effective October 1, 2013 through September 30, 2014. (Fund: Non-Departmental, Fees)**

**8. COMMISSIONER, PCT. 1:**

**Approve renewal of Agreement to Provide Senior Meals/Services between Fort Bend County and the Fort Bend Seniors, Meals on Wheels & Much, Much More in an amount not to exceed \$42,204 for congregate meals and other programs directly related to senior residents of the Fresno/Arcola area effective through September 30, 2014. (Fund: Fresno/Arcola Projects)**

**9. COMMISSIONER, PCT. 3:**

- A. Approve renewal of Interlocal Agreement for Additional Law Enforcement Services between Fort Bend County and Fort Bend County Municipal Utility District No. 34, with services to be provided by Constable, Pct. 3, effective through September 30, 2014.**
- B. Approve renewal of Interlocal Agreement for Additional Law Enforcement Services between Fort Bend County and Cinco Municipal Utility District No. 8, with services to be provided by Sheriff's Office effective through September 30, 2014.**
- C. Approve renewal of Interlocal Agreement for Additional Law Enforcement Services between Fort Bend County and Fort Bend County Municipal Utility District No. 119, with services to be provided by the Sheriff's Office effective through September 30, 2014.**

**10. COMMISSIONER, PCT. 4:**

**Approve the reappointment of Debra Coffman to the First Colony Levee Improvement District Board of Directors for a new four year term effective until October 6, 2017.**

**11. BUDGET & FINANCE/BUDGET TRANSFERS:**

- A. County Judge : Approve transfer in the amount of \$2,068 from Non Departmental Fees into Commissioners Court Audio/Visual Project to allocate additional funds for modified camera requirement for the historic Courthouse.**
- B. Fairgrounds: Approve transfer in the amount of \$2,300 from Salaries and Labor into Overtime to allocate funds for overtime assistance during the Fort Bend County Fair.**

**Item 11 continued - Budget & Finance/Budget Transfers:**

- C. **Health & Human Services - Senior Center:** Approve transfer in the amount of \$42,264 as detailed on Auditor's form dated September 20, 2013, to allocate funds for equipment at the Senior Center.
- D. **Juvenile Detention :** Approve transfer in the amount of \$19,536 as detailed on Auditor's form dated September 11, 2013, to allocate funds into a separate cost center for the National Breakfast/Lunch Program.
- E. **Library :** Approve transfer in the amount of \$18,900 as detailed on County Librarian's form dated September 17, 2013, to reallocate funds into correct line items for expenditures.
- F. **Parks Department:** Approve transfer in the amount of \$1,005 from Taylor House Project into Barbara Jordan Park project to allocate additional funds for improvements at the Barbara Jordan Park.
- G. **Road & Bridge :** Approve transfer in the amount of \$60 from Operating Supplies into Information Technology to allocate funds for repairs to an iPad in the Sign Department.
- H. **Sheriff's Office :** Approve transfer in the amount of \$1,314 from Enforcement, Operating, Fees into Capital Acquisitions, to allocate funds into correct line item for expenditure to DataVox.
- I. **Sheriff's Office :** Approve transfer in the amount of \$310 from Enforcement, Operating, Fees, into Capital Acquisitions to allocate funds into correct line item for expenditure to Design 3 Graphics.
- J. **Sheriff's Office :** Approve transfer in the amount of \$11,147 from Forfeited Assets, State, Contingency, into Information Technology to allocate funds into correct line item for security appliances for three remote sites, Academy, Auto Theft, and Patrol.
- K. **Sheriff's Office :** Approve transfer in the amount of \$90,000 from Sheriff, Detention, Operating, Board of Prisoners into FY 2013 Operating Supplies to amend the budget pursuant to Local Government Code Section 111.0705 and allocate additional revenue received that was unanticipated before the budget was adopted, necessary for groceries during September, and for implementation of the My Plate Program.
- L. **Sheriff's Office :** Approve transfer in the amount of \$160,000 from Sheriff, Detention, Operating, Board of Prisoners into FY 2014 Operating Supplies to amend the budget pursuant to Local Government Code Section 111.0705 and allocate additional revenue received that was unanticipated before the budget was adopted, necessary to accommodate rising food costs and for implementation of the My Plate Program.
- M. **Sheriff's Office - Enforcement :** Approve transfer in the amount of \$5,117 as detailed on Auditor's form dated September 19, 2013, to allocate funds for the County match for the FY 2013 Victim Coordinator Liaison Grant.

**12. COMMUNITY SUPERVISION & CORRECTION:**

**Approve and accept grant funds in the amount of \$150,000 from the Office of the Governor, Criminal Justice Division for the Felony Drug Court (CARD), Misdemeanor DWI Court, and Misdemeanor Drug Court Program for the period of September 1, 2013 through August 31, 2014, with no cash match required by Fort Bend County, and designate County Judge as authorized official to electronically accept the award.**

**13. CONSTABLE, PCT. 2:**

**Approve renewal of the Agreement between Fort Bend County and Fort Bend County Toll Road Authority for the Provision of Toll Enforcement, Incident Management, and Law Enforcement Services on the Fort Bend Parkway Toll Road effective through Sept. 30, 2014.**

**14. CONSTABLE, PCT. 4:**

- A. Approve renewal of Interlocal Agreement for Additional Law Enforcement Services between Fort Bend County and Fort Bend County Municipal Utility District No. 146 effective through September 30, 2014.**
- B. Approve renewal of Interlocal Agreement for Additional Law Enforcement Services between Fort Bend County and Fort Bend County Municipal Utility District No. 115, 128, 129, and 149, effective through September 30, 2014.**
- C. Approve renewal of Interlocal Agreement for Additional Law Enforcement Services between Fort Bend County and Fort Bend County Municipal Utility District No. 165, effective through September 30, 2014.**
- D. Approve renewal of Agreement for Additional Law Enforcement Services between Fort Bend County and New Territory Residential Community Association effective through September 30, 2014.**

**15. COUNTY CLERK:**

**Approve renewal of Contract Number 2014-044241-001 between Fort Bend County and the Texas Department of State Health Services for the County Clerk's Office to access the State System to print abstract birth certificates as requested by customers for births that occurred outside Fort Bend County, effective through August 31, 2015, and designate County Judge as the Authorized Official to sign the Agreement.**

**16. ENGINEERING:**

- A. Approve payment of Invoice No. 13-07-017 in the amount of \$2,316.00 to Kelly R. Kaluza & Associates, Inc. regarding Golfview Drive, Mobility Bond Project #709, Precinct 1. (Fund: 2007 Mobility Bonds)**
- B. Approve payment of Invoice No. 13-07-018 in the amount of \$3,310.00 to Kelly R. Kaluza & Associates, Inc. for professional engineering services regarding Golfview Drive, Mobility Bond Project #709, Precinct 1. (Fund: 2007 Mobility Bonds)**



**Item 16 continued - Engineering:**

- C. Approve payment of Invoice No. 13-8-000007 in the amount of \$5,547.26 to JRB Engineering regarding Golfview Drive, Mobility Bond Project #709, Precinct 1. (Fund: 2007 Mobility Bonds)**
- D. Approve payment of Invoice No. 30623 in the amount of \$812.12 to Costello, Inc. for professional services regarding Mason Road, Phase 3, Mobility Bond Project #735B, Precinct 4. (Fund: 2007 Mobility Bonds)**
- E. Approve payment of Invoice No. 779-001-15 in the amount of \$695.27 to TSC Engineering regarding improvements to West Bellfort from SH 99 to Harlem Road, Mobility Bond Project #741, Precinct 4. (Fund: 2007 Mobility Bonds)**
- F. Approve payment of Invoice No. 20131619 in the amount of \$2,644.44 to TEDSI Infrastructure Group for professional services regarding Falcon Landing Boulevard, Phase 4 at Gaston Road, Mobility Bond Project #703(D), Precinct 3. (Fund: 2007 Mobility Bonds)**
- G. Approve payment of Invoice No. 54759 in the amount of \$5,625.00 to EHRA for professional services regarding Fort Bend County Mobility Bond projects within Precincts 1, 2, 3, and 4. (Fund: 2007 Mobility Bonds)**
- H. Approve payment of Invoice No. 54754 in the amount of \$5,640.00 to EHRA for professional services regarding Cane Island Parkway, from Willow Creek to FM 1463, Mobility Bond Project #X-12, Precinct 3. (Fund: 2007 Mobility Bonds)**
- I. Approve payment of Invoice No. 779-001-16 in the amount of \$3,319.44 and Invoice No. 779-001-17 in the amount of \$5,634.92 to TSC Engineering regarding improvements to West Bellfort, Phase B, from SH 99 to Harlem Road, Mobility Bond Project #741, Precinct 4. (Fund: 2007 Mobility Bonds)**
- J. Approve payment of Invoice No. 18 in the amount of \$10,211.57 to TSC Engineering regarding improvements to West Bellfort, from SH 99 to Harlem Road, Mobility Bond Project #741, Precinct 3. (Fund: 2007 Mobility Bonds)**
- K. Approve payment of Invoice No. 5 (Pay Estimate No. 5) in the amount of \$1,802.38 to Reliable Signal & Lighting Solutions, LLC regarding signalization at Falcon Landing Boulevard and Gaston Road, Mobility Bond Project #703, Precinct 3. (Fund: 2007 Mobility Bonds)**
- L. Approve payment of Invoice No. 813096 in the amount \$22,427.56 to Klotz Associates for administrative support regarding Mobility Bond Projects within Precincts 1, 2, 3 and 4. (Fund: 2007 Mobility Bonds)**
- M. Approve payment of Invoice No. 2 in the amount \$6,099.75 to Isani Consultants for professional services regarding Katy Gaston Road, from FM 1093 to Summerset Ridge Lane, Mobility Bond Project #733, Precinct 3. (Fund: 2007 Mobility Bonds)**
- N. Approve application from Devon Street Homes to construct a driveway tie-in onto Cattail Crossing, Precinct 3.**
- O. Approve application from Ronny Carroll Homes to construct a driveway tie-in onto River Lake Road, Precinct 3.**

**Item 16 continued - Engineering:**

- P. Accept Decrease Rider to Bond No. SU 1119004, reducing the bond from \$247,870.00 to \$123,935.00 for Auburn Manor at Riverstone, Section 2, Precinct 4.**
- Q. Approve application from Centerpoint Entex to bury a 2-inch plastic gas line along Bridal Wreath Drive, Precinct 3.**
- R. Approve application from Devon Street Homes to construct three driveway tie-ins, two on Valley Ridge Drive, and one on Honeysuckle Drive, Precinct 3.**
- S. Approve application from Scott Thomas Homes, LLC to construct a driveway tie-in onto River Ranch South Drive, Precinct 1.**
- T. Approve application from Centerpoint Entex to bore under and bury a 4-inch plastic gas line along Mason Road and Bellaire Boulevard, Precinct 3.**
- U. Approve application from Blazer Building Texas, LLC to bore a water line and construct a driveway tie-in onto Gaston Road, Precinct 3.**
- V. Approve application from Ctamp, Inc. dba Cross Construction Services, to construct two driveway tie-ins onto Pecan Drive, Precinct 3.**
- W. Approve application from Devon Street Homes to construct a driveway tie-in onto Gable Crossing Drive, Precinct 3.**
- X. Approve release of performance bond # SUR0015399 in the amount of \$5,000.00 to Alsay Incorporated for completion of work on Hinesdale Lane, Permit #84229, Precinct 3.**
- Y. Approve the plat for Grand Mission Square at Beechnut, Precinct 3.**
- Z. Approve the plat for LMF Retail, Precinct 4.**
- AA. Approve the plat for Champions Subdivision, Precinct 3.**
- BB. Approve plat for the roads within Aliana, Section 24, Precinct 4.**
- CC. Approve plat for the lots within Aliana, Section 24, Precinct 4.**
- DD. Approve plat for the roads within Auburn Manor at Riverstone, Section 3, Pct. 4.**
- EE. Approve plat for the lots within Auburn Manor at Riverstone, Section 3, Precinct 4.**
- FF. Accept the streets in Cinco Ranch Boulevard East of FM 1463 STD: Cinco Ranch Boulevard, 2,553.07 LF; Oak Rambling Drive, 146.48 LF; and Ranch Point Drive, 157.86 LF; for a total of 2,857.41 LF; and release bond #SB016000254 in the amount of \$357,560.00; Precinct 3.**
- GG. Accept the streets in Ranch Point Drive and Cinco Southwest Lift Station Site No. 4: Ranch Point Drive, 1,333.67 LF; and release bond #SB016000401 in the amount of \$108,990.00; Pct. 3.**

**Item 16 continued - Engineering:**

- HH.** Set public hearing for acceptance of the traffic control plan for Riverwood Village Subdivision and surrounding area, Precinct 1. *(Tuesday, October 22, 2013, at 1:00 p.m.)*
- II.** Set public hearing for acceptance of the traffic control plan for Cinco Ranch Boulevard East of FM 1463 STD, and Ranch Point Drive and Cinco Southwest Lift Station Site No. 4, Precinct 3. *(Tuesday, October 22, 2013, at 1:00 p.m.)*
- JJ.** Set public hearing for acceptance of the traffic/safety plan for Katy ISD School Site (Firethorne), at the intersection of North Firethorne Road and South Firethorne Road for installation of a "No U-turn" sign, Precinct 3. *(Tuesday, October 22, 2013, at 1:00 p.m.)*
- KK.** Set public hearing for acceptance of the traffic/safety plan for Pin Oak Road at Katy Flewellen/Misty Bend Drive for installation of a "No U-turn" sign to be installed southbound on Pin Oak Road, Precinct 3. *(Tuesday, October 22, 2013, at 1:00 p.m.)*
- LL.** Set public hearing for replat of Louetta Leasing LP 1463, being a partial replat of Unrestricted Reserve "A" of Landmark Roesner, Precinct 3. *(Tuesday, November 5, 2013, at 1:00 p.m.)*
- 17.** **FACILITIES MANAGEMENT & PLANNING:** The Director of Facilities Management & Planning submits these invoices for approval and payment for projects that have been budgeted and funded by Facility Bond and/or Capital Projects:
  - A.** Pay Application No. 10 in the amount of \$346,233.00 to JE Dunn Construction Co. for Construction Services regarding the Pinnacle Senior Center of Fort Bend County;
  - B.** Pay Application No. Four (4) in the amount of \$536,144.85 to Crain Group, LLC. for Construction Services regarding the Library Administration Building;
  - C.** Invoice No. 9 in the amount of \$4,400.00 to Archi\*Technics/3 Inc. for Architectural Services regarding the Pinnacle Senior Center of Fort Bend County;
  - D.** Invoice No. 1308076 in the amount of \$101,800.98 to The Trevino Group for services regarding RFP 13-013, a water softener for the Justice Center;
  - E.** Pay Application No. Eight (8) in the amount of \$333,057.00 to Crain Group, LLC for Design/Build services regarding renovations to the George Memorial Library;
  - F.** Pay Application No. Eleven (11) in the amount of \$305,774.96 to Phoenix 1 Restoration and Construction, Ltd., for Construction Services regarding restoration of the historic Courthouse;
  - G.** Invoice No. 16 in the amount of \$21,067.39 to Bailey Architects for Architectural Services regarding restoration of the historic Courthouse;
  - H.** Invoice No. 14 in the amount of \$8,215.89 to Bailey Architects for Architectural Services regarding the Library Administration Building.

18. **FORT BEND COUNTY TOLL ROAD AUTHORITY:** The Board of Directors of the Fort Bend County Toll Road Authority (the Authority) reviewed these items at their regular Board meeting held on September 18, 2013, and makes the following recommendations to Commissioners Court:
- A. Approve the proposed budget for Fort Bend County Toll Road Authority operations and maintenance for fiscal year ending September 30, 2014.
  - B. Approve the engagement of Sandersen Knox & Co., LLP by the Fort Bend County Toll Road Authority to conduct an audit for fiscal year ending September 30, 2013.
  - C. Approve renewal of the Agreement for the Provision of Toll Enforcement, Incident Management, and Law Enforcement Services on the Fort Bend Parkway Toll Road between Fort Bend County and Fort Bend County Toll Road Authority, with services to be provided by Constable Pct. 2, effective through September 30, 2014.
  - D. Approve renewal of insurance policies for Fort Bend County Toll Road Authority Directors and Officers Liability, Public Employee Blanket Crime Bond, Crime Bond, and Directors Bond through SIG/McDonald & Wessendorff Insurance effective for one year commencing October 1, 2013.
  - E. Approve renewal of insurance policies for the Fort Bend County Toll Road Authority with the Texas Municipal League Intergovernmental Risk Pool through Harco Insurance Services for Property, Commercial Liability, Automobile Liability, Law Enforcement Liability, and Workers Compensation coverage effective for one year commencing October 1, 2013.
19. **FORT BEND GRAND PARKWAY TOLL ROAD AUTHORITY:** The Board of Directors of the Fort Bend Grand Parkway Toll Road Authority (GPTRA) reviewed these items at their regular meeting held on September 18, 2013, and makes the following recommendations to Commissioners Court:
- A. Approve the proposed budget for Fort Bend Grand Parkway Toll Road Authority operations and maintenance for fiscal year ending September 30, 2014.
  - B. Approve the engagement of Sandersen Knox & Co., LLP by the Fort Bend Grand Parkway Toll Road Authority to conduct an audit for fiscal year ending September 30, 2013.
  - C. Approve renewal of insurance policies for Fort Bend Grand Parkway Toll Road Authority Directors and Officers Liability, Public Employee Blanket Crime Bond, Crime Bond, and Directors Bond through SIG/McDonald & Wessendorff Insurance effective for one year commencing October 1, 2013.
  - D. Approve renewal of insurance policies for Fort Bend Grand Parkway Toll Road Authority with the Texas Municipal League Intergovernmental Risk Pool through Harco Insurance Services for Property, Commercial Liability, Automobile Liability, and Workers Compensation coverage effective for one year commencing October 1, 2013.
  - E. Approve Engineering Services Agreement between Fort Bend Grand Parkway Toll Road Authority and Halff Associates, Inc. for preliminary engineering services for the Owens Road Bridge and slab repair project.

**Item 19 continued - Fort Bend Grand Parkway Toll Road Authority:**

- F. Approve Supplemental Agreement No. 4 to the Engineering Services Agreement between Fort Bend Grand Parkway Toll Road Authority and Cobb Fendley & Associates for additional design services.**

**20. HUMAN RESOURCES:**

- A. Approve and record into Minutes the application for Appointment of Deputy Constables Michael Young and Dacia Cahanin by Constable Precinct 3, in accordance with Constable's form dated September 13, 2013, pursuant to Local Government Code §86.011.**
- B. Approve and record into Minutes the application for Appointment of Deputy Constable Harry Searle by Constable Precinct 4, in accordance with Constable's form dated September 16, 2013, pursuant to Local Government Code §86.011.**

**21. PARKS & RECREATION:**

**Approve renewal of Agreements between Fort Bend County and the Fort Bend YMCA to provide programs and services at the following locations from October 1, 2013 through September 30, 2014: Mustang Community Center; Barbara Jordan Community Center; Kendleton Church of God; and Fifth Street Community Center. (Fund: Parks Department)**

Moved to regular agenda.

**22. RISK MANAGEMENT:**

- A. Approve letter of exemption to the Health Insurance Portability and Accountability Act (HIPAA) of 1996 for Plan Year 2014.**
- B. Approve renewal of coverage for Excess Workers Compensation (Midwest Employers Casualty Co.), Medical Professional Liability (Admiral Insurance Co.), and Pollution Liability (Indian Harbor Insurance).**

**23. ROAD & BRIDGE:**

**Approve payment of Invoice No. 11020 in the amount of \$2,500.00 to Traffic Engineers, Inc. for an engineering study of Pin Oak Road at Misty Bend Drive/Katy-Flewellen Road, regarding flashing yellow arrow, Precinct 3. (Fund: Road and Bridge)**

**24. SHERIFF'S OFFICE:**

- A. Approve renewal of Agreement for Additional Law Enforcement Services between Fort Bend County and Sienna Plantation Residential Association, Inc., effective through September 30, 2014.**
- B. Approve renewal of Agreement for Additional Law Enforcement Services between Fort Bend County and Waterview Estates Owner's Association effective through Sept. 30, 2014.**
- C. Record into Minutes the Commissary Management Services Agreement between Fort Bend County Sheriff Troy E. Nehls and Aramark Correctional Services, LLC to provide commissary services for the Fort Bend County Jail.**

**Item 24 continued - Sheriff's Office:**

- D. Record into Minutes the Purchase Agreement between Fort Bend County Sheriff's Office and Datavox, Inc. to upgrade network equipment regarding the Commissary at the Fort Bend County Jail.**

**25. TAX ASSESSOR/COLLECTOR:**

**Record into Minutes the Summary Monthly Report of Property Taxes Collected in August 2013, as submitted by the Office of Patsy Schultz, Tax Assessor/Collector.**

**26. TREASURER:**

**Approve Monthly Report submitted by County Treasurer for August, 2013, and authorize advertisement of Affidavit of same, in accordance with Local Government Code §114.026.**

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Moved by Commissioner Meyers, Seconded by Commissioner Patterson  
Duly put and unanimously carried (5-0), it is ordered to approve consent agenda items 6-20 and 22-26.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

Item 21 moved to regular agenda.

**21. PARKS & RECREATION:**

**Approve renewal of Agreements between Fort Bend County and the Fort Bend YMCA to provide programs and services at the following locations from October 1, 2013 through September 30, 2014: Mustang Community Center; Barbara Jordan Community Center; Kendleton Church of God and Fifth Street Community Center. (Fund: Parks Department)**

Moved by Commissioner Morrison, Seconded by Commissioner Prestage  
Duly put and unanimously carried (5-0), it is ordered to approve renewal of Agreements between Fort Bend County and the Fort Bend YMCA to provide programs and services at the following locations from October 1, 2013 through September 30, 2014: Mustang Community Center and Barbara Jordan Community Center. (Fund: Parks Department)

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

Note: Agreements for Kendlton and Fifth Street will be placed on future agenda.

**27. COUNTY JUDGE:**

- A. Take all appropriate action to establish the regular schedule of Fort Bend County Commissioners Court, pursuant to Local Government Code Section 81.0005(a) for Fiscal Year 2014, meeting every Tuesday except the third and fifth Tuesday of each month, at 1:00 p.m. in the Commissioners Courtroom located on the 7th Floor of the Wm. B. Travis Building in Richmond, Texas.**

Moved by Commissioner Meyers, Seconded by Commissioner Patterson  
Duly put and unanimously carried (5-0), it is ordered to establish the regular schedule of Fort Bend County Commissioners Court, pursuant to Local Government Code Section 81.0005(a) for Fiscal Year 2014, meeting every Tuesday except the third and fifth Tuesday of each month, at 1:00 p.m. in the Commissioners Courtroom located on the 7th Floor of the Wm. B. Travis Building in Richmond, Texas.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

- B. Take all appropriate action to consider change in the regular meeting schedule for Commissioners Court during the month of December, 2013, to meet the first three Tuesdays of December, 2013.**

Moved by Commissioner Meyers, Seconded by Commissioner Patterson  
Duly put and unanimously carried (5-0), it is ordered to change the regular meeting schedule for Commissioners Court during the month of December, 2013, to meet the first three Tuesdays of December, 2013.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

- C. Take all appropriate action on Resolution to the Texas Department of Agriculture certifying that the County has made a grant in the amount of \$81,108.70 to Fort Bend Seniors Meals on Wheels for the Home-Delivered Meal Grant Program, for use between October 1, 2013 and Sept. 30, 2014. (Fund: Community Development Block Grant and Fresno/Arcola Projects)**

Moved by Commissioner Morrison, Seconded by Commissioner Prestage  
Duly put and unanimously carried (5-0), it is ordered to approve Resolution to the Texas Department of Agriculture certifying that the County has made a grant in the amount of \$81,108.70 to Fort Bend Seniors Meals on Wheels for the Home-Delivered Meal Grant Program, for use between October 1, 2013 and September 30, 2014. (Fund: Community Development Block Grant and Fresno/Arcola Projects)

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

**Item 27 continued - County Judge:**

- D. Take all appropriate action on Resolution Approving the Issuance of Bonds to Finance and Refinance Certain Projects for St. Luke's Health System, pursuant to Section 147(f) of the Internal Revenue Code, with no financial obligation to Fort Bend County.**

Moved by Commissioner Meyers, Seconded by Commissioner Prestage  
Duly put and unanimously carried (5-0), it is ordered to approve Resolution Approving the Issuance of Bonds to Finance and Refinance Certain Projects for St. Luke's Health System, pursuant to Section 147(f) of the Internal Revenue Code, with no financial obligation to Fort Bend County.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

**28. COMMISSIONER, PCT. 1:**

**Take all appropriate action on request by Oswaldo Hazbon to waive penalty and interest totaling \$99.71 on property taxes for Tax Year 2012, Precinct 1.**

Moved by Commissioner Morrison, Seconded by Commissioner Prestage  
Duly put and unanimously carried (5-0), it is ordered to approve request by Oswaldo Hazbon to waive penalty and interest totaling \$99.71 on property taxes for Tax Year 2012, Precinct 1.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

**29. COMMISSIONER, PCT. 4:**

**Take all appropriate action on request by Eric Price to waive penalty, interest and collection fees totaling \$1,142.89 on property taxes for Tax Year 2012, Precinct 4.**

Moved by Commissioner Patterson, Seconded by Commissioner Meyers  
Duly put and unanimously carried (5-0), it is ordered to deny request by Eric Price to waive penalty, interest and collection fees totaling \$1,142.89 on property taxes for Tax Year 2012, Precinct 4.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes



**30. AUDITOR:**

- A. Take all appropriate action to set the daily rate of pay for the following: \$6 per day to a person who reports in person for Jury duty and who does not request to be rescheduled or who is not disqualified; \$40 per day (after the first day) to a person who is sworn-in and impaneled; and \$50 per day to a person serving as a Grand Juror, effective October 1, 2013, pursuant to Government Code Section 61.00.**

Moved by Commissioner Meyers, Seconded by Commissioner Patterson  
Duly put and unanimously carried (5-0), it is ordered to set the daily rate of pay for the following: \$6 per day to a person who reports in person for Jury duty and who does not request to be rescheduled or who is not disqualified; \$40 per day (after the first day) to a person who is sworn-in and impaneled; and \$50 per day to a person serving as a Grand Juror, effective October 1, 2013, pursuant to Government Code Section 61.00.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

- B. Take all appropriate action on request to revise the weekend/holiday magistrate policy to set the daily rate at sixty-five percent (65%) of the daily rate of a district judge, effective October 1, 2013.**

Moved by Commissioner Meyers, Seconded by Commissioner Morrison  
Duly put and unanimously carried (5-0), it is ordered to revise the weekend/holiday magistrate policy to set the daily rate at sixty-five percent (65%) of the daily rate of a district judge, effective October 1, 2013.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

Note: The daily rate of a District Judge includes state and local pay.

- C. Take all appropriate action on proposed policy setting the pay for the visiting judges in the County Courts at Law and District Courts effective October 1, 2013.**

Moved by Commissioner Morrison, Seconded by Commissioner Prestage  
Duly put and unanimously carried (5-0), it is ordered to approve the proposed policy setting the pay for the visiting judges in the County Courts at Law and District Courts effective Oct. 1, 2013.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

**Item 30 continued - Auditor:**

- D. Take all appropriate action on request to transfer the amount of \$8,000 from the 1115 Waiver Draw Down into Health & Human Services, 1115 Waiver Administration, to allocate funds for the build-out of Behavioral Health Services offices.**

Moved by Commissioner Morrison, Seconded by Commissioner Prestage  
Duly put and unanimously carried (5-0), it is ordered to transfer the amount of \$8,000 from the 1115 Waiver Draw Down into Health & Human Services, 1115 Waiver Administration, to allocate funds for the build-out of Behavioral Health Services offices.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

**31. COMMUNITY SUPERVISION & CORRECTIONS DEPARTMENT:**

**Take all appropriate action on request to authorize payment by Invoice Transmittal in the amount of \$320.00 to New Solutions for counseling services provided without a purchase order. (Fund: Community Supervision and Corrections Department, State)**

Moved by Commissioner Patterson, Seconded by Commissioner Meyers  
Duly put and unanimously carried (5-0), it is ordered to authorize payment by Invoice Transmittal in the amount of \$320.00 to New Solutions for counseling services provided without a purchase order. (Fund: Community Supervision and Corrections Department, State)

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

**32. DISTRICT JUDGES:**

**Take all appropriate action on request for salary assignment of Grade 11, Step 8 of the Professional Management Group for Position Number 5551-0003 in Courts Administration, effective October 12, 2013 and authorize funding in the amount of \$9,834 from 2014 Non-Departmental Contingency.**

Moved by Commissioner Meyers, Seconded by Commissioner Patterson  
Duly put and unanimously carried (5-0), it is ordered to approve salary assignment of Grade 11, Step 8 of the Professional Management Group for Position Number 5551-0003 in Courts Administration, effective October 12, 2013 and authorize funding in the amount of \$9,834 from 2014 Non-Departmental Contingency.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

**33. ELECTIONS ADMINISTRATION:**

- A. Take all action on proposed hourly wage schedule for Fort Bend County Election Judges and Clerks, to increase wages by \$1.00 per hour for Election Day Judges, Alternate Judges, and Clerks, as well as Early Voting Clerks effective October 1, 2013. (Fund: Election Services and Election Contract)**

Moved by Commissioner Prestage, Seconded by Commissioner Morrison  
Duly put and unanimously carried (5-0), it is ordered to approve the proposed hourly wage schedule for Fort Bend County Election Judges and Clerks, to increase wages by \$1.00 per hour for Election Day Judges, Alternate Judges, and Clerks, as well as Early Voting Clerks effective October 1, 2013. (Fund: Election Services and Election Contract)

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

- B. Take all appropriate action on Interlocal Agreement between Fort Bend County and Rockwall County, Texas, for participation in the Texas Effective Absentee Systems for Elections (EASE) Grant project, to provide enhanced ballot delivery services to military and overseas civilian voters, with no funds required by Fort Bend County.**

Moved by Commissioner Meyers, Seconded by Commissioner Patterson  
Duly put and unanimously carried (5-0), it is ordered to approve Interlocal Agreement between Fort Bend County and Rockwall County, Texas, for participation in the Texas Effective Absentee Systems for Elections (EASE) Grant project, to provide enhanced ballot delivery services to military and overseas civilian voters, with no funds required by Fort Bend County.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

- C. Take all appropriate action on the revised Early Voting Schedule for the November 5, 2013 Special Election, as approved in the Election Order for Mobility Bonds adopted August 13, 2013, and the Election Order to approve or disapprove the creation of the Fort Bend County Assistance District No. 6 adopted August 27, 2013.**

Moved by Commissioner Prestage, Seconded by Commissioner Meyers  
Duly put and unanimously carried (5-0), it is ordered to approve the revised Early Voting Schedule for the November 5, 2013 Special Election, as approved in the Election Order for Mobility Bonds adopted August 13, 2013, and the Election Order to approve or disapprove the creation of the Fort Bend County Assistance District No. 6 adopted August 27, 2013.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

**34. ENGINEERING:**

- A. Take all appropriate action on the Standard Utility Agreement between Fort Bend County and DCP Midstream in the amount of \$283,554.93 for adjustment, removal and/or relocation of certain facilities for improvements to Spur 10, from US 59 South to SH 36, Precinct 1. (Fund: Right-of-Way)**

Moved by Commissioner Morrison, Seconded by Commissioner Prestage  
Duly put and unanimously carried (5-0), it is ordered to approve the Standard Utility Agreement between Fort Bend County and DCP Midstream in the amount of \$283,554.93 for adjustment, removal and/or relocation of certain facilities for improvements to Spur 10, from US 59 South to SH 36, Precinct 1. (Fund: Right-of-Way)

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

- B. Take all appropriate action on the Seventh Amendment to Project Management Agreement between Fort Bend County and Schaumburg & Polk, Inc. to increase the scope of services in amount not to exceed \$236,280, for a total contract amount not to exceed \$2,051,434 for management and administrative support for the 2007 Fort Bend County Mobility Bond Program, and to extend the Agreement through Dec. 31, 2014. (Fund: 2007 Mobility Bonds)**

Moved by Commissioner Meyers, Seconded by Commissioner Morrison  
Duly put and unanimously carried (5-0), it is ordered to approve the Seventh Amendment to Project Management Agreement between Fort Bend County and Schaumburg & Polk, Inc. to increase the scope of services in amount not to exceed \$236,280, for a total contract amount not to exceed \$2,051,434 for management and administrative support for the 2007 Fort Bend County Mobility Bond Program, and to extend the Agreement through Dec. 31, 2014. (Fund: 2007 Mobility Bonds)

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

**Item 34 continued - Engineering:**

- C. Take all appropriate action on Change Order No. 3 to the Agreement between Fort Bend County and Allgood Construction Co., Inc., to increase the scope of services in the amount of \$39,710.38 regarding construction of Falcon Landing Boulevard, for a total contract amount not to exceed \$4,595,819.08; Mobility Bond Project #703, Precinct 3. (Fund: 2007 Mobility Bonds)**

Moved by Commissioner Meyers, Seconded by Commissioner Patterson  
Duly put and unanimously carried (5-0), it is ordered to approve Change Order No. 3 to the Agreement between Fort Bend County and Allgood Construction Co., Inc., to increase the scope of services in the amount of \$39,710.38 regarding construction of Falcon Landing Boulevard, for a total contract amount not to exceed \$4,595,819.08; Mobility Bond Project #703, Precinct 3. (Fund: 2007 Mobility Bonds)

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

- D. Take all appropriate action on Change Order No. 1 to the Agreement between Fort Bend County and Hassell Construction Company, Inc. to increase the scope of services in the amount of \$11,260.81 for a total contract amount not to exceed \$4,762,320.81 regarding Golfview Drive, Mobility Bond Project #709, Precinct 1. (Fund: 2007 Mobility Bonds)**

Moved by Commissioner Morrison, Seconded by Commissioner Prestage  
Duly put and unanimously carried (5-0), it is ordered to approve Change Order No. 1 to the Agreement between Fort Bend County and Hassell Construction Company, Inc. to increase the scope of services in the amount of \$11,260.81 for a total contract amount not to exceed \$4,762,320.81 regarding Golfview Drive, Mobility Bond Project #709, Precinct 1. (Fund: 2007 Mobility Bonds)

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

**Item 34 continued - Engineering:**

- E. Take all appropriate action on Change Order No. 5 - Final to the Agreement between Fort Bend County and Conrad Construction Company, Ltd. to decrease the scope of services in the amount of \$508,176.45 for a total contract amount not to exceed \$4,815,986.49 regarding Burney Road, Mobility Bond Project #719, Precincts 3 and 4. (Fund: 2007 Mobility Bonds)**

Moved by Commissioner Meyers, Seconded by Commissioner Patterson  
Duly put and unanimously carried (5-0), it is ordered to approve Change Order No. 5 - Final to the Agreement between Fort Bend County and Conrad Construction Company, Ltd. to decrease the scope of services in the amount of \$508,176.45 for a total contract amount not to exceed \$4,815,986.49 regarding Burney Road, Mobility Bond Project #719, Precincts 3 and 4. (Fund: 2007 Mobility Bonds)

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

- F. Take all appropriate action on payment of Invoice No. 15 - Final, (Pay Estimate No.15), in the amount of \$487,752.98 to Conrad Construction Company, Ltd. regarding Burney Road, Mobility Bond Project #719, Precincts 3 and 4. (Fund: 2007 Mobility Bonds)**

Moved by Commissioner Meyers, Seconded by Commissioner Patterson  
Duly put and unanimously carried (5-0), it is ordered to approve payment of Invoice No. 15 - Final, (Pay Estimate No.15), in the amount of \$487,752.98 to Conrad Construction Company, Ltd. regarding Burney Road, Mobility Bond Project #719, Precincts 3 and 4. (Fund: 2007 Mobility Bonds)

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

- G. Take all appropriate action on request for variance to the building set back line requirement, (Section 5.12 C of the Fort Bend County Regulations of Subdivisions), for Kensington at Riverstone, Section 2, on behalf of Frost Ranch Development, L.P., Pct. 4.**

Moved by Commissioner Patterson, Seconded by Commissioner Meyers  
Duly put and unanimously carried (5-0), it is ordered to grant a variance to the building set back line requirement, (Section 5.12 C of the Fort Bend County Regulations of Subdivisions), for Kensington at Riverstone, Section 2, on behalf of Frost Ranch Development, L.P., Pct. 4.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

Note: Plat is to state that no garage will be closer than 20 feet to the sidewalk.

**Item 34 continued - Engineering:**

**H. Take all appropriate action on plat for the roads within Kensington at Riverstone, Section 2, Precinct 4.**

Moved by Commissioner Patterson, Seconded by Commissioner Meyers  
Duly put and unanimously carried (5-0), it is ordered to approve plat for the roads within Kensington at Riverstone, Section 2, Precinct 4.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

**I. Take all appropriate action on plat for the lots within Kensington at Riverstone, Section 2, Precinct 4.**

Moved by Commissioner Patterson, Seconded by Commissioner Meyers  
Duly put and unanimously carried (5-0), it is ordered to approve plat for the lots within Kensington at Riverstone, Section 2, Precinct 4.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

**J. Take all appropriate action on request for variance to the maximum street length requirement (Section 5.6 D of the Fort Bend County Regulations of Subdivisions), for Avalon at Riverstone, Section 4, on behalf of Taylor Morrison of Texas, Precinct 4.**

Moved by Commissioner Patterson, Seconded by Commissioner Meyers  
Duly put and unanimously carried (5-0), it is ordered to grant a variance to the maximum street length requirement (Section 5.6 D of the Fort Bend County Regulations of Subdivisions), for Avalon at Riverstone, Section 4, on behalf of Taylor Morrison of Texas, Precinct 4.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

**Item 34 continued - Engineering:**

**K. Take all appropriate action on plat for the roads within Avalon at Riverstone, Section 4, Precinct 4.**

Moved by Commissioner Patterson, Seconded by Commissioner Meyers  
Duly put and unanimously carried (5-0), it is ordered to approve plat for the roads within Avalon at Riverstone, Section 4, Precinct 4.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

**L. Take all appropriate action on plat for the lots within Avalon at Riverstone, Section 4, Pct. 4.**

Moved by Commissioner Patterson, Seconded by Commissioner Meyers  
Duly put and unanimously carried (5-0), it is ordered to approve plat for the lots within Avalon at Riverstone, Section 4, Precinct 4.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

**35. HEALTH & HUMAN SERVICES:**

**Social Services: Take all appropriate action on request to transfer the amount of \$18,692 as detailed on Director's form dated September 9, 2013, to allocate additional funds for autopsy invoices from University of Texas Medical Branch.**

Moved by Commissioner Meyers, Seconded by Commissioner Patterson  
Duly put and unanimously carried (5-0), it is ordered to transfer the amount of \$18,692 as detailed on Director's form dated September 9, 2013, to allocate additional funds for autopsy invoices from University of Texas Medical Branch.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

Note: Transfer is from various accounts in Social Services and non-departmental contingency.



**36. HUMAN RESOURCES:**

- A. Take all appropriate action on request to reclassify Position No. 4111-0002, in the Elections Department, from Training & Spanish Language Coordinator, Grade 7 of the Administrative Clerical Policy Group, to Elections & Spanish Language Program Coordinator, Grade 9 of the Administrative Clerical Policy Group, effective Oct. 12, 2013.**

Moved by Commissioner Meyers, Seconded by Commissioner Patterson  
Duly put and unanimously carried (5-0), it is ordered to reclassify Position No. 4111-0002, in the Elections Department, from Training & Spanish Language Coordinator, Grade 7 of the Administrative Clerical Policy Group, to Elections & Spanish Language Program Coordinator, Grade 9 of the Administrative Clerical Policy Group, effective October 12, 2013.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

- B. Take all appropriate action on request to reclassify Position Number 4111-0003, in the Elections Department, from Elections Coordinator, Grade 9 of the Administrative Clerical Policy Group to Early Voting Coordinator, Grade 8 of the Administrative Clerical Policy Group, effective October 12, 2013.**

Moved by Commissioner Meyers, Seconded by Commissioner Patterson  
Duly put and unanimously carried (5-0), it is ordered to reclassify Position Number 4111-0003, in the Elections Department, from Elections Coordinator, Grade 9 of the Administrative Clerical Policy Group to Early Voting Coordinator, Grade 8 of the Administrative Clerical Policy Group, effective October 12, 2013.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

- C. Take all appropriate action on revisions to the Employee Information Manual, Section 508, Paid Leave for Employees of Emergency Medical Services (previously Holiday Policy for EMS Employees), as submitted by the Director of Human Resources.**

Moved by Commissioner Patterson, Seconded by Commissioner Meyers  
Duly put and unanimously carried (5-0), it is ordered to approve revisions to the Employee Information Manual, Section 508, Paid Leave for Employees of Emergency Medical Services (previously Holiday Policy for EMS Employees), as submitted by the Director of Human Resources.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

**37. PUBLIC TRANSPORTATION:**

- A. Take all appropriate action on the Fiscal Year 2014 Project Grant Agreement #51412F7114 between Fort Bend County and Texas Department of Transportation regarding Section 5310, Federal Enhanced Mobility of Seniors and Individuals with Disabilities, for the County to receive FY2013 federal funding in the amount of \$53,102, with \$10,620 in Transportation Development Credits as local match.**

Moved by Commissioner Patterson, Seconded by Commissioner Meyers  
Duly put and unanimously carried (5-0), it is ordered to approve the Fiscal Year 2014 Project Grant Agreement #51412F7114 between Fort Bend County and Texas Department of Transportation regarding Section 5310, Federal Enhanced Mobility of Seniors and Individuals with Disabilities, for the County to receive FY2013 federal funding in the amount of \$53,102, with \$10,620 in Transportation Development Credits as local match.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

- B. Take all appropriate action on Work Authorization No. 3 to the Professional Engineering Services Agreement between Fort Bend County and IDC, Inc. to provide advanced planning activities in an amount not to exceed \$160,315 for final design of the Westpark Park and Ride project. (Fund: Public Transportation, Grants)**

Moved by Commissioner Meyers, Seconded by Commissioner Patterson  
Duly put and unanimously carried (5-0), it is ordered to approve Work Authorization No. 3 to the Professional Engineering Services Agreement between Fort Bend County and IDC, Inc. to provide advanced planning activities in an amount not to exceed \$160,315 for final design of the Westpark Park and Ride project. (Fund: Public Transportation, Grants)

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

**Item 37 continued - Public Transportation:**

- C. Take all appropriate action on Work Authorization No. 4 to the Professional Engineering Services Agreement between Fort Bend County and IDC, Inc. in an amount not to exceed \$42,205 to provide advanced planning activities for final design of the Westpark Park and Ride project. (Fund: Public Transportation, Grants)**

Moved by Commissioner Meyers, Seconded by Commissioner Patterson  
Duly put and unanimously carried (5-0), it is ordered to approve Work Authorization No. 4 to the Professional Engineering Services Agreement between Fort Bend County and IDC, Inc. in an amount not to exceed \$42,205 to provide advanced planning activities for final design of the Westpark Park and Ride project. (Fund: Public Transportation, Grants)

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

**38. PURCHASING:**

- A. Take all appropriate action on Third Amendment to Professional Engineering Services Agreement between Fort Bend County and CLR, Inc. to increase the scope of services for an amount not to exceed \$23,250 regarding improvements to Burney Road, for a total project cost not to exceed \$534,350, and extend the time for completion until December 31, 2014; Mobility Bond Project No. 719, Precincts 3 and 4. (Fund: 2007 Mobility Bonds)**

Moved by Commissioner Meyers, Seconded by Commissioner Patterson  
Duly put and unanimously carried (5-0), it is ordered to approve Third Amendment to Professional Engineering Services Agreement between Fort Bend County and CLR, Inc. to increase the scope of services for an amount not to exceed \$23,250 regarding improvements to Burney Road, for a total project cost not to exceed \$534,350, and extend the time for completion until December 31, 2014; Mobility Bond Project No. 719, Precincts 3 and 4. (Fund: 2007 Mobility Bonds)

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

**Item 38 continued - Purchasing:**

- B. Take all appropriate action on Agreement for Major Thoroughfare Plan Update between Fort Bend County and Traffic Engineers, Inc., in an amount not to exceed \$250,000, pursuant to SOQ 13-060. (Fund: Houston-Galveston Area Council and Engineering)**

Moved by Commissioner Meyers, Seconded by Commissioner Morrison  
Duly put and unanimously carried (5-0), it is ordered to approve Agreement for Major Thoroughfare Plan Update between Fort Bend County and Traffic Engineers, Inc., in an amount not to exceed \$250,000, pursuant to SOQ 13-060. (Fund: Houston-Galveston Area Council and Engineering)

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

- C. Take all appropriate action on Agreement for Professional Engineering and Surveying Services between Fort Bend County and Landtech Consultants, Inc. in an amount not to exceed \$20,693.95, for preparation of the plat for the Westpark Park and Ride Facility, pursuant to SOQ 13-073. (Fund: Public Transportation)**

Moved by Commissioner Meyers, Seconded by Commissioner Patterson  
Duly put and unanimously carried (5-0), it is ordered to approve Agreement for Professional Engineering and Surveying Services between Fort Bend County and Landtech Consultants, Inc. in an amount not to exceed \$20,693.95, for preparation of the plat for the Westpark Park and Ride Facility, pursuant to SOQ 13-073. (Fund: Public Transportation)

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

- D. Take all appropriate action on Agreement for Employee Alcohol and Drug Testing between Fort Bend County and Houston Medical Testing Services, Inc., in an amount not to exceed \$66,000, pursuant to RFP 14-009. (Fund: Human Resources and Risk Management)**

Moved by Commissioner Meyers, Seconded by Commissioner Patterson  
Duly put and unanimously carried (5-0), it is ordered to approve Agreement for Employee Alcohol and Drug Testing between Fort Bend County and Houston Medical Testing Services, Inc., in an amount not to exceed \$66,000, pursuant to RFP 14-009. (Fund: Human Resources and Risk Management)

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

**Item 38 continued - Purchasing:**

**E. Take all appropriate action on Bid 14-011 for Toner and Ink Cartridges.**

Moved by Commissioner Meyers, Seconded by Commissioner Morrison  
Duly put and unanimously carried (5-0), it is ordered to award Bid 14-011 for Toner and Ink Cartridges to low bidder per section.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

**F. Take all appropriate action on request by Needville Independent School District to purchase surplus property from Fort Bend County, pursuant to Local Government Code Section 263.152 (a)(1), specifically one (1) 1987 dump truck, for a total amount of \$3,000.**

Moved by Commissioner Morrison, Seconded by Commissioner Meyers  
Duly put and unanimously carried (5-0), it is ordered to approve request by Needville Independent School District to purchase surplus property from Fort Bend County, pursuant to Local Government Code Section 263.152 (a)(1), specifically one (1) 1987 dump truck, for a total amount of \$3,000.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

**G. Take all appropriate action on request by City of Rosenberg to purchase surplus property from Fort Bend County, pursuant to Local Government Code Section 263.152 (a)(1), specifically one (1) excavator bucket, for a total amount of \$100.00.**

Moved by Commissioner Morrison, Seconded by Commissioner Meyers  
Duly put and unanimously carried (5-0), it is ordered to approve request by City of Rosenberg to purchase surplus property from Fort Bend County, pursuant to Local Government Code Section 263.152 (a)(1), specifically one (1) excavator bucket, for a total amount of \$100.00.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

**Item 38 continued - Purchasing:**

- H. Take all appropriate action on request to purchase vehicle repair parts from Davis Auto Bros. utilizing US Communities Agreement ITB-269-2001-169 for various departments for FY 2014. (Fund: Various Departments)**

Moved by Commissioner Meyers, Seconded by Commissioner Patterson  
Duly put and unanimously carried (5-0), it is ordered to purchase vehicle repair parts from Davis Auto Bros. utilizing US Communities Agreement ITB-269-2001-169 for various departments for FY 2014. (Fund: Various Departments)

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

- I. Take all appropriate action on request to purchase fasteners and shop supplies from Fastenal utilizing Texas Multiple Award Schedule TXMAS-11-51V020-3 for various departments for FY 2014. (Fund: Various Departments)**

Moved by Commissioner Meyers, Seconded by Commissioner Patterson  
Duly put and unanimously carried (5-0), it is ordered to purchase fasteners and shop supplies from Fastenal utilizing Texas Multiple Award Schedule TXMAS-11-51V020-3 for various departments for FY 2014. (Fund: Various Departments)

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

- J. Take all appropriate action to grant an exemption to the competitive bid process as authorized by Local Government Code Section 262.024 for the purchase of an item available from only one source, and authorize Agreement between Fort Bend County and HVJ Associates, Inc. for Upgrade to Pavement Management Software in an amount not to exceed \$75,500. (Fund: Information Technology, Capital Improvement Project)**

Moved by Commissioner Meyers, Seconded by Commissioner Patterson  
Duly put and unanimously carried (5-0), it is ordered to grant an exemption to the competitive bid process as authorized by Local Government Code Section 262.024 for the purchase of an item available from only one source, and authorize Agreement between Fort Bend County and HVJ Associates, Inc. for Upgrade to Pavement Management Software in an amount not to exceed \$75,500. (Fund: Information Technology, Capital Improvement Project)

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

**Item 38 continued - Purchasing:**

- K. Take all appropriate action on request to purchase and install three (3) Self Check Systems and Radio Frequency Identification Systems for the George Memorial Library from Alpha Data Corporation utilizing TxMas Contract #6-70030 in amount not to exceed \$65,565.91. (Fund: Facility Bond Project)**

Moved by Commissioner Morrison, Seconded by Commissioner Prestage  
Duly put and unanimously carried (5-0), it is ordered to purchase and install three (3) Self Check Systems and Radio Frequency Identification Systems for the George Memorial Library from Alpha Data Corporation utilizing TxMas Contract #6-70030 in amount not to exceed \$65,565.91. (Fund: Facility Bond Project)

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

- L. Take all appropriate action on Letter of Authorization between Manatron, Inc., A Thomson Reuters Business, and Fort Bend County for additional technical services and support of the AgendaLink software in an amount not to exceed \$692 to add images for the County Clerk, pursuant to the Master Agreement. (Fund: County Clerk, Records Management)**

Moved by Commissioner Meyers, Seconded by Commissioner Morrison  
Duly put and unanimously carried (5-0), it is ordered to approve Letter of Authorization between Manatron, Inc., A Thomson Reuters Business, and Fort Bend County for additional technical services and support of the AgendaLink software in an amount not to exceed \$692 to add images for the County Clerk, pursuant to the Master Agreement. (Fund: County Clerk, Records Management)

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

**39. RISK MANAGEMENT:**

**Take all appropriate action on 2014 Fort Bend County Employee Benefit Premium Rates.**

Pulled.

**40. SHERIFF'S OFFICE:**

- A. Take all appropriate action on Tactical Diversion Task Force Agreement between Fort Bend County and the U.S. Department of Justice, Drug Enforcement Administration, for the use of state and local overtime and authorized expense/strategic initiative program, for which any expenditure of funds will be reimbursed as allowed under AFF Statute, Section 524(c)(1)(1) of Title 28, United States Code.**

Moved by Commissioner Meyers, Seconded by Commissioner Patterson  
Duly put and unanimously carried (5-0), it is ordered to approve Tactical Diversion Task Force Agreement between Fort Bend County and the U.S. Department of Justice, Drug Enforcement Administration, for the use of state and local overtime and authorized expense/strategic initiative program, for which any expenditure of funds will be reimbursed as allowed under AFF Statute, Section 524(c)(1)(1) of Title 28, United States Code.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

- B. Take all appropriate action to electronically accept funds from the State of Texas, Criminal Justice Division, in the amount of \$35,629 for Grant #DJ-11-A10-26741-01, Adult Gang Investigator, effective October 1, 2013 through September 30, 2014, with a County contribution of \$17,317. (Fund: Sheriff's Office)**

Moved by Commissioner Morrison, Seconded by Commissioner Prestage  
Duly put and unanimously carried (5-0), it is ordered to accept funds from the State of Texas, Criminal Justice Division, in the amount of \$35,629 for Grant #DJ-11-A10-26741-01, Adult Gang Investigator, effective October 1, 2013 through September 30, 2014, with a County contribution of \$17,317. (Fund: Sheriff's Office)

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes



**Item 40 continued - Sheriff's Office:**

- C. **Take all appropriate action on request to reclassify Position No. 5601-0780 in the Sheriff's Office from TCO Trainee, Grade 4 of the Administrative/Clerical Policy Group to Investigator, Grade 10 of the Law Enforcement Policy Group, effective October 1, 2013. (Fund: Criminal Justice Division Adult Gang Investigator Grant #DJ-11-A10-26741-01, and Sheriff's Office)**

Moved by Commissioner Meyers, Seconded by Commissioner Morrison  
Duly put and unanimously carried (5-0), it is ordered to reclassify Position No. 5601-0780 in the Sheriff's Office from TCO Trainee, Grade 4 of the Administrative/Clerical Policy Group to Investigator, Grade 10 of the Law Enforcement Policy Group, effective October 1, 2013. (Fund: Criminal Justice Division Adult Gang Investigator Grant #DJ-11-A10-26741-01, and Sheriff's Office)

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

**41. VEHICLE MAINTENANCE:**

**Take all appropriate action on request to transfer the amount of \$70,338 as detailed on Auditor's form dated September 18, 2013, for the allocation of vehicle and equipment cost to the budget of various departments.**

Moved by Commissioner Patterson, Seconded by Commissioner Morrison  
Duly put and unanimously carried (5-0), it is ordered to transfer the amount of \$70,338 as detailed on Auditor's form dated September 18, 2013, for the allocation of vehicle and equipment cost to the budget of various departments.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

**42. Approve Bills.**

Moved by Commissioner Morrison, Seconded by Commissioner Prestage  
Duly put and unanimously carried (5-0), it is ordered to approve bills in the amount of \$14,287,229.65.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

**43. Ratify the release of time sensitive bills by Auditor on September 19, 2013.**

Moved by Commissioner Morrison, Seconded by Commissioner Prestage  
Duly put and unanimously carried (5-0), it is ordered to ratify the release of time sensitive bills  
by Auditor on September 19, 2013 in the amount of \$494,987.54.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

**Recess:**

Recessed at 1:42 p.m.

**44. Meet in Closed Session to deliberate the following matters as authorized by the Texas Government Code:**

- A. **§ 551.072. Deliberation Regarding Real Property.** Commissioners Court will meet in Closed Session to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

**Acquisition of property: FM 1093/Westpark Tollway Corridor, METRO.**

- B. **§ 551.074. Personnel Matters.** Commissioners Court will meet in Closed Session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.

- 1. Annual Evaluation - County Librarian.**
- 2. Employee of Community Supervision & Corrections Department.**

**Closed Session:**

Convened at 1:58 p.m.  
Adjourned at 3:14 p.m.

**Reconvene:**

Reconvened at 3:16 p.m.

September 24, 2013

**45. Reconvene Open Session and consider taking action on the following matters:**

**A. § 551.072. Deliberation Regarding Real Property.**

**Acquisition of property: FM 1093/Westpark Tollway Corridor, METRO.**

No action.

**B. § 551.074. Personnel Matters.**

**1. Annual Evaluation - County Librarian.**

Annual review conducted.

**2. Employee of Community Supervision & Corrections Department.**

No action.

**46. Adjournment.**

Commissioners Court adjourned at 3:17 p.m. on Tuesday, September 24, 2013.

APPROVAL OF MINUTES  
COMMISSIONERS COURT  
FORT BEND COUNTY

I, Dianne Wilson, duly elected County Clerk and Clerk of Court, Fort Bend County, Texas  
do hereby submit the Official Minutes of Commissioners Court held on the 26th day of  
September, 2013. (special)



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DIANNE WILSON, COUNTY CLERK

Now, therefore, be it resolved upon the motion of Commissioner Meyers seconded  
by Commissioner Patterson duly put and carried, it is ordered to accept as  
presented for record the attached minutes approved on this the 1st day of  
October, 2013.



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ROBERT E. HEBERT, COUNTY JUDGE

**MINUTES**

BE IT REMEMBERED, That on this 26th DAY of SEPTEMBER, 2013, Commissioners Court of Fort Bend County, Texas, met at a special meeting with the following present:

ROBERT E. HEBERT	COUNTY JUDGE
RICHARD MORRISON	COMMISSIONER PRECINCT 1
GRADY PRESTAGE	COMMISSIONER PRECINCT 2
ANDY MEYERS	COMMISSIONER PRECINCT 3
JAMES PATTERSON	COMMISSIONER PRECINCT 4
SHERRY FISK for DIANNE WILSON	COUNTY CLERK

When the following were heard and the following orders were passed:

**1. Call to Order.**

Call to Order by Judge Hebert at 2:26 p.m.

**2. Take all appropriate action to adopt the 2013 Tax Rate for Fort Bend County as follows and take a record vote:**

<b>Proposed General Fund Tax Rate</b>	<b>\$0.38076</b>
<b>Proposed Road &amp; Bridge Fund Tax Rate</b>	<b>\$0.03100</b>
<b>Proposed Interest &amp; Sinking Fund Tax Rate</b>	<b><u>\$0.07300</u></b>
<b>Total Proposed Tax Rate</b>	<b>\$0.48476</b>

Moved by Commissioner Patterson, Seconded by Commissioner Meyers

Duly put and unanimously carried (5-0), by a verbal vote, it is ordered that the property tax rate be increased by the adoption of a tax rate of \$0.38076 for the General Fund, \$0.03100 for the Road & Bridge Fund, and \$0.07300 for the Interest & Sinking Fund for a total Fort Bend County Tax Rate of \$0.48476, which is effectively a 4.61 percent increase in the tax rate.

Judge Hebert	Yes
Commissioner Morrison	Yes
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

Judge Hebert stated that the Drainage District tax rate is reduced by an amount that brings the combined tax rate back to \$0.49976 which is the rate it has been since 2007.

September 26, 2013

- 3. Take all appropriate action to amend the Adopted Budget Cover Sheet of Fort Bend County, Texas for Fiscal Year 2014, pursuant to Local Government Code Section 111.069, to include the Adopted 2013 Tax Rate.**

Moved by Commissioner Patterson, Seconded by Commissioner Meyers  
Duly put and carried (4-1), it is ordered to amend the Adopted Budget Cover Sheet of Fort Bend County, Texas for Fiscal Year 2014, pursuant to Local Government Code Section 111.069, to include the Adopted 2013 Tax Rate.

Judge Hebert	Yes
Commissioner Morrison	No
Commissioner Prestage	Yes
Commissioner Meyers	Yes
Commissioner Patterson	Yes

Pamela Gubbels, Director of Finance & Investments, explained this was necessary because the adopted budget that was filed had a proposed tax rate and now it is an adopted tax rate for the same amount.

Commissioner Morrison voted no because he is opposed to the law requiring a cover sheet.

- 4. Adjournment.**

The special meeting adjourned at 2:30 p.m. on Friday, September 26, 2013.