

September 3, 2013

**NOTICE OF MEETING
FORT BEND COUNTY COMMISSIONERS COURT
7TH FLOOR, WM. B. TRAVIS BUILDING, RICHMOND, TEXAS
TUESDAY, SEPTEMBER 3, 2013
1:00 P.M.**

AGENDA

1. Call to Order.
2. Invocation and Pledge of Allegiance by Commissioner Morrison.
3. Approve minutes of regular meeting held on August 27, 2013.
4. Public Comments regarding the Agenda and Announcements.
5. PUBLIC HEARINGS: 1:00 p.m.: Conduct Public Hearings and take all appropriate action on the following matters:

Acceptance of the traffic control plans for Sweetbriar at Riverstone, Sweetbriar at Riverstone, Section 2, The Orchard at Riverstone, Section 2, Shadow Glen at Riverstone, Section 2, and LJ Parkway Street Dedication Plat Phase IV, Precinct 4.

CONSENT AGENDA ITEMS 6 - 15:

6. **OUT OF STATE TRAVEL: Approve out-of-state travel requests for County personnel:**
 - A. **District Attorney: Employee to Atlanta, Georgia, September 22-27, 2013, to attend Strategies for Justice Advanced Investigation and Prosecution Seminar sponsored by the National District Attorneys Association. (Fund: District Attorney, Travel)**
 - B. **District Attorney: Ratify change in dates of travel for employee to Hoover, Alabama from July 28, 2013 to August 2, 2013 to attend Basic Investigation of Computer and Electronic Crimes Course at the National Computer Forensics Institute. (Fund: District Attorney)**
 - C. **Sheriff's Office: T. Oxley and J. Fontenot to Rockville, Maryland, September 18-19, 2013, to extradite prisoner back to Fort Bend County. (Fund: Sheriff, Enforcement, Travel)**

7. **COMMISSIONER, PCT. 1:**

Approve the reappointment of Pamela Henry to the Fort Bend County Emergency Services District No. 3 Board of Commissioners effective through December 31, 2014.

8. **COMMISSIONER, PCT. 3:**

- A. **Approve renewal of Interlocal Agreement for Additional Law Enforcement Services between Fort Bend County and Grand Mission Municipal Utility District No. 1, with services to be provided by Sheriff's Office effective through September 30, 2014.**
- B. **Approve renewal of the Agreement for the Provision of Toll Enforcement, Incident Management, and Law Enforcement Services on the Westpark Tollway between Fort Bend County and Fort Bend County Toll Road Authority , with services to be provided by Constable, Pct. 3, effective through September 30, 2014.**
- C. **Approve renewal of Agreement for Additional Law Enforcement Services between Fort Bend County and Firethorne Community Association, Inc. with services provided by the Sheriff's Office effective through September 30, 2014.**

9. **BUDGET & FINANCE:**

- A. **Approve the Quarterly County Investment Report for the Third Quarter of Fiscal Year 2013 in accordance with Texas Government Code §2256.023.**

B. **BUDGET TRANSFERS**

- 1. **Constable, Pct. 4: Approve transfer in the amount of \$10 from Office Supplies into Information Technology to pay invoice out of correct line item.**
- 2. **Fleet Management: Approve transfer in the amount of \$965,853 from Capital Acquisitions into Fleet Management Allocations to correctly allocate the actual cost of FY 2013 vehicles into appropriate account.**
- 3. **Indigent Health Care: Approve transfer in the amount of \$660 from Professional Services into Temporary/Part-Time to allocate funds for office assistance in the absence of Claims Analyst.**

10. **DISTRICT ATTORNEY:**

Accept grant award from the Office of the Governor, Criminal Justice Division, Grant No. 2656301 in the amount of \$11,789.90 to purchase equipment for the period of September 1, 2013 through August 31, 2014, with no cash match required by Fort Bend County, and designate County Judge as authorized official to electronically accept the award.

11. **ENGINEERING:**

- A. **Approve payment of Invoice No. 12058 in the amount of \$6,728.38 to Landtech Consultants, Inc. regarding the expansion of Mason Road, Phase II, Mobility Bond Project # 735(A), Precinct 3. (Fund: 2007 Mobility Bonds)**
- B. **Approve payment of Invoice No. 13-07-008 in the amount of \$6212.00 to Kelly R. Kaluza, Inc. regarding improvements to Harlem Road, Mobility Bond Project #726, Precincts 3 and 4. (Fund: 2007 Mobility Bonds)**
- C. **Approve payment of Invoice No. 20131636 in the amount of \$1,296.84 to TEDSI Infrastructure Group regarding Falcon Landing Boulevard, Phase 4 at Gaston Road for Professional Services, Mobility Bond Project #703(D), Precinct 3. (Fund: 2007 Mobility Bonds)**
- D. **Approve application from Devon Street Homes to construct two driveway tie-ins: one on Longvale Glen Court, and one on Honeysuckle Vine Drive, Precinct 1.**
- E. **Approve application from Devon Street Homes to construct two driveway tie-ins onto Persimmon Pass, Precinct 3.**
- F. **Approve application from Centerpoint Entex to bore under and bury an 8-inch steel gas line along Ridge Harvest Lane and Mason Road, Precinct 3.**
- G. **Approve application from M Street Homes, LLC to construct a driveway tie-in onto Poeta Lane, Precinct 3.**
- H. **Accept the streets in Silver Grove at Riverstone: LJ Parkway, 241.57 LF; Silver Grove Lane, 245.00 LF; Vista Blue Court, 490.26 LF; Bridgeton Place Lane, 586.48 LF; and Royal Bend Lane, 302.15 LF; for a total of 1,865.46 LF; and release bond #MNT9007859 in the amount of \$155,120.00; Precinct 4.**

September 3, 2013

- I. **Accept the streets in Silver Grove at Riverstone, Section 2: Winding Waters Lane, 917.66 LF; Manor Road, 733.89 LF; Star Creek Court, 312.99 LF; Skipping Stone Lane, 1,753.31 LF; Royal Bend Lane, 683.30 LF; and Amys Way, 238.57 LF; for a total of 4,639.72 LF; and release bond #MNT9049077 in the amount of \$334,110.00; Precinct 4.**
- J. **Accept the streets in Edgewood at Riverstone, Section 1: Edgestone Drive , 182.08 LF; Liberty Woods Lane, 944.94 LF; Old Stone Court, 342.93 LF; Barons Point Court, 394.01 LF; and White River Pass Lane, 436.73 LF; for a total of 2,300.69 LF; and release bond # MNT9049059 in the amount of \$169,610.00; Precinct 4.**
- K. **Set public hearing for acceptance of the traffic control plan for Silver Grove at Riverstone, Silver Grove at Riverstone, Section 2, and Edgewood at Riverstone, Section 1, Precinct 4. *(Tuesday, October 1, 2013, at 1:00 p.m.)***
- L. **Set public hearing for replat of Fulbrook Section Four "A", Replat Number 1, Precinct 3. *(Tuesday, October 8, 2013, at 1:00 p.m.)***
- 12. **FORT BEND COUNTY TOLL ROAD AUTHORITY: The Board of Directors of the Fort Bend County Toll Road Authority (the Authority) reviewed this item at their regular Board meeting held on August 21, 2013, and makes the following recommendation to Commissioners Court:**

Approve renewal of the Agreement for the Provision of Toll Enforcement, Incident Management, and Law Enforcement Services on the Westpark Tollway between Fort Bend County and Fort Bend County Toll Road Authority effective through September 30, 2014, to be provided by Constable, Pct. 3.
- 13. **HEALTH & HUMAN SERVICES:**
 - A. **Accept and sign Memorandum of Understanding (MOU) between Fort Bend County and Fort Bend Independent School District, the content of which is confidential as allowed by Texas Government Code 418.183(f).**
 - B. **Animal Services: Approve renewal of Interlocal Project Agreement between Fort Bend County, City of Sugar Land, City Missouri City, City of Rosenberg, and City of Stafford, to conduct a joint adoption event called "Hunting For Homes" on November 2, 2013 at the Fort Bend County Fairgrounds.**

14. **PURCHASING:**

Authorize advertising for Statements of Qualifications for Contract Management Consultant.

15. **ROAD & BRIDGE:**

Approve payment on Invoice No. 20131620 in the amount of \$20,392.75 to TEDSI Infrastructure Group for traffic signal design at the intersections of Cinco Ranch Boulevard and Cinco Crossing; Greatwood Parkway and Sansbury Boulevard; Fry Road and Cinco Crossing; and Cinco Ranch Boulevard and Katy Gaston Road. (Fund: Road & Bridge, Traffic Signals)

16. **COUNTY JUDGE:**

- A. Take all appropriate action to accept furniture and fixture items from The George Foundation as documented on the List dated August 28, 2013, for use in the historic Courthouse upon completion of the restoration.
- B. Take all appropriate action on the Tax Abatement Agreement between Fort Bend County and Imperial Linen Services, Inc., Precinct 2.
- C. Take all appropriate action to ratify the collection of optional County fees for vehicle registration, pursuant to Transportation Code §502.172-173, commencing January 1, 2014.

17. **BUDGET & FINANCE:**

- A. Discuss and take appropriate action on the FY 2014 Juvenile Probation Budget, as approved by the Juvenile Board on August 28, 2013.
- B. Discuss and take appropriate action on salaries approved by the Board of Judges on August 14, 2013.

18. **HEALTH & HUMAN SERVICES:**

Social Services: Take all appropriate action on Memorandum of Understanding between the Health & Human Services Commission and Fort Bend County for Online Community Based Application Assistance Services for Supplemental Nutrition Assistance Program, Temporary Assistance for Needy Families, Medicaid, CHIP, Long Term Care Services programs effective through July 31, 2015.

September 3, 2013

19. INDIGENT HEALTH:

Take all appropriate action on request for variance to the Fort Bend County Travel Policy, and authorize payment by Invoice Transmittal in the amount of \$110.00 to J P Morgan Chase for airfare not purchased within travel policy guidelines. (Fund: Indigent Health, Travel)

20. JUVENILE PROBATION & DETENTION:

Take all appropriate action on request to ratify Change Order to the Contract between Fort Bend County and Houston-Galveston Area Council, for the County to receive an additional amount of \$1,000 for the FY 2013 Project #26067-01, Regional Juvenile Mental Health Services, for a total Contract award of \$15,000 for the FY 2013 program.

21. PURCHASING:

- A. Take all appropriate action on Bid 13-080 for traffic signalization at the intersection of Cinco Ranch Boulevard and Cinco Crossings Lane; Fry Road and Cinco Crossings Lane; and Cinco Ranch Boulevard and Katy Gaston Road.
- B. Take all appropriate action on Bid 14-001 for Screened Decomposed Granite Gravel.
- C. Take all appropriate action on Bid 14-002 for Newspaper Publication of Legal Notices.
- D. Take all appropriate action on Bid 14-003 for Tires and Tubes.
- E. Take all appropriate action on Bid 14-005 for the Purchase of General Motors Repair Parts.
- F. Take all appropriate action on Bid 14-007 for Laundry and Dishwashing Chemicals.
- G. Take all appropriate action on Bid 14-012 for Concrete Pavement Rehabilitation.
- H. Take all appropriate action on Bid 14-013 for Hydro Insensitive Polyurethane Foam Materials and Labor.
- I. Take all appropriate action on Bid 14-014 for Trophies for the Summer Reading Program.
- J. Take all appropriate action on Bid 14-015 for Oil and Lubricants.
- K. Take all appropriate action on Bid 14-008 for Traffic Signs, Posts and Supplies.

September 3, 2013

- L. Take all appropriate action on Bid 14-006 for Trade Books.
- 22. SHERIFF'S OFFICE:
 - A. Take all appropriate action on continuation by Fort Bend County in the Texas Statewide Automated Victim Notification (VINE - Victim Information & Notification Everyday) Service (SAVNS), and ratify approval of Grant Contract No. 1445493 between the Office of the Attorney General and Fort Bend County effective September 1, 2013 through August 31, 2014, with no cash match required by Fort Bend County.
 - B. Take all appropriate action on the Service Agreement between Fort Bend County and Appriss in the amount of \$27,715.32 to continue maintenance for the Victim Notification program for the term of September 1, 2013 through August 31, 2014, with no cash match required by Fort Bend County. (Fund: VINE Grant)
 - C. Take all appropriate action on request for variance to the Fort Bend County Travel Policy and authorize payment to J.P. Morgan Chase in the amount of \$143.68 for a rental car purchased with procurement card that was not within the guidelines detailed in the Fort Bend County Travel Policy. (Fund: Sheriff, Enforcement, Travel)
 - D. Take all appropriate action on request to authorize payment by Invoice Transmittal in the amount of \$745.25 to Memorial Hospital for medical services provided to victim in Case #11-24664 without a purchase order. (Fund: Sheriff, Enforcement, Professional Services)
- 23. Approve Bills.
- 24. Meet in Closed Session to deliberate the following matters as authorized by the Texas Government Code:
 - A. § 551.072. Deliberation Regarding Real Property. Commissioners Court will meet in Closed Session to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

Acquisition of property: 112.617 acre tract of land on or near FM 359, Precinct 3.
 - B. § 551.074. Personnel Matters. Commissioners Court will meet in Closed Session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.

Annual Evaluation - Director of Health & Human Services.

September 3, 2013

25. Reconvene Open Session and consider taking action on the following matters:

A. § 551.072. Deliberation Regarding Real Property.

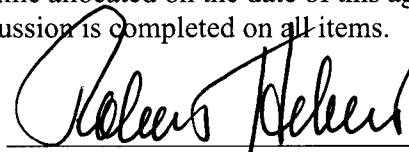
Acquisition of property: 112.617 acre tract of land on or near FM 359, Precinct 3.

B. § 551.074. Personnel Matters.

Annual Evaluation - Director of Health & Human Services.

26. Adjournment.

In the event any of the foregoing items are not covered in the time allocated on the date of this agenda, the County may order a continuance for the next day until the discussion is completed on all items.



Robert L. Hebert, County Judge

Notice of meeting/agenda was filed with the County Clerk on Friday, August 30, 2013. An electronic version of this notice is also posted on the Fort Bend County website: www.fortbendcountytexas.gov under Commissioners Court.

NOTICE

Policy of Non-Discrimination on the Basis of Disability

Fort Bend County does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. The County's ADA Coordinator is the Director of Facilities Management & Planning, located at 1517 Eugene Heimann Circle, Suite 500, in Richmond, Texas, 77469, telephone 281-633-7045. The Director of Facilities Management & Planning is designated to coordinate compliance with the non-discrimination requirements in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA coordinator.

NOTICE

The Commissioners Court of Fort Bend County reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation of Real Property), 551.0725 (Deliberation of Contract Being Negotiated), 551.073 (Deliberation of Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberation of Security Devices) and 551.086 (Economic Development).

FILED FOR RECORD
NO _____ TIME 12:36 P.M.

AUG 30 2013 SF


County Clerk Fort Bend Co. Texas